



**Health and Human Services
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**MINUTES
COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
TUESDAY, MARCH 11, 2008**

CALL TO ORDER

The regular meeting of the Columbia County Health & Human Services Board was called to order at 9:30 a.m., by Chair J. Robert Curtis, DVM. The meeting was legally advertised, and a quorum was present.

ROLL

An attendance sheet was distributed by Gretchen Halvorsen.

HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT: J. Robert Curtis, DVM; Tim O'Neil, MD; Mary Cupery; Jan Gardner, RN; Jack Sanderson; JoAnn Wingers, Susan Goethel.

HEALTH & HUMAN SERVICE BOARD MEMBERS EXCUSED: Robert Lane, Charles Boursier, MD.

HEALTH & HUMAN SERVICE STAFF PRESENT: Erik Pritzl; Cathy Karls; Dennis Wittig; Susan Lorenz; Gretchen Halvorsen.

OTHERS: Harlan Baumgartner, County Board Chair.

Chair Curtis appointed Jack Sanderson as Acting Secretary for today's meeting, due to the excused absence of Bob Lane.

AGENDA/ADDITIONS/ANNOUNCEMENTS

MOTION: TO APPROVE THE MARCH 11, 2008 HEALTH & HUMAN SERVICES BOARD AGENDA.

Motion by Jack Sanderson, second by Susan Goethel. Motion carried.

APPROVAL OF MINUTES

MOTION: TO APPROVE THE MINUTES OF THE FEBRUARY 12, 2008 MEETING OF THE COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD.

Motion by Dr. O'Neil, second by Jan Gardner. Motion carried.

DEPARTMENT BUDGET & COMPENSATORY TIME

Health & Human Services Director Erik Pritzl presented the Department's Comp Time Report dated 2/29/08, as well as the Health & Human Services Financial Reports dated 1/31/08.

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**CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES,
RESOLUTIONS AND LINE ITEM TRANSFERS**

Director Pritzl presented two 2008 contracts, eleven 2008 addenda, forty 2007 addenda, and one appropriation entry to the Board for approval.

**MOTION: TO APPROVE THE CONTRACTS, ADDENDA, AND APPROPRIATION
ENTRY, AND TO PLACE THEM AS ATTACHMENTS TO THE MINUTES.**

Motion by Dr. O'Neil, second by Jack Sanderson. Motion carried.

COMMISSION ON AGING

Commission on Aging Director Dennis Wittig announced that the Elderly Meal Program meal count for 2007 was lower than 2006. Dennis also reported that donations for the program were up in 2007. The program also saw \$4,500 in donations from different community organizations during 2007. Dennis reported that the program planning items of the statesmanship program and the transportation coordination project have yet to be accomplished in the 2007-2008 Aging Plan for Columbia County. As the Aging & Disability Resource Center Director, Dennis reported that the ADRC has screened 88 clients so far for Family Care, which began March 1 and additional case transfers to Wisconsin Cares are ongoing.

ACTION ON BILLING WEA INSURANCE FOR FLU SHOTS

Public Health Officer Susan Lorenz reported that the flu clinic held this year for the Poynette School District personnel went so well this year, that they are requesting another flu clinic next season, as is the school district of Pardeeville. WEA insurance is billed for the flu shots in this situation. Susan requested that per her recommendation the Board approve additional flu shot clinics for any school district's personnel as well as the billing of WEA for this service.

**MOTION: TO APPROVE FLU SHOT CLINICS FOR ANY SCHOOL DISTRICT
PERSONNEL, AS WELL AS THE BILLING TO WEA FOR THESE SERVICES.**

Motion by Mary Cupery, second by Dr. O'Neil. Motion carried.

HEALTH OFFICER'S REPORT

Public Health Officer Susan Lorenz reported on several changes in the Wisconsin Immunization law for children in public schools as well as children entering daycare. Susan distributed a copy of the new 2007 Columbia County Public Health Needs Assessment brochure that was developed based on the findings of last year's public health survey and subsequent community meetings. Additional brochures are available from Susan. A 2007 supplement to the Division of Health's portion of Health & Human Services Annual Report was also distributed to Board members for review. Susan also notified the Board that additional meetings regarding nitrate levels throughout the County are continuing with various other County Departments. Finally, Susan reported that the Columbus WIC clinics, typically held at the Columbus City Hall, will be moving to the Columbus Fire Station permanently. Susan explained that the City of Columbus requested this change.

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TRAINING REQUESTS

There were no training requests for today's meeting.

ACTION ON REPLACEMENT REQUEST FOR ADRC/COA DIRECTOR

Health & Human Services Director Erik Pritzl announced that Commission on Aging/Aging & Disability Resource Center Director Dennis Wittig will be retiring effective April 18, 2008. Erik presented a replacement request for the position and thanked Dennis for his 24 years of service.

MOTION: TO APPROVE THE REPLACEMENT OF THE COMMISSION ON AGING/AGING & DISABILITIES RESOURCE CENTER DIRECTOR.

Motion by Jack Sanderson, second by Susan Goethel. Motion carried.

ACTION ON 2007 ANNUAL REPORT

Health & Human Services Director Erik Pritzl presented the Health & Human Service's 2007 Annual Report for discussion and approval.

MOTION: TO APPROVE THE HEALTH & HUMAN SERVICES 2007 ANNUAL REPORT WITH MINOR CHANGES.

Motion by Dr. O'Neil, second by JoAnn Wingers. Motion carried.

FAMILY CARE UPDATE

Director Pritzl informed the Board that Family Care began in Columbia County on March 1, 2008. Director Pritzl also announced that Community Living Alliance withdrew their contract to serve Columbia County clients in Family Care, and therefore, all clients will be transitioned to Wisconsin Cares solely. The decision by CLA to withdraw, was mutually made with the State of Wisconsin.

DIRECTOR'S REPORT

Health & Human Services Director Erik Pritzl presented a memo to the Board outlining the benefits of adding a third car to the agency fleet. Director Pritzl also reported that he has been in contact with the Sheriff's Department to begin the search for a used car.

PAYMENT OF VOUCHERS/FINANCIAL REPORT

MOTION: TO ACCEPT THE H&HS VOUCHERS AS PRESENTED.

Motion by Jack Sanderson, second by Susan Goethel. Motion carried.

ADJOURNMENT

Chair Curtis declared the meeting adjourned at 11:10 a.m.

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The Columbia County Health & Human Services Board will reconvene on Tuesday, April 8, 2008, at 9:00 a.m., in the Brewer's Training Room of the Columbia County Health & Human Services Building.

Respectfully submitted,

Jack Sanderson, Acting Secretary
Col. Co. H & HS Board

Gretchen Halvorsen, Executive Secretary
Col. Co. Health & Human Services Dept.

cc: Chair Baumgartner
Vice Chair Wopat