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**MINUTES
COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
TUESDAY, APRIL 10, 2007**

I. CALL TO ORDER

The regular meeting of the Columbia County Health & Human Services Board was called to order at 9:00 a.m., by Chair J. Robert Curtis, DVM. The meeting was legally advertised, and a quorum was present.

II. ROLL

An attendance sheet was distributed by Gretchen Halvorsen.

HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT: J. Robert Curtis, DVM; Tim O'Neil, MD; Jack Sanderson; Robert Lane; Mary Cupery; Jan Gardner, RN; Susan Goethel; Charles Boursier, MD.

HEALTH & HUMAN SERVICE STAFF PRESENT: Erik Pritzl; Susan Lorenz; Cathy Karls; Gretchen Halvorsen.

OTHERS: Craig Sauer, Portage Daily Register.

III. AGENDA/ADDITIONS/ANNOUNCEMENTS

MOTION: TO APPROVE THE APRIL 10, 2007 HEALTH & HUMAN SERVICE BOARD AGENDA.

Motion by Jack Sanderson, second by Mary Cupery. Motion carried unanimously.

IV. APPROVAL OF MINUTES

MOTION: TO APPROVE THE MINUTES OF THE MARCH 13, 2007 REGULAR MEETING OF THE COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD.

Motion by Dr. O'Neil, second by Mary Cupery. Motion carried unanimously.

V. CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES, RESOLUTIONS AND LINE ITEM TRANSFERS

Director Erik Pritzl presented two contracts, ten addenda, the Health Services Report, Commission on Aging Financial Report, the Health & Human Services Statement of Receipt and Expenditures, all dated February 28, 2007 to the Board for approval. Director Pritzl reported

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that one of the contracts regarding Tomorrow's Children involves no money as the child is not placed there, however the reserve percentage quoted in the contract of 10% is higher than the standard 7-8%. Director Pritzl reported that the second contract with Experience Works (the former Green Thumb Program) is a program for first time older workers entering the workforce, which helps them to gain work experience and build skills towards unsubsidized employment. All expenses for the program and the employee are paid for through the program, not by the County.

MOTION: TO APPROVE THE CONTRACTS, ADDENDA AND FINANCIAL REPORTS AS PRESENTED, AND TO PLACE THEM AS ATTACHMENTS TO THE MINUTES.

Motion by Mary Cupery, second by Jack Sanderson. Motion carried unanimously.

VI. COMMISSION ON AGING

Chair Curtis reported that the Commission on Aging did not have a meeting scheduled for April. Health & Human Services Director Erik Pritzl announced that the Elderly Nutrition's Home Delivered Meal Program is already showing an increased rate of participation so far this year.

VII. ACTION ON TOBACCO CONTROL BOARD FUNDING RESOLUTION

Health Officer Susan Lorenz presented a resolution supporting an increase in cigarette tax and fully funding of Wisconsin's Tobacco Control Program. Susan reported that the resolution was authored by Columbia/Marquette Tobacco Free Coalition Coordinator in collaboration with the American Cancer Society. Susan also reported that the surrounding states have similar cigarette sales tax - Illinois \$0.98, Indiana \$0.56, Iowa \$1.36, Minnesota \$1.49, and that each of these states has seen a decrease in the number of smokers. The proposed resolution is for a \$.77 sales tax per pack. The Board discussed the names appearing in body of the resolution and which the following names be added: Hahn, M. Miller, S. Fitzgerald, and J. Kleefisch. The Board also asked Susan to follow up on how the names were chosen that were included in the resolution.

MOTION: TO AMEND THE PROPOSED RESOLUTION BY ADDING THE FOLLOWING NAMES TO IT: REP EUGENE HAHN, REP JOEL KLEEFISCH, SEN MARK MILLER, AND SEN SCOTT FITZGERALD.

Motion by Dr. O'Neil, second by Jack Sanderson. Motion carried. Lane opposed.

MOTION: TO APPROVE THE PROPOSED TOBACCO CONTROL BOARD FUNDING RESOLUTION, AS AMENDED.

Motion by Dr. O'Neil, second by Dr. Boursier. Motion carried. Lane opposed.

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VIII. HEALTH OFFICER'S REPORT

Public Health Officer Susan Lorenz reported that the County experienced another Noro virus outbreak since the March H&HS Board meeting, this time at the Wisconsin Dells Nursing Home. Susan reported on the upcoming Community Health Needs Assessment, which will be distributed through the COA's Grapevine and mealsites, the Job Center, the H&HS Department, and possibly on line from the County's website. Susan has contracted with Starfish Consultants to create the survey, perform key informant interviews, tabulate it, create reports regarding the findings and to help Susan plan community forums to present and discuss the survey's results. The Community Forum is planned for September 20. Susan also reported on the tabletop exercise at Columbia Correctional that she participated in on March 20. The exercise included discussion of resources availability between the prison and the remaining county. Susan announced that she has also reported to the State the number of first responder vaccines necessary within Columbia County in case of a bioterrorism attack. Susan calculated that 9,000 would be necessary along with an additional 1,035 for the Columbus Hospital and 2,200 for Divine Savior. These vaccines would be part of the State's stockpile - IPS program.

IX. TRAINING REQUESTS

None.

X JUVENILE JUSTICE SUPERVISION FEES

Director Erik Pritzl presented a draft policy for the Department to begin charging a fee for case supervision in juvenile justice matters. Director Pritzl reported that the Corporation Counsel has approved of the proposal, which is a routine practice in several other counties throughout the State. The format of the draft policy was also discussed because Director Pritzl would also like to establish a policy committee within the Department, as well as an established manner in which to release new policy, and a central depository for approved Department policy. Director Pritzl advised that he would also like to see a brochure created for the juvenile justice families which would describe what their responsibilities are when a case is under supervision, including all fees that may be assessed in the case. The supervision fee would be assessed per family, not per child, for families that may have more than one child involved with the Department. Board members expressed concern that if a conflict arises between restitution and payment of a supervision fee, the restitution should be paid first to prevent victims of crime from being victimized again.

MOTION: TO APPROVE THE JUVENILE JUSTICE SUPERVISION FEE DRAFT POLICY AND TO SUPPORT THE DEVELOPMENT OF DEPARTMENT POLICY AND A CENTRAL DEPOSITORY FOR SUCH INFORMATION.

Motion by Jack Sanderson, second by Bob Lane. Motion carried unanimously.

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XI. PRESENTATION OF DRAFT POWERPOINT FOR COUNTY BOARD

Erik presented his draft Power Point presentation for the Board to review. The presentation will be made at next week's County Board meeting. Discussion followed about the content of the presentation, the objectives of the slide show, and what the Department is hoping to gain from the presentation.

XII. DIRECTOR'S REPORT

Director Pritzl reported that he has been reviewing possible additional revenue sources, such as the Juvenile Justice Supervision fee that was presented for approval earlier in the meeting. Director Pritzl also reported that he has been working on educating the County Board and the public through different avenues, such as the Fact Sheets, the reviewed Power Point presentation, and the scheduled Open House for Wednesday, May 16. Director Pritzl also advised that he's been working with the Accounting staff and together they have developed a monthly budget forecast report to help division administrators keep better control of their budgets. Director Pritzl has been steadily attending ADRC and Long Term Care Redesign meetings in order to get up-to-speed on these issues. Director Pritzl discussed the reputation of the agency staff as a whole, how competent and hardworking they are, and how this reputation is supported by agencies throughout the community. Lastly, Director Pritzl shared correspondence from a retiring law enforcement official from the City of Lodi praising the work of social workers Katie Day and Marcie DeSomer for their commitment to the community.

XIII. VOUCHERS

MOTION: TO ACCEPT THE H&HS VOUCHERS AS PRESENTED.

Motion by Bob Lane, second by Susan Goethel. Motion carried unanimously.

XIV. ADJOURNMENT

Chair Curtis declared the meeting adjourned at 11:00 a.m.

The Columbia County Health & Human Services Board will reconvene on Tuesday, May 8, 2007, at 9:30 a.m. in the Brewer's Training Room of the Columbia County Health & Human Services Building, following the Commission on Aging meeting.

Respectfully submitted,

Robert Lane, Secretary
Col. Co. H & HS Board

Gretchen Halvorsen, Executive Secretary
Col. Co. Health & Human Services Dept.

cc: Chair Baumgartner
Vice Chair Wopat