



**Health and Human Services
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**MINUTES
COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
TUESDAY, APRIL 13, 2010**

CALL TO ORDER

The regular meeting of the Columbia County Health & Human Services Board was called to order at 9:30 a.m., by Chair J. Robert Curtis. The meeting was publicly noticed, and a quorum was present.

ROLL

An attendance sheet was distributed by Gretchen Halvorsen.

HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT: J. Robert Curtis, DVM; Mary Cupery; Jack Sanderson; Tim O'Neil, MD; Jan Gardner, RN; Charles Boursier, MD; Susan Goethel; Tom Jenkins; Robert Lane.

HEALTH & HUMAN SERVICE STAFF PRESENT: Erik Pritzl; Susan Lorenz; Chris See; Gretchen Halvorsen; a majority of the DES, DOH & DSS staff (momentarily).

OTHERS: County Board Chair Deb Wopat; Cathy Karls, Accounting.

AGENDA/ADDITIONS/ANNOUNCEMENTS

MOTION: TO APPROVE THE APRIL 13, 2010 HEALTH & HUMAN SERVICES BOARD AGENDA.

Motion by Jack Sanderson, second by Susan Goethel. Motion carried.

APPROVAL OF MINUTES

MOTION: TO APPROVE THE MINUTES OF THE MARCH 9, 2010 MEETING OF THE COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD, AS WELL AS THE MINUTES OF THE COMMISSION ON AGING MEETING DATED DECEMBER 15, 2009.

Motion by Mary Cupery, second by Tom Jenkins. Motion carried.

DEPARTMENT BUDGET & COMPENSATORY TIME

Health & Human Services Director Erik Pritzl presented the Department's Comp Time Report dated 3/31/10 as well as the Expense and Revenue reports dated 12/31/09 and 2/28/10.

CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES, RESOLUTIONS AND LINE ITEM TRANSFERS

Health & Human Services Director Erik Pritzl presented three new contracts, five 2009 addenda and seven 2010 addenda to the Board for approval.

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MOTION: TO APPROVE THE 2010 CONTRACTS AND ADDENDA AS PRESENTED AND PLACE THEM AS ATTACHMENTS TO THE MINUTES.

Motion by Mary Cupery, second by Dr. O'Neil. Motion carried.

MOTION: TO APPROVE THE 2009 ADDENDA AS PRESENTED AND PLACE THEM AS ATTACHMENTS TO THE MINUTES.

Motion by Jan Gardner, second by Susan Goethel. Motion carried.

RESOLUTIONS RECOGNIZING ECONOMIC SUPPORT SPECIALIST WEEK, PUBLIC HEALTH WEEK, ADMINISTRATIVE PROFESSIONALS WEEK

Health & Human Services Director Erik Pritzl presented a proclamation, signed by Governor Jim Doyle, declaring the week of April 19 as Economic Support & Wisconsin Works Specialists' Week. The Division of Economic Support staff was introduced to the Board. Director Pritzl presented a resolution declaring April 5-11 as National Public Health Week 2010. The Division of Health staff was introduced to the Board. Director Pritzl also introduced a resolution recognizing April 18-24 as National Administrative Professionals Week. The Division of Support Services staff was introduced to the Board as well.

MOTION: TO APPROVE THE RESOLUTION RECOGNIZING NATIONAL PUBLIC HEALTH WEEK 2010.

Motion by Jack Sanderson, second by Dr. Boursier. Motion carried.

MOTION: TO APPROVE THE RESOLUTION RECOGNIZING NATIONAL ADMINISTRATIVE PROFESSIONALS WEEK 2010.

Motion by Dr. O'Neil, second by Susan Goethel. Motion carried.

COMMISSION ON AGING/AGING & DISABILITY RESOURCE CENTER

Commission on Aging and Aging & Disability Resource Center Director Christine See reported that the Volunteer Breakfast will be held on Tuesday, April 20 at Dekorra Lutheran Church outside of Poynette. Chris reported on the Exemplary Service award given to Lorie Bednarek, Elderly Benefits Specialist for her work with the elderly residents of Columbia County. Chris also reported to the Board that she has been involved in a number of appeals with Care Wisconsin involving disputes about reduction in services and denials of service and advised that Care Wisconsin is winning many of the appeals.

ACTION ON VEHICLE ACQUISITION FOR COLUMBUS AREA MEDICAL TRANSPORT

Chris See reported that the Commission on Aging recommended approval at their meeting earlier in the morning to purchase a new wheelchair accessible minivan for the Columbus area medical transports. The price, per the State bid process is just under \$35,000 and will be paid for from the DOT Equity Account established for such purchases.

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MOTION: TO APPROVE THE PURCHASE OF A NEW WHEELCHAIR ACCESSIBLE MINIVAN FOR COLUMBUS AREA MEDICAL TRANSPORTS, NOT TO EXCEED \$35,000.

Motion by Jack Sanderson, second by Tom Jenkins. Motion carried unanimously.

ACTION ON NEW CLERK TYPIST II POSITION FOR ADRC

Health & Human Services Director Erik Pritzl presented a request to add a Clerk Typist II position to the ADRC due to the need to meet State reporting requirements. Director Pritzl reported that the cost of a Clerk Typist II, including benefits, would be \$50,523.15 which would be paid for through ADRC grant money. The new position request is for a tentative hire date of June 1, 2010.

MOTION: TO RECOMMEND APPROVAL OF A CLERK TYPIST II POSITION, TO BE PAID FOR FROM AGING & DISABILITY RESOURCE CENTER FUNDS, WITH THE UNDERSTANDING THAT IF THE FUNDING IS ELIMINATED THEN THE POSITION WILL BE ELIMINATED AS WELL.

Motion by Mary Cupery, second by Susan Goethel. Motion carried. Not unanimous.

HEALTH OFFICER'S REPORT

Public Health Officer Susan Lorenz shared results of the After Action report regarding the H1N1 Public Health event in Columbia County. Copies of the full report are available from Susan. So far, the Division of Health has provided 6,329 H1N1 vaccines to county residents.

TRAINING REQUESTS

None.

ACTION ON NEW SOCIAL WORKER POSITION FOR DIVISION OF BEHAVIORAL HEALTH & LONG TERM SUPPORT

Director Pritzl presented a request for a new Social Worker position in the Behavioral Health & Long Term Support Division to allow the Department to open new slots and remove children from the Children's Waiting List. Money is available for this new position through the children's waiver program. No county dollars will be used. Currently, the Department has 67 children on the waiting list and the State is encouraging the opening of additional slots. The new position request is for a tentative hire date of June 1, 2010.

MOTION: TO APPROVE THE NEW SOCIAL WORKER POSITION FOR THE BEHAVIORAL HEALTH & LONG TERM SUPPORT DIVISION AS PRESENTED.

Motion by Jack Sanderson, second by Bob Lane. Motion carried.

ACTION ON REPLACEMENT OF ECONOMIC SUPPORT LEAD WORKER

Director Pritzl presented a request to replace an Economic Support Lead Worker position soon to be vacated due to a retirement on June 4. Director Pritzl requested that any approval include the ability to refill any additional openings in the Economic Support Division due to the filling of the

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Lead Worker position.

MOTION: TO APPROVE THE ECONOMIC SUPPORT LEAD WORKER REPLACEMENT REQUEST WITH THE PROVISION TO ALLOW SUBSEQUENT REHIRING OF POSITIONS IN THE DIVISION UNTIL ALL POSITIONS ARE FILLED.

Motion by Dr. O'Neil, second by Tom Jenkins. Motion carried.

DIRECTOR'S REPORT

Health & Human Services Director Erik Pritzl reported that the Division of Children & Families is currently under a Federal program review, along with Sauk, LaCrosse and Milwaukee Counties. The review will last throughout the week and involves interviews with the families being served, social workers working with the families, schools, guardian ad litem, and other service providers involved with the families.

ACTION ON PAYMENT OF VOUCHERS/FINANCIAL REPORT
MOTION: TO ACCEPT THE H&HS VOUCHERS AS PRESENTED.

Motion by Tom Jenkins, second by Bob Lane. Motion carried.

NEXT MEETING DATE

The next Health & Human Services Board meeting is scheduled for Tuesday, May 11, 2010, at 9:00 a.m.

ADJOURNMENT

Chair Curtis declared the meeting adjourned at 11:10 a.m.

The Columbia County Health & Human Services Board will reconvene on Tuesday, May 11, 2010, in the Brewer's Training Room of the Columbia County Health & Human Services Building.

Respectfully submitted,

Mary Cupery, Secretary
Col. Co. H & HS Board

Gretchen Halvorsen, Executive Secretary
Col. Co. Health & Human Services Dept.

cc: Chair Westby
Vice Chair Elect