

Name of Meeting: BRAT Public Health Commission Meeting

Facilitator: Bev Muhlenbeck

Date of Meeting: April 26th, 2006

Recorder: Jessica Nall

Guest: Keith Lang MSW State of WI DHFS, Jane Bloss State of WI DHFS, Orin Hammus State of WI DHFS

Present: Sue McCartney, Bev Muhlenbeck, Linda McFarlin, Barb Theis, Susan Lorenz, Melissa Delmore, and Jessica Nall

Absent: NONE

Meeting called to order by Theis verification of Open Meeting Law noted.

Approval of the Agenda. With the addition of IPS Report added after Fiscal Agent item. **Motion to approve by McFarlin seconded by McCartney. Motion carried**

Approval of March 22nd, 2006 meeting minutes. Motion by Theis seconded by Lorenz. Motion Carried.

Topic	Major Points Discussed	Resolutions and Actions Required	Assigned to	Due Date
EPI Report	<ul style="list-style-type: none">• 2 meetings took place since last Commission Meeting. (March 23rd and April 19th)• EPI Group has submitted to WALDAB to create a poster on Building EPI Capacity• Statewide EPI Meeting is to be held on May 1st• Lyme Disease Workgroup (Laura and Anna are interested in representing the BRAT Consortium)• EPI Group is working on fit testing, their questionnaire, and the current mumps situation• Next meeting will take place in Adams May 17th, 2006• Request for Dave Plymers to attend next Commission meeting and EPIs to give presentation	Contact EPI Group and Dave Plymers and invite them to next meeting	Delmore/Nall	

	and Max Oleson from American Red Cross, and Larry Reed from WEM.			
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Topic	Major Points Discussed	Resolutions and Actions Required	Assigned to	Due Date
Old Business	<ul style="list-style-type: none"> Email was distributed regarding Walter Clark's military status MOU's-Theis will forward the ones from Juneau County once available. Add Review of Sample MOU's to Agenda for May meeting 	Add item to the Agenda	Delmore/Nall	
Topic	Major Points Discussed	Resolutions and Actions Required	Assigned to	Due Date
Coordinator's Report	<ul style="list-style-type: none"> NONE 			
Fiscal Agent Report	<ul style="list-style-type: none"> April 20th Meeting-Dave Plymer discussed the importance of using Health Officers to lead this, not coordinators and also discussed his vision: community readiness! Pandemic Funding: objectives include the Assessment and Exercise RAND Exercise-forward to all Health Officers 2006 Assessment-Plan to receive in May-Request for checklist to be forwarded and highlight areas that pertain to each 	Forward exercise to all Health Officers Forward checklist	Delmore/Nall Delmore/Nall	

<p>HRSA Report</p>	<ul style="list-style-type: none"> • Regional Tabletop taking place using the hospital work plan • Triage Tuesday-how to activate a triage system with EMS • HRSA Workgroup developed: WI EOC for Hospitals Request for copies to be made of EOC description and the info sheets for the hospitals in each county. • Other topics covered included: surge cots, RACES Project, Decon. Training, and Exercise training reports 	<p>Copies from EOC For Hospitals</p>	<p>Delmore/Nall</p>	
<p>County Sharing</p>	<ul style="list-style-type: none"> • Adams is having a functional in July and partner involvement is improving. • Columbia is had a Mass Clinic Tabletop with the involvement of partners from a local prison. They have found this to be an untapped resource for security staff. Lorenz also reports on wanting to start Influenza Planning for Businesses. • Request for templates for Influenza Planning for Businesses from Carolyn • Juneau had nothing to report • Marquette is having a functional in June on Avian Flu/Mass Clinic. They are thinking of bringing a business group together for a Pandemic preparedness discussion. • Sauk reports that for public 	<p>Locate templates</p>	<p>Delmore/Nall</p>	

<p>New Business</p>	<p><u>Pandemic Funding</u></p> <ul style="list-style-type: none"> • Can the money be used for the Consortium tabletop last October for Pandemic Objective? • How to spend the money? Some examples are contracts, pandemic CDs, refrigerators, storage cabinets, staff wages, satellite phones, educational DVDs, and masks. <p><u>Policies and Procedures for Mass Clinic</u></p> <ul style="list-style-type: none"> • Delmore sent out an email to other Consortium coordinators and only heard back from one. She will forward this information to the health officers. <p><u>May and June Commission Meeting Dates</u></p> <ul style="list-style-type: none"> • Decision was made for May 31st, 2006 (Wednesday) and for June 27th, 2006 (Tuesday) 	<p>Forward information</p>	<p>Delmore</p>	
<p>Next meeting</p>	<p>May 31st, 2006 at 8:30 A.M.</p>			

Motion by Theis to adjourn seconded by McCartney. Motion carried.

