



**Health and Human Services
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**MINUTES
COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
TUESDAY, MAY 11, 2010**

CALL TO ORDER

The regular meeting of the Columbia County Health & Human Services Board was called to order at 9:00 a.m., by Chair Timothy O'Neil, MD. The meeting was publicly noticed, and a quorum was present.

ROLL

An attendance sheet was distributed by Gretchen Halvorsen.

HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT: Timothy O'Neil, MD; Mary Cupery; Teresa Sumnicht; Jan Gardner, RN; Charles Boursier, MD; Susan Goethel; Tom Jenkins; Robert Lane; Richard Boockmeier.

HEALTH & HUMAN SERVICE STAFF PRESENT: Erik Pritzl; Susan Lorenz; Gretchen Halvorsen.

OTHERS: Cathy Karls, Accounting.

AGENDA/ADDITIONS/ANNOUNCEMENTS

MOTION: TO APPROVE THE MAY 11, 2010 HEALTH & HUMAN SERVICES BOARD AGENDA.

Motion by Dick Boockmeier, second by Tom Jenkins. Motion carried.

APPROVAL OF MINUTES

MOTION: TO APPROVE THE MINUTES OF BOTH THE APRIL 13 & APRIL 20, 2010 MEETINGS OF THE COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD.

Motion by Mary Cupery, second by Jan Gardner. Motion carried.

DEPARTMENT BUDGET & COMPENSATORY TIME

Health & Human Services Director Erik Pritzl presented the Department's Comp Time Report dated 4/30/10 as well as the Expense and Revenue reports dated 3/31/10.

CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES, RESOLUTIONS AND LINE ITEM TRANSFERS

Health & Human Services Director Erik Pritzl presented four addenda to the Board for approval.

MOTION: TO APPROVE THE ADDENDA AS PRESENTED AND PLACE THEM AS ATTACHMENTS TO THE MINUTES.

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Motion by Tom Jenkins, second by Susan Goethel. Motion carried.

COMMISSION ON AGING/AGING & DISABILITY RESOURCE CENTER

No report.

DISCUSSION OF BENEFITS FOR PUBLIC HEALTH NURSE

Director Pritzl reviewed the history of the approval process for the Public Health nurse position which was approved by the Health & Human Services Board in March, to go from a ¾ position to a full time position using WIC funding in the amount of \$12,217.42. The dollar amount approved by the Board included salary and fringe.

ACTION ON INCREASE IN HOURS FOR DOH NURSE WORKING WITH LIMITED AGENT CONTRACT

Health & Human Services Director Erik Pritzl presented a request to increase the hours of the Sanitarian in the Division of Health by 85 hours, from 7/1/2010 through 12/31/2010, totaling \$3428.90 due to the increase of funding in the Limited Agent Contract from the State. The inspection program is funded on a fiscal calendar of July 1 through June 30 and therefore the funds are now available for the July 1 to December 31, 2010 period. The adjustment to the Sanitarian's benefits will be calculated at the end of the calendar year.

MOTION: TO ACCEPT THE FUNDING FOR THE INCREASE IN HOURS FOR THE STATE LIMITED AGENT CONTRACT INSPECTION PROGRAM.

Motion by Susan Goethel, second by Jan Gardner. Motion carried.

HEALTH OFFICER'S REPORT

Public Health Officer Susan Lorenz distributed a packet of DOH information to all Board members and reviewed it with them as an introduction for new Board members to Public Health issues.

TRAINING REQUESTS

None.

ACTION ON REAPPOINTMENT OF COMMUNITY BOARD MEMBER SUSAN GOETHEL

Director Pritzl presented a request to reappoint Susan Goethel as a Community Member of the Health & Human Services Board for a new three year term. Susan agreed to serve another term on the Board.

MOTION: TO RECOMMEND REAPPOINTMENT OF SUSAN GOETHEL AS A COMMUNITY MEMBER TO THE HEALTH & HUMAN SERVICES BOARD FOR A NEW 3-YEAR TERM.

Motion by Mary Cupery, second by Jan Gardner. Motion carried.

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ACTION ON LEAVE OF ABSENCE REQUEST

Director Pritzl presented a Leave of Absence Request for Kathy Mantey, Division of Support Services, due to health issues. The request is for a 12 week leave after exhausting all benefits.

MOTION: TO RECOMMEND APPROVAL OF THE LEAVE OF ABSENCE REQUEST FOR KATHY MANTEY AS PRESENTED.

Motion by Bob Lane, second by Dick Boockmeier. Motion carried.

DIRECTOR'S REPORT

Health & Human Services Director Erik Pritzl distributed several informational documents for Board members to review and as an introduction for new Board members. Director Pritzl updated the Board on the initial results of the Federal program audit for children in and out of placement, which occurred in April. A written final report is still pending.

ACTION ON PAYMENT OF VOUCHERS/FINANCIAL REPORT

MOTION: TO ACCEPT THE H&HS VOUCHERS AS PRESENTED.

Motion by Bob Lane, second by Susan Goethel. Motion carried.

NEXT MEETING DATE

The next Health & Human Services Board meeting is scheduled for Tuesday, June 8, 2010, at 9:30 a.m., following the Commission on Aging meeting.

ADJOURNMENT

MOTION: TO ADJOURN THE HEALTH & HUMAN SERVICES BOARD MEETING AT 10:30 A.M.

Motion by Dick Boockmeier, second by Bob Lane. Motion carried.

The Columbia County Health & Human Services Board will reconvene on Tuesday, June 8, 2010, in the Brewer's Training Room of the Columbia County Health & Human Services Building.

Respectfully submitted,

Teresa Sumnicht, Secretary
Col. Co. H & HS Board

Gretchen Halvorsen, Executive Secretary
Col. Co. Health & Human Services Dept.

cc: Chair Westby
Vice Chair Elect Ross