

Health and Human Services
2652 Murphy Rd

608-742-9227
FAX: 608-742-9700
TDD: 608-742-9229
E-MAIL: DHHS@co.columbia.wi.us
WEBSITE: www.co.columbia.wi.us

Mailing Address: P.O. Box 136
Portage, WI 53901-0136

MINUTES
COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
TUESDAY, MAY 12, 2009

CALL TO ORDER

The regular meeting of the Columbia County Health & Human Services Board was called to order at 9:30 a.m., by Vice Chair Timothy O'Neil, MD. The meeting was legally advertised, and a quorum was present.

ROLL

An attendance sheet was distributed by Gretchen Halvorsen.

HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT: Tim O'Neil, MD; Mary Cupery; Jan Gardner, RN; Jack Sanderson; Robert Lane; Tom Jenkins; Susan Goethel.

HEALTH & HUMAN SERVICE BOARD MEMBERS ABSENT: Charles Boursier, MD.

HEALTH & HUMAN SERVICE BOARD MEMBERS EXCUSED: J. Robert Curtis.

HEALTH & HUMAN SERVICE STAFF PRESENT: Erik Pritzl; Dawn Woodard; Chris See; Gretchen Halvorsen.

OTHERS: Lyn Jerde, Portage Daily Register; Robert Westby, County Board Chair Elect; Mat Schneider, Accounting.

AGENDA/ADDITIONS/ANNOUNCEMENTS

MOTION: TO APPROVE THE MAY 12, 2009 HEALTH & HUMAN SERVICES BOARD AGENDA.

Motion by Jack Sanderson, second by Tom Jenkins. Motion carried.

APPROVAL OF MINUTES

MOTION: TO APPROVE THE MINUTES OF THE APRIL 14, 2009 MEETING OF THE COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD.

Motion by Jack Sanderson, second by Susan Goethel. Motion carried.

DEPARTMENT BUDGET & COMPENSATORY TIME

Health & Human Services Director Erik Pritzl presented the Department's Comp Time Report dated 4/30/09, the Health & Human Services Financial Reports dated 3/31/09.

**COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
MAY 12, 2009 – PAGE 2**

**CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES,
RESOLUTIONS AND LINE ITEM TRANSFERS**

Director Pritzl presented one addenda and two line item transfers to the Board for approval.

MOTION: TO APPROVE THE ADDENDA AND LINE ITEM TRANSFERS AS PRESENTED AND PLACE THEM AS ATTACHMENTS TO THE MINUTES.

Motion by Mary Cupery, second by Jan Gardner. Motion carried.

COMMISSION ON AGING

The Commission on Aging/Aging & Disability Resource Center Director Christine See reported that the Commission on Aging did not meet in May. Currently, there are 425 people enrolled in Family Care, Partnership and IRIS. The ADRC continues to work on eliminating the secondary waiting list. Chris reported that the new COA vehicle has been ordered. It comes with a 5 year/50,000 mile warranty. Chris also reported that all of the COA vehicles now have decals on them. Chris is working with the UW Extension's Farmers' Market Voucher program, which will begin in June, providing vouchers to the elderly to use at local farmers' markets throughout the summer. The UW Extension office is interested in the ADRC assuming this responsibility in the future. Chris advised the Board that at least one COA vehicle will be used on Saturday, May 30, in the Town of West Point to help shuttle the elderly at an event being held at Gibraltar Rock.

ACTION ON INCREASE IN HOURS OF WIC STAFF THROUGH GRANT DOLLARS

Health & Human Services Director Erik Pritzl requested that both WIC employees hours be augmented to 40 hours per week for the remainder of 2009 due to an increase in case load size. The increase in hours would be paid for through the WIC grant dollars. The increase in hours for the Dietician would mean a monetary increase of \$1,658.13 for the year, and the increase for the Women, Infants & Children Coordinator's position would translate to an increase of \$2,409.09 for the year.

MOTION: TO APPROVE THE INCREASE TO 40 HOURS PER WEEK, FOR THE REMAINDER OF 2009 FOR BOTH THE WIC DIETECIAN TECHNICIAN AND THE WIC COORDINATOR, TO BE PAID FOR THROUGH WIC GRANT DOLLARS, FOR A TOTAL OF \$4,067.22.

Motion by Tom Jenkins, second by Jack Sanderson. Motion carried.

ACTION ON INCREASE OF HOURS FOR LIMITED AGENT CONTRACT

Director Pritzl requested an increase in hours for the DOH Nurse performing Limited Agent Contract duties, which would result in 82.32 additional hours in 2009, to be paid for from an increase in the Limited Agent Contract from the State. Director Pritzl advised that the '09-'10 contract was decreased by approximately \$2,000 from the '08-'09 contract, which operates from July 1 through June 30.

MOTION: TO APPROVE THE 82.32 INCREASED HOURS FOR THE DOH NURSE PERFORMING LIMITED AGENT CONTRACT DUTIES FOR THE STATE, AND TO BE

**COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
MAY 12, 2009 – PAGE 3**

PAID FOR FROM THE LIMITED AGENT CONTRACT DOLLARS.

Motion by Susan Goethel, second by Mary Cupery. Motion carried.

HEALTH OFFICER'S REPORT

Public Health Office Susan Lorenz was unavailable for today's meeting due to her requested presence by the Columbia County Emergency Management Office in Columbus to help deal with the aftermath of the warehouse fire which occurred overnight. Health & Human Services Director Erik Pritzl reported that there have not been any H1N1 confirmed cases within Columbia County as of yet, although there have been 414 confirmed throughout the State. Public Health Officer Susan Lorenz continues to work with the school districts throughout the County to help them develop pandemic procedures and policies for events similar to the H1N1 outbreak. Director Pritzl reported that Susan will be taking part in a tabletop exercise regarding pandemic influenza in June. Susan continues to update Emergency Management officials about the H1N1 flu as the situation develops. Director Pritzl reported that 2-1-1 is also available to the public for updates and information.

**COMMUNITY MENTAL HEALTH PROGRAM –CCS- DAWN WOODARD,
BEHAVIOR HEALTH & LONG TERM SUPPORT ADMINISTRATOR**

Dawn Woodard, BHLTS Administrator made a presentation on a new program the Department will be able to provide to mental health clients within Columbia County due to applying for and receiving start up grant dollars for a Comprehensive Community Services program. CCS is a state certified mental health program that focuses on psycho-social rehabilitation and allows clients to remain in the community. The State has awarded Columbia County \$25,000 for the program.

TRAINING REQUESTS

There were no training requests.

DISCUSSION OF LETTER FROM COUNTY BOARD CHAIR WOPAT

Director Pritzl provided a copy of Chair Wopat's letter to Board members for review and lead the Board in a discussion about future budget issues.

DIRECTOR'S REPORT

Health & Human Services Director Erik Pritzl reported that the Department currently has a vacant Social Worker position which was approved for refilling at a joint H&HS Board, HR & Executive Committee meeting, prior to the April County Board meeting. Director Pritzl provided a brief report on the issues that the Department has had to address in the last 30 days, including the H1N1 flu outbreak, budget problems, and staff issues.

ACTION ON PAYMENT OF VOUCHERS/FINANCIAL REPORT

MOTION: TO ACCEPT THE H&HS VOUCHERS AS PRESENTED.

Motion by Bob Lane, second by Susan Goethel. Motion carried.

**COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
MAY 12, 2009 – PAGE 4**

NEXT MEETING DATE


The next Health & Human Services Board meeting is scheduled for Tuesday, June 9, 2009, at 9:30 a.m.

ADJOURNMENT

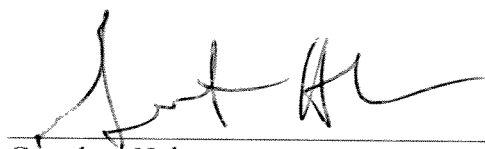
Vice Chair O'Neil declared the meeting adjourned at 11:14 a.m.

The Columbia County Health & Human Services Board will reconvene on Tuesday, June 9, 2009, at 9:30 a.m. in the Brewer's Training Room of the Columbia County Health & Human Services Building.

Respectfully submitted,



Mary Cupery, Secretary
Col. Co. H & HS Board



Gretchen Halvorsen, Executive Secretary
Col. Co. Health & Human Services Dept.

cc: Chair Wopat
Vice Chair Westby