

MINUTES
COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
TUESDAY, JUNE 8, 2010

CALL TO ORDER

The regular meeting of the Columbia County Health & Human Services Board was called to order at 9:30 a.m., by Chair Timothy O'Neil, MD. The meeting was publicly noticed, and a quorum was present.

ROLL

An attendance sheet was distributed by Gretchen Halvorsen.

HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT: Timothy O'Neil, MD; Mary Cupery; Teresa Sumnicht; Jan Gardner, RN; Tom Jenkins; Robert Lane; Richard Boockmeier.

HEALTH & HUMAN SERVICE BOARD MEMBERS ABSENT: Susan Goethel; Dr. Charles Boursier.

HEALTH & HUMAN SERVICE STAFF PRESENT: Erik Pritzl; Gretchen Halvorsen.

OTHERS: County Board Chair Robert Westby; Cathy Karls, Accounting.

AGENDA/ADDITIONS/ANNOUNCEMENTS

Health & Human Services Director Erik Pritzl asked that the following item be added to the agenda: Discussion on New Management Position in 2011 Budget.

MOTION: TO APPROVE THE JUNE 8, 2010 HEALTH & HUMAN SERVICES BOARD AMENDED AGENDA.

Motion by Dick Boockmeier, second by Tom Jenkins. Motion carried.

APPROVAL OF MINUTES

MOTION: TO APPROVE THE MINUTES OF BOTH THE MAY 11, 2010 MEETING OF THE COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD, AS WELL AS THE MINUTES OF THE APRIL 13, 2010 MEETING OF THE COMMISSION ON AGING.

Motion by Mary Cupery, second by Tom Jenkins. Motion carried.

DEPARTMENT BUDGET & COMPENSATORY TIME

Health & Human Services Director Erik Pritzl presented the Department's Comp Time Report dated 5/31/10 as well as the Expense and Revenue reports dated 4/30/10.

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**CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES,
RESOLUTIONS AND LINE ITEM TRANSFERS**

Health & Human Services Director Erik Pritzl presented one contract and three addenda to the Board for approval.

MOTION: TO APPROVE THE CONTRACT AND ADDENDA AS PRESENTED AND PLACE THEM AS ATTACHMENTS TO THE MINUTES.

Motion by Dick Boockmeier, second by Jan Gardner. Motion carried.

COMMISSION ON AGING/AGING & DISABILITY RESOURCE CENTER

COA/ADRC Director Chris See reported that the van for the Columbus area is on order and will be delivered later this summer after it is retrofitted for wheelchair access. Chris reported that the new vendor Bright Star will begin services as of August 1 for Foot Clinic and has agreed to provide their services to individuals with diabetes, vascular disease and those on blood thinners. The tentative price will be \$20 or \$25, depending on the individual's needs. Chris reported that the Division is in the process of filling a vacant clerical position due to the person currently doing the COA Transportation duties accepting the new ADRC Clerk Typist position. Chris notified the Board that representatives from Care Wisconsin attended the May meeting of the ADRC to explain their delay in financial reimbursements to area vendors and nursing homes.

ACTION ON FEE INCREASE FOR FOOT CLINIC

Chris See requested that the Board approve the new tentative fee schedule of \$20 or \$25 per individual for Foot Clinic services depending on whether a nurse provides the service to persons with diabetes, vascular disease or on blood thinners, or by a CNA for the rest of the population. The new vendor is Bright Star and services through them will begin August 1.

MOTION: TO APPROVE AN INCREASE IN FOOT CLINIC SERVICES FROM \$17 TO \$20 OR \$25 DEPENDING ON WHETHER AN INDIVIDUAL NEEDS THE SERVICES PERFORMED BY A NURSE OR A CNA.

Motion by Tom Jenkins, second by Teresa Sumnicht. Motion carried.

HEALTH OFFICER'S REPORT

Health & Human Services Director Erik Pritzl distributed copies of the NALBOH newsletter to Board members. Director Pritzl informed the Board that Columbia County is working with Sauk County to apply for a Seal A Smile Grant, offering sealants to children from low income families in the Wisconsin Dells School District, specifically the Spring Hill Elementary School. The grant is a one year, competitive grant, and if all goes well, the two counties could apply again to assist other school children in the area.

TRAINING REQUESTS

None.

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ACTION ON REPLACEMENT REQUEST FOR CLERK TYPIST II

Director Pritzl presented a Replacement Request for a Clerk Typist II position due to job transfer. Director Pritzl advised the Board that the position is currently supervised by the Division of Support Services Administrator, but with the replacement approval, the supervision will be transferred to the COA/ADRC Director because the position's salary is completely paid for by that Division. The Human Resources and Executive Committee have already approved the request pending the approval of the H&HS Board.

MOTION: TO RECOMMEND APPROVAL OF THE CLERK TYPIST II POSITION AS PRESENTED UNTIL FULLY STAFFED.

Motion by Mary Cupery, second by Dick Boockmeier. Motion carried.

DIRECTOR'S REPORT

No further reports.

DISCUSSION ON NEW MANAGEMENT POSITION FOR 2011 BUDGET

Director Pritzl requested that the Board discuss and consider the request of a new management position in the agency for the 2011 budget. Specifically, Director Pritzl discussed the workload of the Division of Children & Families Administrator, along with the current demands of the position to supervise all Juvenile Justice cases and Children's Protective Services cases within the Division, as well as the results of the State's recent Egregious Incident Report indicating that Columbia County does not have sufficient supervisory oversight of the Division due to the worker to supervisor ratio. Director Pritzl also advised the Board that there are a number of Juvenile Justice programs and grants available from the State to take advantage of for funding if there was additional supervisory staff to do the grant writing and submitting. Director Pritzl suggested that the Division should be divided into two separate divisions in order to accommodate the intensive workload and allow for new and creative programs for juveniles. The Board agreed to hold a meeting prior to the June 16 County Board meeting to vote on this matter.

ACTION ON PAYMENT OF VOUCHERS/FINANCIAL REPORT

MOTION: TO ACCEPT THE H&HS VOUCHERS AS PRESENTED.

Motion by Dick Boockmeier, second by Bob Lane. Motion carried.

NEXT MEETING DATE

The next Health & Human Services Board meeting is scheduled for Wednesday, June 16, prior to the County Board meeting. The next regular monthly meeting of the Columbia County Health & Human Services Board is scheduled for Tuesday, July 13, 2010, at 9:00 a.m., following the Annual Public Hearing for the 2011 Budget.

ADJOURNMENT

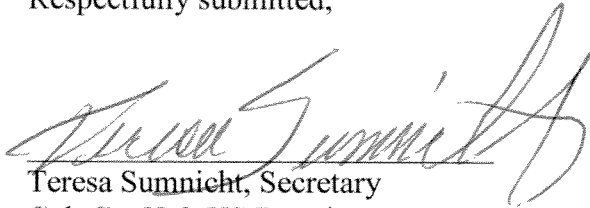
MOTION: TO ADJOURN THE HEALTH & HUMAN SERVICES BOARD MEETING AT 10:44 A.M.

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Motion by Tom Jenkins, second by Dick Boockmeier. Motion carried.

The Columbia County Health & Human Services Board will reconvene at their regular monthly meeting on Tuesday, July 13, 2010, in the Brewer's Training Room of the Columbia County Health & Human Services Building.

Respectfully submitted,



Teresa Sumnicht, Secretary
Col. Co. H & HS Board


Gretchen Halvorsen, Executive Secretary
Col. Co. Health & Human Services Dept.

cc: Chair Westby
Chair Elect Ross