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**MINUTES
COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
TUESDAY, JUNE 9, 2009**

CALL TO ORDER

The regular meeting of the Columbia County Health & Human Services Board was called to order at 9:30 a.m., by Chair J. Robert Curtis, DVM. The meeting was legally advertised, and a quorum was present.

ROLL

An attendance sheet was distributed by Gretchen Halvorsen.

HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT: J. Robert Curtis; Mary Cupery; Jan Gardner, RN; Jack Sanderson; Robert Lane; Tom Jenkins; Susan Goethel; Charles Boursier, MD.

HEALTH & HUMAN SERVICE BOARD MEMBERS EXCUSED: Tim O'Neil, MD.

HEALTH & HUMAN SERVICE STAFF PRESENT: Kathy Koenecke; Gretchen Halvorsen.

OTHERS: Lyn Jerde, Portage Daily Register; Cathy Karls, Accounting.

AGENDA/ADDITIONS/ANNOUNCEMENTS

MOTION: TO APPROVE THE JUNE 9, 2009 HEALTH & HUMAN SERVICES BOARD AMENDED AGENDA.

Motion by Susan Goethel, second by Mary Cupery. Motion carried.

APPROVAL OF MINUTES

MOTION: TO APPROVE THE MINUTES OF THE MAY 12, 2009 MEETING OF THE COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD AS WELL AS THE MINUTES OF APRIL 21, 2009 FROM JOINT MEETINGS WITH THE EXECUTIVE COMMITTEE AND THE HUMAN RESOURCES COMMITTEE.

Motion by Mary Cupery, second by Tom Jenkins. Motion carried.

DEPARTMENT BUDGET & COMPENSATORY TIME

Kathy Koenecke, Division of Children & Family Administrator, substituting for the Health & Human Services Director Erik Pritzl, presented the Department's Comp Time Report dated 5/31/09, and the Health & Human Services Financial Reports dated 4/30/09.

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**CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES,
RESOLUTIONS AND LINE ITEM TRANSFERS**

DCF Administrator Kathy Koenecke presented two addenda to the Board for approval.

MOTION: TO APPROVE THE ADDENDA AS PRESENTED AND PLACE THEM AS ATTACHMENTS TO THE MINUTES.

Motion by Jack Sanderson, second by Susan Goethel. Motion carried.

**ACTION ON INCREASE IN HOURS FOR COMMISSION ON AGING (COA)
DRIVERS**

DCF Administrator Kathy Koenecke presented a request to increase the budgeted COA driver time for Elderly Transportation to 6,500 hours per year, which is an increase of 2,387.30 total hours for the drivers. The purpose of the request is to more closely match the actual hours driven with the proposed budgeted hours. A handout of the proposal was distributed.

MOTION: TO APPROVE AN INCREASE OF 2,387.30 HOURS OF COA DRIVER TIME SO THAT IT MORE ACURATELY REFLECTS THE ACTUAL NUMBER OF DRIVING HOURS.

Motion by Susan Goethel, second by Tom Jenkins. Motion carried.

COMMISSION ON AGING

Kathy Koenecke, Division of Children & Family Administrator, substituting for the Commission on Aging/Aging & Disability Resource Center Director Christine See reported that the ADRC is running smoothly and that the car approved for purchase by the COA and the H&HS Board has still not yet been delivered. The car will be used for meal delivery.

HEALTH OFFICER'S REPORT

Kathy Koenecke, Division of Children & Family Administrator, substituting for the Public Health Office Susan Lorenz reported that as of June 5, there were 68 confirmed H1N1 flu cases in Columbia County. Kathy also reported that there were confirmed cases in the following school districts – Lodi, Poynette, Cambria and Wisconsin Dells. Lodi schools were closed due to the large number of student and staff absences. Kathy reported that Susan has an Influenza Preparedness workshop scheduled at CESA which she will be attending as well as a tabletop exercise with her staff regarding Mass Clinic Preparedness plans.

TRAINING REQUESTS

There were no training requests.

SETTING PUBLIC HEARING DATE FOR H&HS BUDGET

The Board agreed to hold the annual public hearing regarding the Department's budget on Tuesday, July 14 at 9:00 a.m., with the H&HS Board meeting immediately following the public hearing. The public hearing will take place at the H&HS building, in the Brewer's Training Room.

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MOTION: TO HOLD THE ANNUAL PUBLIC HEARING FOR THE HEALTH & HUMAN SERVICES BUDGET ON TUESDAY, JULY 14, 2009 AT 9:00 A.M.

Motion by Mary Cupery, second by Jan Gardner. Motion carried.

DIRECTOR'S REPORT

Kathy Koenecke, Division of Children & Family Administrator, substituting for the Health & Human Services Director Erik Pritzl reported that there were no new updates in the Governor's proposed State budget. Most of the proposed cuts have survived intact, however a portion of the IM dollars have been restored for Economic Support programs. Kathy reported that Erik has been meeting with Division Administrators to discuss the State's proposed cuts and how they will effect services. Erik has also asked the administrators to consider new programs that might be sources of revenue. Erik, Dawn Woodard, Division of Behavioral Health & Long Term Support Administrator, and Kathy Koenecke have begun training and planning for implementation of the Comprehensive Community Services program that will be a source of revenue for the Department and will offer new mental health services to children.

ACTION ON PAYMENT OF VOUCHERS/FINANCIAL REPORT

MOTION: TO ACCEPT THE H&HS VOUCHERS AS PRESENTED.

Motion by Bob Lane, second by Susan Goethel. Motion carried.

NEXT MEETING DATE

The next Health & Human Services Board meeting is scheduled for Tuesday, July 14, 2009, immediately following the Annual Public Hearing at 9:00 a.m.

ADJOURNMENT

Copies of the National Association of Local Boards of Health quarterly newsletter were distributed at today's meeting. The newsletters are a result of the Board's recent membership in the association.

Chair Curtis discussed the history of the Department and reviewed and confirmed the 11 staff positions that were lost in the H&HS Department in 2003 due to attrition and layoffs.

Chair Curtis declared the meeting adjourned at 10:22 a.m.

The Columbia County Health & Human Services Board will reconvene on Tuesday, July 14, 2009, in the Brewer's Training Room of the Columbia County Health & Human Services Building, immediately following the Annual Public Hearing.

Respectfully submitted,

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Mary Cupery, Secretary
Col. Co. H & HS Board

Gretchen Halvorsen, Executive Secretary
Col. Co. Health & Human Services Dept.

cc: Chair Wopat
Vice Chair Westby

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