



608-742-9227
FAX: 608-742-9700
TDD: 608-742-9229
E-MAIL: DHHS@co.columbia.wi.us
WEBSITE: www.co.columbia.wi.us

**Health and Human Services
2652 Murphy Rd**

Mailing Address: P.O. Box 136
Portage, WI 53901-0136

**MINUTES
COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
TUESDAY, JUNE 10, 2008**

CALL TO ORDER

The regular meeting of the Columbia County Health & Human Services Board was called to order at 9:00 a.m., by Chair J. Robert Curtis, DVM. The meeting was legally advertised, and a quorum was present.

ROLL

An attendance sheet was distributed by Gretchen Halvorsen.

HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT: J. Robert Curtis, DVM; Tim O'Neil, MD; Mary Cupery; Jan Gardner, RN; Jack Sanderson; Tom Jenkins; Robert Lane.

HEALTH & HUMAN SERVICE BOARD MEMBERS EXCUSED: Susan Goethel.

HEALTH & HUMAN SERVICE BOARD MEMBERS ABSENT: Charles Boursier, MD.

HEALTH & HUMAN SERVICE STAFF PRESENT: Erik Pritzl; Gretchen Halvorsen.

OTHERS: Deb Wopat, County Board Chair; Cathy Karls, Accounting.

AGENDA/ADDITIONS/ANNOUNCEMENTS

MOTION: TO APPROVE THE AMENDED JUNE 10, 2008 HEALTH & HUMAN SERVICES BOARD AGENDA.

Motion by Dr. O'Neil, second by Tom Jenkins. Motion carried.

APPROVAL OF MINUTES

MOTION: TO APPROVE THE MINUTES OF THE MAY 13, 2008 MEETING OF THE COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD.

Motion by Mary Cupery, second by Bob Lane. Motion carried.

DEPARTMENT BUDGET & COMPENSATORY TIME

Health & Human Services Director Erik Pritzl presented the Department's Comp Time Report dated 5/31/08, as well as the Health & Human Services Financial Reports dated 4/30/08.

**COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
MAY 13, 2008 – PAGE 2**

**CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES,
RESOLUTIONS AND LINE ITEM TRANSFERS**

Director Pritzl presented two new contracts, one addenda and two appropriation entries to the Board for approval.

**MOTION: TO APPROVE THE CONTRACTS, ADDENDA AND APPROPRIATION
ENTRIES AND TO PLACE THEM AS ATTACHMENTS TO THE MINUTES.**

Motion by Tom Jenkins, second by Jan Gardner. Motion carried.

COMMISSION ON AGING

The Commission on Aging did not schedule a June meeting.

HEALTH OFFICER'S REPORT

Public Health Officer Susan Lorenz was not in attendance to provide a report.

TRAINING REQUESTS

There were no training requests for today's meeting.

ACTION ON INTOXICATED DRIVER PROGRAM REQUEST FOR PROPOSAL

Health & Human Services Director Erik Pritzl requested permission from the Board to proceed with a request for proposal for the Intoxicated Driver Program. The RFP will be extended to the public on the Department's webpage over a 3-week period, and awarded for fiscal year 2009. Director Pritzl addressed the concern that currently the same vendor provides the assessment and treatment for IDP clients. The RFP will allow for the program to be separated and the Department will also review the option of bringing the program in house. Board member Bob Lane volunteered to be a part of the RFP review process. The Board discussed the need to review outcome data of each vendor.

**MOTION: TO APPROVE THAT THE DEPARTMENT PROCEED WITH A REQUEST FOR
PROPOSAL FOR THE INTOXICATED DRIVER PROGRAM.**

Motion by Jack Sanderson, second by Mary Cupery. Motion carried.

ACTION ON ESTABLISHING A PUBLIC HEARING DATE FOR THE 2009 BUDGET

The Board agreed to set the Annual Public Hearing date for Tuesday, July 8 at 9:00, followed immediately by the H&HS Board meeting.

**MOTION: TO SET THE ANNUAL PUBLIC HEARING DATE OF THE 2009 HEALTH &
HUMAN SERVICE BUDGET FOR TUESDAY, JULY 8, 2009, AT 9:00 A.M.**

Motion by Dr. O'Neil, second by Jan Gardner. Motion carried.

**COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
JUNE 10, 2008 – PAGE 3**

DIRECTOR'S REPORT

Health & Human Services Director Erik Pritzl announced the start of a new program called Adolescent Community Education (ACE) which targets first time juvenile offenders and requires them, and a parent, to attend an educational meeting about the legal and social ramifications of their actions. The Department is also working with the courts to make the program mandatory. Director Pritzl reported on the Economic Support Worker Development Day, held June 6 in conjunction with State staff and Marquette, Adams, Waushara, Monroe and Sauk Counties, to discuss problems and solutions in regards to caseloads and continual program changes for the ES staff. Director Pritzl reported that the event went very well and the State is considering holding similar events. Director Pritzl presented a draft report entitled Monthly Health & Human Service Program Performance Reports, and hopes to distribute the report at the Board's monthly meetings as a way to help focus on the program side of H&HS business. Director Pritzl provided statistical information from the Access office and highlighted data from the Division of Children & Family.

PAYMENT OF VOUCHERS/FINANCIAL REPORT

MOTION: TO ACCEPT THE H&HS VOUCHERS AS PRESENTED.

Motion by Tom Jenkins, second by Mary Cupery. Motion carried.

ADJOURNMENT

Chair Curtis declared the meeting adjourned at 10:23 a.m.

The Columbia County Health & Human Services Board will reconvene on Tuesday, July 8, 2008, immediately following the Annual Public Hearing at 9:00 a.m., in the Brewer's Training Room of the Columbia County Health & Human Services Building.

Respectfully submitted,

Mary Cupery, Secretary
Col. Co. H & HS Board

Gretchen Halvorsen, Executive Secretary
Col. Co. Health & Human Services Dept.

cc: Chair Wopat
Vice Chair Westby

gh