



**Health and Human Services
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**MINUTES
COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
TUESDAY, JULY 8, 2008**

CONVENE PUBLIC HEARING

The Annual Public Hearing was called to order at 9:00 a.m. by Chair J. Robert Curtis.

HEAR TESTIMONY

An attendance sheet was distributed by Gretchen Halvorsen. No one from the community was in attendance.

ADJOURN PUBLIC HEARING

The Annual Public Hearing was declared adjourned at 9:04 a.m. by Chair J. Robert Curtis.

RECONVENE REGULAR MONTHLY MEETING AND CALL TO ORDER

The regular meeting of the Columbia County Health & Human Services Board was called to order at 9:04 a.m., by Chair J. Robert Curtis. The meeting was publicly noticed, and a quorum was present.

ROLL

An attendance sheet was distributed by Gretchen Halvorsen.

HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT: J. Robert Curtis, DVM; Tim O'Neil, MD; Mary Cupery; Jan Gardner, RN; Jack Sanderson; Tom Jenkins; Susan Goethel; Charles Boursier, MD.

HEALTH & HUMAN SERVICE BOARD MEMBERS ABSENT: Robert Lane.

HEALTH & HUMAN SERVICE STAFF PRESENT: Erik Pritzl; Susan Lorenz; Wendy Metcalf; Dawn Woodard; Christine See; Gretchen Halvorsen.

OTHERS: Craig Gaetzke, Central Wisconsin Community Action Council; Robert Westby, County Board Chair Elect; Cathy Karls, Accounting.

AGENDA/ADDITIONS/ANNOUNCEMENTS

MOTION: TO APPROVE THE JULY 8, 2008 HEALTH & HUMAN SERVICES BOARD AGENDA.

Motion by Dr. O'Neil, second by Susan Goethel. Motion carried.

APPROVAL OF MINUTES

MOTION: TO APPROVE THE MINUTES OF THE JUNE 10, 2008 MEETING OF THE COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD AS WELL AS MINUTES

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FROM THE MAY 13 MEETING OF THE COMMISSION ON AGING.

Motion by Mary Cupery, second by Dr. O'Neil. Motion carried.

DEPARTMENT BUDGET & COMPENSATORY TIME

Health & Human Services Director Erik Pritzl presented the Department's Comp Time Report dated 6/30/08, as well as the Health & Human Services Financial Reports dated 5/31/08.

**CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES,
RESOLUTIONS AND LINE ITEM TRANSFERS**

Director Pritzl presented two new contracts and fifteen addenda to the Board for approval.

MOTION: TO APPROVE THE CONTRACTS AND ADDENDA AND PLACE THEM AS
ATTACHMENTS TO THE MINUTES.

Motion by Jack Sanderson, second by Susan Goethel. Motion carried.

COMMISSION ON AGING/AGING & DISABILITY RESOURCE CENTER

Commission on Aging/Aging & Disability Resource Center Director Christine See reported on the presentation by Terry Feils from Feils Catering at the Commission on Aging meeting, requesting an increase in meal prices for the Elderly Nutrition Program to cover increased expenses. The Commission on Aging will be meeting on Tuesday, August 12 to take action on the request. Chris reported that the call volume in the ADRC increased in June to 175 for the month. Chris also reported that Goodwill Industries donated \$6,000 in vouchers to Columbia County for distribution to flood victims over the last several weeks.

WHEAP PRESENTATION – FRED HEBERT

Craig Gaetzke attended the meeting in place of CWCAC Director Fred Hebert. Craig presented a packet of materials to each Board member and reviewed county comparisons of the WHEAP program. Central Wisconsin Community Action Counsel would like an opportunity to serve Columbia County as the provider of the Wisconsin Home Energy Assistance Program.

HEALTH OFFICER'S REPORT

Public Health Officer Susan Lorenz reported that she is currently involved with Pandemic Flu meetings to identify treatment centers within Columbia County to further enhance preparedness plans for a pandemic flu outbreak. Sites should be identified by the end of the year. Susan updated the Board on the Public Health response to flooding within the county. So far, 400 water test kits have been handed out to people whose wells were flooded, and 165 tetanus shots have been administered to the public. The Health Division is making free beach water test kits available to Lake Associations throughout the county to test public beaches. Calls continue to come into the agency regarding flood clean up.

RESOLUTION FOR RETIREMENT OF PUBLIC HEALTH NURSE

Health & Human Services Director Erik Pritzl presented a resolution to the Board acknowledging the retirement of Public Health Nurse Cathy Brunt after 32 years of service.

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MOTION: TO APPROVE THE RETIREMENT RESOLUTION OF CATHY BRUNT AS PRESENTED.

Motion by Jack Sanderson, second by Tom Jenkins. Motion carried unanimously.

TRAINING REQUESTS

There were no training requests.

DIRECTOR'S REPORT

Health & Human Services Director Erik Pritzl reminded the Board of the Division Administrators' presentations which will begin in August and are being created as a means of educating the Board members about the services and programs administered by the agency. Director Pritzl also reminded the Board that the Department's 2009 budget will be presented at the August meeting for approval. Drafts of the budget will be made available prior to the meeting to allow Board members time to review some of the detail. Director Pritzl reported that the RFP for the Intoxicated Driver Program has been released. The RFP is available on the Department's website for the next three weeks for potential vendors to bid on. Director Pritzl advised the Board that the final transition to Family Care will occur on August 1. Director Pritzl also updated the Board on the Department's activities with the FEMA Disaster Recovery Centers in Columbus and Portage, which were staffed by social workers, mental health professionals, Public Health nurses and Economic Support workers to provide victims of the recent flooding with Goodwill vouchers, Emergency Food Share, mental health services, water test kits and other health related materials.

PAYMENT OF VOUCHERS/FINANCIAL REPORT

MOTION: TO ACCEPT THE H&HS VOUCHERS AS PRESENTED.

Motion by Dr. O'Neil, second by Susan Goethel. Motion carried.

ADJOURNMENT

Chair Curtis declared the meeting adjourned at 10:16 a.m.

The Columbia County Health & Human Services Board will reconvene on Tuesday, August 12, 2008, at 9:30 a.m., in the Brewer's Training Room of the Columbia County Health & Human Services Building, following the Commission on Aging meeting.

Respectfully submitted,

Mary Cupery, Secretary
Col. Co. H & HS Board

Gretchen Halvorsen, Executive Secretary
Col. Co. Health & Human Services Dept.

cc: Chair Wopat
Vice Chair Westby