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**MINUTES
COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
TUESDAY, AUGUST 10, 2010**

CALL TO ORDER

The regular meeting of the Columbia County Health & Human Services Board was called to order at 9:30 a.m., by Chair Timothy O'Neil, MD. The meeting was publicly noticed, and a quorum was present.

ROLL

An attendance sheet was distributed by Gretchen Halvorsen.

HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT: Timothy O'Neil, MD; Mary Cupery; Teresa Sumnicht; Jan Gardner, RN; Tom Jenkins; Richard Boockmeier.

HEALTH & HUMAN SERVICE BOARD MEMBERS EXCUSED: Susan Goethel; Dr. Charles Boursier; Robert Lane.

HEALTH & HUMAN SERVICE STAFF PRESENT: Erik Pritzl; Dawn Woodard; Gretchen Halvorsen.

OTHERS: Cathy Karls; Mat Schneider, Accounting.

AGENDA/ADDITIONS/ANNOUNCEMENTS

MOTION: TO APPROVE THE AUGUST 10, 2010 HEALTH & HUMAN SERVICES BOARD AGENDA.

Motion by Tom Jenkins, second by Dick Boockmeier. Motion carried.

APPROVAL OF MINUTES

MOTION: TO APPROVE THE MINUTES OF THE JULY 13, 2010 MEETING OF THE COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD, AS WELL AS THE JUNE 8, 2010 MINUTES OF THE COMMISSION ON AGING MEETING.

Motion by Dick Boockmeier, second by Mary Cupery. Motion carried.

DEPARTMENT BUDGET & COMPENSATORY TIME

Health & Human Services Director Erik Pritzl presented the Department's Comp Time Report dated 7/31/10 as well as the Expense and Revenue reports dated 6/30/10.

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**CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES,
RESOLUTIONS AND LINE ITEM TRANSFERS**

Health & Human Services Director Erik Pritzl presented four contracts and two addenda to the Board for approval.

MOTION: TO APPROVE THE CONTRACTS AND ADDENDA AS PRESENTED AND PLACE THEM AS ATTACHMENTS TO THE MINUTES.

Motion by Dick Boockmeier, second by Teresa Sumnicht. Motion carried.

COMMISSION ON AGING/AGING & DISABILITY RESOURCE CENTER

Health & Human Services Director Erik Pritzl reported that Christine See's last day of work was August 6, 2010 and that the recruitment process is underway to fill the vacant directorship. Applications are being accepted until August 20 and interviews are scheduled for September 13.

HEALTH OFFICER'S REPORT

Health & Human Services Director Erik Pritzl reported that Public Health Officer Susan Lorenz was unavailable for today's meeting. No report.

TRAINING REQUESTS

None.

ACTION ON REPLACEMENT REQUEST FOR SOCIAL WORKER

Director Pritzl presented a Replacement Request for a Social Worker position due to a resignation. Director Pritzl advised the budgeted position is supervised by the Division of Children & Families Administrator and will be vacant as of August 26. The Human Resources Committee and Executive Committee have already approved the request pending the approval of the H&HS Board.

MOTION: TO RECOMMEND APPROVAL OF THE REPLACEMENT OF THE SOCIAL WORKER POSITION AS PRESENTED.

Motion by Tom Jenkins, second by Jan Gardner. Motion carried.

ACTION ON 2011 HEALTH & HUMAN SERVICES BUDGET

Director Pritzl presented the Health & Human Services 2011 proposed budget to the Board along with condensed handouts. Discussion followed.

MOTION: TO RECOMMEND APPROVAL OF THE 2011 HEALTH & HUMAN SERVICES DEPARTMENT BUDGET.

Motion by Mary Cupery, second by Dick Boockmeier. Motion carried.

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ACTION ON SETTING MEETING DATES FOR SEPTEMBER THROUGH DECEMBER

Director Pritzl announced that the University of Wisconsin Madison campus has offered him an opportunity to lecture during the 2010 fall semester for a social work class being offered by the university. The class is being offered on Tuesday mornings and the timeslot cannot be rescheduled. Director Pritzl asked the Board to allow him the opportunity to accept the UW's proposal and reschedule the remaining 2010 Health & Human Services Board meetings. The Board approved Director Pritzl's request and agreed to reschedule the Board meetings as follows: September 9; October 14; November 11; December 9.

MOTION: TO APPROVE H&HS DIRECTOR PRITZL'S REQUEST TO LECTURE DURING THE FALL SEMESTER AT UNIVERSITY OF WISCONSIN – MADISON AND TO RESCHEDULE THE REMAINING 2010 HEALTH & HUMAN SERVICES BOARD MEETINGS TO SEPTEMBER 9; OCTOBER 14; NOVEMBER 11 AND DECEMBER 9.

Motion by Mary Cupery, second by Dick Boockmeier. Motion carried.

DIRECTOR'S REPORT

Health & Human Services Director Erik Pritzl presented a handout of statistics for each Board member highlighting monthly program statistical information. Discussion followed.

ACTION ON PAYMENT OF VOUCHERS/FINANCIAL REPORT

MOTION: TO ACCEPT THE H&HS VOUCHERS AS PRESENTED.

Motion by Mary Cupery, second by Tom Jenkins. Motion carried.

NEXT MEETING DATE

The next regular monthly meeting of the Health & Human Services Board is scheduled for Thursday, September 9, 2010.

ADJOURNMENT

MOTION: TO ADJOURN THE HEALTH & HUMAN SERVICES BOARD MEETING AT 11:00 A.M.

Motion by Dick Boockmeier, second by Mary Cupery. Motion carried.

The Columbia County Health & Human Services Board will reconvene at their regular monthly meeting on Thursday, September 9, 2010, in the Brewer's Training Room of the Columbia County Health & Human Services Building.

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Respectfully submitted,

Teresa Sumnicht, Secretary
Col. Co. H & HS Board

Gretchen Halvorsen, Executive Secretary
Col. Co. Health & Human Services Dept.

cc: Chair Westby
Chair Elect Ross