



**Health and Human Services
2652 Murphy Rd**

608-742-9227
FAX: 608-742-9700
TDD: 608-742-9229
E-MAIL: DHHS@co.columbia.wi.us
WEBSITE: www.co.columbia.wi.us

Mailing Address: P.O. Box 136
Portage, WI 53901-0136

**MINUTES
COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
TUESDAY, AUGUST 11, 2009**

CALL TO ORDER

The regular meeting of the Columbia County Health & Human Services Board was called to order at 9:00 a.m., by Chair J. Robert Curtis. The meeting was publicly noticed, and a quorum was present.

ROLL

An attendance sheet was distributed by Gretchen Halvorsen.

HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT: J. Robert Curtis; Mary Cupery; Jan Gardner, RN; Jack Sanderson; Robert Lane; Tom Jenkins; Tim O'Neil, MD.

HEALTH & HUMAN SERVICE BOARD MEMBERS EXCUSED: Susan Goethel; Charles Boursier, MD.

HEALTH & HUMAN SERVICE STAFF PRESENT: Erik Pritzl; Dawn Woodard; Christine See; Laura Simonds; Gretchen Halvorsen.

OTHERS: Robert Westby, County Board Chair Elect; Cathy Karls, Accounting.

AGENDA/ADDITIONS/ANNOUNCEMENTS

MOTION: TO APPROVE THE AUGUST 11, 2009 HEALTH & HUMAN SERVICES BOARD AGENDA.

Motion by Dr. O'Neil, second by Mary Cupery. Motion carried.

APPROVAL OF MINUTES

MOTION: TO APPROVE THE MINUTES OF THE JULY 14, 2009 MEETING OF THE COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD.

Motion by Jack Sanderson, second by Tom Jenkins. Motion carried.

DEPARTMENT BUDGET & COMPENSATORY TIME

Health & Human Services Director Erik Pritzl presented the Department's Comp Time Report dated 7/31/09, the Health & Human Services Financial Reports dated 6/30/09, and the Case Management Analysis Report dated 6/30/09.

CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES, RESOLUTIONS AND LINE ITEM TRANSFERS

Director Pritzl presented five addenda to the Board for approval.

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MOTION: TO APPROVE THE ADDENDA AS PRESENTED AND PLACE THEM AS ATTACHMENTS TO THE MINUTES.

Motion by Jack Sanderson, second by Tom Jenkins. Motion carried.

COMMISSION ON AGING/AGING & DISABILITY RESOURCE CENTER

Commission on Aging/Aging & Disability Resource Center Director Christine See reported that the Division is still waiting on the Dodge Caliber that was approved for purchase. Chris reported that the COA will be working on the Aging Plan over the next several months and will be holding a public hearing in October related to the plan. Chris reported that there have been a total of 183 new enrollments into Family Care so far this year. There are still approximately 15 people on the secondary wait list.

HEALTH OFFICER'S REPORT

Health & Human Services Director Erik Pritzl reported for Public Health Officer Susan Lorenz at today's meeting. Director Pritzl reported that the State has notified the Department of their school based vaccination plans for the H1N1 vaccine, which will occur this fall. The State will be providing an \$18,000 contract to the Department to perform the vaccinations. The Division of Health will be contacting Home Health United to see if they would be able to help provide some services for vaccinating some of the target populations. The DOH recently purchased a new fridge from BJ's so that they are able to hold the quantity of vaccine expected for this fall.

ACTION ON TOBACCO RESOLUTION

County Supervisor Jack Sanderson presented a draft resolution for the H&HS Board to consider, asking the State leaders to investigate, legislate and proactively prevent the sale of candy flavored tobacco products within the State of Wisconsin. Discussion followed. The Board agreed to have the resolution formatted and finalized and brought back for possible review and action at the September meeting.

TRAINING REQUESTS

Director Pritzl presented two training requests. He presented a request to attend the National Association of Social Workers Wisconsin Social Work Business Summit on 9/11/09 in Madison, for a fee of \$15.00. He also presented a request to attend a training entitled Legal Updates for the Child Welfare Practitioner, presented through the Training Partnership, in Madison on 11/19/09 for a fee of \$20. The cost of both trainings can be offset by the unexpended WCA conference fee as Director Pritzl explained that he did not attend the WCA conference.

MOTION: TO APPROVE THE AFOREMENTIONED TRAINING REQUESTS AS PRESENTED.

Motion by Dr. O'Neil, second by Jan Gardner. Motion carried.

ACTION ON H&HS 2010 BUDGET

Health & Human Services Director Erik Pritzl presented the Department's proposed 2010 budget to the Board for approval. Handouts were distributed. Discussion followed.

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**MOTION: TO APPROVE THE HEALTH & HUMAN SERVICES PROPOSED 2010
BUDGET AND FORWARD IT TO THE FINANCE COMMITTEE FOR APPROVAL.**

Motion by Dr. O'Neil, second by Mary Cupery. Motion carried.

DIRECTOR'S REPORT

Health & Human Services Director Erik Pritzl reported on a recent grant application, which was submitted with the cooperation of CESA-5. If the monies are received, the grant will help to provide services for juveniles with mental health and/or substance abuse issues. Director Pritzl also reported on the HR Committee's approval of a rate increase for translation done by county employees. Details about the rate and translation policy will be provided by the HR Committee. Director Pritzl reminded the Board of the Comprehensive Community Services program that was approved by the Board and is now under way within the county. A recent consumer forum had 4 individuals from the community in attendance, and although the group was small, Director Pritzl reported the group provided excellent feedback for planning purposes. Director Pritzl advised the Board of the union bumping issues that are forthcoming due to the return of 4 social workers from Care Wisconsin and the ending of that contract by 12/31/09. Director Pritzl reported on a Depression screening that will be held September 21-25 at the Pauquette Center, as well as a Depression in the Elderly Workshop, which will be held on September 18 at the Portage Library.

ACTION ON PAYMENT OF VOUCHERS/FINANCIAL REPORT

MOTION: TO ACCEPT THE H&HS VOUCHERS AS PRESENTED.

Motion by Tom Jenkins, second by Bob Lane. Motion carried.

NEXT MEETING DATE

The next Health & Human Services Board meeting is scheduled for Tuesday, September 8, 2009, at 9:30 a.m., following the Commission on Aging meeting.

ADJOURNMENT

Chair Curtis declared the meeting adjourned at 11:05 a.m.

The Columbia County Health & Human Services Board will reconvene on Tuesday, September 8, 2009, in the Brewer's Training Room of the Columbia County Health & Human Services Building.

Respectfully submitted,

Mary Cupery, Secretary
Col. Co. H & HS Board

Gretchen Halvorsen, Executive Secretary
Col. Co. Health & Human Services Dept.

cc: Chair Wopat
Vice Chair Westby