



Health and Human Services
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MINUTES
COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
TUESDAY, AUGUST 14, 2007

I. CALL TO ORDER

The regular meeting of the Columbia County Health & Human Services Board was called to order at 9:07 a.m., by Chair J. Robert Curtis, DVM. The meeting was legally advertised, and a quorum was present.

II. ROLL

An attendance sheet was distributed by Gretchen Halvorsen.

HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT: J. Robert Curtis, DVM; Tim O'Neil, MD; Jack Sanderson; Robert Lane; Mary Cupery; Jan Gardner, RN; JoAnn Wingers.

HEALTH & HUMAN SERVICE BOARD MEMBERS ABSENT: Susan Goethel, Charles Boursier, MD.

HEALTH & HUMAN SERVICE STAFF PRESENT: Erik Pritzl; Cathy Karls; Gretchen Halvorsen.

OTHERS: Harlan Baumgartner, County Board Chair; Debra Wopat, County Board Chair Elect.

III. AGENDA/ADDITIONS/ANNOUNCEMENTS

Health & Human Services Director Erik Pritzl announced that there would be no report from the Commission on Aging nor the Health Officer for today's meeting.

MOTION: TO APPROVE THE AUGUST 14, 2007 HEALTH & HUMAN SERVICES BOARD AGENDA AS AMENDED.

Motion by Dr. O'Neil, second by Jack Sanderson. Motion carried unanimously.

IV. APPROVAL OF MINUTES

MOTION: TO APPROVE THE MINUTES OF THE JULY 10, 2007 PUBLIC HEARING AND REGULAR MEETING OF THE COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD.

Motion by Jack Sanderson, second by Jan Gardner. Motion carried unanimously.

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**V. CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES,
RESOLUTIONS AND LINE ITEM TRANSFERS**

Health & Human Services Director Erik Pritzl presented one new contract, nine addenda, one appropriation entry, the Health Services Report, Commission on Aging Financial Report, the H&HS Statement of Receipt and Expenditures, and the Budget Analysis, all dated 6/30/07 to the Board for approval.

MOTION: TO APPROVE THE CONTRACT, ADDENDA, APPROPRIATION ENTRY AND FINANCIAL REPORTS AS PRESENTED, AND TO PLACE THEM AS ATTACHMENTS TO THE MINUTES.

Motion by Jack Sanderson, second by Jan Gardner. Motion carried unanimously.

VI. COMMISSION ON AGING

The Commission on Aging did not meet in August.

VII. ACTION ON 2008 BUDGET

Director Pritzl and Assistant Comptroller Cathy Karls presented the proposed 2008 budget for the Health & Human Services Department. The Board discussed the 57% increased request in County Appropriation due to Family Care which the County Board approved participation in beginning January 1, 2008. Director Pritzl announced that the State approval of the ADRC application should be forthcoming in approximately a week and is necessary to establish prior to beginning Family Care within the county. Discussion followed regarding prevention programming versus programs that deal with people after they have severe problems. The cost of services to families in the community that have loved ones in the prison was also discussed. The Board did request that a budget outline be forwarded to them prior to next year's meeting so that they have a chance to review the budget information in greater detail. Cathy Karls also agreed to meet with them at anytime to discuss the budget.

MOTION: TO RECOMMEND APPROVAL OF THE 2008 HEALTH & HUMAN SERVICES BUDGET AND TO FORWARD IT TO THE FINANCE COMMITTEE FOR APPROVAL.

Motion by Dr. O'Neil, second by Mary Cupery. Motion carried unanimously.

VIII. HEALTH OFFICER'S REPORT

There was no report by the Health Officer for today's meeting.

IX. TRAINING REQUESTS

None.

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X. ACTION ON REPLACEMENT REQUESTS – 3 SOCIAL WORKERS

Erik presented three replacement requests due to a retirement notice and the union shifting that is occurring in the Department as a result of the retirement and an additional vacancy that occurred last month when a social worker left the Department for a new job. The effect of all of the postings for positions is that one social work position in the Division of Children & Family will probably be left open to a new recruit from outside current County employment. Erik advised the Board that some of the postings and transfers were worked out in an agreement with the union to settle outstanding grievances and that all sides agreed to the procedure. The positions are all part of the current budget.

MOTION: TO APPROVE THE REPLACEMENT REQUESTS FOR ALL THREE SOCIAL WORK POSITIONS AS PRESENTED.

Motion by Dr. O’Neil, second by Jack Sanderson. Motion carried. Not unanimous.

XI. ACTION ON REPLACEMENT REQUEST FOR HUMAN SERVICES AIDE

Director Pritzl presented a replacement request for a Human Services Aide position that recently became vacant due to a transfer. The position is in the current budget.

MOTION: TO APPROVE THE REPLACEMENT REQUEST FOR THE HUMAN SERVICES AIDE.

Motion by Mary Cupery, second Jan Gardner. Motion carried unanimously.

XII. MENTAL HEALTH SCREENING TOOL GRANT

Director Pritzl announced that the Department had applied for and received a grant for \$7,000 to begin screening children served in the Division of Children & Family for Mental Health conditions using a new mental health screening questionnaire. It is hoped the screening can be used as a measure of prevention by helping to identify and provide early treatment for mental health issues.

XIII. DIRECTOR’S REPORT

Director Pritzl had no additional items for the Board.

Board member Jack Sanderson spoke about his concern that the County’s budget process is really going to be in a state of flux until the State Legislature has settled on the State budget. Discussion followed.

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XIV. PAYMENT OF VOUCHERS/FINANCIAL REPORT

MOTION: TO ACCEPT THE H&HS VOUCHERS AS PRESENTED.

Motion by JoAnn Wingers, second by Dr. O'Neil. Motion carried unanimously.

XV. ADJOURNMENT

The Columbia County Health & Human Services Board will reconvene on Tuesday, September 11, 2007, at 9:30 a.m., in the Brewer's Training Room of the Columbia County Health & Human Services Building, following the Commission on Aging meeting.

Chair Curtis declared the meeting adjourned at 10:35 a.m.

Respectfully submitted,

Robert Lane, Secretary
Col. Co. H & HS Board

Gretchen Halvorsen, Executive Secretary
Col. Co. Health & Human Services Dept.

cc: Chair Baumgartner
Vice Chair Wopat

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