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**MINUTES  
COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING  
WEDNESDAY, AUGUST 16, 2006**

**I. CONVENE FOR PUBLIC HEARING TESTIMONY**

The Annual Public Hearing was called to order at 9:00 a.m. by Chair J. Robert Curtis.

**II. HEAR TESTIMONY**

An attendance sheet was distributed by Gretchen Halvorsen. Seven county residents provided testimony, one to support additional CASA dollars in the budget, and the remaining residents provided testimony to request additional tax levy be used to support the Elderly Nutrition Programs' Home Delivered Meals program so that all waiting lists could be eliminated.

**III. ADJORN PUBLIC HEARING**

The Annual Public Hearing was declared adjourned at 9:27 a.m. by Chair J. Robert Curtis.

**IV. CALL TO ORDER**

The regular meeting of the Columbia County Health & Human Services Board was called to order at 9:28 a.m., by Chair J. Robert Curtis. The meeting was legally advertised, and a quorum was present.

**V. ROLL**

An attendance sheet was distributed by Gretchen Halvorsen.

**HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT:** J. Robert Curtis, DVM; Tim O'Neil, MD; Susan Goethel; Jan Gardner, RN; Charles Boursier, MD, Jack Sanderson, Sarah Lloyd, Mary Cupery.

**HEALTH & HUMAN SERVICE BOARD MEMBERS EXCUSED:** Bob Lane.

**HEALTH & HUMAN SERVICE STAFF PRESENT:** Sandra Roberts; Dennis Wittig; Cathy Karls; Gretchen Halvorsen.

**OTHERS:** County Board Chair Harlan Baumgartner; Bernadine O'Keefe & Terry Gray, Wisconsin Dells Meal Site; Charles & Jane Biddle, Otsego; Dave & Cathy Tautges, Columbus Meal Site.

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**VI. AGENDA/ADDITIONS/ANNOUNCEMENTS**

MOTION: TO APPROVE THE AUGUST 16, 2006 HEALTH & HUMAN SERVICES BOARD AGENDA AS PRINTED.

Motion by Jack Sanderson, second by Susan Goethel. Motion carried unanimously.

**VII. APPROVAL OF MINUTES**

MOTION: TO APPROVE THE MINUTES OF THE JULY 11, 2006 REGULAR MEETING OF THE COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD.

Motion by Jack Sanderson, second by Mary Cupery. Motion carried unanimously.

**VIII. CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES, RESOLUTIONS, AND LINE ITEM TRANSFERS**

Director Sandra Roberts presented seven addenda, three appropriation entries, the Public Health Financial Report, the Commission on Aging Financial Report, and the Health & Human Services Financial Report, all dated June 30, 2006, to the Board for approval.

MOTION: TO APPROVE THE ADDENDA, APPROPRIATION ENTRIES, AND FINANCIAL REPORTS, AND TO LIST THEM AS ATTACHMENTS TO THE MINUTES.

Motion by Sarah Lloyd, second by Susan Goethel. Motion carried unanimously.

The Board requested that a column entitled "Percentage Remaining" be added to the financial reports after the "Difference" column.

**IX. COMMISSION ON AGING**

Commission on Aging Director, Dennis Wittig, reported that the COA discussed and provided input to the 2007-2008 Aging Plan at the COA meeting on August 8. Updates to the plan will be made and a Public Hearing will be held on Tuesday, September 12, to provide input prior to the plan receiving approval and being submitted to the State by October 1.

**X. HEALTH OFFICER'S REPORT**

Health & Human Services Director Sandra Roberts presented the Health Officer's report due to Susan Lorenz' scheduled vacation. Director Roberts reported that the BRAT 5-county bioterrorism consortium has agreed to dissolve in 2007. The Corporation Counsels of the five counties will be meeting in August to agree to terms for the dissolution. The State is supportive of this decision. Director Roberts also reported that the State has approved the use of \$9864.01 of pandemic influenza funding for a portion of PH nurse's hours in 2006, thereby eliminating the

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need to use additional bioterrorism money in 2006. Since bioterrorism money can be carried over into 2007, this decision by the State, as well as the decision to dissolve the bioterrorism consortium means that Columbia County should have sufficient funding in 2007 to fully support the Public Health Nurse position that Director Roberts recently requested be funded by tax levy in 2007. Director Roberts advised that confirmation of the funding should be available in another month or so and therefore she may be able to withdraw the personnel request for funding of the Public Health Nurse position at the September budget review with the Finance Committee.

**XI. APPROVAL OF RFP**

Director Roberts requested permission to seek RFPs on In-Home Therapy for the Children & Family Division from at least three different providers. Director Roberts reported that the agency currently works with all three providers however the fees for service are all quite different. The RFP should allow the agency to purchase services at a more reasonable cost and a standard fee.

**MOTION: TO APPROVE REQUESTING RFPs FOR IN-HOME THERAPY FOR THE CHILDREN & FAMILY DIVISION.**

Motion by Sarah Lloyd, second by Jan Gardner. Motion carried unanimously.

**XII. ADRC UPDATE**

Director Roberts reported that the county has begun work on the ADRC planning and is looking for volunteers for the ADRC Planning Committee. Director Roberts provided a description of what an Aging & Disabilities Resource Center might look like. County Board Chair Baumgartner reported that the ADRC Planning Committee members would be entitled to meeting per diems. COA Director Dennis Wittig suggested that meetings for the committee would be monthly, averaging about 2-3 hours each meeting. Susan Goethel and Mary Cupery volunteered for the committee. County Board Chair Baumgartner will be reviewing additional names and will make final appointments to the ADRC Planning Committee and then forward the list to the full County Board for approval.

**XIII. LTC REDESIGN UPDATE**

Director Roberts distributed a timeline produced by the State outlining the work that needs to be completed in the planning stage of the Long Term Care Redesign. Currently 16 entities continue to be involved in the consortium - 12 counties, Lutheran Social Services, Elder Care, The Partnership, and Community Care Alliance. All three of the care managed organizations have considerable experience working with the State.

**XIV. UPDATE ON SECRETARY NELSON'S VISIT**

Director Roberts reported that DH&FS Secretary Nelson visited the agency earlier this month

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and discussed the Governor's plan for Badger Care Plus. Secretary Nelson explained the State's decision to make children the priority for health coverage throughout the State.

**XV. APPROVAL OF THE 2007 BUDGET**

Director Roberts presented a Program Evaluation Handout to everyone present. Discussion followed about the testimony from the public hearing earlier in the morning. The Board requested adding an agenda item for the next meeting to address a historical review of the budget for Board members who have not served on the Health & Human Service Board for a long time. An explanation was given for the increase in County levy requested for three areas of the Agency. The Board discussed the need to add county tax levy to the Elderly Nutrition Home Delivered Meal program in the 2007 budget to eliminate all possibility of a waiting list.

MOTION: TO ADD AN ADDITIONAL \$38,314 IN COUNTY APPROPRIATION TO THE ELDERLY NUTRITION HOME DELIVERED MEAL PROGRAM'S 2007 BUDGET, AND TO FORWARD THE REQUEST TO THE FINANCE COMMITTEE FOR APPROVAL.

Motion by Jack Sanderson, second by Sarah Lloyd. Motion carried unanimously.

MOTION: TO APPROVE THE 2007 BUDGET OF THE COLUMBIA COUNTY DEPARTMENT OF HEALTH & HUMAN SERVICES AS AMENDED.

Motion by Jack Sanderson, second by Susan Goethel. Motion carried unanimously.

MOTION: TO RECOMMEND TO THE FINANCE COMMITTEE THAT THEY INVESTIGATE CHANGING THE COUNTY ORDINANCE, THROUGH THE MEANS OF A REFERENDUM, TO SEEK RELIEF FROM ESCALATING COUNTY OPERATIONAL COSTS BY RAISING THE MILL RATE TO REFLECT THE CONTINUAL INCREASE OF STATE AND FEDERAL UNFUNDED MANDATES, THEREBY CREATING PUBLIC AWARENESS OF THE COUNTY'S FINANCIAL SITUATION.

Motion by Jack Sanderson, second by Sarah Lloyd. Motion carried unanimously.

The Board also requested that a memo be sent to all County Departments informing them of the above recommendation from the Health & Human Services Board to the Finance Committee.

**XVI. DIRECTOR'S REPORT**

Director Sandra Roberts reported that Benefit Specialists throughout the State were recognized in June by the Governor. Special mention was given to their efforts in implementing Medicare Part D. Director Roberts routed the proclamation to the Board members. The quarterly IDP report was distributed to all present. Director Roberts also distributed a copy of a Home Delivered Meals Program support letter from the Meals on Wheels Association of America to all present.

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**XVII. PAYMENT OF VOUCHERS**

Vouchers were available prior to and during the Board meeting for review by Board members.

MOTION: TO APPROVE THE H&HS VOUCHERS AS PRESENTED.

Motion by Sarah Lloyd, second by Mary Cupery. Motion carried unanimously.

**XVIII. ADJOURNMENT**

The meeting was declared adjourned by Chair J. Robert Curtis at 12:02 p.m.

The next meeting of the Columbia County Health & Human Services Board will be on Tuesday, September 12, 2006 at 9:30 a.m. in the Brewer's Training Room of the Columbia County Health & Human Services Building, located at 2652 Murphy Road, Portage, WI., following the Commission on Aging meeting and Public Hearing at 8:00 a.m.

Respectfully submitted,

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Tim O'Neil, MD, Acting Secretary  
Col. Co. H & HS Board

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Gretchen Halvorsen, Executive Secretary  
Col. Co. Health & Human Services Dept.