

Name of Meeting: BRAT Public Health Commission Meeting

Facilitator: Beverly Muhlenbeck

Date of Meeting: September 6th, 2005

Recorder: Melissa Delmore

Attend: Barb Theis, Susan Lorenz, Sue McCartney, Beverly Muhlenbeck, Bonnie Konkel, Michele Wolff and Melissa Delmore
Guest: Carolyn Jarrett Southern Region Contract Specialist

Meeting called to order by Muhlenbeck and verification of Open Meeting Law was noted.

Approval of the Agenda: Moved by McCartney seconded by Lorenz to approve the agenda. Motion carried.

Approval of the August 30th minutes: Moved by Theis seconded by Lorenz. Motion carried.

Topic	Major Points Discussed	Resolution and Actions Required	Assigned to	Due Date
Budget	<p>2005 Budget:</p> <ul style="list-style-type: none">• Per the commissions request a copy of the current 2005 year to date budget was faxed prior to meeting.• Commission requested Konkel to provide a projected carry over for 2005.• October WMD training will be opened up to the LPHD staff and Consortia #6 WEAVR. The class is \$990.00 and \$30.00 per person for materials. Invites will be going out with in a week. <p>2006 Budget:</p> <ul style="list-style-type: none">• There was confusion regarding the 2006 budget during last meeting.• Konkel presented a new 2006 budget to Commission that was clearer.• The 2006 excess funds were distributed to each county as follows:	<p>Commission requested Konkel to provide a projected carry over for 2005. At next meeting.</p>	<p>Konkel</p>	<p>September 28th, 2005</p>

<p>2006 Objectives</p>	<ul style="list-style-type: none"> • Adams: \$55,800.00 • Columbia \$90,900.00 • Juneau \$55,800.00 • Marquette: \$55,800.00 • Sauk: \$90,900.00 • Questions regarding the operational expenses. Delmore advised that we would know more after we meet with Peppy Winchel in November. He will provide training in the spring, which will help meet the required Consortia objective. <p>2006 Objectives:</p> <ul style="list-style-type: none"> • Discussion regarding the objectives. • 1 required Consortia objective • 2 required LPHD objectives. • State is not putting a minimum value on the objectives as previously announced. • Muhlenbeck will work with Jarrett for justifiable values on the amounts. • Lengthy discussion regarding EPI objectives. Jarrett reviewed what the EPI group had written up. Jarrett advised that the objectives would not be acceptable as written. Wolff of the EPI group advised that not all counties had the same issues. • Commission decided that each EPI will do their own objective through their LPHD. 	<p>Motion by Theis seconded by Lorenz to approve the 2006 budget with the correction the county allocations. Motion carried.</p> <p>Commission decided that each EPI will do their own objective through their LPHD.</p>		
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	<ul style="list-style-type: none"> • Question was raised regarding the EPI group meeting monthly next year due to lack of a Consortia objective. Discussion followed and Commission decided it was not necessary that the group meet monthly in 2006. • Discussion regarding template objectives provided by the state vs funding allocated to the Consortia and LPHD's. Commission decided as follows: <ul style="list-style-type: none"> • Consortia will have 1 required objective and a template objective. • Adams, Juneau and Marquette counties will have the 2 required objectives and the EPI objective. • Sauk and Columbia county will have the 2 required objectives, a template objective and the EPI objective. Sauk and Columbia will receive more funding then the others which will add another objective. • Discussion regarding the template objective for the consortia. Possibilities of advanced NIMS, Risk Communication. • Clarification was made regarding the exercise for next fall. It has to be functional or full scale. It can be multi-jurisdictional or consortia wide. <p>Position update:</p> <ul style="list-style-type: none"> • Muhlenbeck forwarded an email from Steve Marshall prior to the 			
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	<p>meeting which advised of the requirement of having an acting Coordinator in Clark's absence.</p> <p>Next meeting: September 28th, 2005 8:30 AM – 3:30 PM</p>	<p>Motion by Lorenz seconded by Theis to approve Delmore as the acting Program/Training Coordinator. Motion carried.</p> <p>Motion by Lorenz seconded by Theis to adjourn. Motion carried.</p>		
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