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**MINUTES
COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
TUESDAY, SEPTEMBER 9, 2008**

CALL TO ORDER

The regular meeting of the Columbia County Health & Human Services Board was called to order at 9:00 a.m., by Chair J. Robert Curtis, DVM. The meeting was legally advertised, and a quorum was present.

ROLL

An attendance sheet was distributed by Gretchen Halvorsen.

HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT: J. Robert Curtis, DVM; Tim O'Neil, MD; Mary Cupery; Jan Gardner, RN; Jack Sanderson; Tom Jenkins; Susan Goethel; Charles Boursier, MD; Robert Lane.

HEALTH & HUMAN SERVICE STAFF PRESENT: Erik Pritzl; Susan Lorenz; Dawn Woodard; Gretchen Halvorsen.

OTHERS: Cathy Karls, Accounting.

AGENDA/ADDITIONS/ANNOUNCEMENTS

MOTION: TO APPROVE THE SEPTEMBER 9, 2008 HEALTH & HUMAN SERVICES BOARD AGENDA.

Motion by Susan Goethel, second by Dr. O'Neil. Motion carried.

APPROVAL OF MINUTES

MOTION: TO APPROVE THE MINUTES OF THE AUGUST 12, 2008 MEETING OF THE COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD.

Motion by Mary Cupery, second by Jack Sanderson. Motion carried.

DEPARTMENT BUDGET & COMPENSATORY TIME

Health & Human Services Director Erik Pritzl presented the Department's Comp Time Report dated 8/31/08, as well as the Health & Human Services Financial Reports dated 7/31/08.

**CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES,
RESOLUTIONS AND LINE ITEM TRANSFERS**

Director Pritzl presented one new contract, five addenda, and one appropriation entry to the Board for approval.

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MOTION: TO APPROVE THE CONTRACT, ADDENDA AND APPROPRIATION ENTRY AND TO PLACE THEM AS ATTACHMENTS TO THE MINUTES.

Motion by Jack Sanderson, second by Tom Jenkins. Motion carried.

Director Pritzl also presented a request for Chris See, COA/ADRC Director to sell the COA bus and use the profits from the sale (\$7,500) along with money from the Transportation Reserve Account and purchase a wheelchair compatible van. Director Pritzl presented figures on a new van with a non-electronic ramp and wheelchair lock downs versus purchasing a regularly equipped van and converting it to a wheelchair compatible van.

MOTION: TO APPROVE THE SALE OF THE COA BUS AND TO USE THE MONEY, ALONG WITH MONEY FROM THE TRANSPORTATION RESERVE ACCOUNT TO PURCHASE A NEW COA MINIVAN WITH A NON-ELECTRONIC WHEELCHAIR RAMP.

Motion by Jack Sanderson, second by Dr. O'Neil. Motion carried. Lane abstained.

COMMISSION ON AGING

The Commission on Aging will hold their next meeting on Thursday, September 11. Dr. O'Neil announced that the Aging & Disability Resource Center Board has changed their meeting date from the 2nd Thursday of the month to the 3rd Thursday of the month. The next ADRC Board meeting is scheduled for Thursday, September 18.

HEALTH OFFICER'S REPORT

Public Health Officer Susan Lorenz reported that the flood issues from earlier this summer are beginning to slow down. The Division is still giving away free well water test kits to county residents. Susan also reported that the Division has not had any new norovirus outbreaks since last month.

DIVISION ADMINISTRATOR PRESENTATIONS – SUSAN LORENZ, DIVISION OF HEALTH

Division of Health Administrator Susan Lorenz distributed a pamphlet to all Board members and discussed the history of Public Health in Wisconsin as well as Columbia County.

ACTION ON REPLACEMENT REQUEST

Director Pritzl presented a request to replace Economic Support worker Sue Hawley who will be retiring as of 1/2/09. Due to the limited training options and the need for the extensive training that is required in order to perform ES duties, Director Pritzl requested that the replacement occur as of November '08 so that the recruiting, testing and training can be completed prior to Sue leaving. There is money available in the budget for this request.

MOTION: TO FILL THE SOON TO BE VACANT ECONOMIC SUPPORT STAFF POSITION IN NOVEMBER '08 TO ALLOW FOR RECRUITMENT, TESTING,

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TRAINING AND PLACEMENT PRIOR TO SUE HAWLEY'S RETIREMENT ON 1/2/2009.

Motion by Mary Cupery, second by Susan Goethel. Motion carried.

TRAINING REQUESTS

There were no training requests.

WISCONSIN COUNTY HUMAN SERVICES ASSOCIATION (WCHSA)

Director Pritzl presented an Outstanding Public Service Award, given to Columbia County from WCHSA, acknowledging the relief efforts provided to the community and recent flood victims by the Department and county leaders.

DIRECTOR'S REPORT

Health & Human Services Director Erik Pritzl announced that he is continuing to work with MIS to create a web access to Department documents for H&HS Board members. The link should be available in approximately another month. Director Pritzl also informed the Board about the two interns that will be working within the Department over the next school year. Both interns are pursuing a masters in Social Work.

PAYMENT OF VOUCHERS/FINANCIAL REPORT

MOTION: TO ACCEPT THE H&HS VOUCHERS AS PRESENTED.

Motion by Jack Sanderson, second by Bob Lane. Motion carried.

ADJOURNMENT

Chair Curtis declared the meeting adjourned at 10:40 a.m.

The Columbia County Health & Human Services Board will reconvene on Tuesday, October 14, 2008, at 1:00 p.m. in the Brewer's Training Room of the Columbia County Health & Human Services Building.

Respectfully submitted,

Mary Cupery, Secretary
Col. Co. H & HS Board

Gretchen Halvorsen, Executive Secretary
Col. Co. Health & Human Services Dept.

cc: Chair Wopat
Vice Chair Westby

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