



**Health and Human Services  
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**MINUTES  
COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING  
TUESDAY, SEPTEMBER 9, 2010**

**CALL TO ORDER**

The regular meeting of the Columbia County Health & Human Services Board was called to order at 9:0 a.m., by Chair Timothy O'Neil, MD. The meeting was publicly noticed, and a quorum was present.

**ROLL**

An attendance sheet was distributed by Gretchen Halvorsen.

**HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT:** Timothy O'Neil, MD; Mary Cupery; Teresa Sumnicht; Jan Gardner, RN; Tom Jenkins; Richard Boockmeier; Robert Lane; Susan Goethel; Dr. Charles Boursier.

**HEALTH & HUMAN SERVICE STAFF PRESENT:** Erik Pritzl; Susan Lorenz; Gretchen Halvorsen.

**OTHERS:** Dunia Bilkadi, Impact Seven; Ryan Sheahan, Tobacco Free Columbia/Dane Coalition; Cathy Karls, Accounting.

**AGENDA/ADDITIONS/ANNOUNCEMENTS**

**MOTION: TO APPROVE THE SEPTEMBER 9, 2010 HEALTH & HUMAN SERVICES BOARD AMENDED AGENDA.**

Motion by Dick Boockmeier, second by Dr. Boursier. Motion carried.

**APPROVAL OF MINUTES**

**MOTION: TO APPROVE THE MINUTES OF THE AUGUST 10, 2010 MEETING OF THE COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD.**

Motion by Mary Cupery, second by Dick Boockmeier. Motion carried.

**DEPARTMENT BUDGET & COMPENSATORY TIME**

Health & Human Services Director Erik Pritzl presented the Department's Comp Time Report dated 8/31/10 as well as the Expense and Revenue reports dated 7/31/10.

**CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES, RESOLUTIONS AND LINE ITEM TRANSFERS**

Health & Human Services Director Erik Pritzl presented three addenda to the Board for approval.

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**MOTION: TO APPROVE THE ADDENDA AS PRESENTED AND PLACE THEM AS ATTACHMENTS TO THE MINUTES.**

Motion by Susan Goethel, second by Dr. Boursier. Motion carried.

**PRESENTATION BY DUNIA BILKADI FROM IMPACT SEVEN REGARDING LOW INCOME HOUSING**

Dunia Bilkadi from Impact Seven presented information on a low income housing project underway in Columbus. The project consists of rent to own townhouses using the low income housing tax credit. Impact Seven is a nonprofit organization that promotes housing for low income, elderly and disabled individuals. The organization has other similar projects underway in Wisconsin.

**COMMISSION ON AGING/AGING & DISABILITY RESOURCE CENTER**

Health & Human Services Director Erik Pritzl reported that the next ADRC meeting is scheduled for Thursday, September 16, 2010 at 10:30 a.m. Director Pritzl announced that the recruiting process for the ADRC/COA Director position is moving forward. The Legislative Audit Bureau will be visiting on Friday, September 10, 2010 to perform a program audit of the administration of the functional screen.

**ACTION ON ADOPTION OF SMOKE FREE ORDINANCE**

Director Pritzl read the proposed ordinance which once in effect, will make it easier for law enforcement to cite individuals who do not abide by the new statewide smoking ban. Health Officer Susan Lorenz provided a handout explaining the benefits of adopting the smoke free ordinance locally.

**MOTION: TO RECOMMEND APPROVAL OF THE PROPOSED SMOKE FREE ORDINANCE.**

Motion by Dick Boockmeier, second by Tom Jenkins. Motion carried.

**HEALTH OFFICER'S REPORT**

Public Health Officer Susan Lorenz distributed the quarterly newsletter from the National Association of Local Boards of Health. Susan also distributed copies of a press release from State Health Officer Seth Foldy describing the State's next 10-year health plan. Susan reported on a recent county collaboration with Green Lake and Marquette Counties to provide free tetanus shots to the public, especially the Amish community after a local Amish boy was diagnosed with Lock Jaw. The shot clinic served 77 individuals and occurred on August 27. Susan notified the Board that flu shots for private pay individuals will be available as of September 20 through Public Health. The fee for flu shots will be \$30 and the pneumonia shot will be \$55.

**TRAINING REQUESTS**

None.

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**ACTION ON SETTING MEETING DATES - OCTOBER THROUGH DECEMBER**

Director Pritzl announced that due to the continued vacancy of the ADRC/COA Director's position as well as the general demand of his time, he has notified the University of Wisconsin that he will not be able to teach the social work class during the fall semester as was originally proposed. This decision allows the Board the opportunity to return to their regular Tuesday morning schedule.

**MOTION: TO RETURN TO THE NORMAL TUESDAY MORNING SCHEDULE FOR HEALTH & HUMAN SERVICE BOARD MEETINGS.**

Motion by Bob Lane, second by Tom Jenkins. Motion carried.

**DIRECTOR'S REPORT**

Health & Human Services Director Erik Pritzl distributed copies of the new Monthly Program Statistical Information report. Director Pritzl reported on the shortage of Out Patient Mental Health dollars for the remainder of the year and described a new tiered system of services being created, allowing assessments for individuals to continue through Pauquette, Aspen, or Poynette Counseling, however creating a waiting list for individuals that don't necessarily need immediate mental health services. The tiered system plan is being reviewed by Corporation Counsel. Director Pritzl also reported on the number of Emergency Detentions so far this year, indicating that the number is significantly reduced at this time because more services are being used within the community. Director Pritzl notified the Board that the number of children on the Children's Wait List has been reduced to 43 and the hope is that the wait list can be reduced to around 20-25 by the end of the year. Director Pritzl also notified the Board that he has been working with Emergency Management, the Division of Health and the Red Cross to create an Emergency Preparedness Plan for disabled individuals within the county.

**ACTION ON PAYMENT OF VOUCHERS/FINANCIAL REPORT**

**MOTION: TO ACCEPT THE H&HS VOUCHERS AS PRESENTED.**

Motion by Dick Boockmeier, second by Bob Lane. Motion carried.

**NEXT MEETING DATE**

The next regular monthly meeting of the Health & Human Services Board is scheduled for Tuesday, October 12, 2010 at 9:30 a.m.

**ADJOURNMENT**

**MOTION: TO ADJOURN THE HEALTH & HUMAN SERVICES BOARD MEETING AT 10:33 A.M.**

Motion by Bob Lane, second by Dick Boockmeier. Motion carried.

The Columbia County Health & Human Services Board will reconvene at their regular monthly meeting on Tuesday, October 12, 2010, in the Brewer's Training Room of the Columbia County Health & Human Services Building, following the Commission on Aging meeting.

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Respectfully submitted,

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Teresa Sumnicht, Secretary  
Col. Co. H & HS Board

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Gretchen Halvorsen, Executive Secretary  
Col. Co. Health & Human Services Dept.

cc: Chair Westby  
Chair Elect Ross