



**Health and Human Services
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**MINUTES
COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
TUESDAY, OCTOBER 10, 2006**

I. CALL TO ORDER

The regular meeting of the Columbia County Health & Human Services Board was called to order at 9:00 a.m., by Chair J. Robert Curtis. The meeting was legally advertised, and a quorum was present.

II. ROLL

An attendance sheet was distributed by Gretchen Halvorsen.

HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT: J. Robert Curtis, DVM; Tim O'Neil, MD; Jan Gardner, RN; Robert Lane; Mary Cupery; Charles Boursier, MD; Jack Sanderson, Susan Goethel.

HEALTH & HUMAN SERVICE BOARD MEMBERS EXCUSED: Sarah Lloyd

HEALTH & HUMAN SERVICE STAFF PRESENT: Sandra Roberts; Susan Lorenz, RN; Cathy Karls; Audry Brown; LeeAnn Perelli; Gretchen Halvorsen.

III. AGENDA/ADDITIONS/ANNOUNCEMENTS

MOTION: TO APPROVE THE OCTOBER 10, 2006 HEALTH & HUMAN SERVICE BOARD AGENDA.

Motion by Mary Cupery; second by Susan Goethel. Motion carried unanimously.

IV. APPROVAL OF MINUTES

MOTION: TO APPROVE THE MINUTES OF THE SEPTEMBER 12, 2006 REGULAR MEETING OF THE COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD.

Motion by Susan Goethel, second by Jan Gardner. Motion carried unanimously.

V. CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES, RESOLUTIONS AND LINE ITEM TRANSFERS

Director Sandra Roberts presented two addenda, four appropriation entries, the Health Services Report, Commission on Aging Financial Report and the Health & Human Services Fund Report

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all dated August 31, 2006.

MOTION: TO APPROVE THE ADDENDA, APPROPRIATION ENTRIES AND FINANCIAL REPORTS AS PRESENTED, AND TO PLACE THEM AS ATTACHMENTS TO THE MINUTES.

Motion by Jack Sanderson, second by Mary Cupery. Motion carried unanimously.

VI. COMMISSION ON AGING

The Commission on Aging did not meet.

VII. HEALTH OFFICER'S REPORT

Public Health Officer Susan Lorenz advised the Board of an award received by the Division from SueAnn Thompson recognizing a 300% increase in participation of clients in the First Breath 2004-2005 program for pregnant women who quit smoking. Susan reminded the Board of the Tobacco Free Coalition's November 15 kickoff event for a Smoke Free Portage, which will be held at Krista's. Attendance will be by invitation only for supper from 6:30-8 p.m. Susan reminded the Board of the upcoming and final bioterrorism workshop of the BRAT Consortium, which will be held on October 18 at the Kalahari Resort. Susan also reminded the Board of the Flu Clinic scheduled for November 3 at the Portage High School, which will also test the Mass Clinic plans again. Susan reported on the IPS Tabletop exercise which was held last Friday, October 6 with Divine Savior Hospital to test the activation process of the medical stockpile in case of a public health incident. Susan reported that additional follow up discussions will be needed to resolve issues identified in the exercise. Susan reported that the Public Health Division has received radon grant money for 2007, which is the first year that the grant has become competitive. One hundred seventy nine kits were distributed for testing in 2006. Results of the tests are mapped through the help of a GIS mapping process created by the Land Information Office. Susan reported that no cases of E-coli, associated with spinach, occurred in Columbia County over the last month, although 49 cases were reported statewide. Susan reported on a recently established Immunization Coalition, which will be working on increasing the number of two year olds in Columbia County who are up-to-date on their immunizations. Currently, only 55% of all 2 year olds in Columbia County are current on vaccines. However, 94% of the 2 year olds that receive immunizations through the Division of Health are up-to-date, per the Wisconsin Immunization Registry (WIR). The overall Federal and State rates for immunization compliance is 90%. Columbia County's overall rate is 94%. Susan also discussed new vaccination schedules for the Chicken Pox vaccine as well as the Rotavirus vaccine.

VIII. TRAINING REQUESTS

None.

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IX. DIVISION OF MENTAL HEALTH & AODA - AUDREY BROWN, DIVISION ADMINISTRATOR

Audrey Brown, Division of Mental Health & AODA Administrator, presented a PowerPoint presentation regarding statistical information pertaining to the Division's clientele. Currently, 27% of the services provided are for AODA (Alcohol & Other Drug Addiction) clients, while 73% of the services provided are for Mental Health clients. The average number of Emergency Detentions (attempted suicides or risk of harm to others) per month is 14. The largest ED group is of females, 10-19 years of age. The Division is responsible for MH & AODA Intakes, transportation, collection of fees, establishing sliding fee scales for clients, observation of clients taking their medication, court work, and arrangements for a variety of services for MH and AODA clients. The Board discussed the possibility of a Drug Court, the need for a joint meeting with the Judiciary Committee, and the need for additional staff for the Division as a cost savings measure for the Department and the Columbia County Jail.

X. HISTORICAL REVIEW OF BUDGET - CATHY KARLS, ASSISTANT COMPTROLLER

Cathy Karls, Assistance Comptroller, distributed a Health & Human Services Budget Information Synopsis for budget years 2002-2007. Discussion followed.

XI. 2007 BUDGET UPDATE

Director Sandra Roberts updated the Health & Human Services Board on her appearance at the Finance Committee's budget hearing. Director Roberts reported that the Finance Committee approved a portion of the requested funding for 2007. Director Roberts informed the Board of staffing decisions she has made in order to try to meet the budgetary limits for the remainder of this year and for the 2007 budget. Director Roberts also informed the Board that their recommendation to include \$38,000 of County levy in the 2007 budget for the Elderly Nutrition's Home Delivered Program was cut out of the budget by the Finance Committee. Final approval of the budget by the County Board will be Tuesday, November 14.

XII. REVIEW OF MEMO TO FINANCE COMMITTEE REGARDING LEVY LIMIT

The Board discussed the memo submitted to the Finance Committee along with the 2007 budget. Per Chair Curtis, the Finance Committee was willing to discuss the issue with the Executive Board, however, they felt that County residents would not be accepting of the need to raise county levy for additional services until they saw that such need existed. The Board recommended minor changes to the memo, asked that it be readdressed to the full County Board of Supervisors and that a copy of the memo be placed in each of the Supervisors' mailboxes as soon as possible. The Board discussed the need to educate the public about the County's budget constraints.

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MOTION: TO APPROVE THE TAX LEVY INCREASE MEMO WITH THE CHANGES DISCUSSED, AND TO FORWARD A COPY OF THE MEMO TO ALL COUNTY BOARD SUPERVISORS.

Motion by Jack Sanderson, second by Dr. Boursier. Motion carried unanimously.

XIII. WCHSA CONFERENCE

Director Roberts notified the Board that the fall WCHSA Conference is scheduled for Friday, December 8 at the new Holiday Inn in Stevens Point. The all day agenda will include topics regarding Long Term Care Redesign.

XIV. UPDATE ON CPS AUDIT

Director Roberts reported that the State's audit of the Children's Protective Services unit of the Division of Children & Family went exceedingly well. Director Roberts will be providing a PowerPoint presentation detailing the results of the audit at the next Health & Human Services Board meeting in November. The State was very impressed with the social work being performed in Columbia County and has offered technical support to the County to implement specific changes in the unit. The public and community partners will need to be educated about the changes.

XV. LONG TERM CARE AND ADRC UPDATES

Director Roberts updated the Board members with the latest budget numbers being discussed by the State for the Long Term Care Redesign project and the Aging & Disabilities Resource Center. All financial numbers are still in the discussion stage. Director Roberts will be meeting with Department of Health & Family Services Secretary Helene Nelson on Monday, October 16 to further discuss this topic and should be able to report firmer numbers at the November Board meeting.

XVI. DECIDE NOVEMBER MEETING DATE

Due to a conflict with the November Board of Supervisor's meeting, the Health & Human Services Board agreed to meet on Wednesday, November 1 at 9:30 a.m.

XVII. DIRECTOR'S REPORT

Director Sandra Roberts presented a Foodshare Certificate of Achievement award for the high payment accuracy rate that the Economic Support staff achieved in 2005. Director Roberts reported that for the first time in 13 years, Wisconsin was below the national error rate and therefore did not experience any financial penalties from the federal government. Director Roberts also reported that the State Reviewer, who now performs monthly accuracy checks of the Economic Support cases in Columbia County, reported that last month's check was the first

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time ever that he had reviewed a County with 100% complete accuracy in figuring benefits for clients. The reviewer was very impressed with the Economic Support staff.

XVIII. VOUCHERS

MOTION: TO ACCEPT THE H&HS VOUCHERS AS PRESENTED.

Motion by Jack Sanderson, second by Mary Cupery. Motion carried unanimously.

XIX. ADJOURNMENT

Chair Curtis declared the meeting adjourned at 11:33 a.m.

The Columbia County Health & Human Services Board will reconvene on Wednesday, November 1, 2006, at 9:30 a.m. in the Brewer's Training Room of the Columbia County Health & Human Services Building.

Respectfully submitted,

Robert Lane, Secretary
Col. Co. H & HS Board

Gretchen Halvorsen, Executive Secretary
Col. Co. Health & Human Services Dept.

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