



**Health and Human Services
2652 Murphy Rd**

608-742-9227
FAX: 608-742-9700
TDD: 608-742-9229
E-MAIL: DHHS@co.columbia.wi.us
WEBSITE: www.co.columbia.wi.us

Mailing Address: P.O. Box 136
Portage, WI 53901-0136

**MINUTES
COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
TUESDAY, NOVEMBER 17, 2009**

CALL TO ORDER

The regular meeting of the Columbia County Health & Human Services Board was called to order at 9:00 a.m., by Chair J. Robert Curtis. The meeting was publicly noticed, and a quorum was present.

ROLL

An attendance sheet was distributed by Gretchen Halvorsen.

HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT: J. Robert Curtis; Mary Cupery; Jack Sanderson; Robert Lane; Tom Jenkins; Tim O'Neil, MD; Susan Goethel.

HEALTH & HUMAN SERVICE BOARD MEMBERS ABSENT: Jan Gardner, RN; Charles Boursier, MD.

HEALTH & HUMAN SERVICE STAFF PRESENT: Erik Pritzl; Susan Lorenz; Chris See; Gretchen Halvorsen.

AGENDA/ADDITIONS/ANNOUNCEMENTS

MOTION: TO APPROVE THE NOVEMBER 17, 2009 HEALTH & HUMAN SERVICES BOARD AGENDA.

Motion by Mary Cupery, second by Tom Jenkins. Motion carried.

APPROVAL OF MINUTES

MOTION: TO APPROVE THE MINUTES OF THE OCTOBER 13, 2009 MEETING OF THE COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD.

Motion by Bob Lane, second by Dr.O'Neil. Motion carried.

DEPARTMENT BUDGET & COMPENSATORY TIME

Health & Human Services Director Erik Pritzl presented the Department's Comp Time Report dated 10/31/09, and the Health & Human Services Financial Reports dated 9/30/09.

CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES, RESOLUTIONS AND LINE ITEM TRANSFERS

Health & Human Services Director Erik Pritzl presented two contracts and two addenda to the Board for approval.

MOTION: TO APPROVE THE CONTRACTS AND ADDENDA AS PRESENTED AND

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PLACE THEM AS ATTACHMENTS TO THE MINUTES.

Motion by Tom Jenkins, second by Susan Goethel. Motion carried.

COMMISSION ON AGING/AGING & DISABILITY RESOURCE CENTER

Commission on Aging Director Chris See reported that she's been asked to be a member of the City of Portage Planning Committee for a Senior Center. Chris also reported that there will be a Public Hearing at the December 15 Commission on Aging meeting for the 85.21 Transportation Grant.

ACTION ON INCREASE IN 2010 HOURS FOR WIC STAFF

H&HS Director Pritzl requested permission to increase the hours of two WIC staff in 2010 to 40 hours per week, which would result in an increase in salary and fringe for Linda Cromheecke of \$3,969.12 and \$2,776.69 for Melissa Smith. The cost of the increase will be paid for from the WIC grant dollars. The need to increase hours for the WIC staff is due to the increase in caseload, which is currently at approximately 840 participants.

MOTION: TO APPROVE THE INCREASE IN 2010 HOURS TO 40 HOURS PER WEEK FOR EACH OF THE TWO WIC EMPLOYEES AS PRESENTED.

Motion by Tom Jenkins, second by Susan Goethel. Motion carried.

HEALTH OFFICER'S REPORT

Public Health Officer Susan Lorenz reported on the H1N1 Mass Clinic, held November 6, from 2-6:00 p.m. at the Portage High School for individuals in the high risk population. Susan reported that the event went extremely well. The Division of Health is now waiting for sufficient H1N1 flu vaccine in order to begin school based vaccination clinics. H1N1 vaccine is also available at the agency's Walk-In Clinics on Mondays and Wednesdays, from 8-Noon.

TRAINING REQUESTS

None.

DIRECTOR'S REPORT

Health & Human Services Director Erik Pritzl reported that Representative Fred Clark has accepted an invitation to attend the December 15 Health & Human Services Board meeting to discuss the candy flavored tobacco resolution recently approved by the Board. Director Pritzl circulated a copy of a letter received from the Office of Justice Assistance awarding the Department \$35,674 to initiate a new screening process and tool for intakes received by the agency regarding the Juvenile Justice population. Agency staff and contracted staff will be trained in the implementation of the new procedure which will screen JJ clients for mental health and AODA issues in a more consistent manner. Director Pritzl also updated the Board on the continued work being done to initiate the Comprehensive Community Services (CCS) program in Columbia County since being awarded that grant money. The agency was also awarded \$8,400 this summer to purchase new interview recording equipment for the Division of Children & Families.

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Director Pritzl updated the Board on the status of union bumping about to occur due to the contract ending with Care Wisconsin. The County Board approved the 2010 budget last week and in it, approved a social worker position for the ADRC. There is also still one social worker position vacant in the C&F Division so the bumping results will fill both of these positions. Director Pritzl also noted that the results of Chris See being a member of the Planning Committee for the Senior Center in Portage could potentially be that the ADRC relocates to the center if it is an appropriate fit.

Director Pritzl reported on the progress of Family Care in Columbia County. As of June 2009, there were 3,926 participants in the Family Care consortium, with 387 participants in Columbia County. All of the changes have only resulted in 3 grievances being filed by participants who are not accepting of all of the changes by the program. Survey results from Family Care clients consistently show that participants are overwhelmingly pleased with the program.

Finally, Director Pritzl discussed a number of issues and concerns he has with the furlough days that were also approved in the County's budget for 2010. Emergency court appearances due to taking a child into custody is a concern, as is coverage and pay status for the furlough days. Director Pritzl also notified the Board that the first two furlough days in 2010 conflict with Economic Support cut off dates, therefore eligibility for those two months will be effected. There is also a concern about two of the furlough dates conflicting with the holiday pay policy for the County since staff will not be in a paid status the day prior to and the day after a holiday in order to be eligible for holiday pay or floating holidays. Director Pritzl is hoping that these issues/concerns are addressed at the next Department Head meeting.

ACTION ON PAYMENT OF VOUCHERS/FINANCIAL REPORT

MOTION: TO ACCEPT THE H&HS VOUCHERS AS PRESENTED.

Motion by Tom Jenkins, second by Dr. O'Neil. Motion carried.

NEXT MEETING DATE

The next Health & Human Services Board meeting is scheduled for Tuesday, December 15, 2009, at 9:30 a.m.

ADJOURNMENT

Director Pritzl announced that the Department will be scheduling the same format for the staff holiday party in December. Plans are currently under way for the December 18 event at RJ's.

Chair Curtis declared the meeting adjourned at 10:25 a.m.

The Columbia County Health & Human Services Board will reconvene on Tuesday, December 15, 2009, in the Brewer's Training Room of the Columbia County Health & Human Services Building, following the Commission on Aging Public Hearing and meeting.

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Respectfully submitted,

Mary Cupery, Secretary
Col. Co. H & HS Board

Gretchen Halvorsen, Executive Secretary
Col. Co. Health & Human Services Dept.

cc: Chair Wopat
Vice Chair Westby