HUMAN RESOURCES COMMITTEE MEETING MINUTES  
Wednesday, December 2, 2009    9:00 A.M.  
Columbia County Annex  120 West Conant Street  Portage, WI 53901  
(608) 742-9667    FAX (608) 742-9802    E-mail:  human.resource@co.columbia.wi.us

These minutes have been officially approved by the Human Resources Committee.

**Call To Order**  
Committee Chair Susan Martin called the meeting to order at 9:01 A.M. The meeting was properly noticed and published.

**Members Present**  
Susan Martin, Neil Ford, Dr. Curtis, Doug Richmond and Brian Landers

**Also Present**  
Joseph Ruf, Sheriff Dennis Richards, Erik Pritzl, Mary Saunders, Kurt Dey, Debbie Wopat and Lyn Jerde – Portage Daily Register

**Agenda Approval Minutes**  
Motion by Curtis/Richmond to approve agenda as presented. Motion carried unanimously.

**Minutes**  
Motion by Curtis/Landers to approve meeting minutes from the August 5, 2009 closed session and November 4, 2009. Motion carried unanimously.

**Expenditure Report**  
Motion by Ford/Landers to approve Governing Committee Expenditure Report as presented.  
Discussion. Motion carried unanimously.

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2009 Employee layoffs
Joe Ruf met with each employee who will be affected by layoffs at the end of 2009 due to department restructuring. The Human Resources Office expects displaced employees to exercise their right to bump a less senior employee.

Grievance and Arbitration
Within the last month 5 arbitration hearings have been scheduled and 2 were cancelled at the request of AFSCME.

Negotiations
The Sheriff Sworn Union arbitration decision is expected in early 2010. The WERC mediator recommended postponing further progression with the remaining 6 contracts until the decision is received.

Department Activities and Budget
The 2009 HR budget was reviewed. Discussion on the hiring process at Highway and other approved positions.

Next Meeting Date
The next HR meeting will be Wednesday, January 6, 2010 at 9:00 AM.

Adjournment
Motion by Landers/Ford to adjourn the meeting at 10:57 AM.

Respectfully submitted,

Brian Landers
Committee Secretary

Recording Secretary,

Jane Bescup
HR Program Coordinator

cc: HR Committee, County Board Chair Debra Wopat, Vice Chair Robert Westby, Joseph Ruf, County Clerk, Sheriff Richards, Erik Pritzl, Mary Saunders, Kurt Dey