Columbia County Human Resources Committee
Meeting Minutes
6:30 P.M. - Wednesday, September 21, 2011
County Board Conference Room
Carl C. Frederick Administration Building

Human Resources Committee Chair Susan Martin called the meeting to order at 6:35 p.m.


The purpose of the meeting was to discuss and approve the Resolution to adopt a Grievance Procedure as required by Wisconsin Act 10 which created Wis. Stat. § 66.0509 (1m). The statute requires local units of government to establish a grievance procedure by no later than October 1, 2011 to address employee terminations, employee discipline and workplace safety.

The Committee reviewed the draft of the procedure, and discussed the timeline as outlined in the last line of the Timelines paragraph on page 3: “…the time limits set by this procedure are intended to be strictly observed and may not be extended with the express written consent of the County Board Chair.” A motion was made by Doug Richmond to clarify the statement by revising it to read “…the time limits set by this procedure are intended to be strictly observed and may not be extended without the express written consent of the County Board Chair.” Barry Pufahl seconded the motion, which was then unanimously approved.

A motion to approve the Resolution to Adopt a Grievance Procedure as Required by Wis. Stat. § 66.0509 (1m) was made by Barry Pufahl, seconded by Doug Richmond and passed without dissent.

The Chair adjourned the meeting at 6:47 p.m.

Respectfully submitted,

Susan G. Martin