**Call To Order**
Committee Chair Susan Martin called the meeting to order at 9:00 A.M. The meeting was properly noticed and published.

**Members Present**
Susan Martin, Neil Ford, and Dr. Curtis. Absent: Doug Richmond and Brian Landers.

**Also Present**

**Agenda Approval Minutes**
Motion by Ford/Curtis to approve agenda as presented. Motion carried unanimously.

**Minutes**
Motion by Curtis/Ford to approve minutes as submitted from the March 4, 2009 and March 18, 2009 meetings. Motion carried unanimously.

**Expenditure Report**
Motion by Curtis/Ford to approve Governing Committee Expenditure Report as presented. Motion carried unanimously.

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**MIS**
County Board of Supervisors email access was explained by John Hartman, MIS Director. The structure is being revised; supervisors will be assigned a County e-mail address to access government information separating it from their personal account. The MIS department has scheduled training dates for supervisors at the Law Enforcement Center (LEC).

**Health & Human Services**
Neil Rainford, AFSCME representative, presented a grievance filed by Health and Human Services (HHS) Aide, Jeanne Fuchs. The grievance alleges that HHS management reassigned duties when they relocated staff in anticipation of program restructuring. The union claims staff was moved to different jobs through location of their seating assignment and maintains that there were changes in job descriptions without posting or consultation. Discussion. There were not any changes in duties or responsibilities to Clerk Typist II or HHS Aide positions. Motion by Ford/Curtis to deny grievance. Motion carried unanimously.

**Sheriff**
Sheriff Richards presented a replacement request for a Jailer. The Sheriff’s Office (SO) received a resignation from Sergeant Chris Kuhl. The SO currently has 2 vacant Sergeant positions and is requesting approval to hire and start the recruitment process to develop a hiring list. Discussion. Motion by Ford/Curtis to approve the replacement of a Jailer position. Motion carried unanimously.

**Human Resources**
Department Head Performance Planning Guide
The Committee will compile questions for a survey to assess the planning guide. Request for comments about setting goals, and how the process can be improved, simplified and refined will be compiled and the process will be established at the May 6, 2009 HR agenda.

**Grievances, Negotiations, Mediations and Arbitrations**
Joe Ruf updated the committee on grievances outstanding, mediations, arbitrations and negotiations.

**Next Meeting Date**
The next HR meeting will be Wednesday, May 6, 2009 at 9:00 AM.

**Adjournment**
The meeting concluded at 10:59 A.M.

Respectfully submitted,

Susan Martin
Committee Chair

Recording Secretary,

Jane Bescup
HR Program Coordinator

cc: HR Committee, County Board Chair Debra Wopat, Vice Chair Robert Westby, Joseph Ruf, County Clerk, John Hartman, Sheriff Dennis Richards, Erik Pritzl, Neil Rainford (AFSCME)