These minutes have been officially approved by the Human Resources Committee.

<table>
<thead>
<tr>
<th>Call To Order</th>
<th>Committee Chair Debra Wopat called the meeting to order at 9:02 A.M.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Members Present</td>
<td>Debra Wopat, Barry Pufahl, Dr. J. Robert Curtis, Neil Ford</td>
</tr>
<tr>
<td>Absent</td>
<td>Doug Richmond,</td>
</tr>
<tr>
<td>Also Present</td>
<td>Joseph Ruf, Harlan Baumgartner, Amy Yamriska, Sandra Roberts, Sheriff Rowe, Marc Playman, Jeanne Miller</td>
</tr>
<tr>
<td>Agenda Approval</td>
<td>Motion by Curtis/Ford to approve the agenda as presented. Motion carried unanimously.</td>
</tr>
<tr>
<td>Minutes</td>
<td>Minutes reviewed from the June 7, 2006 meeting. Motion by Pufahl/Curtis to approve minutes as presented. Motion carried unanimously.</td>
</tr>
<tr>
<td>Expenditure Report</td>
<td>Discussion. Motion by Ford/Pufahl to approve Governing Committee Expenditure Report as presented. Motion carried unanimously.</td>
</tr>
</tbody>
</table>

### Health Care

Amy Yamriska, Columbia Health Care Center Director, requested replacement of the Personal Analyst due to a resignation. Motion by Pufahl/Curtis to approve the replacement request. Motion carried unanimously.

### Health & Human Service

Discussion of Director replacement upon the retirement of Sandra Roberts. Policy and Procedures reviewed, Human Resources will develop a document according to Section 7.25 Selection and Replacement of Department Head for processing.

The grievance scheduled has been resolved and the employee has submitted her resignation.

### County Clerk

Jeanne Miller, County Clerk, requesting a Project employee for the remainder of 2006 to assist with Statewide Voter Registration. The hours will vary and the rate of pay will be $10.00 per hour with a maximum of $4,000.00 allocated. Motion by Ford/Pufahl to approve the project position in the County Clerk’s Office. Motion carried unanimously.

### Sheriff

Sheriff Steven Rowe requested replacement of a budgeted Jailer position due to a resignation. Motion by Curtis/Pufahl to approve the replacement of a Jailer position. Motion carried unanimously. Sheriff Steven Rowe requested replacement of a budgeted Deputy position due to a resignation. Motion by Pufahl/Curtis to approve the replacement of a Deputy position. Motion carried unanimously.

### Medical Examiner

Marc Playman, Columbia County Corner, requesting confirmation of the 2007 restructuring from an elected Coroner position to a full time appointed Medical Examiner (ME). Discussion of the 2007 salary for the Medical Examiner (ME) and benefit accrual will be equivalent to those of a department head. The Board Chair will recommend and offer the position of Medical Examiner to Marc requiring a
response within a designated time frame. Should the current Coroner accept the position there will not be a probationary period due to previous service for the County. The current structure for wage compensation is Grade12 moving from step 2 to step 3 on January 2, 2007, this date will be defined as the date annual wage adjustments will be received while employed as the ME. Discussion. Human Resources will draft an offer of employment letter for County Board Chair Harlan Baumgartner to forward to Marc for response by a designated date. Joseph Ruf will request a salary study of the ME position from Carlson Dettman. The HR Committee will then review the compensation range for the position.

**Human Resources**

Several Department Heads have suggested simplifying the current Hiring Analysis Replacement form. Discussion. A draft form will be presented at the August HR meeting. Review and approval of the 2007 HR Budget will be done at the August 2, 2006 regular meeting. Update on grievances, mediations and arbitrations was given by Joseph Ruf.

**Adjournment:**

Adjournment was at 11.13 A.M.

Respectfully submitted,  

Recording Secretary,

_____________________________  __________________________
Doug Richmond                  Jane Bescup
Secretary                      *HR Program Coordinator*

cc: HR Committee members, Chair Harlan Baumgartner, Joseph Ruf, County Clerk, Sandra Roberts, Sheriff Rowe, Amy Yamriska, Marc Playman