Call To Order . Committee Chair Debra Wopat called the meeting to order at 9:04 A.M.

Members Present Debra Wopat, Daniel See, Andy Ross, Robert Westby

Absent: Dr. Robert Curtis

Also Present Joseph Ruf, Sandra Roberts, Mary Saunders, Helen Wruck, Kurt Dey, Michael Babcock, T.O. Boge

Agenda Approval Motion by Ross/Westby to approve the presented agenda. Motion carried unanimously.

Minutes Minutes reviewed from the July 6, 2005 meeting. Motion by See/Ross to approve minutes as presented. Motion carried unanimously.

Expenditure Report Motion by See/Westby to approve Governing Committee Expenditure Report as presented. Motion carried unanimously.

Health & Human Service Sandra Roberts, Health & Human Service Director, requested an increase in hours making 2 Public Health Nurses full time through the end of the year. One nurse will increase an additional 1.5 hours/week and one 2.05 hrs/wk. Bio-terrorism dollars were received and must be used before the end of 2005 or will be lost. Discussion. Motion by See/Ross to approve the increase in hours for 2 PHN funded through bio-terrorism money. Motion carried unanimously.

Child Support Replacement of a Legal Secretary in Child Support (Courthouse Union, Range 3) was requested by Helen Wruck, Mary Saunders and Joe Ruf. The vacancy occurred due to a resignation, is budgeted at 80% of full time (based on 37.5 hrs/wk) and reimbursed 66% through State dollars. The job description will remain the same. Discussion of budget concerns affecting the County. Motion by See/Ross to approve the replacement request. Motion carried unanimously.

Sheriff Chief Deputy Michael Babcock requesting replacement of a budgeted Deputy Sheriff due to the resignation of a 5 year employee. Discussion. Motion by Westby/See to approve the replacement request. Motion carried unanimously.

Highway Request by Kurt Dey, Highway Commissioner, to refill/replace positions. Some of the positions were previously approved but not filled. The requests are for 1 Master Mechanic, 4 General Equipment Operators (unfilled position, resignation, retirement and release). Positions are funded through alternative sources and not reflected in the Highway budget. Discussion and explanation of project dollars and charging out employee time. Motion by Westby/Ross to approve the requests. Motion carried unanimously.
Health Care Center

Joe Ruf presented a replacement request for a Nurse Manager at the Columbia Health Care Center due to a resignation. The position is required and they will seek to fill it internally. Discussion. Motion by See/Westby to approve hiring a replacement for the Nurse Manager. Motion carried unanimously.

Human Resources

Joe Ruf informed the committee of budget preparation. The committee will meet prior to September 1st to approve the budget before submission.

Meeting Date

The Human Resources Committee will have its next meeting Wednesday, August 31, 2005.

Adjournment:

Motion Ross/See to adjourn at 10:52 AM

Respectfully submitted,      Recording Secretary,

________________________       __________________________
Andy Ross                      Jane Bescup
Secretary                      HR Program Coordinator

cc:  HR Committee members, Joseph Ruf, County Clerk, Corporation Counsel, Sandra Roberts, Sheriff Rowe, Kurt Dey