

# TITLE 28

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## **Emergency Response System**

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Uniform Emergency Numbering System

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Enhanced 911 Emergency Telephone Number System

# Chapter 1

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## Uniform Emergency Numbering System

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### **Sec. 28-1-1            Establishment and Intent.**

There is established a uniform system of numbering properties, as shown on the maps on file in the Columbia County Planning and Zoning Department, for use in the unincorporated areas of Columbia County, Wisconsin. The maps and all other explanatory matter thereon are hereby adopted and made a part of this section.

### **Sec. 28-1-2            Assignment of Numbers.**

- (a) All properties or parcels of land in the unincorporated areas of Columbia County, Wisconsin, shall hereafter be identified by reference to a systematic uniform numbering system adopted herein, provided: all existing numbers of property and buildings not now in conformity with the provision of this section shall be directed to change by the governing Town Board so as to conform to the system herein adopted.
- (b) The system of numbering by the Columbia County Planning and Zoning Department shall utilize and acknowledge roads designated by the Town Boards.
- (c) All properties on the east side of north-south roads and all properties on the north side of east-west roads shall be assigned even numbers. All properties on the west side of north-south roads and all properties on the south side of east-west roads shall be assigned odd numbers. An appropriate prefix of "N" or "W" will precede the number. All numbers shall be in the proper numeric sequence within the grid.
- (d) All properties or parcels of land with building improvements shall bear the number assigned to the frontage displayed at the driveway entrance on which the front entrance is located. If a property or parcel of land contains more than one building intended for human habitation, each of the buildings constructed for human habitation shall display the assigned number at the driveway entrance. Owners of property which do not contain building improvements may request the assignation of and display an assigned number.

### **Sec. 28-1-3 Administration.**

- (a) Numbers for all properties and parcels of land shall be assigned by the Columbia County Planning and Zoning Department in accordance with its administrative procedures.
- (b) The Columbia County Planning and Zoning Department shall maintain the records for the numbering system, assign new numbers, and forward information on newly assigned numbers to the Columbia County Sheriff's Office, Highway Department, Land Information Department, and the clerk of the municipality in which the number was assigned.

### **Sec. 28-1-4 Placement of Signs.**

- (a) Double sided signs indicating the official numbers of each principal building shall be attached to the provided post, and the sign shall be perpendicular to the road. The post shall be placed approximately five (5) feet to the right of the driveway right-of-way at the edge of the road right-of-way; and the signs shall be placed a minimum of three and one-half (3 1/2 feet) from the ground when the post is in position.

In the event it is impossible to place the post approximately five (5) feet to the right of the driveway right-of-way at the edge of the road right-of-way, the post shall be placed approximately five (5) feet to the left of the driveway right-of-way at the edge of the road right-of-way.

- (b) When a driveway serves more than one principal building:
  - (1) Signs indicating the official numbers of each principal building located along a driveway shall be placed on one post to the right of the respective driveway entrance onto the roadway as specified in 28-1-4 (a). The designation may be the lowest assigned number along the driveway, with a sign indicating "to" below that number, and then the highest assigned number along the driveway.
  - (2) Additional conforming signs shall be affixed to one post to the right of each division of the driveway to indicate which principal residences are located on each division of the driveway. The designation may be the lowest assigned number along the driveway, with a sign indicating "to" below that number, and then the highest assigned number along the driveway.
  - (3) Further, the specific number assigned to each principal building, displayed on a conforming sign, shall be affixed to a post to the right of the individual driveway serving each principal building as specified in 28-1-4 (a).
- (c) All posts utilized after January 1, 1996, shall be a standard steel sign post. After May 1, 2004, numerals and letters shall be placed on both sides of the sign, with white reflective numerals and letters on a red reflective background or white reflective numerals and letters on a green reflective background with the local municipality adopting one of the two background colors as the standard for the entire municipality. On public roads with posted speed limits in excess of thirty (30) miles per hour all signs shall have official letters and numbers a minimum of three (3) inches high, and the name of the local municipality shall be included on the sign. Signs on public roads with posted speed limits less than thirty (30) miles per hour, private roads, or placed per 28-1-4-(b)(3), may have official letters and numbers a minimum of two (2) inches high, and the name of the local municipality shall be included on the sign. By January 1, 2010, all signs in the local municipality shall be the same color and be installed perpendicular to the road.

- (d) The signs shall only be attached to a uniform post. If a sign previously placed at the direction of a local municipality is on a home or other building structure, that sign may remain at its present location but a sign which conforms with the requirements of this Ordinance shall also be placed pursuant to Sec. 28-1-4 (a).
- (e) No structure, object, excavation nor growth shall be constructed, reconstructed, altered, placed, installed, or planted which will prevent a clear view of the sign to passengers traveling on the road.
- (f) No sign shall be erected which is similar to an emergency numbering system sign or a road identification sign in or at the edge of a road right-of-way.

**Sec. 28-1-5 Owners to Assure Sign Placement and Local Municipality to Direct Sign Purchase and Placement.**

It shall be the responsibility of every property owner of principal buildings to assure that there is a sign displayed identifying his property. The property owner is to contact the Town Clerk to request a replacement sign.

The signs are to be purchased and placed at the direction of the municipal government in conformance with Section 28-1-4.

**Sec. 28-1-6 Fee for Number Assignment, Sign, and Post.**

- (a) Fees for the assignment of numbers shall be charged by the Planning and Zoning Department as specified in the Fee Schedule.
- (b) Local municipalities are authorized to establish a fee for the provision of the sign, post, and placement thereof.

**Sec. 28-1-7 Penalties.**

- (a) Any person owning a principal building required to be numbered by this section who neglects or fails to obtain an assigned number or who fails to display the number or numbers in the required manner shall forfeit a penalty as set forth in the Penalty Section. Each separate day such number is not obtained or displayed shall constitute a separate offense.
- (b) Any person altering, destroying, removing, or otherwise rendering signs required to be posted by this section unreadable from the road shall forfeit a penalty as set forth in the Penalty Section.

**Sec. 28-1-8 Effective Date.**

This section shall take effect and be in full force upon passage and publication.

## Chapter 2

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# Enhanced 911 Emergency Telephone Number System

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### **Sec. 28-2-1 Purpose.**

The purpose of this Ordinance is to effectuate the provision of 911 emergency telecommunications service in Columbia County as provided by Section 146.70, Wis. Stats., and Chapter PSC 173 of the State of Wisconsin Administrative Code. Section 146.70 authorizes Columbia County to contract with GTE North, Inc., for the provision of 911 emergency telephone service and for the monthly billing of each customer for the cost of that service. Chapter PSC 173 Telecommunications Emergency Services Contracts establishes the procedure and criteria for the review of contracts between counties and telecommunications providers for the provision of 911 emergency telecommunications service.

### **Sec. 28-2-2 Definitions.**

The following words have the designated meanings in this Title unless a different meaning is expressly provided or the context clearly indicates a different meaning:

- (a) Public Safety Answering Point (PSAP) means the location where 911 calls are answered. These locations shall be staffed 24 hours per day 7 days per week.
- (b) Automatic Number Identification (ANI) means the automatic display of the telephone number of the calling party. This number is simultaneously displayed on the PSAP display equipment as the PSAP operator or dispatcher answers the call.
- (c) Automatic Location Identification (ALI) means the automatic display of the address location of the calling party. This information is simultaneously displayed on the PSAP display equipment as the PSAP operator or dispatcher answers the call.

- (d) Selective Routing (SR) means the automatic routing of the 911 call to the appropriate primary PSAP serving the address of the telephone number from which the call is originated.

**Sec. 28-2-3           Enhanced 911 Service Area.**

- (a) The entire geographic area of Columbia County will be served by the Columbia County enhanced 911 emergency telephone number system with the exception of the following identified areas:
  - (1) The Town of Caledonia: those residents who have a 356/493 prefix will receive their 911 service from the Sauk County Sheriff.
  - (2) The City of Columbus and Columbus Township and those residents in Hampden Township with a 623 prefix will receive B-911 service from the Columbus Police.
  - (3) Hampden Township: those customers with a prefix of 825/837 who live in Sections 29, 28, 31, 32, and 33 will receive E-911 service from the Dane County Sheriff.
  - (4) Leeds Township: the South half of Sections 21, 22, 23, and all of Sections 24, 29, 28, 27, 26, 25, 31, 32, 33, 34, 35, 36, or anyone with an 846 prefix will receive E-911 service from Dane County Sheriff.
  - (5) All of the Village of Randolph will receive B-911 service from Dodge County.
  - (6) Randolph Township: five customers who have a prefix of 398 will receive E-911 service from the Green Lake County Sheriff when their 911 service goes into effect.
  - (7) West Point Township: residents with a 643 prefix will receive 911 service from the Sauk County Sheriff.
- (b) GTE North, Inc., agrees to install and maintain an enhanced (E911) network system and to provide a universal central office number 911 for the use of the public emergency answering centers engaged in assisting local governments within the county in protecting the safety and property of the general public. Except as set forth in paragraph 1 of this section, the system shall operate so that when the number 911 is dialed, it will provide to all access lines served by central offices in Columbia County the following features: automatic number identification (ANI); automatic location identification (ALI); and selective routing (SR).
- (c) The E911 system shall be provided for GTE North, Inc., with participation by PTI Telephone Company and the Peoples Telephone Company to provide the services required.

**Sec. 28-2-4           Enhanced 911 Equipment.**

- (a) Columbia County will install and maintain at the Columbia County Sheriff's Office in Portage, Wisconsin, a three station public safety answering point (PSAP) for the enhanced 911 system which will provide ANI, ALI, SR.
- (b) The City of Wisconsin Dells will maintain a two station PSAP located at the Wisconsin Dells Police Department which will be a part of the E911 system and which will be appropriately staffed by the City of Wisconsin Dells personnel 24 hours per day, 7 days per week. All equipment necessary to establish the two station PSAP at the City of Wisconsin Dells location will be installed by Columbia County and shall remain the property of Columbia County.
- (c) The City of Portage will maintain a single station answering point at the City Hall in Portage, Wisconsin, and all necessary equipment installed by Columbia County at said location for the E911 system shall remain the property of Columbia County.

- (d) All equipment installed by a municipality must be compatible with the equipment approved by Columbia County in its implementation of the E911 system.

**Sec. 28-2-5 Data Base Maintenance.**

Data base maintenance updates to support accurate and timely ANI and ALI information will be provided by GTE North, Inc. GTE North, Inc., will review, on an annual basis after cutover, access line counts and will provide this information in writing to Columbia County. This access line count will provide the basis for review of the monthly user rate.

**Sec. 28-2-6 Call Routing.**

The Columbia County Sheriff's Office PSAP will operate as the PSAP for all 911 calls within areas included under the Columbia County E911 system, except as follows:

- (a) All calls on the Columbia County E911 system for which the City of Wisconsin Dells would be responsible for the dispatch of emergency services will be selectively routed to the City of Wisconsin Dells PSAP at which time it will thereafter be the responsibility of the City of Wisconsin Dells to dispatch appropriate emergency services.
- (b) All calls on the Columbia County E911 system for which the City of Portage would be responsible for the dispatch of emergency services will be selectively routed to the City of Portage PSAP, at which time it will thereafter be the responsibility of the City of Portage to dispatch appropriate emergency services.

**Sec. 28-2-7 Backup.**

In the event of service interruption or other failure at the Columbia County Sheriff's Office PSAP, the City of Wisconsin Dells PSAP shall act as a backup system and shall appropriately process and respond to all 911 calls which would ordinarily be the responsibility of the Columbia County Sheriff's Office PSAP until such time as 911 service can be re-established at the Sheriff's Office PSAP. In the event of any failure or interruption of 911 service at the Wisconsin Dells PSAP, the Columbia County Sheriff's Office PSAP will act as a backup and will appropriately process and respond to all 911 calls ordinarily the responsibility of the City of Wisconsin Dells PSAP until such time as 911 service can be re-established at the City of Wisconsin Dells PSAP.

**Sec. 28-2-8 User Rates.**

Columbia County does hereby authorize GTE North, Inc., and the participating local exchange carriers to bill the nonrecurring and recurring charges to service users within the county as provided for and authorized under Sec. 146.70 (3), Wis. Stats. In accordance with Sec. 146.70 (3), Wis. Stats., GTE North, Inc., and/or the participating local exchange carriers may petition the Public Service Commission to charge service users that are outside of Columbia County.

**Sec. 28-2-9 Mobile Cellular Phones.**

Calls originating from mobile cellular phones shall be routed to the Columbia County PSAP in the Columbia County Enhanced 911 Telephone System.

**Sec. 28-2-10Penalty.**

Any person who intentionally dials the number 911 to report an emergency, knowing that the fact situation which he or she reports does not exist, shall be assessed a forfeiture as set forth in the Penalty Section.

**Sec. 28-2-11Columbia County E-911 Plan.**

In addition to the above recited subsections of Title 28-2, the entire Columbia County Enhanced 911 Emergency Telephone System Plan and Service Agreement are on file in the Office of the Columbia County Clerk and are incorporated herein by reference. The Columbia County Enhanced 911 Emergency Telephone Number System Plan of operation is hereby adopted.