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Columbia County Law Enforcement Center 711 East Cook Street P.O. Box 132 Portage, WI 53901-0132

## PUBLIC RECORDS NOTICE DESCRIPTION OF ORGANIZATION

The Medical Examiner is appointed by the Columbia County Board of Supervisors and created by resolution 21-06. The Medical Examiner's duties are described in Section 59.34(1) of the Wisconsin Statutes. The Medical Examiner may appoint deputy Medical Examiners under Section 59.35 of the Wisconsin Statutes, to assist the Medical Examiner.

The Medical Examiner's Office is located at the Columbia County Law Enforcement Center, 711 East Cook Street, P.O. Box 132, Portage, Wisconsin 53901.

## TIMES AND PLACES AT WHICH PUBLIC RECORDS MAY BE OBTAINED

The Medical Examiner's Office, due to the complexity of its work, may not be able to maintain regular office hours. The public may obtain information and access to records by making written requests to: Angela M. Hinze, Columbia County Medical Examiner, Columbia County Law Enforcement Center, 711 East Cook Street, P.O. Box 132, Portage, Wisconsin 53901. The Columbia County Law Enforcement Center is regularly open between 7:30 a.m. and 4:30 p.m., Monday through Friday, excluding Saturdays, Sundays, and Legal Holidays.

Dated: April 24, 2004	
Amended January 23,2008	
·	Angela M. Hinze RN, D-ABMDI
	Columbia County Medical Examiner