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Columbia County Joint Information Services and Property Committee, Human Resources Committee, Executive Committee, and Finance Committee Minutes July 15, 2020

Members present: Don De Young, Doug Ferguson, Adam R. Field, James E. Foley, Vern E. Gove, Bob Koch, Chris Polzer, Matthew L. Rohrbeck, JoAnn Wingers

Members absent with notice: Barry Pufahl

Members absent without notice: Steve Rohrbeck

Also in attendance during all or portions of the meeting: Brad Cook, Sue Moll, Joe Ruf, Lois Schepp

The meeting of the Executive Committee was called to order by Chair Gove at 6:15 p.m. The meeting of the Finance Committee was called to order by Chair M. Rohrbeck at 6:15 p.m. The meeting of the Information Services and Property Committee was called to order by Chair Koch at 6:15 p.m. The meeting of the Human Resources Committee was called to order by Chair Field at 6:15 p.m.

The meeting was properly noticed as required by the Wisconsin Open Meetings Law. The meeting was held at the Administration building, Meeting Room #113, 112 E. Edgewater Street, Portage, Wisconsin.

Resolution: Create Janitor Position for Columbia County Circuit Court COVID-19 Operational Plan

Ruf gave an overview of the full-time janitor request. As part of the Wisconsin Supreme Court guidelines to reopen the Courthouse, janitorial staff will be required to provide continued cleaning and sanitizing of all courthouse areas accessible to the public while courts are in operation. The cost for a full-time day shift janitor position for the remainder of 2020 would be approximately \$28,000 of unbudgeted funds. Discussion was held regarding the need to hire an unbudgeted full-time position in 2020 to conduct approximately 3 hours of daily work at the Courthouse, and the impact to the 2021 budget. Members would like Facilities Management to present additional options for consideration.

Executive: Motion by Foley to send the request back to the Information Services and Property Committee to consider other options. Second by Wingers. Motion carried.

Finance: Motion by M. Rohrbeck to send the request back to the Information Services and Property Committee to consider other options and provide a cost analysis of each option. Second by Koch. Motion carried.

Human Resources: Motion by M. Rohrbeck to send the request back to the Information Services and Property Committee to consider other options and provide a cost analysis of each option. Second by Wingers. Motion carried.

Information Services and Property: No action taken.

Motion by Foley to adjourn the Executive Committee meeting. Second by Wingers. Motion carried.

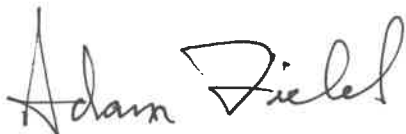
Motion by Koch to adjourn the Finance Committee meeting. Second by Wingers. Motion carried.

Motion by M. Rohrbeck to adjourn the Human Resources Committee meeting. Second by Foley. Motion carried.

Motion by Field to adjourn the Information Services and Property Committee meeting. Second by De Young. Motion carried.

The Joint meeting of the Information Services and Property Committee, Human Resources Committee, Executive Committee, and Finance Committee was adjourned at 6:36 p.m.

Respectfully Submitted,



Adam R. Field
Information Services and Property Committee Secretary



Bob Koch
Executive Committee Secretary



JoAnn Wingers
Finance Committee Secretary
Acting Human Resources Committee Secretary