

Columbia County Economic Development Corporation (CCEDC)

Executive Board Committee Meeting

**Wednesday, December 8, 2010
711 East Cook Street, Suite 202
Portage, WI 53901**

Minutes

1. Meeting called to order by President Carl Vander Galien at 6:20 pm.
2. Members present were: Carl Vander Galien, John Tramburg, Bob Becker, Russ Sunde, Matt Gorsuch and Marty Havlovic.

Others present were Nancy Elsing, CCEDC Executive Director

3. Moved by Bob Becker to approve meeting agenda; second by Russ Sunde. Motion passed on a unanimous voice vote.
4. Moved by John Tramburg to accept the minutes of the October 13, 2010 meeting; second by Bob Becker. Motion passed on a unanimous voice vote.
5. Treasurer's report. There were some discrepancies noted in the financial documents but those will be ironed out once Columbia County Finance Office works with Nancy on the accounts. No major dollar amounts were noted. A \$15,000 CD is coming due December 15th, it is at 1.64% interest. Moved by Russ Sunde to approve the treasurer's report; second by John Tramburg. Motion passed on a unanimous voice vote.
6. Moved by Marty Havlovic to approve the CCEDC lease with the City of Portage for office space in the Portage Entrepreneur Center (PEC) at \$550 per month; second by Matt Gorsuch. It was noted that the City of Portage will pay CCEDC \$200/month to act as lead renter in the building and serve as contact for any questions, needs, etc. that may arise. Motion passed on a unanimous voice vote.

December 29th is the scheduled moving date for the CCEDC office to move into the PEC building. Cost of moving is approximately \$600.

Moved by John Tramburg to accept the moving bid of \$600 from "A Friend Moving You"; second by Russ Sunde. Motion passed on a unanimous voice vote.

7. Nancy Elsing gave the Executive Director's report updating the board on her activities in the past 2 months.

8. Moved by Marty Havlovic to adjourn; second by John Tramburg. Motion passed on a unanimous voice vote.

9. Chair Carl Vander Galien adjourned the meeting at 8:10 pm.

Submitted by Marty Havlovic
CCEDC Secretary
December 13, 2010

Minutes approved on _____ 2011

CCEDC President Carl Vander Galien
