



Columbia County Meeting Schedule

Planning & Zoning Department

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112 E. Edgewater St.
Portage, WI 53901

Board of Adjustment Schedule - 2025

This schedule applies to applications for Variances and Administrative Appeals requiring action by the Board of Adjustment.

<u>Board of Adjustment Meeting Date</u>	<u>Filing Deadline Date - 12:00 Noon</u>
January 8, 2025	December 13, 2024
February 12, 2025	January 17, 2025
March 12, 2025	February 14, 2025
April 9, 2025	March 14, 2025
May 14, 2025	April 18, 2025
June 11, 2025	May 16, 2025
July 9, 2025	June 13, 2025
August 13, 2025.....	July 18, 2025
September 10, 2025	August 15, 2025
October 8, 2025	September 12, 2025
November 12, 2025	October 17, 2025
December 10, 2025	November 14, 2025

The noon filing deadline will be strictly enforced and exceptions will not be made.

All actions delegated to the Board of Adjustment pursuant to county ordinances will be subject to the above filing deadlines. Applications will not be considered to be properly filed and will not be placed on the agenda unless they are properly completed and include all required supporting information or documents, including payment of fees and town recommendation (when applicable). You are encouraged to consult with department staff prior to the filing of an application to ensure that all pertinent issues are identified, and to determine what information in addition to the application forms, will be necessary in order for us to accept and process your application. Towns will be mailed the completed application 10 days prior to the public hearing for review and comment, although Town review will be in an advisory capacity. There are several towns that have chosen to review all variances and will have 60 days from the date the variance application is mailed to them to provide a recommendation. Upon receipt of the recommendation from the town or after 60 days, you will then be placed on the next available public hearing. It is your responsibility to contact the town to discuss town procedures.