



COLUMBIA COUNTY

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**Columbia County Circuit Court
Register in Probate Office**

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ADULT ADOPTION:

Revised 1/2023

Wisconsin Statute Chapter 882

PLEASE NOTE: This information is provided as a public service and is **NOT** intended to be legal advice. Persons having questions about the form or the procedure should contact an attorney; Probate staff members **cannot** give legal advice.

FORMS: Please read the forms carefully and fill them out completely.

All forms are available at: <http://www.wicourts.gov/forms1/circuit.htm>

TO OPEN AN ADULT ADOPTION: complete and bring the original and at least one (1) copies to file. (You will have to file separate petitions if there is more than one adult being adopted.) When the following documents are filed with the court, a judge will be assigned and a hearing date will be set:

Form Number	Name of Form
GF-300	Petition for Adult Adoption <ul style="list-style-type: none"> The petition must be completed and the petitioner's signatures notarized. The petition shall be filed in the county where the <u>petitioner</u> resides.
GF-302	Consent to Adult Adoption <ul style="list-style-type: none"> Must be signed by the spouse of petitioner (if not co-petitioner) Must be signed by the person being adopted
GF-301	Order for Hearing - Adult Adoption <ul style="list-style-type: none"> Order will be sent to the petitioner <i>The petitioner shall give notice of the hearing</i> <i>Both the Petitioner and the adult to be adopted must attend the hearing.</i>
GF-303	Order on Petition for Adult Adoption
ORIGINAL DPH 5022	Report of Adoption must be completed and provided to the Register in Probate Office at the hearing – you will need to determine if you are requesting the birth certificate to be changed. Please note: The Court WILL NOT grant a name change. You will have to file a separate civil procedure for any name change.
FEES	If the child was born in Wisconsin, please include the appropriate fees for the filing the Report of Adoption and new birth certificates (if requesting); fees are listed on the form. <i>Checks to be payable to State of WI Vital Records</i>
	If you are requesting a certified copy of the Order on Petition for can be obtained from the Register in Probate Office after the hearing. The fee is \$4.00 payable to Register in Probate.

- Child born in Wisconsin: The Register in Probate office will mail to the State Vital Records Office, the original completed Report of Adoption with the fee.
- If the child was **not** born in Wisconsin, the Register in Probate office will mail a copy of the Order for Adoption and the **ORIGINAL** Report of Adoption to the parents (or their attorney). It will then be the responsibility of the parents (or their attorney) to complete the process to obtain an amended birth certificate from the state of birth.

COPIES: Cost of copies is \$1.00 per page and certified copies is \$1.00 per page and \$3.00 for the certification, per Section 814.66 Wis. Stats.

Resources:

Wisconsin Court Website (CCAP) for case search and forms: www.wicourts.gov

Wisconsin Register in Probate Association website: www.wripa.org

Wisconsin State Law Library: www.wilawlibrary.gov