

***Proceedings
of the
Board of Supervisors
of Columbia County***



***April 17, 2012
Through
March 20, 2013***

***Andy Ross, Chair
Vern E. Gove, Vice Chair***

COUNTY ELECTED OFFICIALS & DEPARTMENT HEADS

April 17, 2012 to March 20, 2013

***Chair of County Board Andy Ross**
***Vice Chair of County Board Vern E. Gove**

Buildings and Grounds Director Cory Wiegel
Child Support/Corporation Counsel/Human Resources Director Joseph Ruf, III
*Circuit Judge Branch I Daniel S. George
*Circuit Judge Branch II W. Andrew Voigt
*Circuit Judge Branch III Alan J. White
*Clerk of Circuit Court Susan Raimer
Columbia Health Care Center Administrator Amy E. Yamriska
Comptroller Lois Schepp
*County Clerk Susan M. Moll
County Surveyor James Grothman
*County Treasurer Deborah A. Raimer
Court Commissioner Charles F. Church
*District Attorney Jane E. Kohlwey
Emergency Management Director Pat Beghin
Health & Human Services Director Dawn Woodard
Highway & Transportation Commissioner Thomas R. Lorfeld
(Interim Commissioner from March 1, 2012 to October 31, 2012 then elected by
County Board on October 17, 2012 as Commissioner to be effective November 1, 2012)
Land & Water Conservation Director Kurt Calkins
Land Information Director Kristen Anderson
Management Information Services Director John Hartman
Medical Examiner Angela Hinze
Planning & Zoning Director John Bluemke
*Register of Deeds Lisa Walker
Register in Probate Julie Kayartz
*Sheriff Dennis Richards
Solid Waste Director William J. Casey
(Retired effective February 8, 2013)
Solid Waste Director (Effective February 11, 2013) Greg Kaminski
Veterans Service Officer (Effective April 23, 2012) Richard E. Hasse
4-H Youth Development Educator Karen Nelson

**Denotes an Elected Official*

BOARD OF SUPERVISORS
April 17, 2012
Listed in Alphabetical Order

Philip Baebler.....	District #26
Brad Basten.....	District #21
Harlan Baumgartner	District #18
James L. Bechen	District #25
Richard Boockmeier	District #8
Susanna R. Bradley	District #14
Mary Cupery	District #3
Don De Young.....	District #9
Adam Field	District #5
James E. Foley.....	District #23
Vern E. Gove	District #4
Kenneth W. Hutler.....	District #7
Kevin Kessler.....	District #28
Kirk Konkel.....	District #6
Susan G. Martin	District #13
Robert C. McClyman	District #1
Barry Pufahl	District #12
Bruce J. Rashke	District #11
Andy Ross	District #17
Mark L. Sleger	District #15
John G. Stevenson	District #24
Teresa A. Sumnicht	District #22
Fred Teitgen	District #16
John H. Tramburg	District #19
Robert R. Westby	District #27
Mike Weyh	District #2
JoAnn Wingers.....	District #10
Tim Zander	District #20

**COLUMBIA COUNTY BOARD OF SUPERVISORS
STANDING COMMITTEES
April 2012-2014
(Unless otherwise indicated)**

AGRICULTURE AND LAND AND WATER CONSERVATION

John G. Stevenson, Chair
Philip Baebler, Vice Chair
Tim Zander, Secretary
Mike Weyh
JoAnn Wingers

FSA Voting Member:
John G. Stevenson

Statutory Non-Voting Members:
Jim Bennett, Forestry
William Casey, Solid Waste (April 2012-February 8, 2013)
Greg Kaminski (February 11, 2013- April 2014)
Mike Weyh, Planning & Zoning

COLUMBIA HEALTH CARE CENTER

Don De Young, Chair
John G. Stevenson, Vice Chair
Mark Sleger, Secretary
Kevin Kessler
John. H. Tramburg

EXECUTIVE

Andy Ross, Chair
Vern E. Gove, Vice Chair
Mary Cupery, Secretary
Richard C. Boockmeier
Robert R. Westby

FINANCE

John H. Tramburg, Chair
Barry Pufahl, Vice Chair
Robert R. Westby, Secretary
Harlan Baumgartner
Vern E. Gove

HEALTH AND HUMAN SERVICES

Mary Cupery, Chair
Teresa A. Sumnicht, Vice Chair
Brad Basten, Secretary
James L. Bechen
Richard C. Boockmeier
Robert C. McClyman

Citizen Members:
Dr. Charles Boursier, (Resigned December 2, 2012)
Cathy Brunt, (4/14)
Susan Goethel, (4/13)

HIGHWAY

Harlan Baumgartner, Chair
Kenneth W. Hutler, Vice Chair
James E. Foley, Secretary
Susan G. Martin
Barry Pufahl

HUMAN RESOURCES

Susan G. Martin, Chair
Robert R. Westby, Vice Chair
Bruce J. Rashke, Secretary
Adam Field
Teresa A. Sumnicht

INFORMATION SERVICES

Richard C. Boockmeier, Chair
Susanna R. Bradley, Vice Chair
Brad Basten, Secretary
Don De Young
Tim Zander (Appointed May 16, 2012 to replace James E. Foley)

JUDICIARY & PROPERTY

Kenneth W. Hutler, Chair
James L. Bechen, Vice Chair
Bruce J. Rashke, Secretary
Richard C. Boockmeier
Kirk Konkel

PLANNING AND ZONING

Fred C. Teitgen, Chair
Mike Weyh, Vice Chair
Mary Cupery, Secretary
Harlan Baumgartner
James E. Foley (Appointed May 16, 2012 to replace Tim Zander)

PUBLIC SAFETY

Kirk Konkel, Chair
Adam Field, Vice Chair
Kevin Kessler, Secretary
Fred C. Teitgen
JoAnn Wingers

SOLID WASTE

Mark L. Sleger, Chair
Philip Baebler, Vice Chair
Susanna R. Bradley, Secretary
Kenneth W. Hutler
Robert C. McClyman

COMMITTEES, COMMISSIONS & BOARDS

AD HOC NEGOTIATING COMMITTEE

Harlan Baumgartner Finance*
Vern E. Gove Executive*
Susan G. Martin Human Resources*
Andy Ross. County Board Chair*

AGING AND DISABILITY RESOURCE CENTER GOVERNING BOARD (ADRC)

Richard C. Boockmeier County Board*
Mary Cupery County Board*

CENTRAL WISCONSIN COMMUNITY ACTION

Robert C. McClyman (Appointed May 16, 2012 to replace Teresa A. Sumnicht)
..... County Board*

COLUMBIA COUNTY LIBRARY LONG RANGE PLANNING COMMITTEE

(Term: April 2010-April 2015)

Kris Daugherty
Shannon Stiller
Patricia Westby
Carol Ziehmke

COMMISSION ON AGING

Mary Cupery County Board*
Teresa A. Sumnicht (Appointed May 16, 2012 to replace Richard C. Boockmeier)
..... County Board*
Kate Carlson Citizen Member (4/14)
Ollie Mielke Citizen Member (4/14)
LeeAnn Perelli Citizen Member (4/13)

CONDEMNATION COMMISSION

Todd Bennett (3/16)
Eugene Fitzgerald (3/15)
John Ganga (3/14)
Jesse Leichsenring (3/16)
Richard Marquardt (deceased March 4, 2013) (3/15)
Jack Sanderson (3/14)

COUNTY FARM DRAINAGE BOARD

Richard Gumz Wisconsin Dells
William Hoffman Columbus
Raymond Niehoff Randolph

COUNTY LIBRARY SYSTEMS BOARD

Diane Effinger Citizen Member (1/15)
Judy Eulberg Citizen Member (1/14)
Nan Hughes School District (1/14)
Susan G. Martin County Board (1/16)
Andy Ross County Board (1/14)
Patricia Westby Citizen Member (1/15)
Carol Ziehmke Citizen Member (1/16)

EAST WISCONSIN COUNTY RAILROAD CONSORTIUM

Jim Foley (Appointed July 18, 2012 to replace Vern E. Gove)County Board*
Vern E. Gove (Replaced by Jim Foley July 18, 2012)County Board*
Kenneth W. Hutler.....County Board*

ECONOMIC DEVELOPMENT CORPORATION

John H. TramburgCounty Board*
Andy RossCounty Board*

ETHICS INQUIRY BOARD

Attorney Vytas SalnaCitizen Member (4/16)
Dean Walker.....Citizen Member (4/14)
Carol ZiehmkeCitizen Member (4/15)
Neal James (Alternate)Citizen Member (4/16)

HARMONY GROVE LAKE DISTRICT

John KlingbielCitizen Member (4/14)

HIGHWAY SAFETY COMMISSION

Harlan Baumgartner, or designee Highway Committee Chair (5/14)
Pat Beghin..... Emergency Management (5/14)
Jerry Blystone.....Citizen Member (5/14)
Michael Brouette Medical Representative (5/14)
Eugene BrownCitizen Member (5/14)
Vern Gove County Board (5/14)
Doug Jarzynski Sheriff's Department (5/14)
Penny Kiefer Law Enforcement (5/14)
Avis LinkCitizen Member (5/14)
Tom Lorfeld, or designee..... Highway Commissioner (5/14)
Thomas Knoop.....BOTS (5/14)
Ryan Mayer DOT (5/14)
Daniel Meister..... Law Enforcement (5/14)
William Laughlin..... Law Enforcement (5/14)
Chuck Miller.....Citizen Member (5/14)
Charles Poches Educational Representative (5/14)
Dennis Richards Sheriff (5/14)
Joseph Ruf, or designee Legal Representative (5/14)
Sgt. Mike Vasquez..... State Patrol Representative (5/14)
JoAnn Wingers..... County Board (5/14)

INTERCOUNTY COORDINATING COMMITTEE

Vern E. GoveCounty Board*
Andy RossCounty Board*
Robert R. WestbyCounty Board*

LAZY LAKE MANAGEMENT DISTRICT

John H. TramburgCounty Board*

LOCAL EMERGENCY PLANNING COMMITTEE

(2 Year Term to Expire in April, 2014)

Pat Beghin.....	Emergency Management Director
Fred Clark	Citizen Member
James E. Foley.....	County Board*
Judy Haase.....	Citizen Member
Suzi Hemler.....	Citizen Member
Mike Hudgens	Citizen Member
Kenneth W. Hutler.....	County Board*
Kathy Johnson	Citizen Member
Susan Lorenz.....	Citizen Member
Paul Nadolski	Citizen Member
Dennis Richards	Sheriff
Clayton Simonson, Jr.....	Citizen Member
Phil Tegen (resigned November 12, 2012).....	Citizen Member
David Tracey	Citizen Member
Red Cross Representative.....	Citizen Member
Keith Ripp	Citizen Member
Bob Zapotocny.....	Citizen Member
Nathan Sievers (to complete remaining term of Phil Tegen and effective as of March 20, 2013).....	Citizen Member

LOCAL LIBRARY BOARDS

Cambria:

Robert Grahn.....	(5/15)
Donna Saylor.....	(5/15)

Columbus:

Mary Lou Sharpee	(5/14)
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Lodi:

Vacant	(5/12)
Michelle Rolfe	(5/14)
Margie Walstad	(5/14)

Pardeeville:

Vacant	(5/12)
Karen Depies	(5/14)
Terry Miller.....	(5/15)

Portage:

Beverly Hoffmann	(5/14)
Eleanor McLeish	(5/15)

Poynette:

Delores Hausman	(5/15)
Bob Garske	(5/15)

Rio:

Vacant	(5/12)
Vacant	(5/12)
Vacant	(5/12)

Wyocena:

Linda Balsiger	(5/14)
Jim Burmeister	(5/14)

MARSH COUNTRY HEALTH ALLIANCE COMMISSION

Robert R. Westby	County Board*
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PARDEEVILLE LAKES MANAGEMENT DISTRICT

Debra L. Healy Wopat.....	Citizen Member (4/14)
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REVOLVING LOAN/HOUSING

Vern E. Gove Executive*
Andy Ross County Board Chair*
John H. Tramburg Economic Development Corporation*
JoAnn Wingers Agriculture*
Mark Witt Citizen Member-Finance (4/14)

SOUTH CENTRAL LIBRARY SYSTEMS BOARD

Susan G. Martin (12/16)
Patricia Westby (Alternate) (12/15)

VETERANS SERVICE COMMISSION

Norm Bednarek Citizen Member (12/13)
Keith Miller Citizen Member (12/14)
John C. Van Wie Citizen Member (12/15)

WCA LEGISLATIVE COMMITTEE

Vern E. Gove County Board*
Andy Ross County Board*
Robert R. Westby County Board*

WISCONSIN COUNTIES UTILITY TAX ASSOCIATION

John H. Tramburg County Board*

WYONA LAKE MANAGEMENT DISTRICT

Clark Hodgson Citizen Member (4/14)

ZONING BOARD OF ADJUSTMENT

Carol Genrich Dugan Town of Caledonia (7/15)
William Gretzinger Town of Fountain Prairie (7/13)
Bernard Spink Town of Otsego (7/14)
Roger Wetzel Town of Lodi (7/15)
Norm Wills Town of Dekorra (7/13)
Helen McDonald Rawson (Alternate) Town of Marcellon (7/15)
Vacant (Alternate) (7/13)

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PROCEEDINGS
OF THE
BOARD OF SUPERVISORS
Columbia County, Wisconsin

Portage, Wisconsin
April 17, 2012
9:45 A.M.

The Board of Supervisors of Columbia County convened in annual session at the Carl C. Frederick Administration Building in Portage pursuant to law. The meeting was called to order by Chair Westby and was certified to be in compliance with the Wisconsin Open Meetings Law.

The Clerk read the roll call by district as follows:

District 1 – Robert C. McClyman	District 15 – Mark Sleger
District 2 – Mike Weyh	District 16 – Fred C. Teitgen
District 3 – Mary Cupery	District 17 – Andy Ross
District 4 – Vern E. Gove	District 18 – Harlan Baumgartner
District 5 – Adam Field	District 19 – John H. Tramburg
District 6 – Kirk Konkel	District 20 – Tim Zander
District 7 – Kenneth W. Hutler	District 21 – Brad Basten
District 8 – Richard C. Boockmeier	District 22 – Teresa Ann Sumnicht
District 9 – Don De Young	District 23 – James Foley
District 10 – JoAnn Wingers (absent)	District 24 – John G. Stevenson
District 11 – Bruce J. Rashke	District 25 – James L. Bechen
District 12 – Barry Pufahl	District 26 – Philip Baebler
District 13 – Susan G. Martin	District 27 – Robert Westby
District 14 – Susanna R. Bradley	District 28 – Kevin Kessler

Members stood and recited the Pledge of Allegiance.

The Honorable Daniel George administered the Oath of Office to the members present.

Pastor Paul Strickert offered the invocation.

The Clerk indicated that an Oath of Office and "Official Name" form was placed in supervisor's mailboxes. Supervisors were asked to sign Oath of Office and complete "Office Name" form and return both forms to the County Clerk's Office.

Chair Westby introduced and welcomed the new elected supervisors: Brad Basten, James Bechen, Susanna Bradley, James Foley, Kevin Kessler, Bruce Rashke and Tim Zander.

Chair Westby recapped the last two (2) years and thanked everyone for allowing him to serve as Chair.

He recognized former County Board Supervisor, Doug Richmond, on receiving the Asset Builders award for his involvement with Future Leaders Active in Government (F.L.A.G.) and Rotary International Youth Exchange programs for Columbia County.

The next order of business was the election of County Board Chairperson.

Teitgen placed in nomination the name of Andy Ross. Motion by De Young, second by Baebler, to close nominations. Motion carried. Motion was made by Tramburg, second by Gove, that the Clerk be instructed to cast a unanimous ballot for Andy Ross. Motion carried.

The ballot was so cast, and Andy Ross was declared elected Chair of the County Board for a term of two years.

Chair Ross commended past Chair Westby for his service and a job well done.

The next order of business was the election of a Vice Chair.

Hutler placed in nomination the name of Vern Gove.

Sumnicht placed in nomination the name of Richard Boockmeier.

Motion was made by De Young, second by Teitgen, to close the nominations. Motion carried.

Supervisors Boockmeier and Gove were given the opportunity to address the Board. They gave a brief history of themselves and why they should be considered to serve as Vice Chair.

Chair Ross asked that Supervisors Baumgartner and Tramburg act as ballot clerks.

A written ballot was cast by each supervisor and tallied by the ballot clerks.

Ballots were cast as follows: Gove – 19 and Boockmeier – 8.

Vern Gove was declared elected Vice Chair of the County Board for a term of two years.

STANDING RULES
Columbia County Board of Supervisors
(Adopted April 17, 2012)
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STANDING RULES. The following are the Standing Rules of the Columbia County Board of Supervisors.

RULE 1. MEETINGS.

(1) **ANNUAL MEETINGS.** The Board shall meet on the third Tuesday of each April to organize and transact business, and shall hold an annual meeting on the Tuesday after the second Monday of November to address the regular monthly agenda and conduct the annual budget hearing.

At the organizational meeting held in April on even numbered years, the County Board Chair, its Vice-Chair, and two Executive Committee members shall be elected as prescribed under Board election procedures by a majority vote of the members present. The Standing Rules for the current session of the Board shall be adopted by a majority vote. Committee appointments shall be made by the County Board Chair.

(2) **BOARD MEETINGS.** The Board shall hold its meetings on the third Wednesday of the month, except when Wisconsin statutes establish the meeting date. In the event the Chair is unavailable to preside over a meeting of the Board, the present Vice-Chair shall preside. In the event the present Vice-Chair is unavailable, the most immediate past Board chair shall preside. The date of the meeting may be changed by a majority vote of the members.

(3) **MEETING HOUR.** The hour for the morning meeting of the Board shall be 9:45 o'clock A.M., and afternoon sessions following recess or adjournment shall meet at 1:30 o'clock P.M., unless otherwise ordered. During the months of May, June, July, August, September, and October, the Board shall commence its meeting at 7:00 P.M. The Clerk shall note the time of calling of the meetings in the minutes.

(4) **MEMBER ROLL CALL.** Whenever the Board convenes or reconvenes, the Clerk shall make a roll call of the members to establish a quorum. A roll call shall not be required if the recess is 15 minutes or less. All roll call attendance records of each Supervisor shall be recorded in the minutes and printed with the annual proceedings of the Board. Any Supervisor who is not present for roll calls shall at the first opportune time, in order to be recorded present, make his/her presence known to the Clerk. In the event any member is going to be absent for all or a portion of a session, it shall be necessary to inform the Chair.

(5) **ORDER OF BUSINESS.** The regular order of business, which is subject to the discretion of the Chair, shall be as follows:

- (a) Roll call.
- (b) Pledge of Allegiance.
- (c) Approval of the printed journal unless otherwise ordered.
- (d) Approve agenda and any changes thereto in compliance with open meeting law requirements under Sections 19.81 through 19.98, Wisconsin Statutes.
- (e) Claims and petitions.
- (f) Communications/Public Input.
- (g) Appointments.
- (h) Consideration of reports of committees.
- (i) Union Contract ratification.
- (j) Resolutions to be considered and resolved.
- (k) Consideration of proposed ordinances.
- (l) Consideration of miscellaneous business on the table.
- (m) On the day set for the adoption of the budget, the budget shall be considered immediately following "Appointments" during the morning session.
- (n) On the last day of the current session, a reading and correcting of the journal of the day shall be done immediately prior to the final adjournment.

RULE 2. ADDRESSING THE COUNTY BOARD.

- (1) Every member, prior to speaking, shall address himself/herself to the Chair.
- (2) When two or more members wish to be recognized, the Chair shall designate who shall speak first.
- (3) No member shall speak more than twice on the same subject or question without approval of the Chair.
- (4) A member called to order by the Chair, shall immediately relinquish the floor. The Board, if appealed to, shall decide the case. If there is no appeal, the decision of the Chair shall be submitted.
- (5) Any person who is not a member of the Board who desires to address the Board on an agenda item, must first receive the approval of a Board member. The member will then request that the Chair recognize that he/she is relinquishing time to the non-member to speak. The member thereafter forfeits one of his/her rights to further address the subject. The non-member shall be governed by all other relevant rules of the Board and shall address only the subject before the Board.

RULE 3. MOTIONS.

- (1) All motions must be presented by a Board member.
- (2) No motion shall be debated by the Board unless it is seconded; it shall be restated by the Chair before debate. Lengthy or complicated motions must be presented to the Clerk in writing after receiving a second.
- (3) After a motion is restated by the Chair, it shall be deemed to be in possession of the Board. All motions, resolutions, and amendments shall be entered at large upon the journal.
- (4) When a motion is being debated, no other motion shall be made except to lay on the table, to adjourn for the previous question(s), to limit or extend limits of debate, to postpone to a day certain, to refer, to amend, and to postpone indefinitely; these several motions shall have precedence in the order in which they are stated above.
- (5) The motion to adjourn shall always be in order; that and the motion to lay on the table shall be decided without debate.
- (6) If the question under debate contains several points, any member may move to have it divided.

RULE 4. REPORTS.

- (1) A committee report shall be a statement of the committee's position with respect to a particular issue or issues and shall be included with the mailing of the monthly Board agenda prior to the meeting. Reports may be discussed or read and will be accepted into the record and placed on file if there are no objections.
- (2) Final majority reports from ad hoc committees shall be written and shall be recorded in the Board Minutes by the Clerk. A minority report may be filed in a like manner.

RULE 5. RESOLUTIONS AND ORDINANCES.

(1) The Chair, after consultation with the Corporation Counsel, will determine when contractual arrangements must be approved by the Board.

(2) Salary increases for all non-union county employees shall be presented by the Human Resources Committee and shall be approved by two-thirds vote of the members present.

(3) The resolution to adopt the budget shall require a two-thirds vote of the members present at the meeting.

(4) Resolutions to make transfers from the General Fund or the Contingency Fund shall be referred to the Finance Committee for its recommendation back to the Board, and shall require a two-thirds vote of the entire membership of the Board to obtain passage, pursuant to Sec. 65.90 (5)(a), Wis. Stats.

(5) A resolution, petition, or motion submitted by a member or members not constituting a committee shall be read and referred to the appropriate committee by the Chair. Resolutions, petitions, or motions submitted by non-members shall be presented through a member for referral to an appropriate committee. If not returned for Board consideration, the committee shall present an oral report of its conclusions.

(6) Resolutions and/or ordinances shall:

(a) be submitted by Board members or committees only.

(b) indicate at the top a brief synopsis and the name of the committee introducing the document to the Board.

(c) be numbered on each line and page of the document.

(d) contain a fiscal note explaining the budgetary effect of the proposed action, if applicable.

(e) be submitted in writing to the Clerk by 12:00 noon on the Thursday before the Board meeting date, unless the Clerk requests an earlier delivery date or time, and to the Corporation Counsel for review at the same time as distributed to members.

(f) be considered, if submitted after the above deadline, only if deemed urgent by the Chair. Any resolution that is not included in the agenda may be placed on the agenda if the media and public have been noticed of such addition more than 24 hours in advance if it is not an emergency or more than two (2) hours in advance if it is an emergency. Any resolution added in the above manner may be considered by the Board unless objected to, in which case a two-thirds majority of members present will be required for consideration.

(7) Resolutions submitted to the Board for adoption shall be signed by a majority of the members of the submitting committee and ordinances shall be signed by the Chair and Clerk after adoption.

(8) Resolutions and ordinances shall be taken up in the order in which they are presented, unless otherwise ordered by the Chair. If there is no objection from the Board members present, the reading of any proposed resolution or ordinance may be waived by the Chair and be referred to by title only provided that all members have received a written copy of said resolution or ordinance at least 24 hours prior to the Board meeting. An ordinance or resolution may be amended at any time prior to its being adopted by the Board.

(9) Amendments offered shall be germane to the primary subject of the resolution or ordinance.

(10) Resolutions and ordinances may be passed or adopted at a single meeting of the Board. Upon the reading of a resolution or an ordinance, one of two motions must be made by a member of the Board of Supervisors:

(a) to approve; or

(b) to postpone to a date certain.

(11) Upon the passage of an ordinance, motion, or resolution affecting any County department, officer, or official, or any town, city or village, the Clerk shall immediately thereafter transmit a copy of the same to the County department, officer or official affected, and for the local municipalities shall transmit a copy of the same to the clerk of the affected municipality.

RULE 6. RECORDING MOTIONS AND SECONDS.

In all cases where an ordinance, resolution, or motion shall be entered on the journal of the Board, the name of the member moving the same, and the name of the member seconding shall be entered on the journal.

RULE 7. VOTING AND ELECTIONS.

(1) COUNTY BOARD VOTING.

(a) Voting by the County Board shall be by voice vote or roll call vote, if requested.

(b) In the event of a roll call vote, the Chair's vote shall be recorded last.

(2) COMMITTEE VOTING.

(a) The County Board Chair or Vice Chair shall vote when his/her presence is necessary at a meeting to create a quorum of the committee.

(b) In the event of a roll call vote, the Committee Chair's vote shall be recorded last.

(3) ROLL CALL VOTES. A vote on any question shall be taken by the ayes and nays when called for by a member of the Board. Roll call votes shall be taken in alphabetical order except that each successive roll call vote shall commence with the member voting second on the previous roll call vote.

(4) ELECTIONS. Where the vote is for election to an office, the vote shall be by ballot.

(a) If three or more candidates are nominated, balloting shall occur until such time as one candidate receives the majority of the votes of the members present. Nominations do not require a second. If no candidate receives a majority vote when the ballots are counted, the candidate with the lowest vote count shall be eliminated. This procedure shall be repeated until a majority vote is obtained.

(b) The two elected members of the Executive Committee shall be selected by ballot from a slate of nominees proposed by nominations from the floor. The election shall be in accordance with the procedures established at Rule 7 (4)(a) except that each supervisor shall vote for two members on each ballot, with the election ending when two nominees receive a majority of the votes.

(c) County Veteran's Service Officer Election: The Board shall elect by a majority vote a County Veteran's Service Officer who shall be a Wisconsin resident who served under honorable conditions in the Armed Forces of the United States as provided by Chapter 45 of the Wisconsin Statutes. The County Veteran's Service Officer shall serve until the first Monday in January of the second year subsequent to the year of his or her election, and if re-elected, shall continue to serve unless removed by the Board for cause by two-thirds vote of the Board.

(d) County Highway Commissioner Election: The Board shall elect a County Highway Commissioner by a majority vote. Upon his/her first election, the County Highway Commissioner shall serve until the first Monday in January of the second year succeeding the year of the election; and if re-elected, shall continue to serve unless removed for cause by two-thirds vote of the Board.

RULE 8. RECONSIDERATION.

A motion for reconsideration may be made by a member who voted on the side prevailing on the vote on such matter, provided the motion for reconsideration is made on the same day. Thereafter, the same subject may be placed on the agenda for consideration only with the vote of two-thirds of the entire membership. In the event of a tie vote, either side can ask for reconsideration.

RULE 9. DEPARTMENT ANNUAL REPORTS.

County officers and department heads shall be introduced and shall be available for questions and comments at the direction of the Chair during the Board meeting at which his/her written annual report is taken under consideration.

RULE 10. STATE AND NATIONAL CONVENTIONS OR CONFERENCES.

Board members who attend state and national conventions or conferences must obtain approval in advance from the Board Chair prior to attendance. If prior approval is not received, no expense reimbursement will be made. Members of the Board who attend conventions or conferences shall make reports to the Board.

RULE 11. SUSPENSION OR AMENDMENT OF RULES.

No rule of the Board shall be suspended, altered, or amended without the concurrence of two-thirds of the members present.

RULE 12. RULES COMMISSIONS, ROBERT'S RULES.

In all matters of parliamentary procedure not covered by these rules, Robert's Rules of Order, latest revision, shall govern the proceedings of this Board.

RULE 13. REPEAL OF CONFLICTING RULES.

All prior rules and regulations are hereby rescinded.

RULE 14. EFFECTIVE DATE.

The Standing Rules shall be in force upon adoption.

RULE 15. COUNTY BOARD CHAIR AND VICE CHAIR.

(1) The Vice-Chair shall either be a member or shall have previously served as a member of the Finance Committee.

(2) The Chair shall be paid a salary as established by the members of the Board. The Chair shall not be a member of any particular standing committee, except the Executive Committee, but shall be given notice of and have the privilege of attending and participating in the deliberations of any other committee of the Board but shall not vote unless his/her presence is necessary to create a quorum of the committee. Mileage, per diems, and other accepted, authorized expenditures shall be reimbursed on the same basis as all other Board members, including days spent in the office as Chair.

(3) The Chair shall serve as chair of the public hearing to adopt the annual budget at the November Board meeting.

(4) The Board Chair and/or Vice Chair shall have the right to act as a voting member of any committee if said participation is necessary to establish a quorum.

(5) The Board Chair and Clerk shall sign all contracts approved by a resolution of the Board.

(6) The Chair shall assign topics and issues which arise that are not clearly defined in the Standing Rules as being the responsibility of a particular standing committee as he/she deems appropriate.

(7) A meeting of the standing committee chairs shall be convened at the discretion of the Chair.

(8) Board Chair activities could consist of, but not be limited to, the following:

(a) Be available at least two hours per week.

(b) Work closely with all County departments on matters pertaining to the County.

(c) Appear, when requested to do so, as the representative of the Board.

(d) Attend as many committee meetings as possible.

(e) Keep members informed, mostly through committee chairs.

(f) Assist in the preparation of the Board meeting agenda and assure it is in the possession of members prior to Board meetings.

(g) Take care of daily details that arise.

RULE 16. COUNTY BOARD MEMBERS.

(1) Every member of the Board must reside within the district, which he or she has been elected to represent. If a Board member moves out of that district, he or she will be expected to resign. If no resignation is forthcoming, the seat will be declared abandoned after three (3) consecutive months and the Board will appoint a new district representative.

(2) Pursuant to Section 59.10(4), Wis. Stats., a member of the Board may not also simultaneously serve as a County employee or as a County official.

RULE 17. COMMITTEE MEETINGS.

(1) In addition to or in place of meetings described in Rule 20, committee meetings may be held immediately before a County Board meeting, during a recess of a County Board meeting or immediately after a County Board meeting to discuss noticed subjects on the County Board's meeting agenda. To accomplish this, the Chair of the governing committee must request permission of the County Board Chair to hold such a meeting, and to provide the Chair with the time, place and subject matter of the meeting so that the County Board Chair can publicly announce the facts of the meeting while the County Board is in session.

(2) Meetings consisting of two or more committees meeting concurrently shall require approval of the Board Chair.

(3) To meet unanticipated special situations that require prompt attention, a committee may meet, with the Board Chair's approval and within the parameters of the open meetings law, to resolve the matter. Other committees who may have an interest shall be consulted prior to a final decision.

(4) Pre-County Board committee meetings must be scheduled by noon on the Thursday preceding the Board meeting (the Wednesday preceding the Board meeting in April and November); however, the County Board Chair may waive this requirement if he/she deems that the meeting is imperative to the best interests of the County and to not schedule it would put the County in a position of jeopardy financially or legally.

(5) All committees shall comply with Board approved personnel policy, Standing Rules, Wisconsin Statutes, and mandated grant requirements.

(6) Absences from a committee meeting must be approved by the committee chair prior to the meeting. A member who misses three (3) consecutive Board or committee meetings shall meet with the Board Chair to discuss the member's commitment to continued service on the Board. The Board Chair may recommend that the Executive Committee take disciplinary action against a member for excessive absenteeism under this Rule.

(7) Each committee shall maintain a written record of its proceedings. A draft copy of the minutes shall be sent by email attachment to the Clerk within one week following the date of the meeting. The original approved minutes, signed by the committee secretary, shall be filed with the Clerk within one week following approval of the minutes. Written documents referenced in the minutes shall be attached and filed with the original minutes.

(8) Minutes of a closed meeting shall only be created when action is taken in closed session. Closed session minutes shall be reviewed, approved and retained in the same manner as other committee meeting minutes.

RULE 18. SPECIAL COMMITTEES.

(1) The Chair, with Board approval, shall appoint statutorily mandated, including tax increment financing (TIF) district representatives, and special committees and boards in the same manner as other standing committees are appointed.

(2) The Revolving Loan Fund / Housing Committee shall consist of one member from the Finance Committee or a citizen at large with banking or financial experience, one member each from the Agriculture and Land and Water Conservation and Executive Committees, a Board representative to the Columbia County Economic Development Corporation, and the Board Chair or designee.

RULE 19. AD HOC COMMITTEES.

(1) Ad hoc committees and their chairs shall be appointed by the Board Chair, with Board approval. These assignments shall be for a definite purpose and time and shall hold over until such duties have been completed and a final written report given to the Board.

(2) Ad hoc committees to whom reference is made shall in all cases report a statement of facts and their opinion thereon to the Board as interim verbal reports on no less than an annual basis. Such reports shall be given in addition to final written reports.

(3) The ad hoc negotiating committee shall be appointed for contracts which expire and shall consist of one member from the Finance, Human Resources, and Executive Committees, and shall represent the County, in conjunction with the Human Resources Director, in labor union contract negotiations.

RULE 20. STANDING COMMITTEES.

(1) Standing committees shall meet regularly, preferably prior to the monthly Finance meeting. Committees wishing to meet more than once a month shall request permission from the Board Chair. All committee meetings shall comply with the applicable open meeting statutes.

(2) **MEMBERS' SERVICE.** Every member of the Board, except the Chair, shall be appointed to at least one standing committee initially and may be appointed to more than one such committee.

(3) **COMMITTEE CHAIRS.** Each standing committee shall elect its own chair, vice chair, and secretary. No member shall accept more than one chair position of a standing committee. This limitation shall not apply to ad hoc or special committees.

(4) The standing committees shall be composed of at least five members each except: the Health and Human Services Board, which shall be considered a standing committee of the County Board, shall be composed of six (6) County Board members, one being the chair of the Commission on Aging, and three lay members in accordance with Sections 46.23 (4) and 251.03, Wis. Stats. The concerns of the Division of Health shall be addressed as a separate agenda item of business at each Health and Human Services Board monthly meeting.

(5) Standing committee members shall be appointed at the annual meeting in April by the Board Chair and shall serve at the pleasure of the Chair.

(6) It is the responsibility of standing committees to approve operating policies and/or procedures, and goals submitted by the department heads for their designated departments and to monitor the implementation and execution of such policy, procedures and goals, as well as to assure that department heads are fulfilling their responsibilities.

RULE 21. STANDING COMMITTEE DUTIES.

The following shall be the assigned duties of the standing committees of the Board. Committees shall audit and approve bills for payment.

(1) AGRICULTURE AND LAND AND WATER CONSERVATION COMMITTEE.

This committee shall have jurisdiction over the offices of, and shall examine all claims and accounts connected with the Agriculture, Extension Education, and Resource Development and Land and Water Conservation departments and it shall be responsible for handling and processing claims for dog damage. This committee shall advise on matters pertaining to agriculture in the County.

This committee shall have jurisdiction over the Farmland Preservation Program.

This committee shall perform the duties prescribed in Chapter 92, Wisconsin Statutes, except as limited herein by the Board. The Chair of the Columbia County Consolidated Farm Services Agency Committee, or his/her designee, shall be a member of this committee for Land and Water Conservation Committee purposes. The Planning and Zoning Committee and Solid Waste Committee shall designate a representative to serve as an adviser to the Land and Water Conservation Committee, pursuant to Chapter 92, Wis. Stats. It shall be the duty of this committee to promote resource development in the County.

The Agriculture and Land and Water Conservation Committee shall plan and prepare applications for assistance to develop, operate and maintain snowmobile trails and facilities including County parks.

(2) COLUMBIA HEALTH CARE CENTER COMMITTEE.

This committee shall be responsible for the operation and maintenance of the Columbia HealthCare Center in compliance with the Wisconsin Statutes.

(3) EXECUTIVE COMMITTEE.

There shall be an Executive Committee, consisting of five members: the Chair, the Vice-Chair, the immediate past Board chair, and two elected members. The Board Chair shall be the chair of this committee.

Should there be a vacancy on the committee, a successor shall be elected by the Board in the manner set forth in Rule 7. The Chair shall review all standing committee minutes. Areas of concern shall be reviewed with the Executive Committee and the appropriate standing committee.

This committee shall have jurisdiction over the Office of County Clerk.

This committee shall have jurisdiction and fiscal responsibility for all matters and accounts pertaining to the Veterans' Service Office, other than those benefits under Section 45.10, Wisconsin Statutes.

The members of the Executive Committee are solely authorized to represent the County's point of view at State legislative hearings or Intercounty Coordinating Committee (ICC) meetings. In the event an Executive Committee member chooses not to attend such a hearing or meeting, the Chair may designate a knowledgeable supervisor to attend in his or her place.

This committee shall recommend the Standing Rules to the Board.

This committee shall recommend to the Board the acquisition of real property on behalf of the County.

The Executive Committee and the Judiciary and Property Committee, working with the governing committees and department heads, shall be responsible for the planning, allocation, and location of space for personnel and equipment.

This committee shall create policies to maintain reasonable liability and property insurance coverage for all County exposures and assets.

(4) FINANCE COMMITTEE.

This committee shall have jurisdiction over the offices of County Treasurer and Comptroller/Auditor. It shall be the duty of the Finance Committee to make recommendations on all proposals for transfer from the General or Contingency Fund. It shall require the regular monitoring of all revenue and disbursement accounts and require that department heads and governing committees are alerted of deviations of concern. All insurance premiums shall be audited by the Finance Committee.

It shall prepare and present to the Board at the annual session the budget and tax levy; first in temporary form and finally in a complete form as changed during the Board session.

To enable the committee to prepare such budget, all requests for appropriations shall be filed with the Comptroller not later than a date designated by the committee.

It shall be the duty of the committee to familiarize itself with the certified audit report of County offices. It shall confer with the auditor in charge of the audit regarding details of the audit and make such recommendations to the Board as it deems necessary.

This committee shall act as Audit Committee and shall pass on miscellaneous current bills not audited by any other County committee or department as provided by law or by these rules.

All departmental accounting shall be in compliance with procedures established by the County Auditor under the direction of the Finance Committee.

The Finance Committee shall serve as the oversight committee for the Columbia County Economic Development Corporation.

(5) **HEALTH AND HUMAN SERVICES BOARD.**

The Health and Human Services Board shall function in accordance with Section 46.23, 251.03 (1), and 251.04, Wisconsin Statutes, and shall accept additional funding from the State of Wisconsin when no additional funding is required from the County per Resolution #69-94.

The chair and vice chair of the Health and Human Services Board shall be members of the County Board.

The Commission on Aging shall be an advisory sub-committee to the Health and Human Services Board and shall consist of two County Board members and three lay members. One of the County Board members on the Commission on Aging shall be chair and be appointed as a member of the Health and Human Services Board. The Commission on Aging shall meet in conjunction with the Health and Human Services Board when it holds a meeting and its minutes shall be made a part of the Health and Human Services Board minutes in that month. All expenditures on behalf of the Commission on Aging shall be approved by the Health and Human Services Board prior to payment.

The Health and Human Services Director and Health and Human Services Board, with the addition of three non-County Board members as required by Section 251.03, Wis. Stats., shall establish policies and supervise the implementation of these policies as detailed in Section 251.04, Wis. Stats.

(6) **HIGHWAY COMMITTEE.**

This committee shall be responsible for all highway and bridge maintenance and construction as provided by the Wisconsin Statutes or referred to it by this Board or as requested by local municipalities.

The Highway Committee shall function in accordance with all State and Federal statutes and administrative rules. Further, this committee shall govern the maintenance of County parks in cooperation with the Land and Water Conservation Committee and shall have authority over the budget therefor.

(7) **HUMAN RESOURCES COMMITTEE.**

This committee shall have jurisdiction over the Human Resources Department and all matters pertaining to employment to assure compliance with State and Federal labor directives; such as, wages, conditions of employment, fringe benefits, and other related matters; and shall assure compliance with Chapter 7 of the Code of Ordinances.

The committee shall have jurisdiction over the countywide Safety Committee and its budget.

This committee shall oversee the implementation and periodic review of the County's Affirmative Action Plan, Civil Rights, and Americans with Disabilities Act.

This committee shall create policies to provide health insurance coverage and a worker's compensation program for County employees.

This committee shall review, coordinate and analyze workers compensation claims and ensure claim information is made available to committee chairs for department head review.

(8) **JUDICIARY AND PROPERTY COMMITTEE.**

This committee shall have jurisdiction over the offices, records, and claims, and act as audit committee for the offices of Corporation Counsel, District Attorney, Clerk of Courts, Register in Probate, Circuit Courts, and Court Commissioner.

All matters pertaining to litigation and legal issues concerning the County shall be referred to this committee for recommendation to the Board.

It shall be the duty of this committee to confer with and supervise the needs, powers and duties of all of the listed offices.

It shall investigate and report on all claims against the County referred by the Board Chair and shall report its recommendations back to the Board.

This committee shall also:

(a) have jurisdiction over the janitorial and maintenance staff of buildings with the exception of the highway and nursing home properties;

(b) have jurisdiction over the repair and maintenance of all County buildings and grounds not budgeted by other committees or boards;

- (c) make recommendations to the Board for repairs or improvements for all County owned buildings in excess of approved budgeted amounts;
- (d) aggressively pursue with the County Treasurer all remedies relative to the collection of delinquent taxes and the sale of land for taxes, acting in this capacity as the County Land Appraisal Committee;
- (e) annually verify inventories and values of County property; and
- (f) have responsibility over all matters pertaining to County performance bonds and the specific duties provided in Section 59.21, Wis. Stats.

The Executive Committee and the Judiciary and Property Committee, working with the governing committees and department heads, shall be responsible for the planning, allocation, and location of space for personnel and equipment.

The Judiciary and Property Committee shall periodically study and make proposals for medium (5 year) and long range (10 year) space, property and building needs for County personnel and equipment for the review of the Executive Committee.

(9) PUBLIC SAFETY COMMITTEE.

This committee shall have jurisdiction over the offices, records, and claims, and act as audit committee for the offices of Sheriff, Medical Examiner, and the law enforcement communication systems.

It shall make recommendations regarding enforcement of laws.

This committee shall ensure that the Sheriff's Office has a written operating policies and procedures manual in accordance with Wisconsin Statutes.

This committee shall have jurisdiction over the 9-1-1 programs in the County. Monthly operations and financial matters associated with the 9-1-1 programs shall be supervised by the Sheriff's Office and audited by the Public Safety Committee.

This committee shall have jurisdiction over Emergency Management in the County, as required by law, and shall budget and audit Emergency Management expenditures. This committee shall supervise monthly operations and financial matters associated with Emergency Management.

(10) INFORMATION SERVICES COMMITTEE.

This committee shall have jurisdiction over the County's Information Services Departments and shall direct all Information Services related tasks. It shall have responsibility for interdepartmental collecting, updating, coordinating, and disbursing of information so the County can conduct its business.

This committee shall have jurisdiction over the Management Information Services Department, Land Information Department and Register of Deeds Office. These offices shall collect and store all information in compliance with Sec. 16.967, 59.43, 70.09, and 77.21 through 77.30, Wisconsin Statutes.

This committee shall supervise the monumentation program and maintain it in an efficient manner, in compliance with Sec. 59.74, and 60.84 (3)(c), Wisconsin Statutes, and shall have jurisdiction over the County Surveyor.

(11) PLANNING AND ZONING COMMITTEE.

This committee shall have jurisdiction over the Planning and Zoning Department.

It shall be the duty of this committee to establish shoreline use controls and pollution control of navigable waters, pursuant to Section 59.692, Wisconsin Statutes, in conjunction with the Agriculture and Land and Water Conservation Committee.

This committee is responsible for all County comprehensive planning relating to land use.

This committee shall supervise the enforcement of all matters relating to zoning, private sewage systems, subdivision control, land use, and non-metallic mining ordinances and statutes.

The Planning and Zoning Committee shall have responsibility for designation of emergency numbers for the emergency service number system throughout unincorporated Columbia County.

This committee shall have jurisdiction over the administration of the Wisconsin Fund and the issuance of various permits required by the Planning and Zoning Department.

(12) SOLID WASTE COMMITTEE.

This committee shall have jurisdiction over the Solid Waste Facilities, which shall efficiently collect, process, market, and dispose of solid waste. The committee shall encourage waste reduction as the responsible unit for recycling for the County. This committee will audit the monthly departmental bills, receipts, recommend fees, and negotiate solid waste contracts for Board consideration.

This committee shall assure compliance with all DNR Codes, federal and Wisconsin Statutes pertaining to solid waste and recycled materials.

BASIC PRINCIPLES OF PARLIAMENTARY PROCEDURE (in plain English)

(1) Except in the case of mayors, the chair or president is a member of the Board and votes on issues. The chair may participate in discussion of issues as a member of the group. However, provision should be made to maintain the chair's impartiality in other matters, such as ruling on procedural issues.

(2) Members have a basic right to give and receive information so that they can make informed decisions. This principle guides considerations regarding debate (including closing off debate). It relates to asking questions of each other, and of employees and citizens speaking to the body. Only two-thirds (2/3) of the body has the right to close off discussion. A single member may not do so by saying, "I call the question". That statement is only a motion.

(3) Bodies act through motions. Motions must be complete in themselves. After seconding and being stated by the Chair, a motion becomes the property of the Board and the member who made the motion may not withdraw it without consent.

(4) Only one matter at a time may claim the attention of the Board. Predictable matters are placed on the agenda.

(5) Rules of precedence are established to handle situations in which unpredictable (usually arising spontaneously) matters compete for attention. The rules of precedence are summarized in tables attached.

(6) When a member believes that these Standing Rules are being violated, he/she can make a point of order, thereby calling upon the Chair for an immediate ruling and enforcement of the Standing Rules. A point of order shall take precedence over any pending question.

BASIC INFORMATION ON MOTIONS

RANKING MOTIONS

These motions are listed in order of rank. When any one of these motions is immediately pending, those above it are in order and those below are not in order.

Principal Characteristics

PRIVILEGED MOTIONS	Second Required	Can Be Debated	Can Be Amended	Vote Required	Can Be Reconsidered	Can Interrupt
Time to Which to Adjourn	yes	no	yes	maj	yes	no
Adjourn	yes	no	no	maj	no	no
Recess	yes	no	yes	maj	no	no
Raise a Question of Privilege	no	no	no	X*	no	yes
Call for the Orders of the Day	no	no	no	X*	no	yes

SUBSIDIARY MOTIONS

Lay on the Table	yes	no	no	maj	no	no
Previous Question (to close debate)	yes	no	no	2/3	yes*	no
Limit or Extend Limits of Debate	yes	no	yes	2/3	yes*	no
Postpone to a Certain Time	yes	yes	yes	maj	yes	no
Commit (or Refer)	yes	yes	yes	maj	yes*	no
Amend	yes	yes	yes*	maj	yes	no
Postpone Indefinitely	yes	yes	no	maj	yes	no
MAIN MOTION	yes	yes	yes	maj	yes	no

*

* - See Robert's Rules of Order Newly Revised for special rules. X - Usually no vote taken. Chair responds.

Chair Ross gave a brief explanation of recommended changes to the Standing Rules and referred to a handout mailed to supervisors for review.

Motion was made by Westby, second by Gove to approve the Standing Rules as presented.

A motion was made by Teitgen, seconded by Sumnicht, to amend Rule 21 (10) by striking "MANAGEMENT" in the Title. Motion to amend carried, not unanimously.

Motion by Martin, seconded by Teitgen, to amend the first sentence of Rule 21 (10) to read: This committee shall have jurisdiction over the County's Information Services Departments and shall direct all Information Services related tasks; and amend the second paragraph to read: This committee shall have jurisdiction over the Management Information Services Department, Land Information Department and Register of Deeds Office. These offices shall collect and store all information in compliance with Sec. 16.967, 59.43, 70.09, and 77.21 through 77.30, Wisconsin Statutes. The motion to amend carried.

Motion was made by Pufahl, second by Westby, to amend Rule 1 (2) to add "The date of the meeting may be changed by a majority vote of the members." The motion to amend carried, not unanimously.

Motion was made by Tramburg, second by Field, to amend Rule 21 (2) to include "HEALTH" in the title. Motion to amend carried.

Chair Ross announced that the next order of business was to elect two members to the Executive Committee. Nominations were accepted as follows:

Motion was made by Gove to nominate Pufahl.

Motion was made by De Young to nominate Hutler.

Motion was made by Baumgartner to nominate Cupery.

Motion was made by Stevenson to nominate Boockmeier.

Chair Ross called three times for nominations from the floor. Upon hearing no additional motions, nominations were closed.

Chair Ross indicated each member should cast a vote for two of the nominations. A majority vote of board members was required, with the possibility that consecutive voting might be required to eliminate candidates.

Chair Ross asked that Supervisors Baumgartner and Tramburg act as ballot clerks.

A written ballot was cast by each supervisor and tallied by ballot clerks.

Ballots were cast as follows: Cupery – 14; Boockmeier – 13; Hutler – 11; and Pufahl – 11.

Supervisor Cupery was declared elected to the Executive Committee by majority vote.

Chair Ross stated one vote per ballot. The ballots were cast as follows: Boockmeier – 11; Hutler – 8; and Pufahl 7. Pufahl was eliminated with lease number of votes.

Chair Ross stated again one vote per ballot. The ballots were cast as follows: Boockmeier – 16 and Hutler – 10. Supervisor Boockmeier was declared elected to the Executive Committee by majority vote.

Chair Ross called for a short recess at 10:55 a.m. for the Executive Committee to convene for the purpose of committee appointments. The Board reconvened at 11:20 a.m.

A handout was provided with the 2012-2014 Standing Committee Appointments and 2012-2014 Committees, Commissions and Boards to the supervisors.

Motion was made by Westby, second by Baumgartner to approve the 2012-2014 Standing Committee appointments. Motion carried.

Motion was made by Martin, second by Teitgen to approve the 2012-2014 Committees, Commissions and Boards. Motion carried.

The County Board recessed at 11:34 a.m. for organizational meetings of the committees, at which officers were elected and meeting dates and times were established. The Board reconvened at 12:05 p.m.

A motion to approve the agenda, as printed, with the addition of County Library Systems Board appointment. Motion to approve the agenda as amended was made by Teitgen, second by Martin. Motion carried.

The following appointments were announced:

(1) Ethics Inquiry Board: Reappoint Carol Ziehmke, 3 year term to April, 2015. Motion by Pufahl, second by Martin, the appointment was approved.

(2) Lake Districts:

- Harmony Grove Lake District: John Klingbiel, 2 year term to April, 2014.
- Lazy Lake Management District: John Tramburg, 2 year term to April, 2014.
- Pardeeville Lakes Management District: Deb Wopat, 2 year term to April, 2014.
- Wyona Lake Management District: Clark Hodgson, 2 year term to April, 2014.

Motion by Bechen, second Stevenson, the appointments were approved.

- (3) Local Emergency Planning Committee: Suzi Yenchesky, Mike Hudgens, Judy Haase, Patrick Beghin, Susan Lorenz, Dennis Richards, Clayton Simonson, Jr., James Foley, Kathy Johnson, Red Cross Representative, Fred Clark, Paul Nadolski, Phil Tegen and David Tracey, 2 year terms to April, 2014. Motion by Teitgen, second by Baebler, the appointments were approved.
- (4) County Library Systems Board: Dianne Effinger, 3 year term to January, 2015. Motion by Baumgartner, second by Martin, the appointment was approved.

A motion was made by Westby, second by Teitgen, to elect Richard E. Hasse as Columbia County Veterans Service Officer to be effective April 23, 2012. Chair Ross introduced Richard E. Hasse, who spoke briefly to the Board. Motion carried.

REPORT OF THE PLANNING AND ZONING COMMITTEE

The Planning and Zoning committee having held a public hearing thereon pursuant to Section 59.69 Wisconsin Statutes, notice thereof have been given as provided by law and being duly advised of the wishes of the people in the areas affected hereby recommend as follows:

1. A petition by Linda Bartnicki Lytle, Pardeeville, WI, Petitioner and Owner, to rezone from Agricultural to Agricultural No.2, Parcel 74.A1, Section 5, T13N, R10E in the Town of Marcellon on the 12th day of April, 2012 did not recommend approval or denial as follows: To change from Agricultural to Agricultural No. 2, Parcel 74.A1, Section 5, T13N, R10E, Town of Marcellon.
2. A petition by Rick Lane, Beau Lane and Peter Tonn, Lodi, WI, Petitioners and Owners, to rezone from Agricultural/Commercial to Highway Interchange, Parcel 1150.A, Section 30, T12N, R9E in the Town of Caledonia on the 13th day of March, 2012 to be approved as follows: To change from Agricultural/Commercial to Highway Interchange, Parcel 1150.A, Section 30, T12N, R9E, Town of Caledonia.
3. A petition by Barbara Le Laura-Marley-Margaret Gerstenkorn, Portage, WI Petitioner and Owner, to rezone from Agricultural to Rural Residential and Agricultural to Agricultural with Agricultural Overlay, Parcels 641.1 & 653.1, Section 20, T13N, R8E in the Town of Lewiston on the 23rd day of February, 2012 to be approved as follows: To change from Agricultural to Rural Residential and Agricultural to Agricultural with Agricultural Overlay, Parcels 641.1 & 653.1, Section 20, T13N, R8E, Town of Lewiston.
4. A petition by Donna R. Farrey, Portage, WI, Petitioner and Owner, to rezone from Agricultural to Rural Residential and Agricultural to Agricultural with Agricultural Overlay, Parcel 525, Section 13, T13N, R8E in the Town of Lewiston on the 23rd day of February, 2012 to be approved as follows: To change from Agricultural to Rural Residential and Agricultural to Agricultural with Agricultural Overlay, Parcel 525, Section 13, T13N, R8E, Town of Lewiston.
5. A petition by Kathleen M. Ballweg, Lodi, WI, Petitioner and Owner, to rezone from Agricultural to Rural Residential and Agricultural to Agricultural with Agricultural Overlay, Parcel 317.01, Section 26, T10N, R7E in the Town of West Point on the 8th day of March, 2012 to be approved as follows: To change from Agricultural to Rural Residential and Agricultural to Agricultural with Agricultural Overlay, Parcel 317.01, Section 26, T10N, R7E, Town of West Point.

~~Douglas Richmond~~
~~Harlan Baumgartner~~
~~Debra L. Healy Wopat~~
 Fred C. Teitgen
 Mike Weyh
 PLANNING AND ZONING COMMITTEE

Upon hearing no objection, Chair Ross directed the report be accepted and placed on file.

RESOLUTION NO. 19-12

WHEREAS, BEARING IN MIND that the Executive Committee of the Columbia County Board of Supervisors approved the Future Leaders Active in Government (F.L.A.G.) program to educate selected students concerning wide-ranging government knowledge; and,

WHEREAS, CONSIDERING during the 2011-2012 school year, a total of seventeen (17) students from the Columbus High School, Lodi High School, Portage High School, and Poynette High School, will have participated in seven (7) different sessions focused on and pertaining to leadership and government; and,

WHEREAS, BELIEVING F.L.A.G. courses in recent years have shown to be successful and the achievements of the participants are documented in Capstone Projects and other files; and,

WHEREAS, UNDERSTANDING that school officials believe the program is good for students attending because it helps develop their leadership skills to a sufficient and useful level; and,

WHEREAS, AWARE that supervisors have stated that they enjoy seeing students active in programs like this and are delighted by how the students are motivated and go about learning; and,

WHEREAS, INDEED, the past accomplishments have proven the effectiveness of F.L.A.G. and how it continues to positively teach students on topics regarding their local government; and,

WHEREAS, KNOWING that the F.L.A.G program has successfully helped students to gain further knowledge of government issues and the processes done to help our community progress; and

WHEREAS, VIEWING that grant money has provided additional support to the program with expenses of approximately \$2,000.00 annually.

NOW, THEREFORE, BE IT RESOLVED, that the Columbia County Board of Supervisors, upon request of the Executive Committee, will continue to support of the F.L.A.G. Youth Leadership Program and provide additional funding.

BE IT FURTHER RESOLVED, that the Columbia County Board of Supervisors directs the Columbia County UW-Extension Office to maintain and coordinate the F.L.A.G. Program for the 2012-2013 school year.

Fiscal Note: \$1,000.00 is included in County Board Chair 2012 Budget

Fiscal Impact: None.

~~Debra L. Healy Wopat~~
Fred C. Teitgen
Kenneth W. Hutler, Secretary
Andy Ross, Vice Chair
Robert R. Westby, Chair
EXECUTIVE COMMITTEE

The F.L.A.G. students read the Resolution being submitted before the Board and gave a power-point presentation on the sessions they attended for 2011-2012.

Motion was made to adopt the Resolution by Weyh, second by Bradley. The resolution was adopted.

Chair Ross thanked Kathleen Haas and Karen Nelson of the UW-Extension Office for their participation and commitment to the program. Certificates of Achievements of Completion of the Program were presented to the F.L.A.G. students.

Supervisors were asked to complete 2011-2012 Columbia County Future Leaders Active in Government (F.L.A.G.) Evaluation form placed on their desks and return to the UW-Extension Office.

RESOLUTION NO. 20-12

WHEREAS, Chapters 34 and 66 of the Wisconsin Statutes require the naming of public depositories, and

WHEREAS, Columbia County must establish banking institutions that qualify as public depositories under Chapter 34, of the Wisconsin Statutes.

NOW, THEREFORE, BE IT RESOLVED THAT:

Associated Bank of Columbus, Columbus, Wisconsin
^{1st} National Bank of Berlin, Berlin, Wisconsin;
Associated Bank of Portage, Portage, Wisconsin;
Bank of Poynette, Poynette, Wisconsin;
Bank of Wisconsin Dells, Wisconsin Dells, Wisconsin;
Banker's Bank, Madison, Wisconsin;
Citizens Bank, Stevens Point, Wisconsin;
Community Bank of Portage, Portage, Wisconsin;
Farmers and Merchants Union Bank, Columbus, Wisconsin;
Green Lake State Bank, Green Lake, Wisconsin;
Hartford Savings Bank, Juneau, Wisconsin;
Local Government Pooled Investment Fund, Madison, Wisconsin;
Portage National Bank, Portage, Wisconsin;
US Bank, Portage, Wisconsin;
Timberwood Bank, Tomah, Wisconsin;
Bank Mutual, Portage;
PMA-WISC Fund; and

qualify as public depositories under Chapter 34 of the Wisconsin Statutes, and are hereby designated as depositories for public monies coming into the hands of the Treasurer of Columbia County, State of Wisconsin, for funds deposited in time deposits, demand deposits, and/or in checking or savings accounts and that withdrawal or disbursement shall be only by order check as provided in Section 66.0607 of the Wisconsin Statutes.

BE IT FURTHER RESOLVED that those banks that hold County funds of any kind totaling in excess of \$650,000 shall collateralize the amount held in excess of \$650,000 by pledging U.S. bills, notes, or bonds in an amount equal to the excess held over \$650,000.

Fiscal Note: None.

Fiscal Impact: None.

Andy Ross
Vern E. Gove
Debra L. Healy Wopat
Harlan Baumgartner
John H. Tramburg
FINANCE COMMITTEE

Motion was made to adopt the Resolution by Tramburg, second by De Young. Pufahl abstained from voting. The resolution was adopted.

RESOLUTION NO. 21-12

WHEREAS, on January 18, 2012, the Columbia County Board of Supervisors enacted Ordinance No. 128-12 which amended Columbia County Code of Ordinances Title 7 – Human Resources; and,

WHEREAS, as part of Ordinance No. 128-12, the County Board adopted new Policies and Procedures for General Employees, Field Employees of the Highway and Transportation Department, Columbia Health Care Center Employees and Non-Sworn Staff of the Sheriff's Office, and a new Operations Manual for Management; and,

WHEREAS, since the enactment of Ordinance No. 128-12, several County Board Committees determined that certain provisions of the Policies and Procedures and the Operations Manual for Management should be amended.

NOW, THEREFORE BE IT RESOLVED, that the Policies and Procedures and the Operations Manual for Management are hereby amended as follows:

Policies and Procedures for General Employees:

Title Page:

Columbia County, Wisconsin
Policies and Procedures

For Employees in

Accounting, Building and Grounds, Child Support, Clerk of Courts' Office, County Clerk's Office, District Attorney's Office, Emergency Management, ~~Highway Office Operations~~, Land and Water Conservation, Land Information, Planning and Zoning, Register of Deeds, Treasurer's Office, Veterans' Service Office, Health and Human Services, Human Resources, Management Information Services, and Solid Waste

Page 10:

Holidays, Vacations and Other Time Off

Time off with pay comes in the form of sick leave, holidays, vacations and compensatory time (if available the department in which you work).

Holidays

Paid holidays for employees in departments other than the Sheriff's Office and the Columbia Health Care Center are as follows:

New Year's Day	Independence Day
Memorial Day	Labor Day
Thanksgiving Day	Day After Thanksgiving
Christmas Eve Day	Christmas Day
New Year's Eve Day	Three (3) <u>Two (2)</u> personal Holidays

If a holiday falls on a Saturday, the County will recognize that holiday on the preceding Friday; Sunday holidays will be recognized on the following Monday.

Personal Holidays must be approved by department management and scheduled in advance. They must be taken in full work day increments. (either 7.5 hours or 8.0 hours). Because the Sheriff's Office (SO) and the Columbia Health Care Center (CHCC) are both around-the-clock operations, they have different holiday schedules than the rest of the County departments.

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Military Leave

Employees who are called for Military Duty will be granted a Military Leave of Absence. Where the salary paid to the employee for such Military Duty is less than an employee's County salary, the County shall reimburse the employee for the loss occasioned by such difference in pay. The employee's position will be available for him/her upon return from military service, provided that the employee is still able to perform the duties of his/her position. The employee who has been on a Military Leave of Absence will be returned to a position that is similar in responsibilities, status and pay, with the understanding that salary advancement will not be interrupted by the military leave of absence. The employee must return to work at the County within 90 days of discharge, or as agreed upon by the employee and department management.

Speaking of Cell Phones.....

It is recognized that the majority of the County employees have their own, personal, non-County issued cell phones. Those telephones must be deactivated or turned off while employees are at work. The use of personal cell phones in a business environment is not appropriate when employees are responsible for serving the needs of the public. In most cases, it is not appropriate to engage in personal telephone calls while at work. However, management in each department is responsible for setting appropriate guidelines for use of personal cell and business telephones. It is recognized that in many departments, cell phone usage is integral to the conduct of County business.

Reimbursement for Loss of Personal Items

The County will not normally reimburse, in any manner or form, personnel employed by the County, for any personal objects, possessions or clothing which are lost or damaged either while on duty or off duty, as an employee of the County, unless the employee can prove liability rests with the County, or the items are covered by the County's insurance. Personal objects, possessions and clothes are items purchased and maintained by the employee and not purchased or maintained by the County.

In order that all employee requests might be processed in accordance with the foregoing policy, the following procedures shall be used:

(1) The employee shall submit to his/her supervisor a request for reimbursement along with a full description of what contributed to the loss and the extent to which the County or one of its employees was liable or responsible for the loss sustained.

(2) The supervisor will review the incident and the facts, consult the County's insurance contract, and present to the Human Resources Committee a report and recommendation on disposition of the claim.

(3) The Human Resources Committee will review the case and either declare the claim invalid and so advise the employee, or authorize reimbursement in part or full. The decision of the Human Resources Committee is final and shall be communicated in writing to the employee.

Special Provisions for the Highway and Transportation Department Management and Office Staff Your Work Week

Regular full time employees have a work week of forty (40.0) hours per week with paid fifteen (15) minute rest breaks in the morning and afternoon, and a lunch break of thirty (30) minutes.

Management of the Highway and Transportation Department may choose to change the majority of the department's operations to a "Four/Ten Seasonal Schedule" beginning on the third Monday in April and concluding the last Thursday in September. This includes the Highway and Transportation Department Office staff and all other employees except ferry operators, ferry mechanics and any dispatching positions. During the term of the Four/Ten Seasonal Schedule, the anticipated normal work week for management and the Office Staff will be Monday through Thursday. Under normal circumstances, each day's work will commence at 6:00 a.m. and conclude at 4:30 p.m. with paid fifteen (15) minute morning and afternoon rest breaks and a thirty (30) minute lunch break.

Management

All employees in management positions are on-call twenty-four (24) hours a day/seven (7) days a week.

To ensure the continued operation of the Highway and Transportation Department in the event of an emergency, the Highway Commissioner or his/her designee will schedule supervisory personnel as deemed necessary for holiday work.

If a management employee is required to work on a holiday, she/he will be allowed to take a floating holiday to make up for that lost holiday.

The Highway Commissioner or her/his designee will develop an annual supervisory on-call schedule for emergencies to cover weekends and holidays.

In the event of an emergency or other unforeseeable event, the Highway Commissioner or her/his designee may cancel the scheduled vacation or holiday of any member of management on order to facilitate and coordinate the services provided by the department.

No department equipment or property will be utilized by any member of management except during emergency on-call periods.

Business-casual attire is required for all management and office work environments.

Business-casual apparel is the minimum requirement for all business meetings out of the Highway office. However, the hosting county or organization should be contacted to verify the dress code for the meeting, but under no circumstances should a Columbia County Highway and Transportation Department employee attend any meeting in anything less than business-casual attire.

Field supervisors should follow these provisions when a full day in the office or meetings are scheduled. Business-casual or dress foot wear is required at all times; however, field supervisors may opt to wear leather work boots while doing field operations.

Office Staff

Employees who work in the administrative office of the Department are expected to dress appropriately for their profession, and to always maintain a professional attitude while carrying out their duties. The Highway Commissioner may schedule Casual Days for special tasks.

Tee-shirts or tops with sayings that may be considered offensive to others because of sexual innuendos or political or ethnic connotations will not be tolerated.

While sandals are considered appropriate in a business setting, flip-flops, which may also cause injury, should not be worn.

Management and Office Staff

Inappropriate wearing apparel includes: Non-collared shirts, advertising tee-shirts, sports gear, tank tops, spaghetti-strap or halter tops or tops that expose midriffs, shorts and cut-offs, as well as flip-flops, canvas shoes, slippers and sports footwear.

Page 4:

Your Work Week

Regular full time employees will normally have a 40 (forty) hour work week (eight {8} hours per day). The anticipated, normal work schedule for all employees, except those classified as Ferry Operators, will be eight (8) hours per day, Monday through Friday. The anticipated daily work hours will commence at 7:00 a.m. include a lunch period of one-half hour (30 minutes) and the normal work day will end at 3:30 p.m. Employees' actual work hours will vary depending on road and weather conditions as well as staffing requirements.

Ferry Operators will work twelve (12) hours per day, three (3) days on and three (3) days off throughout the ferry season. Shift hours will be set by management, The Ferry Operator (Maintenance Person) will work a minimum of eight (8) hours per day, forty (40) hours per week. The hours will be paid at straight time only. The normal work week will be Monday through Friday from 7:00 a.m. to 3:30 p.m., including a thirty (30) minute lunch period. No one classified as a Ferry Operator will be eligible to participate in the Four/Ten Seasonal Schedule.

Management of the Highway and Transportation Department may choose to change the majority of the department's operations to a "Four/Ten Seasonal Schedule" ~~beginning on the third Monday in April and concluding the last Thursday in September.~~ at the discretion of the Highway Commissioner. This includes ~~all the Highway and Transportation Department Office staff and all other employees except ferry operators, ferry mechanics and any dispatching positions.~~ During the term of the Four/Ten Seasonal Schedule, the anticipated normal work week will be Monday through Thursday. Each day's work will commence at 6:00 a.m. and conclude at 4:00 p.m. with a fifteen (15) minute paid morning rest break and a fifteen (15) minute paid lunch break. See Special Provisions for the Highway and Transportation Department for additional information regarding the Four/Ten Seasonal Schedule.

Page 16:

Military Leaves of Absence

Employees who are called for Military Duty will be granted a Military Leave of Absence. Where the salary paid to the employee for such Military Duty is less than an employee's County salary, the County shall reimburse the employee for the loss occasioned by such difference in pay. The employee's position will be available for him/her upon return from military service, provided that the employee is still able to perform the duties of his/her position. The employee who has been on a Military Leave of Absence will be returned to a position that is similar in responsibilities, status and pay, with the understanding that salary advancement will not be interrupted by the military leave of absence. The employee must return to work at the County within 90 days of discharge, or as agreed upon by the employee and department management.

Page 31:

Speaking of Cell Phones.....

It is recognized that the majority of the County employees have their own, personal, non-County issued cell phones. ~~Those telephones must be deactivated or turned off while employees are at work. The use of personal cell phones in a business environment is not appropriate when employees are responsible for serving the needs of the public.~~ In most cases, it is not appropriate to engage in personal telephone calls while at work. However, management in each department is responsible for setting appropriate guidelines for use of personal cell and business telephones. It is recognized that in many departments, cell phone usage is integral to the conduct of County business.

Reimbursement for Loss of Personal Items

The County will not normally reimburse, in any manner or form, personnel employed by the County, for any personal objects, possessions or clothing which are lost or damaged either while on duty or off duty, as an employee of the County, unless the employee can prove liability rests with the County, or the items are covered by the County's insurance. Personal objects, possessions and clothes are items purchased and maintained by the employee and not purchased or maintained by the County.

In order that all employee requests might be processed in accordance with the foregoing policy, the following procedures shall be used:

(1) The employee shall submit to his/her supervisor a request for reimbursement along with a full description of what contributed to the loss and the extent to which the County or one of its employees was liable or responsible for the loss sustained.

(2) The supervisor will review the incident and the facts, consult the County's insurance contract, and present to the Human Resources Committee a report and recommendation on disposition of the claim.

(3) The Human Resources Committee will review the case and either declare the claim invalid and so advise the employee, or authorize reimbursement in part or full. The decision of the Human Resources Committee is final and shall be communicated in writing to the employee.

Special Provisions for the Highway and Transportation Department Field Employees

Four/Ten Seasonal Schedule

**This schedule is in effect, at the discretion of the Highway Commissioner,
~~from the third Monday in April through the last Thursday in September.~~**

Work Week: During the term of the Four/Ten Seasonal Schedule, the normal work week will be Monday through Thursday.

Work Day: during the Four/Ten Schedule the anticipated work day will commence at 6:00 a.m. and conclude at 4:00 p.m. with a fifteen (15) minute paid morning rest period and a paid fifteen (15) minute meal break.

Pay: Overtime pay will be earned only for hours worked in excess of forty (40) hours per week.

Holidays: during the term of the Four/Ten Schedule employees will work three (3) ten (10) hour days, and receive ten (10) hours of holiday pay. If the holiday falls on a Friday or Saturday, the previous Thursday will be treated as the holiday; if the holiday falls on a Sunday, the following Monday will be treated as the holiday.

Vacation: The vacation time of all employees is converted to hours, with each week of vacation equaling forty (40) hours. Vacation time used during the Four/Ten Schedule, will be deducted from the employee's vacation accumulation, not to exceed ten (10) hours per workday. The maximum vacation paid in one week will be forty (40) hours.

With the approval of management, vacation may be taken in four (4) hour increments; however, at the end of the day, vacation may be used in increments of (2) hours.

Sick Leave: During the term of the Four/Ten Schedule, sick leave will continue to accumulate at the rate of eight (8) hours per month. During this term, employees, *not including employees classified as Ferry Operators* will be paid for time lost, up to a maximum of ten (10) hours per day. The hours paid will be deducted from the employee's sick leave accumulation. Ferry Operators but **not** the Ferry Operator (Maintenance Person) will be paid twelve (12) hours regular pay for each day of sick leave used during the ferry operating season. The Ferry Operator (Maintenance Person) will be paid eight (8) hours regular pay for each day of sick leave used during the ferry operating season.

Bereavement Leave: In the event that a Bereavement Leave (as defined on page _____) is necessary during the term of the Four/Ten Schedule, the employee will be paid for the time missed from work for a period not to exceed ten (10) hours in one work day.

Jury Duty: In the event that an employee is called for Jury Duty during the Four/Ten Schedule, he/she will be paid for time lost from work for a period not to exceed ten (10) hours per day as long as the employee turns his/her jury duty pay (not including the mileage reimbursement) over to the County.

Subpoenas: If an employee is summoned to testify in conjunction with his/her job, during the Four/Ten Schedule either as a witness to an incident occurring on the job or because his/her job was responsible for his/her involvement in an incident, the employee will be paid for time lost from work in the same manner as an employee being called for Jury Duty.

Pages 46-47:

Special Provisions for Highway and Transportation Department Management and Office Staff

Your Work Week

Regular full time employees have a work week of forty (40.0) hours per week with paid fifteen (15) minute rest breaks in the morning and afternoon, and a lunch break of thirty (30) minutes.

Management of the Highway and Transportation Department may choose to change the majority of the department's operations to a "Four/Ten Seasonal Schedule" ~~beginning on the third Monday in April and concluding the last Thursday in September.~~ at the discretion of the Highway Commissioner. This includes ~~all the Highway and Transportation Department Office staff and all other employees except~~ ferry operators, ferry mechanics and any dispatching positions. During the term of the Four/Ten Seasonal Schedule, the anticipated normal work week for management ~~and the Office Staff~~ will be Monday through Thursday. Under normal circumstances, each day's work will commence at 6:00 a.m. and conclude at 4:30 p.m. with paid fifteen (15) minute morning and afternoon rest breaks and a thirty (30) minute lunch break.

Management

All employees in management positions are on-call twenty-four (24) hours a day/seven (7) days a week.

To ensure the continued operation of the Highway and Transportation Department in the event of an emergency, the Highway Commissioner or his/her designee will schedule supervisory personnel as deemed necessary for holiday work.

If a management employee is required to work on a holiday, she/he will be allowed to take a floating holiday to make up for that lost holiday.

The Highway Commissioner or her/his designee will develop an annual supervisory on-call schedule for emergencies to cover weekends and holidays.

In the event of an emergency or other unforeseeable event, the Highway Commissioner or her/his designee may cancel the scheduled vacation or holiday of any member of management on order to facilitate and coordinate the services provided by the department.

No department equipment or property will be utilized by any member of management except during emergency on-call periods.

Business-casual attire is required for all management and office work environments.

Business casual apparel is the minimum requirement for all business meetings out of the Highway office. However, the hosting county or organization should be contacted to verify the dress code for the meeting, but under no circumstances should a Columbia County Highway and Transportation Department employee attend any meeting in anything less than business-casual attire.

Field supervisors should follow these provisions when a full day in the office or meetings are scheduled. Business-casual or dress foot wear is required at all times; however, field supervisors may opt to wear leather work boots while doing field operations.

Office Staff

~~Employees who work in the administrative office of the Department are expected to dress appropriately for their profession, and to always maintain a professional attitude while carrying out their duties. The Highway Commissioner may schedule Casual Days for special tasks.~~

~~Tee-shirts or tops with sayings that may be considered offensive to others because of sexual innuendos or political or ethnic connotations will not be tolerated.~~

~~While sandals are considered appropriate in a business setting, flip-flops, which may also cause injury, should not be worn.~~

Everyone

Inappropriate wearing apparel includes:

Non-collared shirts, advertising tee-shirts, sports gear, tank tops, spaghetti strap or halter tops or tops that expose midriffs.

Shorts, cut-offs.

Flip-flops, canvas shoes, slippers and sports footgear.

Policies and Procedures for Columbia Health Care Center Employees:

Page 17:

Military Leaves of Absence

Employees who are called for Military Duty will be granted a Military Leave of Absence. Where the salary paid to the employee for such Military Duty is less than an employee's County salary, the County shall reimburse the employee for the loss occasioned by such difference in pay. The employee's position will be available for him/her upon return from military service, provided that the employee is still able to perform the duties of his/her position. The employee who has been on a Military Leave of Absence will be returned to a position that is similar in responsibilities, status and pay, with the understanding that salary advancement will not be interrupted by the military leave of absence. The employee must return to work at the County within 90 days of discharge, or as agreed upon by the employee and department management.

Speaking of Cell Phones.....

It is recognized that the majority of the County employees have their own, personal, non-County issued cell phones. ~~Those telephones must be deactivated or turned off while employees are at work. The use of personal cell phones in a business environment is not appropriate when employees are responsible for serving the needs of the public.~~ In most cases, it is not appropriate to engage in personal telephone calls while at work. However, management in each department is responsible for setting appropriate guidelines for use of personal cell and business telephones. It is recognized that in many departments, cell phone usage is integral to the conduct of County business. Refer also to the CHCC's Personal Hand Held Devices policy.

Reimbursement for Loss of Personal Items

The County will not normally reimburse, in any manner or form, personnel employed by the County, for any personal objects, possessions or clothing which are lost or damaged either while on duty or off duty, as an employee of the County, unless the employee can prove liability rests with the County, or the items are covered by the County's insurance. Personal objects, possessions and clothes are items purchased and maintained by the employee and not purchased or maintained by the County.

In order that all employee requests might be processed in accordance with the foregoing policy, the following procedures shall be used:

(1) The employee shall submit to his/her supervisor a request for reimbursement along with a full description of what contributed to the loss and the extent to which the County or one of its employees was liable or responsible for the loss sustained.

(2) The supervisor will review the incident and the facts, consult the County's insurance contract, and present to the Human Resources Committee a report and recommendation on disposition of the claim.

(3) The Human Resources Committee will review the case and either declare the claim invalid and so advise the employee, or authorize reimbursement in part or full. The decision of the Human Resources Committee is final and shall be communicated in writing to the employee.

Policies and Procedures for Non-Sworn Staff of the Sheriff's Office:

Call-In Pay: An employee required to respond to a call to work outside his/her regular scheduled work days or week shall be paid for time worked at the prevailing wage: time and one half (1½) for such call-in time with a minimum of two (2) hours.

Court Time: An employee required to appear in any court of law (relating to matters arising out of his/her employment) outside his/her regular scheduled work day or week shall be paid for time worked at the prevailing wage: time and one half (1½) for such court time with a minimum of two (2) hours.

Clothing Allowance

Those employees who are on the payroll will receive three hundred seventy-five dollars (\$375.00) per year, paid in two (2) equal, separate payments. The first payment will be on the second payday in March. The second payment will be on the last payday in September.

Compensatory Time Off

Any time worked in excess of the designated shift and authorized by the Sheriff is compensated at one and one-half (1 ½) times the hourly rate. Employees may elect to take compensatory time off in lieu of cash at the rate of one and one-half (1 ½) hours of compensatory time for every one (1) hour of overtime. However, employees who work less than one (1) hour of overtime shall receive a cash payment at the overtime rate and will not have the option of electing to accrue compensatory time in lieu of cash.

Employees may accrue a maximum total of forty (40) hours of compensatory time in any calendar year, and compensatory time cannot be replenished. The Sheriff may direct employees to take compensatory time off. Compensatory time that is not scheduled to be taken by December 31 of any calendar year will be paid as overtime to the employee ~~in the first pay period of the following year.~~ on the first pay period during the month of December.

Employees must request the use of compensatory time no less than thirty (30) days in advance of usage, and requests for use of compensatory time will be approved on a 'first come, first served basis.' Requests for compensatory time that are not received at least thirty (30) days prior to usage will be considered on a case-by-case basis. Compensatory time usage requests will not be unreasonably denied, but the employee's department head, or his/her designee, has the right to deny a compensatory time off request if, in the opinion of the department head or his/her designee granting the request would be disruptive to the effective operations of the department or interfere with the minimum staffing of the department. Compensatory time usage requests that, if granted, would require the department head or his/her designee to fill the position with another employee working overtime will not be granted. Compensatory time off in lieu of pay will normally be taken in no less than four (4) hour time blocks.

Military Leave

Employees who are called for Military Duty will be granted a Military Leave of Absence. Where the salary paid to the employee for such Military Duty is less than an employee's County salary, the County shall reimburse the employee for the loss occasioned by such difference in pay. The employee's position will be available for him/her upon return from military service, provided that the employee is still able to perform the duties of his/her position. The employee who has been on a Military Leave of Absence will be returned to a position that is similar in responsibilities, status and pay, with the understanding that salary advancement will not be interrupted by the military leave of absence. The employee must return to work at the County within 90 days of discharge, or as agreed upon by the employee and department management.

Reimbursement for Loss of Personal Items

The County will not normally reimburse, in any manner or form, personnel employed by the County, for any personal objects, possessions or clothing which are lost or damaged either while on duty or off duty, as an employee of the County, unless the employee can prove liability rests with the County, or the items are covered by the County's insurance. Personal objects, possessions and clothes are items purchased and maintained by the employee and not purchased or maintained by the County.

In order that all employee requests might be processed in accordance with the foregoing policy, the following procedures shall be used:

(1) The employee shall submit to his/her supervisor a request for reimbursement along with a full description of what contributed to the loss and the extent to which the County or one of its employees was liable or responsible for the loss sustained.

(2) The supervisor will review the incident and the facts, consult the County's insurance contract, and present to the Human Resources Committee a report and recommendation on disposition of the claim.

(3) The Human Resources Committee will review the case and either declare the claim invalid and so advise the employee, or authorize reimbursement in part or full. The decision of the Human Resources Committee is final and shall be communicated in writing to the employee.

Operations Manual For Management:

Page 29:

Holidays, Vacations and Other Time Off

Time off with pay comes in the form of sick leave, holidays, vacations and compensatory time (if available the department in which you work).

Holidays

Paid holidays for employees in departments other than the Sheriff's Office and the Columbia Health Care Center are as follows:

New Year's Day	Independence Day
Memorial Day	Labor Day
Thanksgiving Day	Day After Thanksgiving
Christmas Eve Day	Christmas Day
New Year's Eve Day	Three (3) <u>Two (2)</u> personal Holidays

If a holiday falls on a Saturday, the County will recognize that holiday on the preceding Friday; Sunday holidays will be recognized on the following Monday.

Personal Holidays must be approved by department management and scheduled in advance. They must be taken in full work day increments. (either 7.5 hours or 8.0 hours).

Because the Sheriff's Office (SO) and the Columbia Health Care Center (CHCC) are both around-the-clock operations, they have different holiday schedules than the rest of the County departments.

Page 30:

Vacation

After one year of employment, employees earn two weeks of vacation; however, department management may, at its discretion, approve one week of anticipated vacation after six months of employment. If the one week of anticipated vacation is granted, it is with the understanding that no vacation is earned until an employee has been employed for one full year. In the event that an employee terminates his/her employment, or is terminated by the County prior to his/her one year anniversary of employment, the final check will reflect that the pay for that week of anticipated vacation has been deducted.

<u>Full Years of Continuous Employment</u>	<u>Weeks of Vacation</u>
1-4	2 (10 days)
5-11	3 (15 days)
12	4 (20 days)

18+ (**For employees hired before 12/31/1995**) 4 weeks (20 days) + one additional day for each additional year of service to a maximum of 30 days of vacation per year

Department Heads will receive four (4) weeks of vacation upon hire and ~~an additional~~ four (4) weeks of vacation beginning on the anniversary date of hire each year thereafter.

Earned vacation credits shall be used in the year following that in which they have been earned. Vacation credits not used within the anniversary year after which they have been earned shall automatically be carried over into the next anniversary year. They must be used within 90 days of the next anniversary year. If not used within that time frame, the vacation days will be lost.

Department management is responsible for scheduling vacations and personal holidays for the department's staff and for themselves to ensure the most efficient operation of the department. Length of employment shall not be used to schedule vacations or personal holidays in such a way that advantages some employees over others.

Page 33:

Military Leave

Employees who are called for Military Duty will be granted a Military Leave of Absence. Where the salary paid to the employee for such Military Duty is less than an employee's County salary, the County shall reimburse the employee for the loss occasioned by such difference in pay. The employee's position will be available for him/her upon return from military service, provided that the employee is still able to perform the duties of his/her position. The employee who has been on a Military Leave of Absence will be returned to a position that is similar in responsibilities, status and pay, with the understanding that salary advancement will not be interrupted by the military leave of absence. The employee must return to work at the County within 90 days of discharge, or as agreed upon by the employee and department management.

Page 37:

Speaking of Cell Phones.....

It is recognized that the majority of the County employees have their own, personal, non-County issued cell phones. Those telephones must be deactivated or turned off while employees are at work. The use of personal cell phones in a business environment is not appropriate when employees are responsible for serving the needs of the public. In most cases, it is not appropriate to engage in personal telephone calls while at work. However, management in each department is responsible for setting appropriate guidelines for use of personal cell and business telephones. It is recognized that in many departments, cell phone usage is integral to the conduct of County business.

Page 64:

Reimbursement for Loss of Personal Items

The County will not normally reimburse, in any manner or form, personnel employed by the County, for any personal objects, possessions or clothing which are lost or damaged either while on duty or off duty, as an employee of the County, unless the employee can prove liability rests with the County, or the items are covered by the County's insurance. Personal objects, possessions and clothes are items purchased and maintained by the employee and not purchased or maintained by the County.

In order that all employee requests might be processed in accordance with the foregoing policy, the following procedures shall be used:

(1) The employee shall submit to his/her supervisor a request for reimbursement along with a full description of what contributed to the loss and the extent to which the County or one of its employees was liable or responsible for the loss sustained.

(2) The supervisor will review the incident and the facts, consult the County's insurance contract, and present to the Human Resources Committee a report and recommendation on disposition of the claim.

(3) The Human Resources Committee will review the case and either declare the claim invalid and so advise the employee, or authorize reimbursement in part or full. The decision of the Human Resources Committee is final and shall be communicated in writing to the employee.

BE IT FURTHER RESOLVED, that all other provisions of the Policies and Procedures and the Operations Manual for Management that were enacted in Ordinance No. 128-12, as amended by Resolution No. 4-12, are unchanged and remain in full force and effect; and,

BE IT FURTHER RESOLVED, that the effects of these amendments to the Policies and Procedures and the Operations Manual for Management are retroactive to January 1, 2012.

Fiscal Note: Required funds are included in the 2012 County Budget.

Fiscal Impact: NONE.

~~Debra L. Healy-Wopat~~
Fred C. Teitgen
Kenneth W. Hutler
Andy Ross
Robert R. Westby
EXECUTIVE COMMITTEE

Motion was made to adopt the Resolution by Teitgen, second by Pufahl.

Motion was made by Westby to amend the Operations Manual for Management on page 30 under Vacation for Department Heads to strike "an additional" before "four (4) weeks of vacation each year thereafter". Seconded by Martin.

A motion was made by Teitgen, second by Baebler, to amend the Operations Manual for Management on page 30 under Vacation for Department Heads (same sentence as above) to insert "beginning on the anniversary date of hire" before "each year thereafter".

Westby called for point of order.

The motion to amend to strike "an additional" carried.

The motion to amend to insert "beginning on the anniversary date of hire" carried, not unanimously.

Thus, reading as follows: Department Heads will receive four (4) weeks of vacation upon hire and four (4) weeks of vacation beginning on the anniversary date of hire each year thereafter.

Motion by Konkel, second by Martin, to amend Special Provisions for Highway and Transportation Department Management Staff on page 46 of the Special Provisions for the Highway and Transportation Department Field Employees Manual to delete "and the Office Staff" in the second paragraph to correspond with Title. Motion to amend carried.

The resolution as amended was adopted.

RESOLUTION NO. 22-12

WHEREAS, on December 14, 2011, the Columbia County Board of Supervisors adopted a Classification and Compensation Plan for Non-Management, Non-Supervisory County Employees ("Compensation Plan") in Resolution No. 37-11; and

WHEREAS, following adoption of the Compensation Plan, several Committees of the County Board determined that the Compensation Plan should be amended to provide additional compensation to Non-Sworn Staff of the Sheriff's Office who are called into work or required to appear in court.

NOW, THEREFORE BE IT RESOLVED, that the Compensation Plan, and specifically Page 9 of Exhibit A to Resolution No. 37-11, is amended to add the following language:

Call-In Pay: All employees required to respond to a call to work outside their regular scheduled work days or week shall be paid ~~for time worked at the prevailing rate.~~ time and one half (1½) for such call-in time with a minimum of two (2) hours.

Court Time: All employees required to appear in any court of law (relating to matters arising out of their employment) outside their regular scheduled work day or week shall be paid ~~for time worked at the prevailing rate.~~ time and one half (1½) for such court time with a minimum of two (2) hours.

BE IT FURTHER RESOLVED, that all other provisions of the Compensation Plan that was adopted in Resolution No. 37-11, as amended by Resolution No. 5-12 are unchanged and remain in full force and effect; and,

BE IT FURTHER RESOLVED, that the effect of this amendment to the Compensation Plan is retroactive to January 1, 2012.

Fiscal Note: Required funds are included in the 2012 County Budget.

Fiscal Impact: NONE.

~~Debra L. Healy Wopat~~
Fred C. Teitgen
Kenneth W. Hutler
Andy Ross
Robert R. Westby
EXECUTIVE COMMITTEE

Motion was made to adopt the Resolution by Westby, second by Teitgen. The resolution was adopted.

RESOLUTION NO. 23-12

WHEREAS, the Columbia County Board of Supervisors wishes to express its appreciation to those who have worked on behalf of the citizens of Columbia County by serving on the County Board, and

WHEREAS, service on the Columbia County Board of Supervisors requires dedication, perseverance, and personal sacrifices on the part of its members, and

WHEREAS, **Robert J. Lane** has served as County Board Supervisor representing District 18 from April 18, 2006, to April 16, 2012, and

WHEREAS, Mr. Lane served as Chair of the Judiciary Committee from April, 2010, to April, 2012, and

WHEREAS, Mr. Lane served on the following committees: Health and Human Services; Judiciary and Management Information Services.

NOW, THEREFORE, BE IT RESOLVED, that the Columbia County Board of Supervisors hereby expresses its appreciation and commends Robert J. Lane for his faithful and dedicated years of service to the people of Columbia County and wishes him continued success and happiness in the years to come.

BE IT FURTHER RESOLVED, that the Chair of the Columbia County Board of Supervisors is directed to present an appropriate certificate of commendation to Mr. Lane.

BE IT FURTHER RESOLVED, that this Resolution is permanently entered in the record of the Proceedings of the Columbia County Board of Supervisors and that a copy is forwarded to Mr. Lane as a token of appreciation on behalf of the County Board.

Philip Baebler
James L. Bechen
Mary Cupery
James Foley
Kevin Kessler
Robert C. McClyman
Andy Ross
Teresa A. Sumnicht
Robert R. Westby
Tim Zander

Brad Basten
Richard C. Boockmeier
Don DeYoung
Vern E. Gove
Kirk Konkell
Barry Pufahl
Mark L. Slegler
Fred C. Teitgen
Mike Weyh

Harlan Baumgartner
Susanna R. Bradley
Adam Field
Kenneth W. Hutler
Susan G. Martin
Bruce J. Rashke
John G. Stevenson
John H. Tramburg
JoAnn Wingers

RESOLUTION NO. 24-12

WHEREAS, the Columbia County Board of Supervisors wishes to express its appreciation to those who have worked on behalf of the citizens of Columbia County by serving on the County Board, and

WHEREAS, service on the Columbia County Board of Supervisors requires dedication, perseverance, and personal sacrifices on the part of its members, and

WHEREAS, **Douglas S. Richmond** has served as County Board Supervisor representing District 28 from December 21, 2005, to April 16, 2012, and

WHEREAS, Mr. Richmond served as Chair of the Planning and Zoning Committee from April, 2006, to April, 2012, and

WHEREAS, Mr. Richmond served on the following committees: Ad Hoc Health; Human Resources; Planning and Zoning and Solid Waste.

NOW, THEREFORE, BE IT RESOLVED, that the Columbia County Board of Supervisors hereby expresses its appreciation and commends Douglas S. Richmond for his faithful and dedicated years of service to the people of Columbia County and wishes him continued success and happiness in the years to come.

BE IT FURTHER RESOLVED, that the Chair of the Columbia County Board of Supervisors is directed to present an appropriate certificate of commendation to Mr. Richmond.

BE IT FURTHER RESOLVED, that this Resolution is permanently entered in the record of the Proceedings of the Columbia County Board of Supervisors and that a copy is forwarded to Mr. Richmond as a token of appreciation on behalf of the County Board.

Philip Baebler
James L. Bechen
Mary Cupery
James Foley
Kevin Kessler
Robert C. McClyman
Andy Ross
Teresa A. Sumnicht
Robert R. Westby
Tim Zander

Brad Basten
Richard C. Boockmeier
Don DeYoung
Vern E. Gove
Kirk Konkell
Barry Pufahl
Mark L. Slegger
Fred C. Teitgen
Mike Weyh

Harlan Baumgartner
Susanna R. Bradley
Adam Field
Kenneth W. Hutler
Susan G. Martin
Bruce J. Rashke
John G. Stevenson
John H. Tramburg
JoAnn Wingers

Motion was made to adopt the Resolutions by Teitgen, second by McClyman. The resolutions were adopted.

RESOLUTION NO. 25-12

WHEREAS, Kathleen A. Dykstra, of Pardeeville, Wisconsin, recently passed away, and

WHEREAS, prior to her death Kathleen Dykstra faithfully served the residents of Columbia County as a member of the Columbia County Board of Supervisors, and

WHEREAS, Mrs. Dykstra was elected to serve on the Columbia County Board of Supervisors to represent District 19 from April 20, 1982, to April 20, 1992, and

WHEREAS, Mrs. Dykstra served as Chair of the Health and Education Committee from April, 1986 to April, 1988 and Health & Aging from April, 1988, to April, 1992, and

WHEREAS, Mrs. Dykstra served on the following committees: Central Wisconsin Community Action Council; Health and Aging; Human Services; Property and Printing; and Social Services, Health and Education.

BE IT FURTHER RESOLVED, that this Resolution is permanently entered into the official records of the Proceedings of the Columbia County Board of Supervisors in recognition of Kathleen A. Dykstra's service to her county, her country, her community and that a copy will be sent to her family.

Philip Baebler
James L. Bechen
Mary Cupery
James Foley
Kevin Kessler

Brad Basten
Richard C. Boockmeier
Don DeYoung
Vern E. Gove
Kirk Konkell

Harlan Baumgartner
Susanna R. Bradley
Adam Field
Kenneth W. Hutler
Susan G. Martin

Robert C. McClyman
Andy Ross
Teresa A. Sumnicht
Robert R. Westby
Tim Zander

Barry Pufahl
Mark L. Slegler
Fred C. Teitgen
Mike Weyh

Bruce J. Rashke
John G. Stevenson
John H. Tramburg
JoAnn Wingers

Motion was made to adopt the Resolution by De Young, second by Gove. The resolution was adopted.

ORDINANCE NO. Z398-12

The Columbia County Board of Supervisors do ordain as follows: That Title 16 – Chapter 1, entitled “Zoning”, of the County Code, as passed by the Board of Supervisors on February 16, 1972 is hereby amended and added thereto as follows:

- (1) “To change from Agricultural & Agricultural No. 2”, (Linda Bartnicki Lytle, Petitioner and Owner) parcel of land located in Section 5, T13N, R10E, Town of Marcellon more particularly described as follows: Land to be Rezoned from Agricultural to Agricultural No. 2: PARCEL 74.A1, Lot 2, CSM108-1-108.
- (2) “To change from Commercial & Agricultural to Highway Interchange”, (Beau Lane, Rick Lane, Peter Tonn, Petitioners and Owners) parcel of land located in Section 30, T12N, R9E, Town of Caledonia more particularly described as follows: Land to be Rezoned from Commercial & Agricultural to Highway Interchange: PARCEL 1150.A, Lot 1, CSM 1443-6-205. Containing (10.00 acres), more or less.
- (3) “To change from Agricultural to Rural Residential and Agricultural to Agricultural with Agricultural Overlay”, (Barbara Le Laura-Marley-Margaret Gerstenkorn, Petitioner and Owner) parcel of land located in Section 20, T13N, R8E, Town of Lewiston more particularly described as follows: Land to be Rezoned from Agricultural to Rural Residential: Commencing at the northeast corner of said Section 20; thence South 89°19’17” West along the north line of the Northeast Quarter of said Section 20, 1,329.05 feet to the northwest corner of the Northeast Quarter of the Northeast Quarter; thence South 00°19’53” East along the west line of the Northeast Quarter of the Northeast Quarter, 773.29 feet to a point in the northerly right-of-way line of State Trunk Highway 127 and the point of beginning; thence South 38°22’36” East along the northerly right-of-way line of State Trunk Highway 127, 467.35 feet; thence southeasterly along a 921.93 foot radius curve to the left in said northern right-of-way line of State Trunk Highway 127 having a central angle of 18°12’32” and whose long chord bears South 47°28’52” East, 291.76 feet; thence South 53°44’33” West, 279.11 feet; thence South 10°53’09” West, 40.76 feet; thence South 36°56’54” East, 60.27 feet; thence South 89°18’17” West, 303.93 feet to a point in the west line of the Southeast Quarter of the Northeast Quarter; thence North 00°19’53” West along said west line of the Southeast Quarter of the Northeast Quarter and the west line of the Northeast Quarter of the Northeast Quarter, 820.52 feet to the point of beginning. Containing 217,800 square feet (5.00 acres), more or less. Land to be Rezoned from Agricultural to Agricultural with Agricultural Overlay: Commencing at the northeast corner of said Section 20; thence South 89°19’17” West along the north line of the Northeast Quarter of said Section 20, 1,329.05 feet to the northwest corner of the Northeast Quarter of the Northeast Quarter; thence South 00°19’53” East along the west line of the Northeast Quarter of the Northeast Quarter and the west line of the Southeast Quarter of the Northeast Quarter, 1,593.81 feet to the point of beginning; thence North 89°18’17” East, 303.93 feet; thence South 36°56’54” East, 242.18 feet; thence South 00°19’22” East, 1,548.93 feet; thence South 89°18’17” West, 1,560.79 feet; thence North 00°19’22” West, 680.33 feet to a point in the east-west quarter line of said Section 20; thence North 89°18’17” East along the east-west quarter line, 1,112.54 feet to the southwest corner of the Southeast Quarter of the Northeast Quarter; thence North 00°19’53” West along the west line of the Southeast Quarter of the Northeast Quarter, 1,063.90 feet to the point of beginning. Containing 1,524,695 square feet, (35.00 acres), more or less.

- (4) "To change from Agricultural to Rural Residential and Agricultural to Agricultural with Agricultural Overlay", (Donna R. Farrey, Petitioner and Owner) parcel of land located in Section 13, T13N, R8E, Town of Lewiston more particularly described as follows: Land to be Rezoned from Agricultural to Rural Residential: Commencing at the north quarter corner of said Section 13; thence North 00°13'01" West along the north-south quarter line of said Section 13, 1,313.13 feet to the southeast corner of the Northeast Quarter of the Northwest Quarter of said Section 13; thence South 89°54'32" West along the south line of the Northeast Quarter of the Northwest Quarter of said Section 13, 165.45 feet; thence North 00°16'01" East, 1,313.37 feet to a point in the north line of the Northeast Quarter of the Northwest Quarter of said Section 13; thence South 89°49'39" East along the north line of the Northwest Quarter of said Section 13, 165.45 feet to the point of beginning; Containing 217,278 square feet, (4.99 acres), more or less. Land to be Rezoned from Agricultural to Agricultural with Agricultural Overlay: Commencing at the north quarter corner of Section 13; thence South 00°16'01" West along the north-south quarter line of said Section 13, 1,313.13 feet to the northeast corner of the Southeast Quarter of the Northwest Quarter of said Section 13 and the point of beginning; thence continuing South 00°16'01" West along the north-south quarter line of said Section 13, 1,313.13 feet to the center of said Section 13; thence North 89°59'25" West along the east-west quarter line of said Section 13, 1,325.88 feet to the southwest corner of the Southeast Quarter of the Northwest Quarter of said Section 13; thence North 00°16'34" East along the west line of the Southeast Quarter of the Northwest Quarter of said Section 13, 1,315.02 feet to the northwest corner of the Southeast Quarter of the Northwest Quarter of said Section 13; thence South 89°54'32" East along the north line of the Southeast Quarter of the Northwest Quarter of said Section 13, 1,325.66 feet to the point of beginning. Containing 1,742,148 square feet, (39.99 acres), more or less.
- (5) "To change from Agricultural to Rural Residential and Agricultural to Agricultural with Agricultural Overlay", (Kathleen M. Ballweg, Petitioner and Owner) parcel of land located in Section 26, T10N, R7E, Town of West Point more particularly described as follows: Lands to be Rezoned from Agricultural to Rural Residential: Commencing at the south quarter corner of said Section 26; thence North 00°24'33" East, 330.00 feet to the northwest corner of Lot 1, Certified Survey Map No. 2301; thence North 89°45'16" East along the north line of Certified Survey Map No. 2301, 189.64 feet to the point of beginning; thence North 00°24'33" East, 414.33 feet; thence North 89°54'02" East, 451.61 feet; thence South 32°56'29" East, 78.55 feet; thence South 11°03'16" East, 75.40 feet; thence South 40°56'28" East, 27.00 feet; thence South 19°19'21" East, 35.15 feet; thence South 07°27'01" East, 32.51 feet; thence South 37°27'54" East, 48.93 feet; thence South 14°31'43" West, 52.89 feet; thence South 26°22'00" West, 54.50 feet; thence South 13°35'58" West, 49.64 feet to a point on the north line of Lot 1, Certified Survey Map No. 2301; thence South 89°45'16" West along the north line of said Lot 1, Certified Survey Map No. 2301, 525.90 feet to the point of beginning. Containing 217,750 square feet, (5.00 acres), more or less. Lands to be Rezoned from Agricultural to Agricultural with Agricultural Overlay: Beginning at the west quarter corner of said Section 26; thence North 00°41'40" East along the west line of the Northwest Quarter of said Section 26, 1,320.26 feet to the northwest corner of the Southwest Quarter of the Northwest Quarter of said Section 26; thence North 89°29'31" East along the north line of the Southwest Quarter of the Northwest Quarter and the north line of the Southeast Quarter of the Northwest Quarter of said Section 26, 2,587.92 feet to the northeast corner of the Southeast Quarter of the Northwest Quarter of said Section 26; thence South 00°24'33" West along the north-south quarter line of said Section 26, 3,170.51 feet; thence North 89°54'02" East, 1,303.77 feet to a point on the east line of the Southwest Quarter of the Southeast Quarter of said Section 26; thence South 00°25'17" West along the east line of the Southwest Quarter of the Southeast Quarter of said Section 26, 266.01 feet to the northeast corner of Certified Survey Map No. 2301; thence South 89°45'16" West along the north line of said Certified Survey Map No. 2301, 313.70 feet; thence South 00°25'18" West along the north line of said Certified Survey Map No. 2301, 211.48 feet; thence South 89°45'16" West along the north line of said Certified Survey Map No. 2301, 274.46 feet; thence North 13°35'58" East, 49.64 feet;

thence North 26°22'00" East, 54.50 feet; thence North 14°31'43" East, 52.89 feet; thence North 37°27'54" West, 48.93 feet; thence North 07°27'01" West, 32.51 feet; thence North 19°19'21" West, 35.15 feet; thence North 40°56'28" West, 27.00 feet; thence North 11°03'16" West, 75.40 feet; thence North 32°56'29" West, 78.55 feet; thence South 89°54'02" West, 451.61 feet; thence South 00°24'33" West, 414.33 feet to a point on the north line of Certified Survey Map No. 2301; thence South 89°45'16" West along the north line of Certified Survey Map No. 2301, 189.64 feet to a point on the west line of the Southwest Quarter of the Southeast Quarter of said Section 26; thence North 00°24'33" East along the west line of the Southwest Quarter of the Southeast Quarter of said Section 26, 990.21 feet to the southeast corner of the Northeast Quarter of the Southwest Quarter of said Section 26; thence South 89°55'10" West along the south line of the Northeast Quarter of the Southwest Quarter and the south line of the Northwest Quarter of the Southwest Quarter of said Section 26, 1,498.33 feet; thence North 00°32'54" East, 66.00 feet; thence South 89°55'09" West, 1,102.18 feet to a point on the west line of the Northwest Quarter of the Southwest Quarter of said Section 26; thence North 00°41'14" East along the west line of the Northwest Quarter of the Southwest Quarter of said Section 26, 1,255.69 feet to the point of beginning. Containing 7,145,977 square feet, (164.05 acres), more or less. Lands to be Rezoned from Agricultural to Agricultural with Agricultural Overlay: Commencing at the south quarter corner of said Section 26; thence North 00°24'33" East along the north-south quarter line of said Section 26, 330.00 feet to the point of beginning; thence North 89°45'16" East along the north line of Certified Survey Map No. 2301, 189.64 feet; thence North 00°24'33" East, 414.33 feet; thence North 89°54'02" East, 451.61 feet; thence South 32°56'29" East, 78.55 feet; thence South 11°03'16" East, 75.40 feet; thence South 40°56'28" East, 27.00 feet; thence South 19°19'21" East, 35.15 feet; thence South 07°27'01" East, 32.51 feet; thence South 37°27'54" East, 48.93 feet; thence South 14°31'42" West, 52.89 feet; thence South 26°21'59" West, 54.50 feet; thence South 13°35'58" West, 49.64 feet to a point in the north line of Certified Survey Map No. 2301; thence North 89°45'16" East along said north line of Certified Survey Map No. 2301, 274.46 feet; thence North 00°25'18" East along said north line, 211.48 feet; thence North 89°45'16" East along said north line, 313.70 feet to a point in the east line of the Southwest Quarter of the Southeast Quarter of said Section 26; thence North 00°25'17" East along said east line, 266.01 feet; thence South 89°54'02" West, 1,303.77 feet to a point in the north-south quarter line of said Section 26; thence North 00°24'33" East along said north-south quarter line of said Section 26, 1,829.38 feet to the center quarter corner of said Section 26; thence North 00°24'33" East along said north-south quarter line of said Section 26, 1,341.13 feet to the northeast corner of the Southeast Quarter of the Northwest Quarter; thence South 89°29'31" West along the north line of the Southeast Quarter of the Northwest Quarter, 625.35 feet; thence South 00°24'33" West, 1,335.90 feet; thence North 89°57'02" East along the south line of the Southeast Quarter of the Northwest Quarter, 559.29 feet; thence South 00°24'33" West, 1,961.66 feet; thence North 89°54'02" East, 66.00 feet; thence South 00°24'33" West along the north-south quarter line of said Section 26, 348.81 feet to the point of beginning. Containing 1,306,900 square feet, (30.00 acres), more or less.

Andy Ross, Chair
COLUMBIA COUNTY
BOARD OF SUPERVISORS
Susan M. Moll
COLUMBIA COUNTY CLERK

DATE PASSED: April 17, 2012
DATE PUBLISHED: April 24, 2012

The County Clerk indicated a correction was made to item 1 of the proposed Ordinance to read Agricultural and Agricultural No 2.

Motion made by Baumgartner, second by Konkel, to adopt. The ordinance was declared passed and is to be known as Ordinance Z398-12.

The 2011 Annual Reports were distributed to County Board Supervisors. The reports will be placed on the May County Board agenda and open for review/discussion at that time.

Westby moved adjournment of this meeting to Wednesday, May 16, 2012 at 7:00 p.m. Second was made by DeYoung. The motion carried. The meeting adjourned at 1:00 p.m.

PROCEEDINGS
OF THE
BOARD OF SUPERVISORS
Columbia County, Wisconsin

Portage, Wisconsin
May 16, 2012
7:00 P.M.

The Board of Supervisors of Columbia County convened in annual session at the Carl C. Frederick Administration Building in Portage pursuant to law. The meeting was called to order by Chair Ross and was certified to be in compliance with the Wisconsin Open Meetings Law.

All Supervisors were present.

Members stood and recited the Pledge of Allegiance.

A motion was made by Baebler, second by De Young to approve the Journal of April 17, 2012. Motion carried.

A motion to approve the agenda, as printed, was made by Weyh, second by Teitgen. Motion carried.

Dan Drew, Town of Pacific resident, addressed the Board regarding the Swan Lake Wildlife Area being used as shooting range. He expressed concerns with health and safety issues, as well as activities intended for this property. A petition has been signed by 211 Town of Pacific residents in opposition of the discharge of firearms in the state-owned area (old gravel pit) off of County Highway P. He asked that the Board consider an ordinance that restricts the discharge of firearms to properly regulated areas.

The following appointments were announced:

(1) James E. Foley to Planning & Zoning, replacing Tim Zander.

(2) Tim Zander to Information Services, replacing James E. Foley.

Motion by Gove, second by Teitgen, the appointments were approved.

(3) Robert C. McClyman to Central Wisconsin Community Action, replacing Teresa A. Sumnicht.

(4) Teresa A. Sumnicht to Commission on Aging, replacing Richard C. Boockmeier.

Motion by Konkell, second by Baumgartner, the appointments were approved.

Patti Herman, UW-Extension Family Living Educator, gave a brief overview and power-point presentation on the Cooperative Extension in commemoration of their 100th Anniversary.

The 2011 annual reports for county departments were reviewed in the order listed in the book. Department heads were in attendance to address any questions and/or concerns of the Board.

REPORT OF THE PLANNING AND ZONING COMMITTEE

The Planning and Zoning committee having held a public hearing thereon pursuant to Section 59.69 Wisconsin Statutes, notice thereof have been given as provided by law and being duly advised of the wishes of the people in the areas affected hereby recommend as follows:

1. A petition by Charles and Nora Holder, Rio, WI, Petitioner and Owner, to rezone from Agricultural to Agricultural No.2, Parcel 724.A, Section 31, T12N, R11E in the Town of Springvale on the 4th day of January, 2012 to be approved as follows: To change from Agricultural to Agricultural No. 2, Parcel 724.A, Section 31, T12N, R11E, Town of Springvale.

Fred C. Teitgen
Mike Weyh
Mary Cupery
Harlan Baumgartner
Tim Zander
PLANNING AND ZONING COMMITTEE

Upon hearing no objection, Chair Ross directed the report be accepted and placed on file.

RESOLUTION NO. 26-12

WHEREAS Ernest L. Luther was appointed the state's first county extension agent in Oneida County on February 12, 1912, and

WHEREAS 2012 marks the 100th anniversary of this unique educational partnership between the counties of the state and Cooperative Extension, and

WHEREAS this partnership as pioneered in Wisconsin embodies the true meaning of the "Wisconsin Idea" — that the resources and knowledge of the university shall be extended to the people of the state wherever they live and work, and

WHEREAS the 100th anniversary of Mr. Luther's appointment commemorates the contributions of all Cooperative Extension educators to the growth and development of the entire state, and

WHEREAS Cooperative Extension's purpose is to teach, learn, lead and serve, connecting the people with the University of Wisconsin, and engaging with them in transforming lives and communities, and

WHEREAS the vitality of today's Cooperative Extension programs can be credited to the men and women of vision who accepted the challenge in 1912 to create the Wisconsin county extension system.

NOW, THEREFORE, BE IT RESOLVED by the Columbia County Board of Supervisors that the board hereby commends the UW-Extension, its division of Cooperative Extension, and its local county extension educators for their cooperation and support, which allows people of Columbia County to apply the research and knowledge of the University of Wisconsin in their lives, homes, farms, schools and businesses.

Fiscal Note: NONE

Fiscal Impact: NONE

John Stevenson
Mike Weyh
JoAnn Wingers
Phillip Baebler, Vice Chair
Bob Hamele, Chair
AGRICULTURE & LAND AND WATER
CONSERVATION COMMITTEE

Motion was made to adopt the Resolution by Stevenson, second by Gove. The resolution was adopted.

RESOLUTION NO. 27-12

WHEREAS, the Highway Committee of the Columbia County Board of Supervisors ("Highway Committee") is currently evaluating the operational efficiency of the Columbia County Highway and Transportation Department ("Highway Department"); and

WHEREAS, after consultation with the Interim Highway Commissioner, the Highway Committee recommends that the County retain a consultant to complete a review of Highway Department operations; and

WHEREAS, Baker Tilly, with an office located in Madison, Wisconsin, is a highly regarded professional consulting firm that has successfully completed a number of similar projects for other Wisconsin counties.

NOW, THEREFORE, BE IT RESOLVED, that the Columbia County Board of Supervisors authorizes hiring Baker Tilly to complete an operational review of the Highway Department to include:

- A comprehensive study of Highway Department operations, facilities and staffing to determine whether resources are managed and utilized efficiently and effectively to provide services to both County taxpayers and local municipalities in a responsible manner.
- Delivery of a preliminary report to the Highway Committee followed by a formal written report to the full County Board.
- Estimated time of completion – three (3) months following approval.
- Total cost not to exceed Seventy Thousand Dollars (\$70,000.00).

BE IT FUTHER RESOLVED, that the County Board Chair and County Clerk are authorized to sign a contract and all other documents required to facilitate the operational review of Highway Department operations by Baker Tilly.

Fiscal Note: Transfer \$70,000.00 from the Highway Unreserved Equity Account No. 620.331200 to the Highway Administration Account No. 3110.521100.

Fiscal Impact: None.

Barry Pufahl
Susan Martin
James Foley
Ken Hutler
Harlan Baumgartner, Chair
HIGHWAY COMMITTEE

Motion was made to adopt the Resolution by Baumgartner, second by Martin. Hutler abstained from voting due to conflict of interest. The resolution was adopted.

RESOLUTION NO.

WHEREAS, on January 18, 2012, the Columbia County Board of Supervisors enacted Ordinance No. 128-12 which amended Columbia County Code of Ordinances Title 7 – Human Resources; and,

WHEREAS, as part of Ordinance No. 128-12, the County Board adopted new Policies and Procedures for General Employees, Field Employees of the Highway and Transportation Department, Columbia Health Care Center Employees and Non-Sworn Staff of the Sheriff's Office, and a new Operations Manual for Management; and,

WHEREAS, since the enactment of Ordinance No. 128-12, several County Board Committees determined that certain provisions of the Policies and Procedures and the Operations Manual for Management should be amended.

NOW, THEREFORE BE IT RESOLVED, that the Policies and Procedures and the Operations Manual for Management are hereby amended as follows:

Policies and Procedures for Field Employees of the Highway and Transportation Department:

Pages 11-12:

Vacation

After one year of employment, employees earn two weeks of vacation; however, department management may, at its discretion, approve one week of anticipated vacation after six months of employment. If the one week of anticipated vacation is granted, it is with the understanding that no vacation is earned until an employee has been employed for one full year. In the event that an employee terminates his/her employment, or is terminated by the County prior to his/her one year anniversary of employment, the final check will reflect that the pay for that week of anticipated vacation has been deducted.

Full Years of Continuous Employment

1-4
5-12
12-18

Weeks of Vacation

2 (10 days)
3 (15 days)
4 (20 days)

18+ - **For those hired prior to 12/31/1995:**

4 weeks + 1 additional day
of vacation for each
additional year of
employment to a
maximum of 30 days of
vacation.

Earned vacation is converted to hours, so that each week of vacation is equal to forty (40) hours. Employees should schedule vacations as early as possible, and they must be scheduled at least 10 (ten) working days in advance. Employees are to complete an Application for Vacation and submit it at least ten (10) days prior to the planned vacation. The Application can be obtained from management, and all requests will be considered by the Highway Commissioner or his/her designee and a written response will be given to the employee. However, a supervisor has the discretion to approve a single day of vacation when those requests are made less than ten (10) days in advance. Vacation may be used, with the approval of management, in increments of four (4) hours; however, at the beginning or at the end of the day, vacation may be used in increments of two (2) hours.

Earned vacation credits will be used in the year following that in which they have been earned. Vacation credits not used within the anniversary year after which they have been earned shall automatically be carried over into the next anniversary year. They must be used within 90 days of the next anniversary year. If not used within that time frame, the vacation days will be lost. Department management is responsible for scheduling vacations and personal holidays for the department's staff and themselves to ensure the most efficient operation of the department. Length of employment shall not be used to schedule vacations or personal holidays in such a way that advantages some employees over others.

~~Ferry Operators may take a maximum of ninety six (96) hours of his/her vacation during the ferry operating season. During that season, a vacation day will be considered to be twelve (12) hours; that vacation will be paid at straight time for each day of vacation. During the non-operational season, a vacation will be considered to be an eight (8) hour day. The Ferry Operator (Maintenance Person) is allowed vacation as are other employees, with the exception of the Ferry Operators.~~

If an employee schedules a mid-week holiday or a vacation of several days and calls-in sick on either the day(s) before or after the scheduled vacation or holiday, she/he will be required to submit a statement from a physician or a licensed medical practitioner to substantiate the illness. This may also be true for absences on the day before or after a scheduled vacation of any length, or at anytime it appears that the County's sick leave policy is being abused.

Page 44:

Ferry Operators' Job Classification

Even though the ferry does not operate on a year-round basis, Ferry Operators are employed on a year-round basis. When the ferry is not in operation Ferry Operators will be employed in another job classification; ~~they will be paid at the applicable rate for that classification. When assigned to Ferry-related work, they will receive the Ferry Operators pay for the hours worked in that capacity. however, they will continue to be paid at the Ferry Operator rate for all work performed.~~

The Ferry Operator rate of pay shall be constant throughout the year and shall be the rate of pay earned while serving as a Ferry Operator. Sick leave compensation, during any time of year during which it might be used, shall be paid at the Ferry Operator pay rate. Ferry Operators shall be allowed to use vacation time just as all other Highway and Transportation Department employees, without any limitation of use during the part of the year when the ferry is in operation.

BE IT FURTHER RESOLVED, that all other provisions of the Policies and Procedures and the Operations Manual for Management that were enacted in Ordinance No. 128-12, as amended by Resolution Nos. 4-12 and 21-12 are unchanged and remain in full force and effect; and,

BE IT FURTHER RESOLVED, that the effects of these amendments to the Policies and Procedures and the Operations Manual for Management are retroactive to January 1, 2012.

Fiscal Note: Required funds are included in the 2012 County Budget.

Fiscal Impact: NONE.

Robert R. Westby
Richard C. Boockmeier
Mary Cupery
Vern E. Gove
Andy Ross
EXECUTIVE COMMITTEE

Motion was made to adopt the Resolution by Baumgartner, second by Baebler.

Motion was made by Teitgen, second by Cupery, to amend the Policies and Procedures for Field Employees of the Highway and Transportation Department on page 11 under Vacation to replace "will" with "must", thus, sentence reading as follows: Earned vacation credits must be used in the year following that in which they have been earned. The motion to amend failed.

Motion was made by Teitgen, second by Sumnicht, to replace "will" with "should" in the same sentence as above.

Westby called for point of order.

The motion to amend failed.

Martin gave a brief explanation of the proposed amendments regarding Ferry Operators.

Several questions were asked pertaining to the existing policy and proposed amendments and clarification of anniversary year. It was suggested that questions or concerns be addressed by the appropriate committees.

Motion was made by Westby, seconded by Pufahl, to table resolution until the June 20, 2012, Board meeting for further review.

Westby called for point of order, explaining a motion to table is not debatable.

Motion to table until June Board meeting passed by a hand count.

Martin asked that supervisors bring suggested verbiage for the policy manual to the next Human Resources committee meeting for consideration.

RESOLUTION NO. 28-12

WHEREAS, Margaret G. Lyons, of Portage, Wisconsin, recently passed away, and

WHEREAS, prior to her death Margaret G. Lyons faithfully served the residents of Columbia County as a member of the Columbia County Board of Supervisors, and

WHEREAS, Mrs. Lyons was elected to serve on the Columbia County Board of Supervisors to represent District 19 from April 21, 1992, to September 21, 1995, and

WHEREAS, Mrs. Lyons served on the following committees: Health and Judiciary.

BE IT FURTHER RESOLVED, that this Resolution is permanently entered into the official records of the Proceedings of the Columbia County Board of Supervisors in recognition of Margaret G. Lyons service to her county, her country, her community and that a copy will be sent to her family.

Philip Baebler
James L. Bechen
Mary Cupery
James Foley
Kevin Kessler
Robert C. McClyman
Andy Ross
Teresa A. Sumnicht
Robert R. Westby
Tim Zander

Brad Basten
Richard C. Boockmeier
Don DeYoung
Vern E. Gove
Kirk Konkell
Barry Pufahl
Mark L. Slegler
Fred C. Teitgen
Mike Weyh

Harlan Baumgartner
Susanna R. Bradley
Adam Field
Kenneth W. Hutler
Susan G. Martin
Bruce J. Rashke
John G. Stevenson
John H. Tramburg
JoAnn Wingers

Motion was made to adopt the Resolution by Wingers, second by Baebler. The resolution was adopted.

ORDINANCE NO. Z399-12

The Columbia County Board of Supervisors do ordain as follows: That Title 16 – Chapter 1, entitled “Zoning”, of the County Code, as passed by the Board of Supervisors on February 16, 1972 is hereby amended and added thereto as follows:

- (1) “To change from Agricultural to Agricultural No. 2”, (Charles and Nora Holder, Petitioner and Owner) parcel of land located in Section 31, T12N, R11E, Town of Springvale more particularly described as follows: Land to be Rezoned from Agricultural to Agricultural No. 2: Commencing at the north quarter corner of said Section 31; thence North 89°44’33” West along the north line of the Northwest Quarter of said Section 31, 840.88 feet to the point of beginning; thence South 01°46’56” East along the east line of lands described and recorded in Volume 275 deeds, page 379, 660.00 feet to the southeast corner thereof; thence North 89°44’33” West along the south line of lands described and recorded in Volume 275 of deeds, page 379, 528.00 feet to a point in the west line of the Northeast Quarter of the Northwest Quarter of said Section 31; thence North 01°46’56” West along the west line of the Northeast Quarter of the Northwest Quarter of said Section 31, 660.00 feet to the northwest corner of the Northeast Quarter of the Northwest Quarter of said Section 31; thence South 89°44’33” East along the north line of the Northwest Quarter of said Section 31, 528.00 feet to the point of beginning. Containing 348,259 square feet (7.99 acres), more or less.

Andy Ross, Chair
COLUMBIA COUNTY
BOARD OF SUPERVISORS
Susan M. Moll
COLUMBIA COUNTY CLERK

DATE PASSED: May 16, 2012

DATE PUBLISHED: May 22, 2012

Motion made by Weyh, second by Baebler, to adopt. The ordinance was declared passed and is to be known as Ordinance Z399-12.

Chair Ross gave a brief explanation of the facilities improvement study that was completed by Johnson Controls and referred to “Columbia County Facilities Improvement Partnership” and “Columbia County Facility Improvement (FIM) Summary Table” handouts mailed to supervisors for review. He stated that the item will be placed on the June County Board agenda. Any questions and/or concerns should be directed to Cory Wiegel, Buildings & Grounds Director.

Teitgen encouraged supervisors to attend the upcoming public participation meetings with municipalities for preparing an updated farmland preservation plan.

Boockmeier moved adjournment of this meeting to Wednesday, June 20, 2012 at 7:00 p.m. Second was made by Field. The motion carried. The meeting adjourned at 8:52 p.m.

PROCEEDINGS
OF THE
BOARD OF SUPERVISORS
Columbia County, Wisconsin

Portage, Wisconsin
June 20, 2012
7:00 P.M.

The Board of Supervisors of Columbia County convened in annual session at the Carl C. Frederick Administration Building in Portage pursuant to law. The meeting was called to order by Chair Ross and was certified to be in compliance with the Wisconsin Open Meetings Law.

All Supervisors were present, except Baebler, absent; and Basten and Zander arrived late. Members stood and recited the Pledge of Allegiance.

A motion was made by Cupery, second by Sumnicht to approve the Journal of May 16, 2012. Motion carried.

A motion to approve the agenda, as printed with the addition to allow Paul Fisk to address the Board regarding Youth Government Day under Communications/Public Input was made by Teitgen, second by Wingers. Motion as amended carried.

Paul Fisk from the Columbia County Council of the American Legion gave a brief overview of the Annual Youth Government Day. He thanked the County for their participation and presented certificates of appreciation to the various departments who participated in the program.

Chair Ross presented a Certificate of Appreciation to Cassie Wendt, 4th grade student from Morrisonville Elementary School, for recognition of her artwork contribution for the cover of the 2012-2013 Columbia County directory. New directories were placed on supervisor's desks.

The following appointments were announced:

- (1) Health & Human Services: Dr. Charles Boursier, 3 year term to April, 2015.
- (2) Commission on Aging: Kate Carlson, 2 year term to April, 2014.
- (3) Highway Safety Commission: Pat Beghin (Emergency Management), Ryan Mayer (DOT), Jerry Blystone (Citizen Member), Eugene Brown (Citizen Member), Doug Jarzynski (Sheriff's Department), Penny Kiefer (Law Enforcement), Avis Link (Citizen Member), Thomas Knoop (BOTS), Daniel Meister (Law Enforcement), William Laughlin (Law Enforcement), Chuck Miller (Citizen Member), Michael Brouette (Medical Rep.), Charles Poches (Educational Rep.), Dennis Richards (Sheriff), Joseph Ruf or designee (Legal Rep.), Sgt. Mike Vasquez (State Patrol Rep.), Vern Gove (County Board), JoAnn Wingers (County Board), Harlan Baumgartner (Highway Committee Chair or designee) and Tom Lorfeld (Highway Commissioner or designee) for 2 year terms to May, 2014.
- (4) Zoning Board of Adjustment: Carol Genrich Dugan, Roger Wetzels, and Helen McDonald Rawson, as alternate, for 3 year terms to July, 2015.

On a motion by Field, second by Bradley, the appointments were approved.

RESOLUTION NO. 29-12

WHEREAS, on January 18, 2012, the Columbia County Board of Supervisors enacted Ordinance No. 128-12 which amended Columbia County Code of Ordinances Title 7 – Human Resources; and,

WHEREAS, as part of Ordinance No. 128-12, the County Board adopted new Policies and Procedures for General Employees, Field Employees of the Highway and Transportation Department, Columbia Health Care Center Employees and Non-Sworn Staff of the Sheriff's Office, and a new Operations Manual for Management; and,

WHEREAS, since the enactment of Ordinance No. 128-12, several County Board Committees determined that certain provisions of the Policies and Procedures and the Operations Manual for Management should be amended.

NOW, THEREFORE BE IT RESOLVED, that the Policies and Procedures and the Operations Manual for Management are hereby amended as follows:

Policies and Procedures for Field Employees of the Highway and Transportation Department:

Pages 11-12:

Vacation

After one year of employment, employees earn two weeks of vacation; however, department management may, at its discretion, approve one week of anticipated vacation after six months of employment. If the one week of anticipated vacation is granted, it is with the understanding that no vacation is earned until an employee has been employed for one full year. In the event that an employee terminates his/her employment, or is terminated by the County prior to his/her one year anniversary of employment, the final check will reflect that the pay for that week of anticipated vacation has been deducted.

<u>Full Years of Continuous Employment</u>	<u>Weeks of Vacation</u>
1-4	2 (10 days)
5-12	3 (15 days)
12-18	4 (20 days)
18+ - For those hired prior to 12/31/1995:	4 weeks + 1 additional day of vacation for each additional year of employment to a maximum of 30 days of vacation.

Earned vacation is converted to hours, so that each week of vacation is equal to forty (40) hours. Employees should schedule vacations as early as possible, and they must be scheduled at least 10 (ten) working days in advance. Employees are to complete an Application for Vacation and submit it at least ten (10) days prior to the planned vacation. The Application can be obtained from management, and all requests will be considered by the Highway Commissioner or his/her designee and a written response will be given to the employee. However, a supervisor has the discretion to approve a single day of vacation when those requests are made less than ten (10) days in advance. Vacation may be used, with the approval of management, in increments of four (4) hours; however, at the beginning or at the end of the day, vacation may be used in increments of two (2) hours.

Earned vacation credits will be used in the year following that in which they have been earned. Vacation credits not used within the anniversary year after which they have been earned shall automatically be carried over into the next anniversary year. They must be used within 90 days of the next anniversary year. If not used within that time frame, the vacation days will be lost. Department management is responsible for scheduling vacations and personal holidays for the department's staff and themselves to ensure the most efficient operation of the department. Length of employment shall not be used to schedule vacations or personal holidays in such a way that advantages some employees over others.

~~Ferry Operators may take a maximum of ninety six (96) hours of his/her vacation during the ferry operating season. During that season, a vacation day will be considered to be twelve (12) hours; that vacation will be paid at straight time for each day of vacation. During the non-operational season, a vacation will be considered to be an eight (8) hour day. The Ferry Operator (Maintenance Person) is allowed vacation as are other employees, with the exception of the Ferry Operators.~~

If an employee schedules a mid-week holiday or a vacation of several days and calls-in sick on either the day(s) before or after the scheduled vacation or holiday, she/he will be required to submit a statement from a physician or a licensed medical practitioner to substantiate the illness. This may also be true for absences on the day before or after a scheduled vacation of any length, or at anytime it appears that the County's sick leave policy is being abused.

Page 44:

Ferry Operators' Job Classification

Even though the ferry does not operate on a year-round basis, Ferry Operators are employed on a year-round basis. When the ferry is not in operation Ferry Operators will be employed in another job classification. ~~they will be paid at the applicable rate for that classification. When assigned to Ferry-related work, they will receive the Ferry Operators pay for the hours worked in that capacity. however, they will continue to be paid at the Ferry Operator rate for all work performed.~~

The Ferry Operator rate of pay shall be constant throughout the year and shall be the rate of pay earned while serving as a Ferry Operator. Sick leave compensation, during any time of year during which it might be used, shall be paid at the Ferry Operator pay rate. Ferry Operators shall be allowed to use vacation time just as all other Highway and Transportation Department employees, without any limitation of use during the part of the year when the ferry is in operation.

BE IT FURTHER RESOLVED, that all other provisions of the Policies and Procedures and the Operations Manual for Management that were enacted in Ordinance No. 128-12, as amended by Resolution Nos. 4-12 and 21-12 are unchanged and remain in full force and effect; and,

BE IT FURTHER RESOLVED, that the effects of these amendments to the Policies and Procedures and the Operations Manual for Management are retroactive to January 1, 2012.

Fiscal Note: Required funds are included in the 2012 County Budget.

Fiscal Impact: NONE

Robert R. Westby
Richard C. Boockmeier
Mary Cupery
Vern E. Gove
Andy Ross
EXECUTIVE COMMITTEE

Chair Ross explained this Resolution was tabled at last month's meeting on a motion by Westby, seconded by Pufahl, for further review.

A motion was made by Westby, second by Konkell, to take from the table and put on the floor for consideration of the body. Motion carried.

Motion was made to adopt the Resolution by Martin, second by Kessler. The resolution was adopted.

RESOLUTION NO. 30-12

WHEREAS, the 2010 Columbia County Annual Budget included four (4) unpaid employee furlough days with a resulting savings to the County of \$200,000.00; and,

WHEREAS, on September 22, 2010, three (3) of the County's AFSCME Council 40 local employee labor unions (Courthouse and Human Services, Professional and Highway) filed a prohibited practice case (WERC Case No. 311 No. 70181 MP-4618) challenging the 2010 furlough days; and,

WHEREAS, the County and AFSCME Council 40 agree that it is in the best interest of both parties to settle the prohibited practice case as follows:

1. The County will pay two (2) days of back pay to all eligible County employees who were subject to the 2010 unpaid furlough days.

2. Eligible employees will be paid based on the pay rates(s) that were applicable to each employee on the two (2) furlough days that occurred closest to December 31, 2010.

WHEREAS, while the County Public Health Nurses and the County's non-represented staff are not included in the AFSCME prohibited practice case, in the interest of fairness, those non-AFSCME employees should receive the same consideration as will be provided under the terms of the proposed settlement; and

WHEREAS, the total cost to back pay two (2) 2010 furlough days to all eligible County staff is \$109,547.04, which is unfunded and must be transferred from the County's General Fund.

NOW, THEREFORE, BE IT RESOLVED, that the proposed settlement and back pay is approved under the terms contained in this Resolution and that \$109,547.04 will be transferred from the General Fund to 2012 department budgets as required.

Fiscal Note: Transfer \$109,547.04 from the General Fund Account No. 100.341100 and allocate to department budgets as required.

Fiscal Impact: Total Cost – Settlement of AFSCME Prohibited Practice Case - 2010 Furloughs is \$109,547.04.

Robert R. Westby
Richard C. Boockmeier
Mary Cupery
Vern E. Gove
Andy Ross
EXECUTIVE COMMITTEE

A copy of the resolution was placed on supervisor's desks.

Motion was made to adopt the Resolution by Baumgartner, second by Foley.

Joseph Ruf, Corporation Counsel/Human Resources Director, gave a brief synopsis of the resolution and addressed questions/concerns of the Board. He stated that a two-thirds vote of the entire membership of the Board was required.

Motion by Kessler, second by Bradley, to amend the resolution by adding "except those non-represented employees that are no longer employed with the County" after "employees" in the sixth paragraph.

The motion to amend failed for lack of simple majority vote.

The resolution was adopted on a roll call vote as follows:

AYES: 26; NOES: 1; ABSENT: 1

AYES: Basten, Baumgartner, Bechen, Boockmeier, Bradley, Cupery, DeYoung, Foley, Gove, Hutler, Kessler, Konkel, Martin, McClyman, Pufahl, Rashke, Ross, Sleger, Stevenson, Sumnicht, Teitgen, Tramburg, Westby, Weyh, Wingers and Zander.

NOES: Field.

ABSENT: Baebler.

RESOLUTION NO. 31-12

WHEREAS, this agreement entered into on the 20th day of June, 2012 by and between Columbia County and the Counties of Dodge, Jefferson, Kenosha, Ozaukee, Racine, Rock, Sauk, Walworth, Washington; and,

WHEREAS, Columbia County has an identified need in the Southern Housing County Consortium to provide decent housing; and,

WHEREAS, Columbia County contemplates submitting jointly with the Southern Housing Consortium, including Dodge, Jefferson, Kenosha, Ozaukee, Racine, Rock, Sauk, Walworth, and Washington Counties, an application for funds under the Community Development Block Grant – (CDBG) Housing Program of the Wisconsin Division of Housing (DOH) for the purpose of meeting those needs; and,

WHEREAS, Columbia County and the other counties in the Southern Housing Consortium desire to and are required to, enter into a written cooperative agreement with each other to participate in such CDBG program; and,

WHEREAS, the Southern Housing Consortium understands that Columbia County will act as the applicant and will have the ultimate responsibility to assume all obligations under the terms of the grant including assuring compliance with all applicable laws and program regulations and performance of all work in accordance with the grant contract; and,

WHEREAS, it is understood that the Department of Housing and Urban Development and DOH have access to all participants' grant records and authority to monitor all activities.

NOW, THEREFORE, BE IT RESOLVED, that pursuant to Wisconsin Statutes 66.0301, Columbia County and the Southern Housing Consortium, agree to cooperate in the submission of an application for such funds, and agree to cooperate in the implementation of the submitted CDBG program, as approved by the Department of Administration.

Nothing contained in this agreement shall deprive any municipality of any power or zoning, development control or other lawful authority which it presently possesses.

BE IT FURTHER RESOLVED, that Supervisor John H. Tramburg shall be appointed to serve on the regional housing consortia board for a two year term, to be concurrent with the reorganization of the Board of Supervisors.

Fiscal Note: NONE

Fiscal Impact: NONE

Andy Ross
~~Mark A. Witt~~
JoAnn Wingers
Vern E. Gove
John H. Tramburg
RLF/HOUSING COMMITTEE

Motion was made to adopt the Resolution by Tramburg, second by Teitgen. The resolution was adopted.

ORDINANCE NO. 131-12

The Columbia County Board of Supervisors hereby amends Title 5, County Administration, Chapter 3, Expense Reimbursement, Section 9, Reimbursement Schedule, to read as follows:

Section 5-3-9 Reimbursement Schedule

Mileage ~~\$.44 per mile~~ \$.50 per mile

The remainder of Section 5-3-9 is to remain in force and effect.

This ordinance is to be effective July 1, 2012.

Fiscal Note: Transfer \$6,000 from the Fuel/Utility Reserve to Account No. 100.361143 to applicable department mileage accounts.

Fiscal Impact: Increase in mileage rate to .50 will cost an additional \$12,000 per year.

Andy Ross, Chair
COLUMBIA COUNTY
BOARD OF SUPERVISORS
Susan M. Moll
COLUMBIA COUNTY CLERK

DATE PASSED: June 20, 2012
DATE PUBLISHED: June 25, 2012

Motion made by Stevenson, second by Tramburg, to adopt.

The County's current and proposed mileage reimbursement rates were compared to the maximum allowed by the Internal Revenue Service (IRS) of 55.5 cents per mile.

The motion to adopt passed by a show of hands, with 14 in favor and 13 against. The Ordinance was declared passed and is to be known as Ordinance 131-12.

ORDINANCE NO. 132-12

The Columbia County Board of Supervisors do ordain as follows:
That Section 9-1-15 of the County Code, is hereby amended as follows:

9-1-15 Sheriff's Office

(a)	Huber Board	\$96.00 per week	09/25/08
(b)	Boarding		
	(1) Out-of-County Prisoners	\$50.00 per day	
	(2) Boarding Out-Of-County Prisoners in Medical Cell Area	\$75.00 per day	
(c)	Civil Process Fees	\$30.00 per attempt (for up to 3 attempts)	10/26/06
	Additional defendants at same address	\$15.00	

(d)	Mileage for civil process is charged one time upon successful paper service based on rate that is established for County employee reimbursement.		09/21/11
(e)	Civil Warrant Fee	\$20.00	
(f)	Medical Fees		
(1)	Columbia County Prisoners - visit to doctor or nurse in Jail	\$5.00 per occurrence	10/23/02
(2)	Out-of-County Prisoners - visit to doctor or nurse in Jail	\$7.50 per occurrence	09/25/08
(3)	All Prisoners - medical services received away from Jail	At cost as billed by provider	
(4)	All Prisoners - co-pay per prescription	\$5.00 per prescription	10/28/05
(5)	<u>All Prisoners - TB Skin Test</u> <u>(If in the Jail 14 days or longer)</u>	<u>\$7.50</u>	<u>06/20/12</u>
(g)	Accident Reports	\$5.00 each	10/26/06
(h)	Investigation Report	\$5.00 per report or \$.25/page for reports over 20 pages in length	09/21/11
(i)	Media Duplication		
(1)	35 mm prints (must purchase entire roll)	\$3.00 each	09/25/08
(2)	Digital (CD, DVD, Electronic Mail)	\$Actual and direct costs associated with the reproduction of a media file	09/21/11
(j)	Escort (Pre-planned and scheduled 72 hours prior) per car	\$60.00 per hour	09/25/08
(k)	Boot	\$75.00 per month with minimum charge of \$75.00	
(l)	Special Enforcement (less than 72 Hours notice)	\$91.00 per hour	09/25/08
(m)	Sheriff's Sales		
(1)	Posting	\$75.00 each	
(2)	Conducting the Sale	\$75.00 each	
(n)	Personal Property: Possession and Storage at the Sheriff's Office	\$10.00 per day	
(o)	Warrant Pickup Charge	\$50.00	11/20/00
(p)	Electronic Monitoring		10/28/05
(1)	Installation Fee	\$30.00	09/25/08
(2)	Monitoring Fee	\$112.00 per week	09/25/08
(q)	Eviction/Restitution Fee	\$50.00	09/25/08
(r)	Fingerprinting Fee	\$10.00 per request	12/24/09

Fiscal Note: None

Fiscal Impact: Estimated revenue is minimal.

Andy Ross, Chair
COLUMBIA COUNTY
BOARD OF SUPERVISORS
Susan M. Moll
COLUMBIA COUNTY CLERK

DATE PASSED: June 20, 2012
DATE PUBLISHED: June 25, 2012

Motion made by Konkell, second by Bradley, to adopt. The ordinance was declared passed and is to be known as Ordinance 132-12.

Chair Ross updated the Board on the proposed facilities improvements and indicated that the item will be placed on the July County Board agenda for consideration. A final recommendation will be included in the supervisor's board packets for review prior to the meeting.

Foley moved adjournment of this meeting to Wednesday, July 18, 2012 at 7:00 p.m. Second was made by Boockmeier. The motion carried. The meeting adjourned at 8:22 p.m.

PROCEEDINGS
OF THE
BOARD OF SUPERVISORS
Columbia County, Wisconsin

Portage, Wisconsin
July 18, 2012
7:00 P.M.

The Board of Supervisors of Columbia County convened in annual session at the Carl C. Frederick Administration Building in Portage pursuant to law. The meeting was called to order by Chair Ross and was certified to be in compliance with the Wisconsin Open Meetings Law.

All Supervisors were present, except Baumgartner, absent.

Members stood and recited the Pledge of Allegiance.

A motion was made by DeYoung, second by Zander to approve the Journal of June 20, 2012. Motion carried.

A motion to approve the agenda, as printed was made by Martin, second by Teitgen. Motion carried.

Bill Dreyer addressed the Board regarding concerns with the restoration of the shoulder on County Highway H in Columbia County after the installation of underground connections for the wind energy project.

Don Weideman and Doug Scheel spoke before the Board about the rise of heroin use in Columbia County and the need for additional resources and education.

Chair Ross referred to the following handouts placed on supervisor's desks:

- Invitation from Anteco Pharma to attend the grand opening on Friday, July 27, 2012 of their expanded manufacturing facility.
- A flyer from the Columbia County Broadband Provider Relations Work Group asking for assistance in finding where gaps in broadband service exist by completing a survey online at <http://www.wisconsindashboard.org/residence>, <http://www.wisconsindashboard.org/business-survey> or request a hardcopy from the Columbia County Economic Development Corporation (CCEDC) at 608-742-6161.

The following appointments were announced:

- (1) East Wisconsin County Railroad Consortium: Jim Foley to replace Vern E. Gove, remaining term to April, 2014. On a motion by Baebler, second by Hutler, the appointment was approved.
- (2) Local Library Boards
 - Cambria: Robert Grahn and Donna Saylor, 3 year terms to May, 2015
 - Pardeeville: Terry Miller, 3 year term to May, 2015
 - Portage: Eleanor MacLeish, 3 year term to May, 2015
 - Poynette: Delores Hausmann and Bob Garske, 3 year terms to May, 2015.On a motion by Westby, second by Gove, the appointments were approved.

REPORT OF THE PLANNING AND ZONING COMMITTEE

The Planning and Zoning committee having held a public hearing thereon pursuant to Section 59.69 Wisconsin Statutes, notice thereof have been given as provided by law and being duly advised of the wishes of the people in the areas affected hereby recommend as follows:

- 1) A petition by Connie Herpel, Cambria, WI, Petitioner and The Children's Trust of Ellis & Loretta Foulkes Family Trust, Owner, to rezone from Agricultural to Rural Residential, Agricultural and Single Family Residence to Single Family Residence and Agricultural to Agricultural with Agricultural Overlay, Parcel 192, Section 10, T11N, R12E in the Town of Fountain Prairie on the 21st day of June, 2012 to be approved as follows: To change from Agricultural to Rural Residential, Agricultural and Single Family Residence to Single Family Residence and Agricultural to Agricultural with Agricultural Overlay, Parcel 192, Section 10, T11N, R12E, Town of Fountain Prairie.

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- 2) A petition by Kelly Schaller & William Schaller, Portage, WI, Petitioners and Owners, to rezone from A-1 Agriculture to RR-1 Rural Residential and A-1 Agriculture to A-1 Agriculture with A-4 Agricultural Overlay, Parcel 455.02, Section 23, T13N, R9E in the Town of Fort Winnebago on the 7th day of May, 2012 to be approved as follows: To change from A-1 Agriculture to RR-1 Rural Residential and A-1 Agriculture to A-1 Agriculture with A-4 Agricultural Overlay, Parcel 455.02, Section 23, T13N, R9E, Town of Fort Winnebago.
- 3) A petition by James P. Blankenheim, Portage, WI, Petitioner and The Saddle Ridge Corp., Owners, to rezone from A-1 Agriculture to C-1 Light Commercial with a PD-2 Planned Commercial District Overlay, Parcel 698.03, Section 36, T13N, R9E in the Town of Fort Winnebago on the 2nd day of July, 2012 to be approved as follows: To change from A-1 Agriculture to C-1 Light Commercial with a PD-2 Planned Commercial District Overlay, Parcel 698.03, Section 36, T13N, R9E, Town of Fort Winnebago.
- 4) A petition by Denise Knight & Jerry Knight, Poynette, WI, Petitioners & Owners, to rezone from Agricultural to Agricultural No. 2, Parcel 426, Section 28, T11N, R9E in the Town of Dekorra on the 26th day of June, 2012 to be approved as follows: To change from Agricultural to Agricultural No. 2, Parcel 426, Section 28, T11N, R9E, Town of Dekorra.

Fred C. Teitgen
Mike Weyh
Mary Cupery
~~Harlan Baumgartner~~
James E. Foley
PLANNING AND ZONING COMMITTEE

Upon hearing no objection, Chair Ross directed the report be accepted and placed on file.

RESOLUTION NO. 32-12

WHEREAS, on January 18, 2012, the Columbia County Board of Supervisors enacted Ordinance No. 128-12 which amended Columbia County Code of Ordinances Title 7 – Human Resources; and,

WHEREAS, as part of Ordinance No. 128-12, the County Board adopted new Policies and Procedures for General Employees, Field Employees of the Highway and Transportation Department, Columbia Health Care Center Employees and Non-Sworn Staff of the Sheriff's Office, and a new Operations Manual for Management; and,

WHEREAS, since the enactment of Ordinance No. 128-12, several County Board Committees determined that certain provisions of the Policies and Procedures and the Operations Manual for Management should be amended.

NOW, THEREFORE BE IT RESOLVED, that the Policies and Procedures and the Operations Manual for Management are hereby amended as follows:

Policies and Procedures for General Employees:

Page 11:

Vacation

~~After one year of employment, employees earn two weeks of vacation; however, department management may, at its discretion, approve one week of anticipated vacation after six months of employment. If the one week of anticipated vacation is granted, it is with the understanding that no vacation is earned until an employee has been employed for one full year. In the event that an employee terminates his/her employment, or is terminated by the County prior to his/her one year anniversary of employment, the final check will reflect that the pay for that week of anticipated vacation has been deducted.~~

Accrual: Employees earn paid vacations based on his/her anniversary date in accordance with the following schedule:

Full Years of Continuous Employment	Weeks of Vacation
<u>6 months</u>	<u>1 (5 days)</u>
<u>1</u>	<u>1 (5 days)</u>
<u>1-4</u>	2 (10 days)
5-11	3 (15 days)
12-17	4 (20 days)
18+	4 weeks (20 days)
18+ (For employees hired before 12/31/1995)	4 weeks (20 days) + one additional day for each additional year of service to a maximum of 30 days of vacation per year

All other provisions of this section remain unchanged.

Page 27:

Technology in the Workplace

The use of technology in many departments within the County has simplified processes and increased the efficiency and productivity of its employees. All employees are expected to become familiar with the resources available to them, and to participate in internally offered training courses that will enhance skills and job performance.

For specific policies regarding access to the County's computer system, internet access, ~~and~~ electronic mail and telework refer to Exhibits G, H, ~~and~~ I, J and K in the Appendix.

Add after current text:

Telework

At the discretion of the department head and with the approval of the Human Resources Department, an employee may work remotely, such as from home, with the following limitations:

- Any telework engagement must be in the best interest of Columbia County.
- The work performed must be information based.
- The employee must be able to work with limited direct supervision.
- The remote site must have access to high speed internet.
- The remote location must be a safe environment conducive to telework.
- All parties must indicate agreement with the telework restrictions by signing the Telework Agreement Form (see Exhibit K) and filed with the Human Resources Department.
- Department Heads and employees should reference the Telework – Best Practices (see Exhibit J) when considering a telework engagement.
- The telework agreement may be terminated at any time by the department head, the employee or the Human Resources Department without prior notice.

Personnel Sanctions for Noncompliance of Information Systems Technology Policies

All County employees are required to adhere to the County's information technology policies published on the County's intranet, located at the following link:

<http://ccweb/countyintranet/mis/CustomerCare/CountyInformationTechnologyPolicies.aspx>

Any County employee violating these policies while using the County's information systems network shall be subject to loss of network privileges and any other disciplinary actions deemed appropriate by the Human Resources Department and governing committees, possibly including termination and criminal and/or civil prosecution. Any user who is aware of violations of any of the policies defined within this document is required to report such violations to either the Human Resources or the MIS Department.

Add new Exhibits to Appendix:

Exhibit J Telework Best Practices (copy attached).

Exhibit K Telework Agreement Form (copy attached).

Policies and Procedures for Field Employees of the Highway and Transportation Department:

Page 11:

Vacation

~~After one year of employment, employees earn two weeks of vacation; however, department management may, at its discretion, approve one week of anticipated vacation after six months of employment. If the one week of anticipated vacation is granted, it is with the understanding that no vacation is earned until an employee has been employed for one full year. In the event that an employee terminates his/her employment, or is terminated by the County prior to his/her one year anniversary of employment, the final check will reflect that the pay for that week of anticipated vacation has been deducted.~~

Accrual: Employees earn paid vacations based on his/her anniversary date in accordance with the following schedule:

Full Years of Continuous Employment	Weeks of Vacation
<u>6 months</u>	<u>1 (5 days)</u>
<u>1</u>	<u>1 (5 days)</u>
12-4	2 (10 days)
5-121	3 (15 days)
12-187	4 (20 days)
<u>18+</u>	<u>4 weeks (20 days)</u>
18+ (For employees hired before 12/31/1995)	4 weeks (20 days) + one additional day for each additional year of service to a maximum of 30 days of vacation per year

All other provisions of this section remain unchanged.

Page 31:

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Add new Exhibits to Appendix:

Exhibit J Telework Best Practices (copy attached).

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Policies and Procedures for Columbia Health Care Center Employees:

Page 14:

Vacation

~~After one year of employment, employees earn two weeks of vacation; however, department management may, at its discretion, approve one week of anticipated vacation after six months of employment. If the one week of anticipated vacation is granted, it is with the understanding that no vacation is earned until an employee has 1/2012 been employed for one full year. In the event that an employee terminates his/her employment, or is terminated by the County prior to his/her one year anniversary of employment, the final check will reflect that the pay for that week of anticipated vacation has been deducted.~~

Vacation pay is equal to the pay that the employee would have received while working his/her normal schedule for the week. A vacation week is equal to seven (7) days off, five (5) of which are considered to be paid vacation days.

Accrual: Employees earn paid vacations based on his/her anniversary date in accordance with the following schedule:

Full Years of Continuous Employment	Weeks of Vacation
<u>6 months</u>	<u>1 (5 days)</u>
<u>1</u>	<u>1 (5 days)</u>
<u>1-4</u>	2 (10 days)
5-11	3 (15 days)
12-17	4 (20 days)
18+	4 weeks (20 days)
18 years and hired before 12/31/1995	4 weeks (20 days) + one <u>additional</u> day for each additional year of <u>employment service</u> to a maximum of 30 days of vacation <u>per year</u> .

All other provisions of this section remain unchanged.

Technology in the Workplace

The use of technology in many departments within the County has simplified processes and increased the efficiency and productivity of its employees. All employees are expected to become familiar with the resources available to them, and to participate in internally offered training courses that will enhance skills and job performance.

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At the discretion of the department head and with the approval of the Human Resources Department, an employee may work remotely, such as from home, with the following limitations:

- Any telework engagement must be in the best interest of Columbia County.
- The work performed must be information based.
- The employee must be able to work with limited direct supervision.
- The remote site must have access to high speed internet.
- The remote location must be a safe environment conducive to telework.
- All parties must indicate agreement with the telework restrictions by signing the Telework

Agreement Form (see Exhibit K) and filed with the Human Resources Department.

- Department Heads and employees should reference the Telework – Best Practices (see Exhibit J) when considering a telework engagement.
- The telework agreement may be terminated at any time by the department head, the employee or the Human Resources Department without prior notice.

Personnel Sanctions for Noncompliance of Information Systems Technology Policies

All County employees are required to adhere to the County's information technology policies published on the County's intranet, located at the following link:

<http://ccweb/countyintranet/mis/CustomerCare/CountyInformationTechnologyPolicies.aspx>

Any County employee violating these policies while using the County's information systems network shall be subject to loss of network privileges and any other disciplinary actions deemed appropriate by the Human Resources Department and governing committees, possibly including termination and criminal and/or civil prosecution. Any user who is aware of violations of any of the policies defined within this document is required to report such violations to either the Human Resources or the MIS Department.

Add new Exhibits to Appendix:

Exhibit J Telework Best Practices (copy attached).

Exhibit K Telework Agreement Form (copy attached).

Policies and Procedures for the Non-Sworn Staff of the Sheriff's Office:

Page 12:

Vacation

Accrual: Employees earn paid vacations based on his/her anniversary date in accordance with the following schedule:

~~After one year of employment, employees earn two weeks of vacation; however, department management may, at its discretion, approve an anticipated vacation. If the anticipated vacation is granted, it is with the understanding that no vacation is earned until an employee has been employed for one full year. In the event that an employee terminates his/her employment, or is terminated by the County prior to his/her one year anniversary of employment, the final check will reflect that the pay for anticipated vacation has been deducted.~~

Full Years of Continuous Employment

6 months

1

~~12-4~~

5-11

12-17

18+

18 + and hired prior to 12/31/1995

Working Days of Vacation

5 days

5 days

10 days

15 days

20 days

20 days

20 days+ one additional day for each additional year of service to a maximum of 30 days of vacation per year.

All other provisions of this section remain unchanged.

Page 23:

Add new section:

Personnel Sanctions for Noncompliance of Information Systems Technology Policies

All County employees are required to adhere to the County's information technology policies published on the County's intranet, located at the following link:

<http://ccweb/countyintranet/mis/CustomerCare/CountyInformationTechnologyPolicies.aspx>

Any County employee violating these policies while using the County's information systems network shall be subject to loss of network privileges and any other disciplinary actions deemed appropriate by the Human Resources Department and governing committees, possibly including termination and criminal and/or civil prosecution. Any user who is aware of violations of any of the policies defined within this document is required to report such violations to either the Human Resources or the MIS Department.

Operations Manual for Management:

Page 7:

The Hiring Process
Authorization to Fill New or Vacant Positions

(c) Vacant Positions.

(4) Once approval to refill the vacant position has been received from the governing committee, Human Resources Committee, Executive Committee and Finance Committee (required only if there is a fiscal impact), ~~in that order~~, recruitment will be instituted to fill the position.

All other provisions of this section remain unchanged.

Special Provisions for the Sheriff's Office

Add after current text:

Managerial Sheriff's Office employees including the Executive Secretary shall receive fringe benefits including vacations, holidays and an annual clothing allowance in a manner equivalent to similar benefits provided to Sworn Sheriff's Office employees.

Vacation

~~After one year of employment, employees earn two weeks of vacation; however, department management may, at its discretion, approve one week of anticipated vacation after six months of employment. If the one week of anticipated vacation is granted, it is with the understanding that no vacation is earned until an employee has been employed for one full year. In the event that an employee terminates his/her employment, or is terminated by the County prior to his/her one year anniversary of employment, the final check will reflect that the pay for that week of anticipated vacation has been deducted.~~

Accrual: Employees earn paid vacations based on his/her anniversary date in accordance with the following schedule:

Full Years of Continuous Employment	Weeks of Vacation
<u>6 months</u>	<u>5 days</u>
<u>1</u>	<u>5 days</u>
1 -4	2 (10 days)
5-11	3 (15 days)
<u>12-17</u>	4 (20 days)
<u>18+</u>	<u>4 (20 days)</u>
18+ (For employees hired before 12/31/1995)	4 weeks (20 days) + one additional day for each additional year of service to a maximum of 30 days of vacation per year.

All other provisions of this section remain unchanged.

Technology in the Workplace

The use of technology in many departments within the County has simplified processes and increased the efficiency and productivity of its employees. All employees are expected to become familiar with the resources available to them, and to participate in internally offered training courses that will enhance skills and job performance. Training courses that are available are listed in Exhibit S- Appendix.

Add after current text:

Telework

At the discretion of the department head and with the approval of the Human Resources Department, an employee may work remotely, such as from home, with the following limitations:

- Any telework engagement must be in the best interest of Columbia County.
- The work performed must be information based.
- The employee must be able to work with limited direct supervision.
- The remote site must have access to high speed internet.
- The remote location must be a safe environment conducive to telework.
- All parties must indicate agreement with the telework restrictions by signing the Telework Agreement Form (see Exhibit NN) and filed with the Human Resources Department.

- Department Heads and employees should reference the Telework – Best Practices (see Exhibit MM) when considering a telework engagement.
- The telework agreement may be terminated at any time by the department head, the employee or the Human Resources Department without prior notice.

Personnel Sanctions for Noncompliance of Information Systems Technology Policies

All County employees are required to adhere to the County’s information technology policies published on the County’s intranet, located at the following link:

<http://ccweb/countyintranet/mis/CustomerCare/CountyInformationTechnologyPolicies.aspx>

Any County employee violating these policies while using the County’s information systems network shall be subject to loss of network privileges and any other disciplinary actions deemed appropriate by the Human Resources Department and governing committees, possibly including termination and criminal and/or civil prosecution. Any user who is aware of violations of any of the policies defined within this document is required to report such violations to either the Human Resources or the MIS Department.

Add new Exhibits to Appendix:

Exhibit MM Telework Best Practices (copy attached).

Exhibit NN Telework Agreement Form (copy attached).

BE IT FURTHER RESOLVED, that all other provisions of the Policies and Procedures and the Operations Manual for Management that were enacted in Ordinance No. 128-12, as amended by Resolution Nos. 4-12, 21-12 and 29-12 are unchanged and remain in full force and effect; and,

BE IT FURTHER RESOLVED, that these amendments to the Policies and Procedures and the Operations Manual for Management are effective upon passage by the County Board.

Fiscal Note: Required funds are included in the 2012 County Budget.

Fiscal Impact: NONE

Robert R. Westby
Richard C. Boockmeier
Mary Cupery
Vern E. Gove
Andy Ross
EXECUTIVE COMMITTEE

Exhibit _____ Telework – Best Practices

Telework (a.k.a. telecommuting) is the process by which an employee uses technology to work remotely away from his/her traditional office or workplace. The following are a list of recommendations which should be reviewed when considering a telework engagement:

Remote Location Considerations:

- **A reliable high speed internet connection;** telework requires a reliable connection back to the County’s data network.
- **Safe and secure working environment;** the environment must be safe for the employee and the equipment being used. The equipment cannot be left unattended at an unsecure location such as a restaurant or library.
- **Ergonomic considerations;** factors such as good lighting comfortable chair/work surface reliable electrical power and minimal airborne dust/dirt should all be considered with evaluating a possible telework remote location.
- Limited distractions;

Equipment Considerations:

- **Laptop computer**; a county provided computer with a secure connection to the county's data network will be the best and safest possible connection. Using a laptop simplifies taking the equipment to the telework site and bringing it back for service.
- **Cellular telephone**; a county provided cellular telephone will help to bridge the communication gap when time sensitive information must be shared and email would be too slow.
- **Printer**; in some cases, an employee may need a small printer as part of performing their job. Alternatively, the print jobs could be saved up and printed back at the office at a later date.
- **Video conference**; simplified video conferencing software, such as Skype, helps to encourage better communications between the employee and their immediate supervisor. It also helps to eliminate the "not in the office" feeling.

Employee Considerations:

- **Type of work being performed**; some jobs are simply ill-suited to a telework engagement. Knowledge workers (Those jobs in which the employee retrieves, manipulates and disperses data.) tend to be a better fit to a telework engagement.
- **Character of the employee**; the employee must have the ability to effectively work with little direct supervision.

Exhibit _____ Telework Agreement Form

Employee Name: _____
Title: _____
Supervisor: _____
Department: _____

This document specifies the details of an individual's teleworking work arrangement with their supervisor. This Agreement is to be completed by the employee, his/her supervisor and signed prior to engaging in telework. **This Teleworking Agreement may be discontinued by either the employee or the agency at any time without cause.**

I. Teleworking Work Days, Hours, Designated Workplace:

A. Teleworking Test Date & Hours:

- Telework Dates: from: _____ to: _____
- Expected working hours: _____ to _____ ; _____ to _____
- Identify contingency work if PC or Internet encounters down time:

B. Designated Workplace:

- All office work rules equally apply to the teleworking employee.
- All injuries must be promptly reported by the employee to the supervisor.
- Please briefly describe the planned telework location: (i.e. spare bedroom ...)

- Environmental Safety Considerations:
 - Ergonomics (appropriate lighting; computer location ...)
 - Power stability (Clean, reliable, appropriate power)
 - Physical hazards (i.e. torn carpet, cable tripping hazards ...)
- The employee agrees to not perform non-work activities, including basic homemaking tasks such as dishes, laundry, etc. or child care and elderly care during the times defined as when the employee is participating in the county's telework program. The employee agrees to take personal leave time to accommodate personal activities at his/her home and must notify the supervisor of this leave time.

II. Communications Accessibility:

A. Telephone coverage while teleworking:

County provided office phone number: _____

Calls will be forwarded to Home Number _____ YES _____ NO

Employee's Home Phone Number: _____

Designated emergency contact: _____

B. Internet Access:

The employee shall use a home internet connection to connect to the County's data network.

The employee's internet provider is: _____.

The employee's internet speed is: _____ up _____ down.

C. Virtual Private Network (VPN):

The employee shall use a county provided VPN account while teleworking.

The employee shall connect to their normal office PC via VPN while teleworking.

D. Electronic Mail:

The employee shall use a county provided e-mail address while teleworking.

E. Video Conference:

The employee agrees to create (if necessary) and use Skype to participate in meetings with co-workers and visitors.

Employee's Skype account: _____

Supervisor's Skype account: _____

III. Computer Equipment, Software, and Technical Support

The following equipment is provided by the county is for business use and should not be used for personal business or by persons other than the designated employee. The laptop computer must be configured to go into screen saver lockout after 15 minutes of inactivity.

Equipment List:

- A. Laptop Computer: Serial # _____
- B. Printer: Serial # _____
- C. Cellular Phone: Number _____

IV. Confidentiality of Data & Records Management

The employee shall take all necessary measures to ensure confidentiality of data and to preserve and retain records. County data shall only be accessed remotely using a County provided laptop computer and connecting to the county's data network via a dedicated office computer. No county data will be stored on the remote computer.

V. Signature

By signing below, the employee agrees that s/he has received, read, understands, and will abide by the terms of this document and certifies that s/he understands the policies and procedures of the teleworking engagement, including the specific provisions listed above.

In consideration for being allowed to work at home, and except as otherwise provided by law, I and my heirs and assigns hereby agree to release Columbia County and all its officers, employees, and agents from any and all liability, including claims, demands, losses, costs, damages, and expenses of every kind and description including injury, death, or damage to my property, which arises out of, in connection with, or occurs during my participation in this engagement.

Employee's signature and date: _____ Date: _____

Supervisor's signature and date: _____ Date: _____

A copy of the Resolution was placed on supervisor's desks.

Motion was made to adopt the Resolution by Baebler, second by Teitgen.

Joseph Ruf, Corporation Counsel/Human Resources Director, gave an overview of the proposed changes.

The resolution was adopted.

Chair Ross asked department heads, who have employees that are teleworking, to provide a progress report to the Board of Supervisors in six months.

RESOLUTION NO. 33-12

WHEREAS, under the terms of a June 20, 2011, Proposal, a copy of which is attached to this Resolution as Exhibit A, Johnson Controls, Inc., completed a facility analysis and energy audit of Columbia County facilities including: Administration; Annex; Health and Human Services; Law Enforcement Center; Huber and Jail; and,

WHEREAS, the Judiciary and Property Committee of the Columbia County Board of Supervisors reviewed the results of the Johnson Controls, Inc., facility analysis and energy audit and developed a list of energy saving projects, a copy of which is attached to this Resolution as Exhibit B; and,

WHEREAS, funds to complete the energy saving projects listed in Exhibit B are currently available in the Capital Improvements Fund.

NOW, THEREFORE, BE IT RESOLVED, that the Columbia County Board of Supervisors authorizes Johnson Controls, Inc., to complete the energy saving projects listed in Exhibit B; and,

BE IT FURTHER RESOLVED, that the total amount of \$675,261 will be transferred from the Capital Improvements Fund Account No. 100.361145 to the Capital Outlay Account No. 8000.844000.346 to pay for the cost of the energy saving projects listed in Exhibit B; and,

BE IT FURTHER RESOLVED, that the County Board Chair and County Clerk are authorized to sign contracts and all other documents required to complete the projects listed in Exhibit B.

Fiscal Note: Transfer \$675,261 from the Capital Improvements Fund Account No. 100.361145 to the Capital Outlay Account No. 8000.844000.346.

Fiscal Impact: None.

Kirk Konkel
Richard C. Boockmeier
Bruce J. Rashke
James L. Bechen
Kenneth W. Hutler, Chair
JUDICIARY AND PROPERTY COMMITTEE

To view Johnson Controls Project Plan terms - Exhibit A [Click Here](#)

EXHIBIT B
Johnson Controls, Inc.
Energy Saving Projects

Project	Cost	Reasons in Addition to Energy Savings	Budgeted	Not Considered in Current Cost
Facility Analysis & Energy Audit Costs	\$41,914			
Air Handling Unit Variable Speed Drives - Courthouse	\$68,281	Motors are 50 years old and could fail at anytime. \$3,869 spent to rebuild 1 motor in August of 2009.		
Chiller Replacement - Jail	\$260,457	Chillers are 21 years old.	Planned to include in 2013 B&G budget.	
HVAC Replacement - Annex	\$55,859	Current standard residential furnaces are 20 years old. Deck is not large enough for exterior units and does not meet OSHA requirements.	\$20,881 in 2012 budget (deck and one furnace). \$14,017 for second furnace planned for 2013 budget. \$14,718 for third furnace planned for 2014 budget.	Unit #2 should either be moved or re-ducted to above the ceiling on first floor for better air distribution. Furniture placement has become an issue since ducts are in floor.
Courthouse Roof - Section 2	\$144,250	Requires replacement		
Jail Roof - Section 1	\$104,500	Requires replacement		
Total Costs:	\$675,261			

Motion was made to adopt the Resolution by Boockmeier, second by Pufahl. The resolution was adopted, not unanimously.

ORDINANCE NO. 133-12

The Columbia County Board of Supervisors do ordain as follows. Sec. 9-1-12 Planning and Zoning

Public Hearings

Variance or Conditional Use	\$ 400.00	01/01/04
<u>Conditional Use</u>		
<u>Conditional Use Permit Application</u>	\$ 50.00	
<u>Conditional Use Public Hearing</u>	\$ 400.00	01/01/04
Rezoning <u>and code text amendment</u>	\$ 400.00	01/01/04
Re-publication due to postponement at applicant's request	\$ 50.00	01/01/04
Home Occupation Permit	\$ 400.00	01/01/04
Development Plan Review	\$ 400.00	01/01/04
Appeals (App & Court Reporter)	\$ 700.00	01/01/05
Special Use Application for Land Under Farmland Preservation Agreement	\$ 400.00	01/01/09
Comprehensive Plan Amendment	\$ 500.00	07/23/09
Scheduled Comprehensive Plan Amendment	\$ 250.00	07/23/09
<u>Wireless Communication Towers</u>	<u>\$ 750.00</u>	<u>01/01/01</u>

Zoning Permits

<u>Principal Residential</u> Buildings and Structures (new)	\$500.00	01/01/01
<u>Additions and Alterations to principal structure</u>	<u>\$ 150.00</u>	<u>01/01/01</u>
Residential accessory buildings, structures and decks	<u>\$ 50.00</u>	<u>01/01/05</u>
<u>Principal Commercial/Industrial buildings and structures and new additions</u> New Additions & Alterations	\$500.00 + \$2.00 for each \$1,000.00 of construction cost over \$300,000.00	01/01/08
<u>Commercial, Industrial accessory buildings, structures and decks</u>	\$ 50.00	01/01/05
<u>Agricultural accessory buildings, and structures</u>	<u>\$ 50.00</u>	<u>01/01/05</u>
<u>Land disturbance and pond construction</u>	<u>\$200.00</u>	
<u>Communication Tower & Equipment and first antenna</u>	<u>\$ 500.00</u>	<u>01/01/01</u>
<u>Collocation antenna and equipment</u>	<u>\$ 500.00</u>	<u>01/01/01</u>

<u>Additions and alterations to antenna/equipment</u>	<u>\$ 150.00</u>	<u>01/01/01</u>
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Sign ≤ 32 sq. ft. (new)	\$ 50.00	09/25/08
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Sign > 32 sq. ft.	\$ 2.00 x total sq. ft.	09/25/08
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Zoning Permit Renewal Fee	\$ 50.00	09/25/08
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Permitted Shoreland Structures <u>within setback</u> (boathouse, retaining wall, gazebo, stairs, etc.); separate filling & grading:	\$ 200.00	01/01/09
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Floodplain Permit New Construction/New Structure	\$ 200.00	01/01/09
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<u>Temporary Use</u>	<u>\$ 50.00</u>	
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<u>Camping</u>	<u>\$ 50.00</u>	
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Annual Permits

Annual Permit Temporary Trailer for Farm Labor	\$ 100.00	03/16/11
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Licensed Campground

<u>1-99 Campsites</u>	<u>\$ 100.00</u>	
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<u>100-199 Campsites</u>	<u>\$ 150.00</u>	
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<u>200-299 Campsites</u>	<u>\$ 200.00</u>	
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<u>300 + Campsites</u>	<u>\$ 250.00</u>	
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<u>Licensed Tourist Rooming House</u>	<u>\$ 110.00</u>	
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<u>Wireless Communication Facilities</u>	<u>\$ 500.00</u>	
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<u>Year-round Camping</u>	<u>\$ 250.00</u>	
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<u>Emergency Service Number Issuance</u>	\$ 75.00	01/01/04
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Non-metallic Mining Reclamation

Mine Size in Unreclaimed Acres,
Rounded to the Nearest Whole Acre
1-5 6-10 11-15 16-25 26-50 >51

Plan Review	150	250	300	350	400	450	05/22/01
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Permit Modification	50	100	150	200	250	350	05/22/01
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Expedited Plan Review (In addition to regular fee)	150	250	300	350	400	450	05/22/01
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Annual Fee	300	500	600	700	800	900	05/22/01
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Copies of Ordinances

Zoning	\$ 10.00	01/01/01
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Land Division and Subdivision	\$ 10.00	01/01/01
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Shoreland-Wetland	\$ 10.00	01/01/01
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Floodplain	\$ 10.00	01/01/01
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~~Wireless Communication Facilities~~

Public Hearings – Towers	\$ 750.00	01/01/01
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Zoning Permits – Collocation	\$ 500.00	01/01/01
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The Planning and Zoning Department shall not issue any refund of fees due to the expenditure of staff time in processing applications when payment was received.

Fiscal Note: None

Fiscal Impact: Revenue is dependent upon number of permits

Andy Ross, Chair
COLUMBIA COUNTY
BOARD OF SUPERVISORS
Susan M. Moll
COLUMBIA COUNTY CLERK

DATE PASSED: July 18, 2012

DATE PUBLISHED: July 24, 2012

Motion made by Teitgen, second by DeYoung, to adopt. The Ordinance passed, not unanimously and is to be known as Ordinance 133-12.

ORDINANCE NO. Z400-12

The Columbia County Board of Supervisors do ordain as follows: That Title 16 – Chapter 1, entitled “Zoning”, of the County Code, as passed by the Board of Supervisors on February 16, 1972 is hereby amended and added thereto as follows:

- (1) “To change from Agricultural to Rural Residential and Agricultural to Agricultural with Agricultural Overlay and Single Family Residential and Agricultural to Single Family Residential”, (Connie Herpel, Petitioner and The Children’s Trust of Ellis & Loretta Foulkes Family Trust, Owner) parcel of land located in Section 10, T11N, R12E, Town of Fountain Prairie more particularly described as follows: Land to be Rezoned from Agricultural to Rural Residential - Commencing at the west quarter corner of said Section 10; thence North 01°03’42” East along the west line of the Northwest Quarter of said Section 10, 1,320.91 feet to the southwest corner of the Northwest Quarter of the Northwest Quarter of said Section 10; thence North 88°26’20” East along the south line of the Northwest Quarter of the Northwest Quarter of said Section 10, 484.51 feet to the point of beginning; thence North 49°07’40” East, 906.91 feet; thence North 76°20’45” East, 278.34 feet to a point in the west line of Lot 2, Certified Survey Map No. 5274; thence South 00°03’14” West along the west line of said Lot 2, 633.13 feet to the southwest corner of said Lot 2, said corner being in the south line of the Northeast Quarter of the Northwest Quarter of said Section 10; thence South 88°26’20” West along the south line of the Northeast Quarter of the Northwest Quarter and the south line of the Northwest Quarter of the Northwest Quarter of said Section 10, 345.44 feet; thence North 47°46’33” East, 213.07 feet to a point in the north line of said Lot 1, Certified Survey Map No. 5321; thence North 88°10’30” West along the north line of said Lot 1, 327.17 feet to the northwest corner of said Lot 1; thence South 39°20’33” West along the westerly line of said Lot 1, 209.26 feet to a point in the south line of the Northwest Quarter of the Northwest Quarter of said Section 10, said point also being the southwest corner of said Lot 1; thence South 88°26’20” West along the south line of the Northwest Quarter of the Northwest Quarter of said Section 10, 308.58 feet to the point of beginning. Containing 312,132 square feet, (7.17 acres), more or less. Land to be Rezoned from Agricultural to Agricultural with Agricultural Overlay - Commencing at the north quarter corner of said Section 3; thence South 01°43’28” East along the north-south quarter line of said Section 3, 736.46 feet to the point of beginning; thence continuing South 01°43’28” East along the north-south quarter line of said Section 3, 1,600.00 feet to the center quarter corner of said Section 3; thence South 77°14’47” West, 299.00 feet; thence South 56°01’34” West, 350.96 feet; thence South 70°55’37” West, 736.90 feet;

thence South 64°20'56" West, 1,406.84 feet to a point in the west line of the Southwest Quarter of said Section 3; thence North 02°30'20" West along the west line of the Southwest Quarter of said Section 3, 768.35 feet; thence North 56°44'25" East, 477.65 feet; thence North 58°36'21" East, 1,015.51 feet; thence North 56°40'28" East, 851.76 feet to the southwest corner of lands described and recorded in Volume 202 of records, page 751; thence North 53°15'40" East along the southerly line of lands described and recorded in Volume 202 of records, page 751, 619.08 feet to the southeast corner thereof; thence North 01°37'58" West along the east line of lands described and recorded in Volume 202 of records, page 751, 284.55 feet to the northeast corner thereof; thence North 65°51'40" East, 73.20 feet to the point of beginning. Containing 2,607,657 square feet, (59.86 acres), more or less. Land to be Rezoned from Single Family Residential and Agricultural to Single Family Residential - Commencing at the west quarter corner of said Section 10; thence North 01°03'42" East along the west line of the Northwest Quarter of said Section 10, 1,320.91 feet to the southwest corner of the Northwest Quarter of the Northwest Quarter of said Section 10; thence North 88°26'20" East along the south line of the Northwest Quarter of the Northwest Quarter of said Section 10, 793.09 feet to the southwest corner of said Lot 1, Certified Survey Map No. 5321 and the point of beginning; thence North 39°20'33" East along the westerly line of said Lot 1, 209.26 feet to the northwest corner of said Lot 1; thence South 88°10'30" East along the north line of said Lot 1, 257.74 feet; thence South 32°34'49" West, 156.20 feet; thence South 01°33'40" East, 13.66 feet to a point in the south line of the Northwest Quarter of the Northwest Quarter of said Section 10; thence South 88°26'20" West along the south line of the Northwest Quarter of the Northwest Quarter of said Section 10, 306.65 feet to the point of beginning. Containing 42,708 square feet, (0.98 acres), more or less. All effective upon recording the Certified Survey Map.

- (2) "To change from Agricultural to Agricultural No. 2", (Jerry & Denise Knight, Petitioners and Owners) parcel of land located in Section 28, T11N, R9E, Town of Dekorra more particularly described as follows: Land to be Rezoned from Agricultural to Agricultural No. 2 - Beginning at the North Quarter corner of said Section 28; thence N87°27'46" East, along the north line of the NE ¼ of said Section 28, 1289.03 feet to the centerline of McMillan Road; thence S3°00' East along said centerline, 460.10 feet to the centerline of Kent Road; thence S87°35'45" West, along said centerline of Kent Road, 1295.03 feet to the North-South quarter line of said Section 28, thence N2°15'08" West, along said North-South quarter line 457.08 feet to the point of beginning.

Andy Ross, Chair
COLUMBIA COUNTY
BOARD OF SUPERVISORS
Susan M. Moll
COLUMBIA COUNTY CLERK

DATE PASSED: July 18, 2012
DATE PUBLISHED: July 24, 2012

Motion made by Gove, second by Teitgen, to adopt. The Ordinance was declared passed and is to be known as Ordinance Z400-12.

ORDINANCE NO. Z401-12

The Columbia County Board of Supervisors do ordain as follows: That Title 16 – Chapter 100, entitled "Zoning", of the County Code, as passed by the Board of Supervisors on March 21, 2012 is hereby amended and added thereto as follows:

- (1) "To change from A-1 Agriculture to RR-1 Rural Residence and A-1 Agriculture to A-4 Agricultural Overlay", (Kelly & William Schaller, Petitioner and Owner) parcel of land located in Section 23, T13N, R9E, Town of Fort Winnebago more particularly described as follows: Land to be Rezoned from A-1 Agriculture to RR-1 Rural Residence District - Beginning at the southeast corner of said Lot 2, Certified Survey Map No. 4993; thence South 89°47'21" West along the south line of said Lot 2 and the center line of Clark Road, 203.97 feet; thence North 00°29'01" West, 427.13 feet; thence North 89°47'21" East, 203.97 feet to a point in the east line of said Lot 2; thence South 00°29'01" East along the east line of said Lot 2 and the east line the Southwest Quarter of the Northeast Quarter of said Section 23, 427.13 feet to the point of beginning. Containing 87,120 square feet, (2.00 acres), more or less. Land to be Rezoned from A-1 Agriculture to A-4 Agricultural Overlay District - Commencing at the north quarter corner of said Section 23; thence North 89°26'13" East along the north line of the Northeast Quarter of said Section 23, 671.85 feet to the northwest corner of Lot 2, Certified Survey Map No. 4993 as recorded in Volume 35, page 57 as Document No. 791486 and the point of beginning; thence continuing North 89°26'13" East along the north line of the Northeast Quarter of said Section 23 and the north line of said Lot 2, 671.84 feet to the northeast corner of said Lot 2; thence South 00°29'01" East along the east line of the Northwest Quarter of the Northeast Quarter, the east line of the Southwest Quarter of the Northeast Quarter and the east line of said Lot 2, Certified Survey Map No. 4993, 2,227.46 feet; thence South 89°47'21" West, 203.97 feet; thence South 00°29'01" East, 427.13 feet to a point in the east-west quarter line of said Section 23 and a point in the south line of said Lot 2; thence South 89°47'21" West along the east-west quarter line of said Section 23 and along the south line of said Lot 2, 466.25 feet to the southwest corner of said Lot 2; thence North 00°31'08" West along the west line of said Lot 2, 2,650.47 feet to the point of beginning. Containing 1,692,793 square feet, (38.86 acres), more or less Effective upon recording of the Certified Survey Map.
- (2) "To change from A-1 Agriculture to C-1 Light Commercial with PD-2 Planned Commercial District Overlay", (James Blankenheim, Petitioner and The Saddle Ridge Corporation, Owner) parcel of land located in Section 36, T13N, R9E, Town of Ft. Winnebago more particularly described as follows: Land to be Rezoned from A-1 Agriculture to C-1 Light Commercial with PD-2 Planned Commercial District Overlay - Commencing at the south quarter corner of said Section 36; thence North 00°05'43" West along the west line of the Southwest Quarter of the Southeast Quarter of said Section 36, 472.35 feet to the southwest corner of Lot 1 and the point of beginning; thence continuing North 00°05'43" West along said west line of the Southwest Quarter of the Southeast Quarter and the west line of said Lot 1, 529.84 feet to the northwest corner of said Lot 1; thence North 72°23'19" East along the north line of said Lot 1, 615.51 feet; thence South 07°30'08" East along the east line of said Lot 1 and the true northerly extension thereof, 917.36 feet to a point on the northerly right-of-way line of State Trunk Highway 33; thence South 72°02'54" West along said northerly right-of-way line of State Trunk Highway 33, 455.17 feet to the southwest corner of said Lot 1; thence North 00°05'43" West along the west line of said Lot 1, 366.29 feet; thence North 89°45'34" West along the south line of said Lot 1, 212.00 feet; thence South 00°05'43" East along the west line of said Lot 1, 32.00 feet; thence South 88°37'02" West along the south line of said Lot 1, 60.01 feet to the point of beginning. Containing 503,719 square feet, (11.56 acres), more or less. Effective upon Petitioner acquiring the property; recording of the Certified Survey Map; the Town of Fort Winnebago Comprehensive Plans is amended to change the future land use designation from Agriculture and Open Space to Commercial.

Andy Ross, Chair
COLUMBIA COUNTY
BOARD OF SUPERVISORS
Susan M. Moll
COLUMBIA COUNTY CLERK

Motion made by Martin, second by Teitgen, to adopt. The Ordinance was declared passed and is to be known as Ordinance Z401-12.

ORDINANCE NO. 134-12

The Columbia County Board of Supervisors hereby amends Title 16, Chapter 5, entitled "Shoreland Wetland Protection",

Article E Sec.16-5-43 is added as follows:

Article E
Setbacks From the Water

Sec. 16-5-43

- (a) EXEMPT STRUCTURES (NR 115.05(1m) All of the following structures are exempt from the shoreland setback standards in 16-5-40:
- (1) Open sided and screened structures such as gazebos, decks, patios and screen houses in the shoreland setback area that satisfy the requirements in s. 59.692 (1v), Stats.
 - a. The part of the structure that is nearest to the water is located at least 35 feet landward from the ordinary-high water mark.
 - b. The floor area of all the structures in the shoreland setback area will not exceed 200 square feet.
 - c. The structure that is the subject of the request for special zoning permission has no sides or has open or screened sides.
 - d. The county must approve a plan that will be implemented by the owner of the property to preserve or establish a vegetative buffer zone that covers at least 70% of the half of the shoreland setback area that is nearest to the water.
 - (2) Fishing rafts that are authorized on the Wolf river and Mississippi river under s. 30.126, Stats.
 - (3) Broadcast signal receivers, including satellite dishes or antennas that are one meter or less in diameter and satellite earth station antennas that are 2 meters or less in diameter.
 - (4) Utility transmission and distribution lines, poles, towers, water towers, pumping stations, well pumphouse covers, private on-site wastewater treatment systems that comply with ch. Comm 83, and other utility structures that have no feasible alternative location outside of the minimum setback and that employ best management practices to infiltrate or otherwise control storm water runoff from the structure.
 - (5) Walkways, stairways or rail systems that are necessary to provide pedestrian access to the shoreline and are a maximum of 60-inches in width.

Article I Section 16-5-80 Nonconforming Uses and Structures is repealed and recreated as follows:

Article I
NONCONFORMING USES AND STRUCTURES

Sec. 16-5-80

- (a) NONCONFORMING USES. The lawful use of a building, structure or property which existed at the time this Ordinance, or an applicable amendment to this Ordinance, took effect and which is not in conformity with the provisions of this Ordinance, including the routine maintenance of such a building or structure, may be continued, subject to the following conditions:
- (1) If a nonconforming use is discontinued for twelve (12) consecutive months, any future use of the building, structure or property shall conform to this Ordinance.
 - (2) If the nonconforming use of temporary structure is discontinued, such nonconforming use may not be recommenced.

- (3) No structural alteration, addition or repair of a building or structure with a nonconforming use, over the life of the building or structure, shall exceed fifty percent (50%) of its current equalized assessed value unless it is permanently changed to conform to the requirements of this Ordinance.
- (4) If the alteration, addition or repair of a building or structure with a nonconforming use is prohibited because it is in excess of fifty (50%) percent of the current estimated fair market value, the property owner may still make the proposed alteration, addition or repair if:
 - a. A nonconforming use is permanently changed to a conforming use;
 - b. The property owner appeals the determination of the Director of Planning and Zoning and either the County Board of Adjustment or the Circuit Court find in the property owner's favor under Section 59.99 (4) or 59.99 (10), Wisconsin Statutes.
 - c. The property owner successfully petitions to have the property rezoned by amendment to this Ordinance in accordance with Section 16-5-97 of this Ordinance and Section 59.97 (5)(e), Wisconsin Statutes.
- (b) GENERAL RULE FOR NONCONFORMING USES. Pursuant to ss. 59.692 (2) (a), Stats.,
 - (1) Restrictions that are applicable to damaged or destroyed nonconforming structures and that are contained in an ordinance enacted under this s. 59.692 stats. may not prohibit the restoration of a nonconforming structure if the structure will be restored to the size, subject to par. (2), location, and use that it had immediately before the damage or destruction occurred, or impose any limits on the costs of the repair, reconstruction, or improvement if all of the following apply:
 - a. The nonconforming structure was damaged or destroyed on or after October 14, 1997.
 - b. The damage or destruction was caused by violent wind, vandalism, fire, flood, ice, snow, mold, or infestation.
 - (2) An ordinance enacted under this section to which par. (1) applies shall allow for the size of a structure to be larger than the size it was immediately before the damage or destruction if necessary for the structure to comply with applicable state or federal requirements.
- (c) MAINTENANCE OF NONCONFORMING PRINCIPAL STRUCTURE. An existing principal structure that was lawfully placed when constructed but that does not comply with the required building setback per section 16-5-40 may be maintained and repaired within its existing building envelope. Maintenance and repair includes such activities as interior remodeling, plumbing, insulation, and replacement of windows, doors, siding, or roof.
- (d) VERTICAL EXPANSION OF NONCONFORMING PRINCIPAL STRUCTURE. An existing principal structure that was lawfully placed when constructed but that does not comply with the required building setback per section 16-5-40 may be expanded vertically, provided that all of the following requirements are met:
 - (1) The use of the structure has not been discontinued for a period of 12 months or more.
 - (2) The existing principal structure is at least 35 feet from the ordinary high-water mark.
 - (3) Vertical expansion is limited to the height of 35 feet.
 - (4) The county shall issue a permit that requires a mitigation plan that shall be approved by the county and implemented by the property owner by the date specified in the permit. The mitigation plan shall include enforceable obligations of the property owner to establish or maintain measures that the county determines adequate to offset the impacts of the permitted expansion on water quality, near-shore aquatic habitat, upland wildlife habitat and natural scenic beauty. The mitigation measures shall be proportional to the amount and impacts of the expansion being permitted. The obligations of the property owner under the mitigation plan shall be evidenced by an instrument recorded in the office of the County Register of Deeds.
 - (5) All other provisions of the shoreland ordinance shall be met.
- (e) EXPANSION OF A NONCONFORMING PRINCIPAL STRUCTURE BEYOND SETBACK. An existing principal structure that was lawfully placed when constructed but that does not comply with the required building setback under par. 16-5-40, may be expanded horizontally, landward or vertically provided that the expanded area meets the building setback requirements per section 16-5-40 and that all other provisions of the shoreland ordinance are met. A mitigation plan is not required solely for expansion under this paragraph.

- (f) REPLACEMENT OR RELOCATION OF NONCONFORMING PRINCIPAL STRUCTURE. An existing principal structure that was lawfully placed when constructed but that does not comply with the required building setback per section 16-5-40 may be replaced or relocated on the property provided all of the following requirements are met:
- (1) The use of the structure has not been discontinued for a period of 12 months or more.
 - (2) The existing principal structure is at least 35 feet from the ordinary high-water mark.
 - (3) No portion of the replaced or relocated structure is located any closer to the ordinary high-water mark than the closest point of the existing principal structure.
 - (4) The county determines that no other location is available on the property to build a principal structure of a comparable size to the structure proposed for replacement or relocation that will result in compliance with the shoreland setback requirement per section 16-5-40.
 - (5) The county shall issue a permit that requires a mitigation plan that shall be approved by the county and implemented by the property owner by the date specified in the permit. The mitigation plan shall include enforceable obligations of the property owner to establish or maintain measures that the county determines are adequate to offset the impacts of the permitted expansion on water quality, near-shore aquatic habitat, upland wildlife habitat and natural scenic beauty. The mitigation measures shall be proportional to the amount and impacts of the replaced or relocated structure being permitted. The obligations of the property owner under the mitigation plan shall be evidenced by an instrument recorded in the office of the County Register of Deeds.
 - (6) The county shall issue a permit that requires that all other accessory structures on the lot or parcel that do not comply with the shore-land setback requirement per section 16-5-40 and are not exempt under section 16-5-43 to be removed by the date specified in the permit.
 - (7) All other provisions of the shoreland ordinance shall be met.
- (g) WET BOATHOUSES. The maintenance and repair of nonconforming boathouses which extend beyond the ordinary high-water mark of any navigable waters shall be required to comply with s. 30.121, Stats.

Andy Ross, Chair
COLUMBIA COUNTY
BOARD OF SUPERVISORS
Susan M. Moll
COLUMBIA COUNTY CLERK

DATE PASSED: July 18, 2012
DATE PUBLISHED: July 24, 2012

Motion made by Pufahl, second by Foley, to adopt. The Ordinance was declared passed and is to be known as Ordinance 134-12.

Field moved adjournment of this meeting to Wednesday, September 19, 2012 at 7:00 p.m. Second was made by Weyh. The motion carried. The meeting adjourned at 8:20 p.m.

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PROCEEDINGS
OF THE
BOARD OF SUPERVISORS
Columbia County, Wisconsin

Portage, Wisconsin
September 19, 2012
7:00 P.M.

The Board of Supervisors of Columbia County convened in annual session at the Carl C. Frederick Administration Building in Portage pursuant to law. The meeting was called to order by Chair Ross and was certified to be in compliance with the Wisconsin Open Meetings Law.

All Supervisors were present.

Members stood and recited the Pledge of Allegiance.

A motion was made by De Young, second by Pufahl to approve the Journal of July 18, 2012.

Motion carried.

A motion to approve the agenda, as printed was made by Weyh, second by Gove. Motion carried.

Representative Keith Ripp of the Wisconsin Assembly 47th District introduced himself.

Chair Ross announced a Fall Conservation Tour to be held on October 22nd. The Land and Water Conservation Department will send out a formal invitation to board members.

Don Weideman, representing Concerned Citizens Against Heroin, spoke on behalf of a grassroots initiative to address heroin abuse in Columbia County. The group identified a list of 10 items that would provide assistance for addicts and their families. Weideman is asking for support from the County. A copy of the list was given to Chair Ross.

The following appointments were announced:

- (1) Local Emergency Planning Committee: Keith Ripp and Bob Zapotocny, terms to end April, 2014. On a motion by Weyh, second by Wingers, the appointments were approved.

REPORT OF THE PLANNING AND ZONING COMMITTEE

The Planning and Zoning committee having held a public hearing thereon pursuant to Section 59.69 Wisconsin Statutes, notice thereof have been given as provided by law and being duly advised of the wishes of the people in the areas affected hereby recommend as follows:

1. A petition by Amber S. Reiersen and Richard L. Reiersen Jr., Pardeeville, WI, Petitioners and Owners, to rezone from Agricultural to Rural Residential, Agricultural and Agricultural to Agricultural with Agricultural Overlay, Parcel 188.02, Section 10, T11N, R10E in the Town of Lowville on the 9th day of August, 2012 to be approved as follows: To change from Agricultural to Rural Residential, Agricultural and Agricultural to Agricultural with Agricultural Overlay, Parcel 188.02, Section 10, T11N, R10E, Town of Lowville.
2. A petition by Marilyn Rowley, Rio, WI, Petitioner and Lucille Uttech Estate, Owner, to rezone from Agricultural to Rural Residential and Agricultural to Agricultural with Agricultural Overlay, Parcel 640, Section 35, T11N, R10E in the Town of Lowville on the 9th day of August, 2012 to be approved as follows: To change from Agricultural to Rural Residential and Agricultural to Agricultural with Agricultural Overlay, Parcel 640, Section 35, T11N, R10E, Town of Lowville.
3. A petition by Henry Jowett, Portage, WI, Petitioner and Owner, to rezone from A-1 Agriculture to R-1 Single Family Residence, Parcel 910.01, Section 2, T12N, R8E in the Town of Lewiston on the 12th day of July, 2012 to be approved as follows: To change from A-1 Agriculture to R-1 Single Family Residence, Parcel 910.01, Section 2, T12N, R8E, Town of Lewiston.
4. A petition by Jason Link, Randolph, WI, Petitioner and Owner, to rezone from RR-1 Rural Residential to A-1 Agricultural, Parcel 426, Section 15, T12N, R11E in the Town of Springvale on the 13th day of August, 2012 to be approved as follows: To change from RR-1 Rural Residential to A-1 Agricultural, Parcel 426, Section 15, T12N, R11E, Town of Springvale.
5. A petition by Blayde K. Elert and Linda L. Elert, Arlington, WI, Petitioners & Owners, to rezone from A-1 Agricultural to RR-1 Rural Residential, Parcel 566.05, Section 23, T12N, R10E in the Town of Wyocena on the 19th day of July, 2012 to be approved as follows: To change from A-1 Agricultural to RR-1 Rural Residential, Parcel 566.05, Section 23, T12N, R10E, Town of Wyocena.

Fred C. Teitgen
Mike Weyh
Mary Cupery
Harlan Baumgartner
James E. Foley
PLANNING AND ZONING COMMITTEE

Upon hearing no objection, Chair Ross directed the report be accepted and placed on file.

RESOLUTION NO. 34-12

WHEREAS, Russ L. Gray, filed a claim dated July 16, 2012, in the amount of \$20,197,000.00 for loss of job, community status, time with children, incarceration and false imprisonment for events that allegedly occurred on April 21, 2011 to April 25, 2012; and,

WHEREAS, the Claim has been referred to the Judiciary and Property Committee; and,

WHEREAS, the Judiciary and Property Committee has reviewed the Claim and determined that it is without merit.

NOW, THEREFORE, BE IT RESOLVED, that the Columbia County Board of Supervisors denies the July 16, 2012, Claim filed by Russ L. Gray.

Fiscal Note: NONE

Fiscal Impact: NONE

Kirk Konkel
Richard C. Boockmeier
Bruce J. Rashke
James L. Bechen
Kenneth W. Hutler
JUDICIARY & PROPERTY COMMITTEE

Motion was made to adopt the Resolution by Bechen, second by Pufahl. The resolution was adopted.

RESOLUTION NO. 35-12

WHEREAS, the Agriculture and Land and Water Conservation Committee is responsible for dog damage claims in Columbia County; and

WHEREAS, the Committee reviewed the Columbia County, Wisconsin – Claims for Damage to Animals submitted by Russell Huseh and recommends that said claims be allowed, pursuant to Chapter 174, Wisconsin Statutes.

NOW, THEREFORE, BE IT RESOLVED, that the Columbia County Board of Supervisors grants the claims and orders that a total of \$702.00 be paid to Russell Huseh from the dog license fund for the loss of eight (8) head of crossbred feeder lambs.

Fiscal Note: \$702.00 to be paid from the Dog License Fund (Account #100.222168)

Fiscal Impact: NONE

JoAnn Wingers
Mike Weyh
Tim Zander
Philip Baebler
John G. Stevenson
AGRICULTURE AND LAND AND WATER
CONSERVATION COMMITTEE

Motion was made to adopt the Resolution by Cupery, second by Wingers. The resolution was adopted.

RESOLUTION NO. 36-12

WHEREAS, under current law many online-only retailers are refusing to collect and remit sales taxes in states where they do not have a physical presence; and,

WHEREAS, this creates an unfair price advantage for online-only retailers over traditional brick-and-mortar Wisconsin businesses that provide Wisconsin-based jobs; and,

WHEREAS, as the amount of unpaid tax by some people grows, more revenue needs to be collected from everyone else to compensate; and,

WHEREAS, uncollected Wisconsin state and local sales tax revenue is estimated between \$100 and \$200 million annually; and,

WHEREAS, sales tax revenues are an important component of state and local government budgets; and,

WHEREAS, this resolution supports all Wisconsin residents, businesses and units of government.

NOW, THEREFORE, BE IT RESOLVED, that Columbia County does hereby support legislation requiring online retailers *without* subsidiaries or affiliates located in Wisconsin to collect and remit Wisconsin state and local sales tax; and,

NOW BE IT FURTHER RESOLVED, that the County Clerk shall forward a copy of this Resolution to the Governor of the State of Wisconsin, all Columbia County legislative representatives, and the Wisconsin Counties Association.

Fiscal Note: None.

Fiscal Impact: Increased sales tax revenues.

Robert R. Westby
Richard C. Boockmeier
Mary Cupery, Secretary
Vern E. Gove, Vice Chair
Andy Ross, Chair
EXECUTIVE COMMITTEE

Motion was made to adopt the Resolution by Boockmeier, second by Foley.

Motion by Kessler, second by Pufahl to amend the resolution to change the word "with" to "without" to state: *that Columbia County does hereby support legislation requiring online retailers without subsidiaries or affiliates located in Wisconsin to collect and remit Wisconsin state and local sales tax.* The motion to amend was carried. The resolution, as amended, was adopted.

RESOLUTION NO. 37-12

WHEREAS, the current Columbia County Emergency Plan was updated to the Emergency Support Function Format; and,

WHEREAS, the Wisconsin Emergency Management has required those updates; and,

WHEREAS, Wisconsin Emergency Management requires the County Board to adopt the changes;

NOW, THEREFORE, BE IT RESOLVED, that the Columbia County Board of Supervisors formally adopts the changes to the Columbia County Emergency Plan.

Fiscal Note: N/A

Fiscal Impact: N/A

Kirk Konkell
Adam Field
Kevin Kessler
Fred Teitgen
Joann Wingers
PUBLIC SAFETY COMMITTEE

Motion was made to adopt the Resolution by Wingers, second by De Young. The resolution was adopted.

RESOLUTION NO. 38-12

WHEREAS, the Supervisor of Assessment has presented the following equalized values and the equalized values reduced by TID Value Increments.

NOW, THEREFORE, BE IT RESOLVED, that the following be used as the County Equalized Values for 2012 (TID is included for State taxes, and TID is out for County taxes).

	<u>ALL PROPERTY</u> (TID Included)	<u>% to TOTAL</u>	<u>ALL PROPERTY</u> (TID Out)	<u>% to TOTAL</u>
<u>TOWNS:</u>				
Arlington	\$ 85,361,700	1.75%	\$ 85,361,700	1.78%
Caledonia	234,588,300	4.82%	234,588,300	4.88%
Columbus	68,089,000	1.40%	68,089,000	1.42%
Courtland	50,701,800	1.04%	50,701,800	1.05%
Dekorra	346,909,400	7.13%	346,909,400	7.21%
Fort Winnebago	72,407,100	1.49%	72,407,100	1.51%
Fountain Prairie	76,872,700	1.58%	76,872,700	1.60%
Hampden	58,357,500	1.20%	58,357,500	1.21%
Leeds	76,835,500	1.58%	76,835,500	1.60%
Lewiston	122,474,300	2.52%	122,474,300	2.55%
Lodi	438,452,100	9.01%	438,452,100	9.12%
Lowville	85,379,200	1.75%	85,379,200	1.78%
Marcellon	88,216,000	1.81%	88,216,000	1.83%
Newport	63,934,000	1.31%	63,934,000	1.33%
Otsego	62,495,200	1.28%	62,495,200	1.30%
Pacific	217,002,900	4.46%	217,002,900	4.51%
Randolph	83,788,900	1.72%	83,788,900	1.74%
Scott	58,135,900	1.19%	58,135,900	1.21%
Springvale	65,639,600	1.35%	65,639,600	1.36%
West Point	320,016,900	6.58%	320,016,900	6.65%
Wyocena	180,783,400	3.71%	180,783,400	3.76%
TOWN TOTAL	2,856,441,400	58.69%	2,856,441,400	59.40%
<u>VILLAGES:</u>				
Arlington	70,820,200	1.46%	64,562,600	1.34%
Cambria	47,618,200	.98%	47,618,200	.99%
Doylestown	13,698,500	.28%	13,698,500	.28%
Fall River	122,818,200	2.52%	108,601,900	2.26%
Friesland	20,513,300	.42%	16,476,900	.34%
Pardeeville	122,632,900	2.52%	122,632,900	2.55%
Poynette	151,517,200	3.11%	151,517,200	3.15%
Randolph	24,710,800	.51%	21,958,500	.46%
Rio	61,998,200	1.27%	52,834,600	1.10%
Wyocena	36,937,400	.76%	36,937,400	.77%
VILLAGE TOTAL	673,264,900	13.83%	636,838,700	13.24%
<u>CITIES:</u>				
Columbus	349,378,400	7.18%	336,448,200	7.00%
Lodi	232,176,500	4.77%	231,918,500	4.82%
Portage	532,319,300	10.94%	525,480,700	10.93%
Wisconsin Dells	223,018,600	4.58%	221,776,000	4.61%
CITIES TOTAL	1,336,892,800	27.47%	1,315,623,400	27.36%
<u>COUNTY TOTALS:</u>				
Columbia County	4,866,599,100	100%	4,808,903,500	100%

Vern E. Gove
Harlan Baumgartner
Robert R. Westby
Barry Pufahl
John H. Tramburg
FINANCE COMMITTEE

Motion was made to adopt the Resolution by Tramburg, second by Boockmeier. The resolution was adopted.

ORDINANCE NO. Z402-12

The Columbia County Board of Supervisors do ordain as follows: That Title 16 – Chapter 1, entitled “Zoning”, of the County Code, as passed by the Board of Supervisors on February 16, 1972 is hereby amended and added thereto as follows:

- (1) “To change from Agricultural to Rural Residential and Agricultural to Agricultural with Agricultural Overlay”, (Amber S. Reiersen and Richard L. Reiersen Jr., Petitioners and Owners) parcel of land located in Section 10, T11N, R10E, Town of Lowville more particularly described as follows: Land to be Rezoned from Agricultural to Rural Residential: Commencing at the south quarter corner of said Section 10; thence South 88°05’31” West along the south line of the Southwest Quarter of said Section 10, 440.92 feet to the point of beginning; thence continuing South 88°05’31” West along the south line of the Southwest Quarter of said Section 10, 100.00 feet; thence North 01°54’29” West, 415.00 feet; thence South 88°05’31” West, 170.00 feet; thence North 01°54’29” West, 170.00 feet; thence North 88°05’31” East, 270.00 feet; thence South 01°54’29” East along the west line of lands described and recorded in Volume 278 of records, page 32, and the northerly and southerly extensions thereof, 585.00 feet to the point of beginning. Containing 87,400 square feet, (2.01 acres), more or less. Land to be Rezoned from Agricultural to Agricultural with Agricultural Overlay - Being all of Lot 2, Certified Survey Map No. 5194 as recorded in Volume 36 of Certified Survey Maps, page 125, as Document No. 817784 located in the Southeast Quarter of the Southwest Quarter and the Northeast Quarter of the Southwest Quarter of Section 10, Town 11 North, Range 10 East, Town of Lowville, Columbia County, Wisconsin, EXCEPT the following described parcel: Commencing at the south quarter corner of said Section 10; thence South 88°05’31” West along the south line of the Southwest Quarter of said Section 10, 440.92 feet to the point of beginning; thence continuing South 88°05’31” West along the south line of the Southwest Quarter of said Section 10, 100.00 feet; thence North 01°54’29” West, 415.00 feet; thence South 88°05’31” West, 170.00 feet; thence North 01°54’29” West, 170.00 feet; thence North 88°05’31” East, 270.00 feet; thence South 01°54’29” East along the west line of lands described and recorded in Volume 278 of records, page 32, and the northerly and southerly extensions thereof, 585.00 feet to the point of beginning. Containing (36.18 acres), more or less. All effective upon recording the Certified Survey Map.
- (2) “To change from Agricultural to Rural Residential and Agricultural to Agricultural with Agricultural Overlay”, (Marilyn Rowley, Petitioner and Lucille Uttech Estate , Owner) parcel of land located in Section 35, T11N, R10E, Town of Lowville more particularly described as follows: Land to be Rezoned from Agricultural to Rural Residential - Commencing at the east quarter corner of said Section 35; thence South 01°29’50” East along the east line of the Southeast Quarter of said Section 35, 1,104.53 feet to the point of beginning; thence continuing South 01°29’50” East along the east line of the Southeast Quarter of said Section 35, 235.39 feet to the southeast corner of the Northeast Quarter of the Southeast Quarter of said Section 35; thence South 88°44’23” West along the south line of the Northeast Quarter of the Southeast Quarter of said Section 35, 454.00 feet; thence North 05°41’56” West, 236.09 feet; thence North 88°44’23” East, 471.30 feet to the point of beginning. Containing 108,900 square feet, (2.50 acres), more or less. Land to be Rezoned from Agricultural to Agricultural with Agricultural Overlay - Commencing at the east quarter corner of said Section 35; thence South 01°29’50” East along the east line of the Southeast Quarter of said Section 35, 767.72 feet to the point of beginning; thence continuing South 01°29’50” East along the east line of the Southeast Quarter of said Section 35, 336.81 feet;

thence South 88°44'23" West, 471.30 feet; thence South 05°41'56" East, 236.09 feet to a point in the south line of the Northeast Quarter of the Southeast Quarter of said Section 35; thence South 88°44'23" West along the south line of the Northeast Quarter of the Southeast Quarter and the south line of the Northwest Quarter of the Southeast Quarter of said Section 35, 2,209.26 feet to the southwest corner of the Northwest Quarter of the Southeast Quarter of said Section 35; thence North 01°47'00" West along the west line of the Southeast Quarter of said Section 35, 572.21 feet; thence North 88°44'23" East, 2,666.12 feet to the point of beginning. Containing 1,415,800 square feet, (32.50 acres), more or less. All effective upon recording the Certified Survey Map.

Andy Ross, Chair
COLUMBIA COUNTY
BOARD OF SUPERVISORS
Susan M. Moll
COLUMBIA COUNTY CLERK

DATE PASSED: September 19, 2012
DATE PUBLISHED: September 25, 2012

Chair Ross asked that each rezone request be taken separately. Motion made by Baumgartner, second by Teitgen, to approve the rezone request from Amber S. Reiersen and Richard L. Reiersen Jr., Petitioners and Owners. Motion carried. Motion made by Weyh, second by Foley, to approve the rezone request from Marilyn Rowley, Petitioner and Lucille Uttech Estate, Owner. Motion carried. The Ordinance was declared passed and is to be known as Ordinance Z402-12.

ORDINANCE NO. Z403-12

The Columbia County Board of Supervisors do ordain as follows: That Title 16 – Chapter 100, entitled "Zoning", of the County Code, as passed by the Board of Supervisors on March 21, 2012 is hereby amended and added thereto as follows:

- (1) "To change from A-1 Agriculture to R-1 Single Family Residence", (Henry Jowett, Petitioner and Owner) parcel of land located in Section 35, T13N, R8E, Town of Lewiston more particularly described as follows: Land to be Rezoned from A-1 Agriculture to R-1 Single Family Residence District - Lot 1 CS#3711-25-79 - Containing (5.12 acres), more or less.
- (2) "To change from RR-1 Rural Residential to A-1 Agriculture District", (Jason Link, Petitioner and Owner) parcel of land located in Section 15, T12N, R11E, Town of Springvale more particularly described as follows: Beginning at the southwest corner of Lot 1, Certified Survey Map No. 5335; thence North 01°15'20" West along the west line of the Southeast Quarter of said Section 15 and the west line of said Lot 1, 295.91 feet to the northwest corner of said Lot 1; thence South 89°58'07" East along the northerly line of said Lot 1, 658.52 feet; thence North 33°27'34" East along the northerly line of said Lot 1, 63.76 feet; thence South 81°11'24" East along the northerly line of said Lot 1, 32.75 feet; thence South 06°23'03" West along the easterly line of said Lot 1, 152.93 feet; thence North 89°55'50" West along the northerly right-of-way line of Gilmore Drive and the easterly extension thereof, 424.15 feet; thence South 01°15'20" East, 192.04 feet to a point in the south line of said Lot 1; thence South 89°57'35" West along the south line of said Lot 1, 282.60 feet to the point of beginning. Containing 130,679 square feet (3.00 acres), more or less. Land to be Rezoned from RR-1 Rural Residential to A-1 Agriculture District.
- (3) "To change from A-1 Agriculture District to RR-1 Rural Residential", (Blayde K. Elert and Linda L. Elert, Petitioners and Owners) parcel of land located in Section 23, T12N, R10E, Town of Wyocena more particularly described as follows: - Lot 3, CSM 5229-37-1 - Containing (4.7 acres), more or less.

Andy Ross, Chair
COLUMBIA COUNTY
BOARD OF SUPERVISORS
Susan M. Moll
COLUMBIA COUNTY CLERK

DATE PASSED: September 19, 2012
DATE PUBLISHED: September 25, 2012

Chair Ross asked that each rezone request be taken separately. Motion made by Teitgen, second by Baumgartner, to approve the rezone request from Henry Jowett, Petitioner and Owner. Motion carried. Motion made by Teitgen, second by Rashke, to approve the rezone request from Jason Link, Petitioner and Owner. Motion carried. Motion made by Baumgartner, second by Weyh, to approve the rezone request from Blayde K. Elert and Linda L. Elert, Petitioners and Owners. Motion carried. The Ordinance was declared passed and is to be known as Ordinance Z403-12.

Foley moved adjournment of this meeting to Wednesday, October 17, 2012 at 7:00 p.m. Second was made by Basten. The motion carried. The meeting adjourned at 7:37 p.m.

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PROCEEDINGS
OF THE
BOARD OF SUPERVISORS
Columbia County, Wisconsin

Portage, Wisconsin
October 17, 2012
7:00 P.M.

The Board of Supervisors of Columbia County convened in annual session at the Carl C. Frederick Administration Building in Portage pursuant to law. The meeting was called to order by Chair Ross and was certified to be in compliance with the Wisconsin Open Meetings Law.

All Supervisors were present, except Boockmeier absent with notice and Zander absent without notice.

Members stood and recited the Pledge of Allegiance.

A motion was made by Pufahl, second by Wingers to approve the Journal of September 19, 2012. Motion carried.

A motion to approve the agenda, as printed with the change to remove Congressman Petri under Communications/Public Input was made by DeYoung, second by Foley. Motion as amended carried.

John Tramburg reported that Columbia County received an unqualified audit report for 2011 from Clifton Larson Allen. Copies of the audit report are available in the Comptroller's office or the Columbia County website at www.co.columbia.wi.us.

The Columbia County Sheriff's Office and Portage Elks Lodge #675 held their second annual "Awards Ceremony" on September 27, 2012, presenting Lifesaving, Outstanding Support, Outstanding Service and 25 Years of Service Awards.

Chair Ross indicated that the Columbia County Economic Development Corporation (CCEDC) is now accepting nominations for the "Business of the Year" award until October 26th. The winners will be announced and honored at the banquet being held on Wednesday, November 14, 2012, at Club 60 in Columbus.

The Columbia County Land and Water Conservation Department placed an invitation in supervisor's mailboxes inviting them to the "2012 Fall Conservation Tour" on October 22, 2012.

Chair Ross gave a brief overview of the Future Leaders Active in Government (F.L.A.G.) program to the new supervisors. He explained that the October 17th meeting was cancelled due to a scheduling conflict with students. Thus, the 2012-2013 F.L.A.G. Program will begin on November 7, 2012.

Chair Ross announced the election of the Columbia County Highway Commissioner.

A motion by Baumgartner, second by Baebler to nominate: Thomas R. Lorfeld, P.E. as the Columbia County Highway Commissioner. Motion carried. Chair Ross introduced Lorfeld, who spoke briefly to the board members.

REPORT OF THE PLANNING AND ZONING COMMITTEE

The Planning and Zoning committee having held a public hearing thereon pursuant to Section 59.69 Wisconsin Statutes, notice thereof have been given as provided by law and being duly advised of the wishes of the people in the areas affected hereby recommend as follows:

1. A petition by Harold DeYoung, Randolph, WI, Petitioner and Owner, to rezone from Agricultural to Rural Residential, Agricultural and Agricultural to Agricultural with Agricultural Overlay, Parcels 31 & 32, Section 2, T12N, R12E in the Town of Courtland on the 7th day of August, 2012 to be approved as follows: To change from Agricultural to Rural Residential, Agricultural and Agricultural to Agricultural with Agricultural Overlay, Parcels 31 & 32, Section 2, T12N, R12E, Town of Courtland.
2. A petition by M. James Bancroft, Rio, WI, Petitioner and Owner, to rezone from A-1 Agriculture to RR-1 Rural Residence and A-1 Agriculture to A-1 Agriculture with A-4 Agricultural Overlay, Parcels 447 & 444.A, Section 16, T12N, R11E in the Town of Springvale on the 3rd day of September, 2012 to be approved as follows: To change from A-1 Agriculture to RR-1 Rural Residence and A-1 Agriculture to A-1 Agriculture with A-4 Agricultural Overlay, Parcels 447 & 444.A, Section 16, T12N, R11E, Town of Springvale.

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3. A petition by James S. Lee, Columbus, WI, Petitioner and Owner, to rezone from Agricultural to Rural Residential and Agricultural to Agricultural with Agricultural Overlay, Parcels 206.A & 259, Section 11, T10N, R11E in the Town of Hampden on the 21st day of August, 2012 to be approved as follows: To change from Agricultural to Rural Residential and Agricultural to Agricultural with Agricultural Overlay, Parcels 206.A & 259, Section 11, T10N, R11E, Town of Hampden.
4. A petition by David C. Leege and Judith A. Leege, Wisconsin Dells, WI, Petitioners and Owners, to rezone from A-1 Agriculture to RR-1 Rural Residential and A-1 Agriculture to A-1 Agriculture with A-4 Agricultural Overlay, Parcel 220.01, Section 7, T13N, R7E in the Town of Newport on the 11th day of September, 2012 to be approved as follows: To change from A-1 Agriculture to RR-1 Rural Residential and A-1 Agriculture to A-1 Agriculture with A-4 Agricultural Overlay, Parcel 220.01, Section 7, T13N, R7E, Town of Newport.
5. A petition by Jill L. Bran, Lodi, WI, Petitioner & Owner, to rezone from A-1 Agriculture to RR-1 Rural Residential and A-1 Agriculture to A-1 Agriculture with A-4 Agricultural Overlay, Parcel 633, Section 29, T10N, R8E in the Town of Lodi on the 11th day of September, 2012 to be approved as follows: To change from A-1 Agriculture to RR-1 Rural Residential and A-1 Agriculture to A-1 Agriculture with A-4 Agricultural Overlay, Parcel 633, Section 29, T10N, R8E, Town of Lodi.
6. A petition by Randall Glynn and Tina Glynn, Fall River, WI, Petitioners and Owners, to rezone from Agricultural to Rural Residential, Agricultural and Agricultural to Agricultural with Agricultural Overlay, Parcels 35.2, 35.02, 35.04, Section 11, T11N, R12E in the Town of Fountain Prairie on the 20th day of September, 2012 to be approved as follows: To change from Agricultural to Rural Residential, Agricultural and Agricultural to Agricultural with Agricultural Overlay, Parcels 35.2, 35.02, 35.04, Section 11, T11N, R12E, Town of Fountain Prairie.

Fred C. Teitgen
Mike Weyh
Mary Cupery
Harlan Baumgartner
James E. Foley
PLANNING AND ZONING COMMITTEE

Upon hearing no objection, Chair Ross directed the report be accepted and placed on file.

RESOLUTION NO. 39-12

WHEREAS, each calendar year, the State of Wisconsin Department of Children and Families ("DCF") contracts with Columbia County for the administration of child and spousal support and establishment of paternity and medical support liability programs; and,

WHEREAS, in 2012, DCF replaced its traditional paper contract process with electronic contract documents including use of the online document signature service DocuSign; and,

WHEREAS, the electronic process allows State/County contracts to be signed online with accuracy while saving both time and cost; and,

WHEREAS, the County Board, by resolution, may name and authorize a designee of the County Board Chair to sign State/County Child Support Program contracts.

NOW, THEREFORE, BE IT RESOLVED, that the Columbia County Board of Supervisors does hereby authorize and name Corporation Counsel and Child Support Director Joseph Ruf, III, as the Columbia County Board Chair's designee to sign State/County Child Support Program contracts; and,

BE IT FURTHER RESOLVED, that this Resolution supersedes and replaces Resolution No. 33-11, which was adopted by the County Board on November 15, 2011; and,

BE IT FURTHER RESOLVED, that the authority granted to Attorney Ruf by this Resolution shall be effective immediately upon adoption and shall remain in full force and effect during Attorney Ruf's employment with Columbia County or until such authority is modified or removed by future action of the County Board.

Fiscal Note: None.

Fiscal Impact: None.

Kirk Konkel
Richard C. Boockmeier
Bruce J. Rashke
James L. Bechen
Kenneth W. Hutler, Chair
JUDICIARY AND PROPERTY COMMITTEE

Motion was made to adopt the Resolution by Konkel, second by Bechen. The resolution was adopted.

Westby left meeting.

RESOLUTION NO. 40-12

WHEREAS, Federal monies are available under the Wisconsin Community Development Block Grant housing program, administered by the State of Wisconsin, Department of Administration, Division of Housing, for the purpose of housing activities; and

WHEREAS, after public meeting and due consideration, the Columbia County Board has recommended that an application be submitted to the State of Wisconsin for the following projects:

Eligible CDBG activities:

- Economic Development
- Public Facilities
- Housing, including Rehabilitation, Homebuyer Assistance, Special Housing Projects

WHEREAS, it is necessary for the Columbia County Board to approve the preparation and filing of an application for the Southern Housing Consortium to receive funds from this program; and

WHEREAS, the Columbia County Board has reviewed the need for the proposed projects and the benefits to be gained therefrom;

NOW THEREFORE BE IT RESOLVED, the County Board of Columbia County does approve and authorize the preparation and filing of an application for the above-named projects; and

BE IT FURTHER RESOLVED, that the Board Chair is hereby authorized to sign all necessary documents on behalf of the Southern Housing Consortium; and

BE IT FURTHER RESOLVED, that authority is hereby granted to the Columbia County Revolving Loan Fund/Housing Committee to take the necessary steps to prepare and file the appropriate application for funds under this program in accordance with this resolution.

Fiscal Note: NONE

Fiscal Impact: NONE

Mark A. Witt
Andy Ross
JoAnn Wingers
Vern E. Gove
John H. Tramburg
REVOLVING LOAN FUND/HOUSING COMMITTEE

Motion was made to adopt the Resolution by Stevenson, second by Tramburg. The resolution was adopted.

RESOLUTION NO. 41-12

WHEREAS, Columbia County (lead county) has applied for a Community Development Block Grant, to be utilized in all Southern Area Consortium Counties (Columbia, Dodge, Jefferson, Kenosha, Ozaukee, Racine, Rock, Sauk, Walworth & Washington); and

WHEREAS, the State of Wisconsin Department of Administration and the U.S. Department of Housing and Urban Development require recipients of Community Development Block Grant monies to have in place a Citizen Participation Plan; and

WHEREAS, the Citizen Participation Plan shall encourage citizen participation (especially by persons of low to moderate income), provide citizens reasonable and timely access to local meetings and information, provide for technical assistance, provide for public hearings, provide for a complaint procedure and accommodate non-English speaking residents; and

WHEREAS, the County of Columbia has prepared and publicly reviewed a Citizen Participation Plan.
NOW THEREFORE BE IT RESOLVED, the County Board of the County of Columbia officially adopts the Citizen Participation Plan for the Southern Housing Consortium.

Fiscal Note: NONE

Fiscal Impact: NONE

Mark A. Witt
Andy Ross
JoAnn Wingers
Vern E. Gove
John H. Tramburg
REVOLVING LOAN FUND/HOUSING COMMITTEE

Motion was made to adopt the Resolution by Baumgartner, second by Kessler. The resolution was adopted.

ORDINANCE NO. Z404-12

The Columbia County Board of Supervisors do ordain as follows: That Title 16 – Chapter 1, entitled “Zoning”, of the County Code, as passed by the Board of Supervisors on February 16, 1972 is hereby amended and added thereto as follows:

- (1) “To change from Agricultural to Rural Residential and Agricultural to Agricultural with Agricultural Overlay”, (Harold DeYoung, Petitioner and Owner) parcel of land located in Section 2, T12N, R12E, Town of Courtland more particularly described as follows: Land to be Rezoned from Agricultural to Rural Residential - Commencing at the north quarter corner of said Section 2; thence North 88°57’15” East along the north line of the Northeast Quarter, 1,061.34 feet to the point of beginning; thence continuing North 88°57’15” East along the north line of the Northeast Quarter and the center line of County Trunk Highway P, 410.92 feet; thence South 00°54’54” West, 451.73 feet; thence South 89°16’32” West, 184.48 feet; thence North 42°47’26” West, 332.64 feet; thence North 01°55’25” East, 202.51 feet to the point of beginning. Containing 157,895 square feet, (3.62 acres) more or less. Land to be Rezoned from Agricultural to Agricultural with Agricultural Overlay - Beginning at the north quarter corner of Section 2; thence North 88°57’15” East along the north line of the Northeast Quarter of said Section 2, 1,061.34 feet; thence South 01°55’25” West, 202.51 feet; thence South 42°47’26” East, 332.64 feet; thence North 89°16’33” East, 49.28 feet to a point in the east line of fractional Northwest Quarter of the Northeast Quarter of said Section 2; thence South 00°55’23” East along the east line of the fractional Northwest Quarter of the Northeast Quarter of said Section 2, 656.78 feet; thence South 89°16’33” West, 1,323.83 feet to a point in the north – south quarter line of said Section 2; thence North 00°51’26” West along the north – south quarter line of said Section 2, 1,100.06 feet to the point of beginning. Containing 1,366,872 square feet (31.38 acres), more or less. All effective upon recording the Certified Survey Map.
- (2) “To change from Agricultural to Rural Residential and Agricultural to Agricultural with Agricultural Overlay”, (James S. Lee, Petitioner and Owner) parcel of land located in Section 11, T10N, R11E, Town of Hampden more particularly described as follows: Land to be Rezoned from Agricultural to Rural Residential: Commencing at the southwest corner of said Section 11; thence North 00°33’24” West along the west line of the Southwest Quarter of said Section 11, 51.32 feet to a point in the northerly right-of-way line of State Trunk Highway 60 and the point of beginning; thence continuing North 00°33’24” West along the west line of the Southwest Quarter of said Section 11, 676.00 feet; thence North 88°26’09” East, 570.84 feet; thence South 00°32’54” West, 320.47 feet; thence South 88°26’09” West, 464.65 feet; thence South 00°33’24” East, 363.87 feet to a point in the northerly right-of-way line of State Trunk Highway 60; thence North 86°53’21” West along the northerly right-of-way line of State Trunk Highway 60, 100.20 feet to the point of beginning. Containing 271,800 square feet, (5.00 acres), more or less. Land to be Rezoned from Agricultural to Agricultural with Agricultural Overlay Commencing at the southwest corner of said Section 11; thence North 00°33’24” West along the west line of the

Southwest Quarter of said Section 11, 51.32 feet to a point in the northerly right-of-way line of State Trunk Highway 60; thence South 86°53'21" East along the northerly right-of-way line of State Trunk Highway 60, 100.20 feet to the point of beginning; thence North 00°33'24" West, 363.87 feet; thence North 88°26'09" East, 464.65 feet; thence North 00°32'54" East, 320.47 feet; thence South 88°26'09" West, 570.84 feet to a point in the west line of the Southwest Quarter of said Section 11; thence North 00°33'24" West along the west line of the Southwest Quarter of said Section 11, 611.54 feet to the northwest corner of the Southwest Quarter of the Southwest Quarter of said Section 11; thence North 88°59'50" East along the north line of the Southwest Quarter of the Southwest Quarter of said Section 11, 1,332.66 feet to the northeast corner thereof; thence South 00°44'03" East along the east line of the Southwest Quarter of the Southwest Quarter of said Section 11, 869.82 feet; thence South 88°53'54" West, 466.70 feet; thence South 00°44'03" East, 427.25 feet to a point in the northerly right-of-way line of State Trunk Highway 60; thence South 89°01'42" West along the northerly right-of-way line of State Trunk Highway 60, 371.79 feet; thence South 89°01'42" West along the northerly right-of-way line of State Trunk Highway 60, 359.42 feet; thence North 86°53'21" West along the northerly right-of-way line of State Trunk Highway 60, 38.85 feet to the point of beginning. Containing 1,313,951 square feet, (30.16 acres), more or less. Land to be Rezoned from Agricultural to Agricultural with Agricultural Overlay - TAX PARCEL 259 - All of the Northwest Quarter of the Northwest Quarter of Section 14, Town 10 North, Range 11 East, Town of Hampden, Columbia County, Wisconsin lying south of the State Trunk Highway 60 right-of-way. Containing (38.01 acres), more or less. All effective upon recording the Certified Survey Map.

- (3) "To change from Agricultural to Rural Residential and Agricultural to Agricultural with Agricultural Overlay", (Randall Glynn and Tina Glynn, Petitioners and Owners) parcel of land located in Section 11, T11N, R12E, Town of Fountain Prairie more particularly described as follows: Land to be Rezoned from Agricultural to Agricultural with Agricultural Overlay - Commencing at the north quarter corner of said Section 11; thence South 88°07'05" West along the north line of the Northwest Quarter of said Section 11, 1,369.74 feet to a point in the center line of McDonald Road, said point also being the northwest corner of Lot 1, Certified Survey Map No. 5089; thence South 00°09'35" West along the center line of McDonald Road and the west line of said Lot 1, 614.00 feet to the southwest corner of said Lot 1 and the point of beginning; thence North 88°07'05" East along the south line of said Lot 1, Certified Survey Map No. 5089 and the south line of Lot 1, Certified Survey Map No. 5202, 257.44 feet; thence South 00°09'35" West, 423.94 feet; thence South 88°24'44" West along the north line of Lot 1, Certified Survey Map No. 4218 and the easterly extension thereof, 257.39 feet to a point in the center line of McDonald Road; thence North 00°09'35" East along the center line of McDonald Road, 422.62 feet to the point of beginning. Containing 108,900 square feet, (2.50 acres), more or less. Land to be Rezoned from Agricultural to Agricultural with Agricultural Overlay - Beginning at the north quarter corner of said Section 11; thence South 00°12'41" East along the north-south quarter line of said Section 11, 1,343.52 feet to the southeast corner of the Northeast Quarter of the Northwest Quarter of said Section 11; thence South 88°24'44" West along the south line of the Northeast Quarter of the Northwest Quarter of said Section 11, 1,196.21 feet to the southeast corner of Lot 1, Certified Survey Map No. 4218; thence North 00°09'38" East along the east line of said Lot 1, 300.10 feet to the northeast corner of said Lot 1; thence North 88°24'44" East, 75.38 feet; thence North 00°09'35" East, 423.94 feet to a point in the south line of Lot 1, Certified Survey Map No. 5202; thence North 88°07'05" East along the south line of said Lot 1, Certified Survey Map No. 5202, 503.06 feet; thence South 21°02'17" East, 56.04 feet; thence South 49°08'50" East, 81.49 feet; thence South 86°16'59" East, 60.23 feet; thence North 66°00'50" East, 107.69 feet; thence North 46°42'07" East, 111.24 feet; thence North 60°57'26" East, 131.13 feet; thence North 71°48'17" East, 116.53 feet to a point in the east line of said Lot 1, Certified Survey Map No. 5202; thence North 00°12'41" West along the east line of said Lot 1, Certified Survey Map No. 5202, 521.24 feet to a point in the north line of the Northwest Quarter of said Section 11; thence North 00°14'45" West along the east line of said Lot 1,

Certified Survey Map No. 5202, 66.03 feet to the northeast corner of said Lot 1; thence South 88°07'05" West along the north line of said Lot 1, 1,303.24 feet to a point in the center line of McDonald Road, said point also being the northwest corner of said Lot 1; thence North 00°09'35" East along the center line of McDonald Road, 400.94 feet; thence North 88°07'05" East, 1,366.42 feet to a point in the north-south quarter line of said Section 2; thence South 00°14'49" East along the north-south quarter line of said Section 2, 466.88 feet to the point of beginning. Containing 1,415,700 (32.50 acres), more or less. All effective upon recording the Certified Survey Map.

Andy Ross, Chair
COLUMBIA COUNTY
BOARD OF SUPERVISORS
Susan M. Moll
COLUMBIA COUNTY CLERK

DATE PASSED: October 17, 2012
DATE PUBLISHED: October 22, 2012

Motion was made by Teitgen, second by De Young to adopt. Motion carried. The Ordinance was declared passed and is to be known as Ordinance Z404-12.

ORDINANCE NO. Z405-12

The Columbia County Board of Supervisors do ordain as follows: That Title 16 – Chapter 100, entitled "Zoning", of the County Code, as passed by the Board of Supervisors on March 21, 2012 is hereby amended and added thereto as follows:

- (1) "To change from A-1 Agriculture to RR-1 Rural Residence and A-1 Agriculture District to A-1 Agriculture with A-4 Agricultural Overlay District", (M. James Bancroft, Petitioner and Owner) parcel of land located in Section 16, T12N, R11E, Town of Springvale more particularly described as follows: Land to be Rezoned from A-1 Agriculture to RR-1 Rural Residence -_Beginning at the southeast corner of said Section 16; thence North 89°54'42" West along the south line of the Southeast Quarter, 731.13 feet; thence North 21°59'28" East, 99.31 feet; thence North 41°12'08" East, 279.94 feet; thence North 43°34'43" East, 339.61 feet; thence North 01°13'32" West, 261.51 feet; thence South 89°54'42" East, 263.69 feet to a point in the east line of the Southeast Quarter; thence South 01°13'32" East along the east line of the Southeast Quarter, 811.08 feet to the point of beginning. Containing 354,978 square feet (8.15 acres), more or less. Land to be Rezoned from A-1 Agriculture to A-1 Agriculture with A-4 Agricultural Overlay District - Commencing at the southeast corner of said Section 16; thence North 89°54'42" West along the south line of the Southeast Quarter, 731.13 feet to the point of beginning; thence continuing North 89°54'42" West along said south line of the Southeast Quarter, 582.71 feet to the southwest corner of the east half of the Southeast Quarter; thence North 01°10'17" West along the west line of the east half of the Southeast Quarter, 2,651.73 feet to the northwest corner of the east half of the Southeast Quarter; thence South 89°50'39" East along the north line of the Southeast Quarter, 742.37 feet to the northwest corner of lands described and recorded in Document No. 668555; thence South 01°13'32" East along the west line of lands described and recorded in Document No. 668555, 646.00 feet to the southwest corner of said described lands; thence South 89°50'39" East along the south line of said described land, 569.00 feet to a point in the east line of the Southeast Quarter; thence South 01°13'32" East along the east line of the Southeast Quarter, 1,193.16 feet; thence North 89°54'42" West, 263.69 feet; thence South 01°13'32" East, 261.51 feet; thence South 43°34'43" West, 339.61 feet; thence South 41°12'08" West, 279.94 feet; thence South 21°59'28" West, 99.31 feet to the point of beginning. Containing 2,756,338 square feet, (63.28 acres), more or less. All effective upon recording the Certified Survey Map.

- (2) "To change from A-1 Agriculture to RR-1 Rural Residential and A-1 Agriculture District to A-1 Agriculture with A-4 Agricultural Overlay District", (David C. & Judith A. Leege, Petitioners and Owners) parcel of land located in Section 7, T13N, R7E, Town of Newport more particularly described as follows: Land to be Rezoned from A-1 Agriculture to RR-1 Rural Residential - Commencing at the southwest corner of said Section 7; thence North 87°40'58" East along the south line of the Southwest Quarter of said Section 7, 1,189.09 feet to the point of beginning; thence North 00°11'42" East, 390.07 feet; thence North 87°40'58" East, 312.30 feet; thence South 00°11'42" West, 85.86 feet; thence South 87°40'58" West, 33.32 feet; thence South 00°11'42" West, 47.63 feet; thence North 87°40'58" East, 33.32 feet; thence South 00°11'42" West, 256.58 feet to a point in the south line of the Southwest Quarter of said Section 7; thence South 87°40'58" West along the south line of the Southwest Quarter of said Section 7, 312.30 feet to the point of beginning. Containing 120,117 square feet, (2.76 acres), more or less.
- Land to be Rezoned from A-1 Agriculture to A-1 Agriculture with A-4 Agricultural Overlay District - Commencing at the southwest corner of said Section 7; thence North 00°11'42" East along the west line of the Southwest Quarter of said Section 7, 1,471.65 feet to the point of beginning; thence continuing North 00°11'42" East along the west line of the Southwest Quarter of said Section 7, 660.46 feet to the northwest corner of said Lot 1, Certified Survey Map No. 5369; thence South 76°32'51" East along the north line of said Lot 1, 1,657.30 feet to the northeast corner of said Lot 1; thence South 00°11'42" West along the east line of said Lot 1, 1,681.28 feet to a point in the south line of the Southwest Quarter of said Section 7, said point also being the southeast corner of said Lot 1; thence South 87°40'58" West along the south line of the Southwest Quarter of said Section 7, 113.29 feet; thence North 00°11'42" East, 256.58 feet; thence South 87°40'58" West, 33.32 feet; thence North 00°11'42" East, 47.63 feet; thence North 87°40'58" East, 33.32 feet; thence North 00°11'42" East, 85.86 feet; thence South 87°40'58" West, 312.30 feet; thence North 00°11'42" East, 749.57 feet; thence North 76°32'51" West, 1,220.48 feet to the point of beginning. Containing 1,404,588 square feet, (32.24 acres), more or less. All effective upon recording the Certified Survey Map.
- (3) "To change from A-1 Agriculture to RR-1 Rural Residential and A-1 Agriculture to A-1 Agriculture with A-4 Agricultural Overlay", (Jill L. Bran, Petitioner and Owner) parcel of land located in Section 29, T10N, R8E, Town of Lodi more particularly described as follows: Land to be Rezoned from A-1 Agriculture to RR-1 Rural Residential - Commencing at the West ¼ corner of Section 29, Town 10 North, Range 8 East; thence 00°04'54" East, 777.08 feet along the west line of Section 29 to the point of beginning; thence continue N00°04'54" West, 546.53 feet along the west line of Section 29 to the Northwest corner of the Southwest ¼ of the Northwest ¼; thence S89°48'16" East, 381.63 feet along the south line of Lot 1, Certified Survey Map No. 5119; thence S01°01'20" East 559.57 feet; thence N87°55'12" West 392.64 feet to the point of beginning. Containing 213,981 square feet or 4.912 acres. Land to be Rezoned from A-1 Agriculture to A-1 Agriculture with A-4 Agricultural Overlay District - Commencing at the West ¼ corner of Section 29, Town 10 North, Range 8 East; thence N00°04'54" East 22.39 feet along the west line of Section 29 to the point of beginning; thence continue N00°04'54" East 754.69 feet along the west line of Section 29; thence South 87°55'12" East 392.64 feet; thence North 01°01'20" West 559.57 feet to the south line of Lot 1, Certified Survey Map No. 5119; thence South 89°48'16" East 933.77 feet along the south line of Certified Survey Map No. 5119 and Certified Survey Map No. 5324 to the Northeast corner of the Southwest ¼ of the Northwest ¼; thence S00°02'27" West 1144.66 feet along the west line of the Southwest ¼ of the Northwest ¼ to the centerline of Reynolds Road; thence westerly along the arc of a curve of said centerline, concave southerly, having a radius of 1285.32 feet and a central angle of 03°40'15", whose long chord bears S84°52'13" West 82.33 feet; thence South 83°02'55" West 1009.48 feet along the centerline of Reynolds Road; thence westerly along the arc of a curve of said centerline, concave northerly having a radius of 4740.00 feet and a central angle of 02°49'20", whose long chord bears S84°27'35" West 233.46 feet to the point of beginning. Containing 32.07 acres. All effective upon recording the Certified Survey Map.

Andy Ross, Chair
COLUMBIA COUNTY
BOARD OF SUPERVISORS
Susan M. Moll
COLUMBIA COUNTY CLERK

DATE PASSED: October 17, 2012

DATE PUBLISHED: October 22, 2012

Motion was made by Gove, second by Teitgen to adopt. Motion carried. The Ordinance was declared passed and is to be known as Ordinance Z405-12.

Supervisor Tramburg gave an overview of the proposed 2013 Budget. He asked that supervisors review the budget books and contact Lois Schepp or the Finance Committee with any questions/concerns. A public budget hearing is scheduled for Wednesday, October 24, 2012, at 6:00 p.m. in the County Board Room. The Columbia County Budgets were distributed to Supervisors.

Chair Ross invited supervisors to attend a celebration for the 50th Anniversary Ceremony of the Administration Building that will be held prior to the County Board meeting on Tuesday, November 13th, at 9 a.m.

Teitgen moved adjournment of this meeting to Tuesday, November 13, 2012 at 9:45 a.m. Second was made by Foley. The motion carried. The meeting adjourned at 7:50 p.m.

PROCEEDINGS
OF THE
BOARD OF SUPERVISORS
Columbia County, Wisconsin

Portage, Wisconsin
November 13, 2012
9:54 A.M.

Prior to the start of the County Board meeting, a short program was held to recognize the 50th anniversary of the Carl C. Fredrick Administration Building. Former supervisor, Elmer Fisk, spoke, as well as Supervisor Tramburg and Chair Ross.

The Board of Supervisors of Columbia County convened in annual session at the Carl C. Frederick Administration Building in Portage pursuant to law. The meeting was called to order by Chair Ross and was certified to be in compliance with the Wisconsin Open Meetings Law.

All Supervisors were present, except, Baebler and Konkel absent with notice; and Sleger arrived late.

Members stood and recited the Pledge of Allegiance.

A motion was made by DeYoung, second by Cupery to approve the Journal of October 17, 2012. Motion carried.

A motion to approve the agenda, as printed, was made by Gove, second by Boockmeier. Motion carried.

Don Weideman spoke during public input and asked that the 2013 Budget be amended to include funds in Drug Education & Enforcement to help combat the epidemic heroin problem in Columbia County.

Holiday Luncheon invitations were placed in supervisor's mailboxes, with a request to respond by Friday, December 14, 2012, to the County Clerk's office.

Chair Ross referred to a handout, placed on their desks, regarding supervisor attendance at Board and committee meetings.

Richard Hasse introduced Rebekka Cary, the Deputy Veterans Service Officer. They gave a brief presentation to honor Veterans in recognition of Veterans Day.

The following appointments were announced:

- (1) Veterans Service Commission: John C. Van Wie, 3 year term to December, 2015. Motion by Martin, second by McClyman, the appointment was approved.

A Public Hearing on the proposed 2013 Budget began at 10:06 a.m. and closed at 11:00 a.m.

John Kinsler, the facilitator for Circles of Support, gave a brief history and update of the program. He referred to a handout provided to the supervisors and asked for their continued support of the program.

District Attorney Kohlwey and Judge White addressed the Board in support of reinstating the Teen Court program. Handouts were provided to supervisors in their packets for review. A portage youth and Anne Thompson spoke of their experiences and support of the program.

Kevin Kessler, representing Supervisory District 28 in the Town of West Point, asked for the Board's support to allocate funds to design facility improvements and apply for state and federal grants for the South Ferry Landing Park on Lake Wisconsin. John Pickle, resident of Lodi, spoke in support of funding for the ferry landing improvements and distributed a handout to the supervisors.

Sleger arrived at 10:40 a.m.

REPORT OF THE PLANNING AND ZONING COMMITTEE

The Planning and Zoning committee having held a public hearing thereon pursuant to Section 59.69 Wisconsin Statutes, notice thereof have been given as provided by law and being duly advised of the wishes of the people in the areas affected hereby recommend as follows:

1. A petition by Paul Nelson, Pardeeville, WI, Petitioner and Owner, to rezone from A-1 Agriculture to RR-1 Rural Residence and A-1 Agriculture to A-1 Agriculture with A-4 Agricultural Overlay, Parcel 650.01, Section 35, T13N, R10E in the Town of Marcellon on the 8th day of October, 2012 to be approved as follows: To change from A-1 Agriculture to RR-1 Rural Residence and A-1 Agriculture to A-1 Agriculture with A-4 Agricultural Overlay, Parcel 650.01, Section 35, T13N, R10E, Town of Marcellon.

Fred C. Teitgen
Mike Weyh
Mary Cupery
Harlan Baumgartner
James E. Foley
PLANNING AND ZONING COMMITTEE

Upon hearing no objection, Chair Ross directed the report be accepted and placed on file.

RESOLUTION NO. 42-12

WHEREAS, Flexible Foam, a manufacturer located in Portage, Wisconsin, has offered to purchase an 84 foot by 60 foot portion of the southwestern corner of the County HHS property consisting of 5,040 square feet or 0.1157 acres for Two Thousand Three Hundred and Fourteen Dollars (\$2,314.00); and,

WHEREAS, Flexible Foam requires the HHS property and additional property that it intends to purchase from another adjacent landowner to facilitate a planned expansion of its operations which will likely result in the creation of additional manufacturing jobs at its Portage, Wisconsin, facility; and,

WHEREAS, the parcel of HHS property that Flexible Foam seeks to purchase is not required for HHS operations; and,

WHEREAS, several Committees of the Columbia County Board of Supervisors have previously reviewed and approved the sale of a portion of HHS property to Flexible Foam.

NOW, THEREFORE BE IT RESOLVED, that the sale of 0.1157 acres of the County HHS property located at 2652 Murphy Road, Portage, Wisconsin, to Moeller Land and Cattle Company (Flexible Foam) for Two Thousand Three Hundred and Fourteen Dollars (\$2,314.00) is hereby authorized and approved; and,

BE IT FURTHER RESOLVED, that the Columbia County Board Chair and Columbia County Clerk are hereby authorized to execute all documents required to complete the sale of the property as authorized in this Resolution.

Fiscal Note: Revenue of \$2,314.00 anticipated from sale of property.

Fiscal Impact: None.

Robert R. Westby
Richard C. Boockmeier
Mary Cupery, Secretary
Vern E. Gove, Vice Chair
Andy Ross, Chair
EXECUTIVE COMMITTEE

Attorney Michael Greiber, representing Flexible Foam, addressed the Board and was available for questions.

Motion was made to adopt the Resolution by Boockmeier, second by Bechen. The resolution was adopted, not unanimously.

RESOLUTION NO. 43-12

WHEREAS, the municipality hereinafter named has filed a petition for County Aid in the construction of a bridge under Section 82.08 of the Statutes, said petition is hereby granted, and the county's share is appropriated as follows:

<u>County Municipality</u>	<u>Bridge</u>	<u>Amount Raised by Local Unit</u>	<u>Amount of Aid Granted</u>
Town of Arlington	Smokey Hollow Road	\$ 29,510.00	\$ 14,755.00
Town of Arlington	Goose Pond Road	\$ 3,601.00	\$ 1,800.50
Town of Leeds	Bradley Road	\$ 6,932.36	\$ 3,466.18
Town of Lewiston	Klappstein Road	\$ 13,006.72	\$ 6,503.36
Town of Lodi	Reynolds Road	\$ 10,953.16	\$ 5,476.58

Town of Lodi	Reynolds Road	\$ 7,344.49	\$ 3,672.25
Town of Lodi	Reynolds Road	\$ 7,510.96	\$ 3,755.48
Town of Lowville	Goose Pond Road	\$ 3,601.00	\$ 1,800.50
Town of Marcellon	Vaughn Road	\$ 6,932.36	\$ 3,466.18
Town of Randolph	Vaughn Road	\$ 7,200.00	\$ 3,600.00
Town of Randolph	East Friesland Road	\$ 22,656.00	\$ 11,328.00
Town of Wyocena	Pardeeville Road	\$ 6,848.00	\$ 3,424.00

Fiscal Note: \$ 63,048 - 3334.551210 County Aid Bridge Refunds

Fiscal Impact: The County Board does hereby levy a tax of \$63,048 to meet said appropriation on all of the property on the county, which is taxable for such purpose. The provision for this levy shall be made in the County Budget, but that this levy shall not be duplicated.

Harlan Baumgartner
Kenneth W. Hutler
James E. Foley
Susan Martin
Barry Pufahl
HIGHWAY COMMITTEE

Motion was made to adopt the Resolution by Baumgartner, second by Gove. The resolution was adopted.

RESOLUTION NO. 44-12

SECTION I. The County Board of Supervisors of Columbia County, Wisconsin, regularly assembled, does hereby resolve that such funds as may be made available to the county for highway work in the year 2013 under the provisions of Section 20.395 and Chapter 83 of the Statutes, and the additional sums herein appropriated, shall be expended as hereinafter set forth:

SECTION II. COUNTY TRUNK HIGHWAY ALLOTMENT. WHEREAS the Division of Highways has notified the County Clerk that a sum of money estimated to be \$1,297,226 will become available at the end of the fiscal year under the provisions of Section 83.03 and 20.395 (2)(yb) and (2)(yd) of the Statutes, for the County Trunk Highway System in the county, but the actual amount will not be known until the close of the fiscal year ending next June 30.

BE IT THEREFORE RESOLVED that the County Highway Committee is authorized and directed to expend the said sum to the extent required to match and supplement Federal Aid for construction, right of way, and other costs on any Federal Projects located on the County Trunk Highway System of said county, which are not recovered from Federal Funds, and to expend any balance for constructing, repairing and maintaining such County Trunk Highway System and the bridges thereon, including snow and ice removal and control, as directed in Section 83.03 (1) of the Statutes, and to reimburse the general fund for any expenditures that may be made therefrom pursuant to Section 83.01 of the Statutes.

SECTION III. WHEREAS, various towns, villages, and cities hereinafter named have filed petitions for County Aid for roads under provisions of Section 83.14 of the Statutes.

BE IT THEREFORE RESOLVED that such petitions are hereby granted and county appropriations be made as follows:

<u>TOWNS</u>	<u>NAME OF ROAD</u>	<u>COUNTY APPROPRIATIONS</u>
Arlington	Richards Road	\$ 7,950.25
Caledonia	Messer Road	13,385.75
Columbus	River Road	8,776.25
Courtland	Cemetery Road	5,192.25
Dekorra	Scheifelbein Road	2,000.00
Fort Winnebago	Wilcox Road	6,357.75
Fountain Prairie	Seier Road	7,729.75
Hampden	Davidson, Harvey, Bristol, Monson, and Arnold Road	7,413.00
Leeds	Harvey and Meilke Road	8,421.00
Lewiston	Schultz Road	8,130.50

Lodi	Reynolds Road	5,754.00
Lowville	Dunning Road	8,079.75
Otsego	Vangen Road	8,253.00
Pacific	Rocky, Bedrock, and Boulder Road and Stonehaven Dr.	4,298.00
Randolph	East Friesland Road	6,968.50
Scott	Libke Road	2,000.00
Springvale	Berger Road	8,288.00
Wyocena	Haynes Road	8,492.75

<u>VILLAGES</u>	<u>NAME OF ROAD</u>	<u>COUNTY APPROPRIATIONS</u>
Arlington	Reagles, Commercial, Park, and Ellickson Street	2,000.00
Fall River	Sleepy Hollow Road	3,500.00
Pardeeville	Breezy Point Drive	3,500.00
Rio	W. Rio Street	3,500.00

<u>CITIES</u>	<u>NAME OF ROAD</u>	<u>COUNTY APPROPRIATIONS</u>
Columbus	Dix Street	4,494.00
Lodi	Market Street	2,000.00
Portage	Townsend Street	2,000.00
Wisconsin Dells	Windy Hill Road	2,000.00

TOTAL		\$150,484.50
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SECTION IV. WHEREAS it appears that certain additional highway improvements in the county are necessary and warranted.

Fiscal Note: that the County Board does hereby appropriate the following sums for the purpose hereinafter set forth:

- (1) For Administration (3110, 3191 and 3192) including salaries, office and travel expense of the County Highway Commissioner, his clerks and assistants not paid from the construction and maintenance funds, the sum of \$761,370.
- (2) For Highway Office (3275) Operating Expense, the sum of \$25,090.
- (3) For Winter Maintenance (3312), the sum of \$1,620,200.
- (4) The sum of \$3,240,000 for Road and Bridge Construction (3313) on the County Trunk Highway System.
- (5) For General Public Liability (3193), the sum of \$140,162.
- (6) For Maintenance of the County Trunk Highway System (3311), the sum of \$1,100,000.
- (7) Capital Outlay Pool for the acquisition of capital assets \$1,086,000.
- (8) For Maintenance of the State Trunk Highway System (3321, 3322, 3328), \$4,286,882.
- (9) For Maintenance of the Towns, Villages, and Cities System (3331), \$2,150,000.
- (10) For Maintenance of Miscellaneous Accounts (3371), \$975,000.
- (11) County Parks (3390), the sum of \$32,758.

TOTAL AUTHORIZED IN THIS SECTION (\$15,417,462)

SECTION V. WHEREAS, appropriations are made herein, in addition to the amounts to be received from the State and available for work in the county under Section 20.395 of the Statutes. BE IT RESOLVED that the County Board does hereby levy a tax on all of the property in the county to meet such appropriations as follows:

- (1) For County Aid (3333) under Section 83.14 as provided by Section III hereof, the sum of \$150,485.
- (2) For the various purposes as set forth in Section III and Section IV hereof, the sum of \$15,567,947, minus Revenue, Contingency and Equity applied of \$10,887,646 equals the net amount of \$4,680,301.

Fiscal Impact: that the County Board does hereby levy a tax of \$4,680,301 to meet said appropriation on all of the property on the county, which is taxable for such purpose.

The provision for this levy shall be made in the County Budget, but that this levy shall not be duplicated.

SECTION VI. WHEREAS, the various highway activities for which provision is made in this resolution are continuous from year to year, and the exact cost of any work cannot be known at the time of making the appropriation.

THEREFORE, BE IT RESOLVED that this Board does hereby direct that any balance remaining in any appropriation for specific highway improvement after the same shall have been completed may be used by the County Highway Committee to make up any deficit that may occur in any other improvement, which is part of the same item in the County Budget, for which provision is herein made, and any balance remaining at the end of the year in any Highway Fund shall remain and be available for the same purpose in the ensuing year.

SECTION VII. WHEREAS, the exact amount of the funds that will become available from the State for highway purposes in the county under Section 20.395 of the Statutes will not be known until on or after next June 30.

BE IT FURTHER RESOLVED, That the County Treasurer is hereby authorized and directed to make payments for the purposes for which such funds are to be used, as herein before authorized, from any funds in the County Treasury that are not required for the purposes for which appropriated prior to next August 1 and to reimburse such funds in the County Treasury from the sums received under Section 20.395 of the Statutes.

SECTION VIII. WHEREAS, the County Highway Committee and the County Highway Commissioner are charged with the duty and responsibility of carrying out the construction and maintenance of highways for which provision is made, and other related supervisory and administrative duties.

BE IT FURTHER RESOLVED, That the County Highway Commissioner shall have authority to employ, discharge, suspend, layoff, or reinstate such personnel in accordance with Columbia County personnel policy as set forth in Chapter 7 Ordinance, where the ordinance is not in conflict with Wisconsin State Statutes, as he deems necessary for such purposes, provided, however, that the County Highway Committee may by action recorded in its minutes determine the number of persons to be hired, and may also at any time by action so recorded, order the County Highway Commissioner to employ, discharge, suspend, lay off, or reinstate any such person in accordance with Columbia County personnel policy as set forth in Chapter 7 Ordinance, where the ordinance is not in conflict with Wisconsin State Statutes. The term "personnel" or "person" shall include all employees necessary to carry out daily activities within Columbia County Highway and Transportation.

Harlan Baumgartner
Kenneth W. Hutler
James E. Foley
Susan Martin
Barry Pufahl
HIGHWAY COMMITTEE

Motion was made to adopt the Resolution by Martin, second by Foley. The resolution was adopted.

RESOLUTION NO. 45-12

WHEREAS, the Columbia County Board of Supervisors has held a public hearing, pursuant to Section 65.90, Wisconsin Statutes.

NOW, THEREFORE, BE IT RESOLVED, that the Columbia County Board of Supervisors does adopt a budget for calendar year 2013 with total expenditures of \$65,581,720, total revenues and equity applied of \$41,026,598, and a total Columbia County tax levy of \$24,555,122.

BE IT FURTHER RESOLVED, that the Columbia County tax levy, as listed above, be divided and levied as follows:

That a County Tax of \$23,472,504 be levied upon all the taxable property of the County for the current expenses of the County, including the construction of public highways, and

That a County Library System Tax of \$684,304 be levied on the taxable property of the County except that part in the Villages of Cambria, Pardeeville, Poynette, Randolph, Rio, Wyocena, and the Cities of Columbus, Lodi, Portage, and Wisconsin Dells, and

That a Recycling Tax of \$398,314 be levied on the taxable property of the County except in the Townships of Newport and Pacific and the City of Wisconsin Dells.

BE IT FURTHER RESOLVED, that in addition to the Columbia County tax levy, that a State Tax for forestry of \$825,891.68 be levied upon all the taxable property of the County as certified by the State Department of Administration.

Fiscal Note: Not Applicable

Fiscal Impact: Not Applicable

Vern E. Gove
Harlan Baumgartner
Robert R. Westby
Barry Pufahl
John H. Tramburg
FINANCE COMMITTEE

Motion was made to adopt the Resolution by Martin, second by Teitgen.

A motion was made by Martin to amend the Budget by removing \$12,016 from Circles of Support and \$2,863 from County Jail to reinstate funding of \$14,879 to Teen Court and reduce the mileage from 55 cents to 50 cents which is the County's current rate. Second by Westby.

Motion by Westby, second by Foley, to divide the motion to amend and vote on each item separately. Motion carried, not unanimously.

Motion by Martin, second by Pufahl, to fund Teen Court with funding to be determined later. Motion carried.

Motion by Martin, second by Wingers, to fund Teen Court with \$12,016 from Account 100-2235 (Circles of Support account) and \$2,863 from Account 100-2250 (Jail account). Motion failed.

Motion by Pufahl, second by Gove, to fund Teen Court with \$15,000 from the Contingency Fund account. Motion carried.

Motion by Teitgen, second by Boockmeier, to lower mileage reimbursement for Teen Court from 55 cents to 50 cents. Motion carried.

A motion was made by Kessler to amend the budget to allocate \$5,000 from the Contingency Fund to Highway Budget for contractual development of ferry landing. Second by Westby. Motion to amend fails.

Motion by Westby, second by Field, to recess and allow the Finance Committee time to review and finalize the budget. Motion carried. The Board recessed at 11:48 a.m.

Chair Ross reconvened the meeting of the Columbia County Board of Supervisors at 12:05 p.m.

Motion by Tramburg, second by Teitgen, to amend the resolution with total expenditures of \$65,581,720, total revenues and equity applied of \$41,026,598. Motion carried.

The resolution was adopted.

ORDINANCE NO. Z406-12

The Columbia County Board of Supervisors do ordain as follows: That Title 16 – Chapter 100, entitled "Zoning", of the County Code, as passed by the Board of Supervisors on March 21, 2012 is hereby amended and added thereto as follows:

- (1) "To change from A-1 Agriculture to RR-1 Rural Residence and A-1 Agriculture District to A-1 Agriculture with A-4 Agricultural Overlay District", (Paul Nelson, Petitioner and Owner) parcel of land located in Section 35, T13N, R10E, Town of Marcellon more particularly described as follows: Land to be Rezoned from A-1 Agriculture to RR-1 Rural Residence - Commencing at the northwest corner of Section 35; thence South 89°58'49" East along the north line of the Northwest Quarter of said Section 35, 1,638.51 feet; thence South 00°29'08" West, 47.53 feet to the Northwest corner of Lot 1, Certified Survey Map, No. 4358; thence South 88°24'07" East along the southerly right-of-way line of State Trunk Highway 33 and the north line of said Lot 1, 195.07 feet; thence South 88°45'35" East along said southerly right-of-way line of State Trunk Highway 33 and the north line of said Lot 1, 50.62 feet to the point of beginning; thence continuing South 88°45'35" East along said southerly right-of-way line of State Trunk Highway 33 and the north line of said Lot 1, 33.12 feet; thence South 03°32'25" East, 214.93 feet; thence South 02°23'53" West, 511.62 feet; thence South 01°32'43" East, 379.16 feet; thence South 37°51'34" East, 53.28 feet; thence South 81°07'43" East, 143.33 feet; thence South 05°28'20" West,

314.74 feet; thence North 89°30'52" West, 387.70 feet; thence North 00°29'08" East, 560.28 feet; thence South 89°30'52" East, 200.66 feet; thence North 01°32'43" West, 194.97 feet; thence North 02°23'53" East, 511.04 feet; thence North 03°32'25" West, 215.98 feet to the point of beginning. Containing 217,800 square feet, (5.00 acres) - Land to be Rezoned from A-1 Agriculture to A-1 Agriculture with A-4 Agricultural Overlay District - Commencing at the northwest corner of Section 35; thence South 89°58'49" East along the north line of the Northwest Quarter of said Section 35, 1,638.51 feet; thence South 00°29'08" West, 47.53 feet to the Northwest corner of Lot 1, Certified Survey Map, No. 4358 and the point of beginning; thence South 88°24'07" East along the south right-of-way line of State Trunk Highway 33 and the north line of said Lot 1, 195.07 feet; thence South 88°45'35" East along the south right-of-way line of State Trunk Highway 33 and the north line of said Lot 1, 50.62 feet; thence South 03°32'25" East, 215.98 feet; thence South 02°23'53" West, 511.04 feet; thence South 01°32'43" East, 194.97 feet; thence North 89°30'52" West, 200.66 feet; thence South 00°29'08" West, 560.28 feet; thence South 89°30'52" East, 387.70 feet; thence North 05°28'20" East, 314.74 feet; thence North 81°07'43" West, 143.33 feet; thence North 37°51'34" West, 53.28 feet; thence North 01°32'43" West, 379.16 feet; thence North 02°23'53" East, 511.62 feet; thence North 03°32'25" West, 214.93 feet to a point in the north line of said Lot 1, said point also being in the south right-of-way line of State Trunk Highway 33; thence South 88°45'35" East along the south right-of-way line of State Trunk Highway 33 and the north line of said Lot 1, 309.11 feet to the Northeast corner of said Lot 1; thence South 00°29'08" West along the east line of said Lot 1, 2,587.22 feet to the Southeast corner of said Lot 1, said point also being in the East - West Quarter line of Section 35; thence North 89°56'57" West along the south line of said Lot 1 and the East - West Quarter line of said Section 35, 587.87 feet to the Southwest corner of said Lot 1; thence North 00°29'08" East along the west line of said Lot 1, 2,600.65 feet to the point of beginning. Containing 1,306,805 square feet, (30.00 acres) more or less and being subject to servitudes and easements of use or record, if any. All effective upon recording the Certified Survey Map.

Andy Ross, Chair
COLUMBIA COUNTY
BOARD OF SUPERVISORS
Susan M. Moll
COLUMBIA COUNTY CLERK

DATE PASSED: November 13, 2012
DATE PUBLISHED: November 19, 2012

Motion was made by Teitgen, second by Weyh to adopt. Motion carried. The Ordinance was declared passed and is to be known as Ordinance Z406-12.

ORDINANCE NO. P5-2012

The Columbia County Board of Supervisors do ordain as follows: That Title 17, Chapter 1, entitled "Columbia County Comprehensive Plan" of the County Code, as passed by the Board of Supervisors on September 19, 2007, is hereby amended and added thereto as follows:

Pursuant to section 59 of the Wisconsin Statutes, Columbia County, is authorized to amend a comprehensive plan as defined in section 66.1001(1)(a) and 66.1001(2) of the Wisconsin Statutes.

The Planning and Zoning Committee of Columbia County, by a majority vote of the entire committee recorded in its official minutes, has recommended to the County Board the adoption of the document dated December 1, 2009 and entitled "Amendments to the Columbia County Comprehensive Plan 2030" as specified in section 66.1001(2) of the Wisconsin Statutes.

The "Amendments to the Columbia County Comprehensive Plan 2030" include the following items: *Map Amendment - Agricultural or Open Space to Commercial; James P. Blankenheim, Petitioner & Owner, Town of Fort Winnebago Reference File No. 2012-001 in the Planning & Zoning Department.*

The County Planning and Zoning Committee has held at least one public hearing on this ordinance, in compliance with the requirements of section 66.1001(4) (d) of the Wisconsin Statutes.

The County Board of Columbia County, Wisconsin, does, by enactment of this ordinance, formally adopt the document dated December 1, 2009 and entitled "Amendments to the Columbia County Comprehensive Plan 2030" pursuant to section 66.1001.(4) (c) of the Wisconsin Statutes.

This ordinance shall take effect on November 13, 2012 upon passage by a majority vote of the members-elect of the County Board and posted as required by law.

Andy Ross, Chair
COLUMBIA COUNTY
BOARD OF SUPERVISORS
Susan M. Moll
COLUMBIA COUNTY CLERK

DATE PASSED: November 13, 2012
DATE PUBLISHED: November 19, 2012

Motion was made by Gove, second by Teitgen to adopt. Motion carried. The Ordinance was declared passed and is to be known as Ordinance P5-2012.

ORDINANCE NO. P6-2012

The Columbia County Board of Supervisors do ordain as follows: That Title 17, Chapter 1, entitled "Columbia County Comprehensive Plan" of the County Code, as passed by the Board of Supervisors on September 19, 2007, is hereby amended and added thereto as follows:

Pursuant to section 59 of the Wisconsin Statutes, Columbia County, is authorized to amend a comprehensive plan as defined in section 66.1001(1)(a) and 66.1001(2) of the Wisconsin Statutes.

The Planning and Zoning Committee of Columbia County, by a majority vote of the entire committee recorded in its official minutes, has recommended to the County Board the adoption of the document dated December 1, 2009 and entitled "Amendments to the Columbia County Comprehensive Plan 2030" as specified in section 66.1001(2) of the Wisconsin Statutes.

The "Amendments to the Columbia County Comprehensive Plan 2030" include the following items:
Map Amendment – Agricultural or Open Space to Single Family; Steven Barans, Petitioner & Owner, Town of Marcellon Reference File No. 2012-002 in the Planning & Zoning Department.

The County Planning and Zoning Committee has held at least one public hearing on this ordinance, in compliance with the requirements of section 66.1001(4) (d) of the Wisconsin Statutes.

The County Board of Columbia County, Wisconsin, does, by enactment of this ordinance, formally adopt the document dated December 1, 2009 and entitled "Amendments to the Columbia County Comprehensive Plan 2030" pursuant to section 66.1001.4) (c) of the Wisconsin Statutes.

This ordinance shall take effect on November 13, 2012 upon passage by a majority vote of the members-elect of the County Board and posted as required by law.

Andy Ross, Chair
COLUMBIA COUNTY
BOARD OF SUPERVISORS
Susan M. Moll
COLUMBIA COUNTY CLERK

DATE PASSED: November 13, 2012
DATE PUBLISHED: November 19, 2012

Motion was made by Foley, second by Cupery to adopt. Motion carried. The Ordinance was declared passed and is to be known as Ordinance P6-2012.

Westby moved adjournment of this meeting to Wednesday, December 19, 2012 at 9:45 a.m. Second was made by Teitgen. The motion carried. The meeting adjourned at 12:14 p.m.

PROCEEDINGS
OF THE
BOARD OF SUPERVISORS
Columbia County, Wisconsin

Portage, Wisconsin
December 19, 2012
9:46 A.M.

The Board of Supervisors of Columbia County convened in annual session at the Carl C. Frederick Administration Building in Portage pursuant to law. The meeting was called to order by Chair Ross and was certified to be in compliance with the Wisconsin Open Meetings Law.

All Supervisors were present, except Sumnicht, absent with notice.

Members stood and recited the Pledge of Allegiance. The Chair asked that members remain standing for a moment of silence for the tragedy in Newtown, Connecticut.

A motion was made by Gove, second by Boockmeier to approve the Journal of November 13, 2012. Motion carried.

A motion to approve the agenda, as printed, was made by DeYoung, second by Bradley. Motion carried.

The Columbia Health Care Center Open House has been rescheduled to Thursday, December 27, 2012, from 4-6 p.m.

A letter was received from CESA 5 thanking the Board for their continued support of the Teen Court program.

Supervisors were reminded that all expense vouchers for 2012 must be submitted to the County Clerk's Office by January 4, 2013, in order to be paid.

Tom Lorfeld, Columbia County Highway Commissioner, reported on the current operations and workload of the Highway Department due to weather conditions.

The following appointments were announced:

- (1) County Library Systems Board: Susan G. Martin and Carol Ziehmke, 3 year terms to January, 2016. Motion by Pufahl, second by Teitgen, the appointments were approved.
- (2) South Central Library System: Susan G. Martin, 3 year term to January, 2016. Motion by Hutler, second by DeYoung, the appointment was approved.

REPORT OF THE PLANNING AND ZONING COMMITTEE

The Planning and Zoning committee having held a public hearing thereon pursuant to Section 59.69 Wisconsin Statutes, notice thereof have been given as provided by law and being duly advised of the wishes of the people in the areas affected hereby recommend as follows:

1. A petition by Howard and Dorothy Richards, Lodi, WI, Petitioners and Owners, to rezone from A-1 Agriculture to RR-1 Rural Residence and A-1 Agriculture to A-1 Agriculture with A-4 Agricultural Overlay, Parcels 314, 315 & 316, Section 17, T10N, R9E in the Town of Arlington on the 14th day of November, 2012 to be approved as follows: To change from A-1 Agriculture to RR-1 Rural Residence and A-1 Agriculture to A-1 Agriculture with A-4 Agricultural Overlay, Parcels 314, 315 & 316, Section 17, T10N, R9E, Town of Arlington.
2. A petition by Robert F. Keichinger, Dane, WI, Petitioner and Owner, to rezone from A-1 Agriculture to RR-1 Rural Residence and A-1 Agriculture to A-1 Agriculture with A-4 Agricultural Overlay, Parcel 608, Section 33, T10N, R9E in the Town of Arlington on the 14th day of November, 2012 to be approved as follows: To change from A-1 Agriculture to RR-1 Rural Residence and A-1 Agriculture to A-1 Agriculture with A-4 Agricultural Overlay, Parcel 608, Section 33, T10N, R9E, Town of Arlington.
3. A petition by Mary Ann Schultz, Poynette, WI, Petitioner and Owner, to rezone from A-1 Agriculture to RR-1 Rural Residence and A-1 Agriculture to A-1 Agriculture with A-4 Agricultural Overlay, Parcels 499 & 500, Section 27, T10N, R9E in the Town of Arlington on the 14th day of November, 2012 to be approved as follows: To change from A-1 Agriculture to RR-1 Rural Residence and A-1 Agriculture to A-1 Agriculture with A-4 Agricultural Overlay, Parcels 499 & 500, Section 27, T10N, R9E, Town of Arlington.

Fred C. Teitgen
Mike Weyh
Mary Cupery
Harlan Baumgartner
James E. Foley
PLANNING AND ZONING COMMITTEE

Upon hearing no objection, Chair Ross directed the report be accepted and placed on file.

Joseph Ruf, Corporation Counsel/Human Resources Director, reported on the 2012-2013 Sheriff's Sworn Union Contract (WPPA). A handout was provided to supervisors in their board packets for review. A motion by Martin, second by Westby, to ratify the Contract as presented. Motion carried.

RESOLUTION NO. 46-12

WHEREAS, on April 18, 2006, in Resolution No. 21-06, the elected office of Columbia County Coroner was abolished and an employee Columbia County Medical Examiner position was created effective on January 2, 2007; and

WHEREAS, since 2007, the Medical Examiner's Office has remained a one (1) employee County Department that is supplemented by several Assistant Medical Examiners, all of whom are independent contractors; and,

WHEREAS, since 2007, the County has provided limited compensation to the Assistant Medical Examiners by various means, most recently through fixed monthly payments made under the terms of individual Memoranda of Understanding ("MOU"); and,

WHEREAS, after review and discussion, the undersigned Committee has determined that the current MOU based plan is no longer effective in recruiting, compensating or retaining qualified Assistant Medical Examiners.

NOW, THEREFORE, BE IT RESOLVED, that effective on January 1, 2013, the compensation for Assistant Medical Examiners appointed under sec. 59.38, Stats., is hereby established as follows:

- On-call availability - \$2 per hour (maximum of \$48 in a 24 hour period)
- Phone investigations - \$20 per call
- Cremation investigations - \$30 per call
- Scene investigations - \$70 per call

BE IT FURTHER RESOLVED, that the compensation plan for Assistant Medical Examiners that is established in this Resolution shall be reviewed and may be modified as part of the 2014 Columbia County Budget process.

Fiscal Note: Funds included in 2013 Medical Examiner's Office Budget.

Fiscal Impact: None.

JoAnn Wingers
Fred C. Teitgen
Kevin Kessler
Adam Field
Kirk Konkell, Chair
PUBLIC SAFETY COMMITTEE

Motion was made to adopt the Resolution by Teitgen, second by Konkell. The resolution was adopted.

RESOLUTION NO. 47-12

WHEREAS, Columbia County requires financial assistance under Section 287.23, Wis. Stats., and Chapter NR 542, Wis. Adm. Code for the purpose of planning, constructing or operating a recycling program with one or more components specified in Section 287.22(2)(a) to (i), Wis. Stats.

NOW, THEREFORE, BE IT RESOLVED, that the Columbia County Board of Supervisors does hereby authorize the Columbia County Solid Waste Director, or designee, to act on behalf of Columbia County (a responsible unit under the pertinent statutes) to:

- a. Submit an application to the department for financial assistance under Section 287.23, Wis. Stats. and Chapter NR 542, Wis. Adm. Code.
- b. To execute all necessary documents in connection with the application for financial assistance.
- c. To submit a final report to the department in connection with the application process and any reporting requirement mandated by the department and relating to the receipt of any financial assistance referred to above.

Fiscal Note: None.

Fiscal Impact: None.

Robert C. McClyman
Kenneth W. Hutler
Susanna R. Bradley
Philip Baebler
Mark L. Sleger, Chair
SOLID WASTE COMMITTEE

Motion was made to adopt the Resolution by Foley, second by Sleger. The resolution was adopted.

RESOLUTION NO. 48-12

WHEREAS, Wisconsin's transportation infrastructure is a fundamental component of its ability to attract and retain business and produce jobs; and,

WHEREAS, gas tax and vehicle registration fees comprise over 85% of the state's segregated transportation account. Revenues from these two user fees have been declining and are inadequate to meet the existing transportation needs in this state; and,

WHEREAS, Wisconsin's past practice of transferring money from the segregated transportation fund to the general fund has eroded the public's confidence that the "user fees" they pay through the state gasoline tax and vehicle registration fees will be used for their intended purpose; and,

WHEREAS, Wisconsin's practice of replacing the dollars transferred from the state's segregated transportation fund with general obligation (GO) bonds puts our state in the precarious position of bonding to fund ongoing operations; and,

WHEREAS, the debt service for these bonds are being paid for out of the state's general fund which hinders its ability to fund other programs like Shared Revenue, Youth Aids, Community Aids and courts in the future; and,

WHEREAS, Columbia County placed an advisory referendum on the November 2010 ballot asking "Should the Wisconsin Constitution be amended to prohibit any further transfers or lapses from the segregated transportation fund?"; and,

WHEREAS, the people of Columbia County voted overwhelmingly in favor of this constitutional amendment – over 65% "yes"; and,

WHEREAS, fifty-three other counties in Wisconsin also asked the same advisory referendum question and the support was similar across the state with an average "yes" vote of 70%; and,

WHEREAS, first consideration of this constitutional amendment passed the Wisconsin State Legislature overwhelmingly last session, on a bipartisan basis; and,

WHEREAS, the 2012-13 session of the Wisconsin State Legislature has the opportunity to pass second consideration of this constitutional amendment and in so doing will give the citizens of the entire state the opportunity to vote for amending the state constitution to ensure transportation revenues are spent for transportation purposes; and,

WHEREAS, providing constitutional protection for transportation user fees will align Wisconsin with our neighbors in Minnesota, Iowa and Michigan.

BE IT RESOLVED, that the Columbia County Board of Supervisors strongly urges our state representatives to vote in favor of second consideration of the joint resolution to protect the transportation fund, thereby giving voters across this state the opportunity to vote on a binding referendum to amend the constitution and ensure the transportation user fees they pay will be spent for transportation purposes; and,

BE IT FURTHER RESOLVED, that the County clerk shall forward a copy of this Resolution to the Governor of the State of Wisconsin, all Columbia County legislative representatives, the Wisconsin Counties Association, the Wisconsin County Highway Association, and the Transportation Development Association.

Fiscal Note: None.

Fiscal Impact: None.

Barry Pufahl
Susan G. Martin
James E. Foley
Kenneth W. Hutler
Harlan Baumgartner
HIGHWAY COMMITTEE

Motion was made to adopt the Resolution by Field, second by Teitgen. The resolution was adopted.

RESOLUTION NO. 49-12

WHEREAS, Federal monies administered by the Department of Administration – Community Development Block Grant Program are made available to establish a revolving loan fund for economic development in Columbia County, and

WHEREAS, Columbia County currently has \$280,000 of funds available in its revolving loan fund, and

WHEREAS, Watermark Solid Surface, Inc., located in the Village of Pardeeville, is in need of funds to acquire equipment and expend working capital to start up and expand the business, and

WHEREAS, additional funds in the amount of \$280,000 have been committed by Steve Elmore (owner) Watermark Solid Surface, Inc., and

WHEREAS, this project will retain sixteen (16) positions, and is expected to create nineteen (19) more, and

WHEREAS, after due consideration by the Columbia County Revolving Loan Fund/ Housing Committee, it is recommended that Watermark Solid Surface, Inc.'s application in the amount of \$280,000 be approved by the Columbia County Board, and

WHEREAS, in accordance with the Columbia County Economic Development Revolving Loan Program Policies and Procedures Manual, it is necessary for the Columbia County Board to approve County loans from the County's Revolving Loan Fund before an applicant can receive funds from the program.

NOW, THEREFORE, BE IT RESOLVED, that the Columbia County Board of Supervisors does approve and authorize the release of funds from the Columbia County Revolving Loan Fund to Watermark Solid Surface, Inc. in the amount of \$280,000 provided that the applicant is in full compliance with the Columbia County Economic Development Revolving Loan Fund Policies and Procedures Manual, and the terms of the loan agreement, as set forth by the Revolving Loan Fund/Housing Committee.

BE IT FURTHER RESOLVED, that the Columbia County Board Chair and County Clerk are hereby authorized to sign all necessary documents, including the loan agreement between the Applicant and the County on behalf of the County.

Fiscal Note: None.

Fiscal Impact: Using \$280,000 of designated RLF Funds.

Andy Ross
~~Mark A. Witt~~
JoAnn M. Wingers
Vern E. Gove
John H. Tramburg
REVOLVING LOAN FUND/HOUSING COMMITTEE

Motion was made to adopt the Resolution by Hutler, second by Pufahl.

Steve Elmore, Owner/President and Tim O'Neil, Manager/Vice President of Watermark Solid Surface, Inc. gave a brief overview of the business and entertained questions of the Board.

The resolution was adopted.

ORDINANCE NO. Z407-12

The Columbia County Board of Supervisors do ordain as follows: That Title 16 – Chapter 100, entitled "Zoning", of the County Code, as passed by the Board of Supervisors on March 21, 2012 is hereby amended and added thereto as follows:

- (1) "To change from A-1 Agriculture to RR-1 Rural Residence and A-1 Agriculture District to A-1 Agriculture with A-4 Agricultural Overlay District", (Howard and Dorothy Richards, Petitioners and Owners) parcel of land located in Section 17, T10N, R9E, Town of Arlington more particularly described as follows: Land to be Rezoned from A-1 Agriculture to RR-1 Rural Residence - Commencing at the North ¼ corner of Section 17, Town 10 North, Range 9 East; thence N 89° 01' 25" W 650.76 feet along the north line of Section 17 to the point of beginning; thence S 00° 33' 14" W 351.00 feet; thence N 89° 01' 25" W 248.22 feet; thence N 00° 33' 14" E 351.00 feet to the north line of Section 17; thence S 89° 01' 25" E 248.22 feet along the north line of Section 17 to the point of beginning. Containing (2.00 acres) - Land to be Rezoned from A-1 Agriculture to A-1 Agriculture with A-4 Agricultural Overlay District - Commencing at the Northwest corner of Section 17, Town 10 North, Range 9 East; thence S89°01'25" East, 311.81 feet along the north line of Section 17 to the point of beginning; thence continue S89°01'25" East, 372.25 feet along the north line of Section 17 to the west right-of-way line of Interstate Highway 90-94; thence S01°30'07" East, 316.83 feet along the west right-of-way line of Interstate 90-94; thence southerly along the arc of a curve of said right-of-way, concave easterly, having a radius 5829.70 feet and a central angle of 14°16'58", whose long chord bears S08°38'36" East, 1449.48 feet; thence S15°47'03" East, 952.93 feet along said right-of-way line to the east-west ¼ line of Section 17; thence N89°05'17" West, 856.01 feet along the east-west ¼ line; thence N00°02'08" West, 2659.45 feet to the point of beginning. Containing (33.00 acres) - All effective upon recording the Certified Survey Map.
- (2) "To change from A-1 Agriculture to RR-1 Rural Residence and A-1 Agriculture District to A-1 Agriculture with A-4 Agricultural Overlay District", (Robert F. Keichinger, Petitioner and Owner) parcel of land located in Section 33, T10N, R9E, Town of Arlington more particularly described as follows: Land to be Rezoned from A-1 Agriculture to RR-1 Rural Residence - Commencing at the West ¼ corner of Section 33, Town 10 North, Range 9 East; thence N89°55'01" East, 1331.48 feet along the east-west ¼ line to the northeast corner of the Northwest ¼ of the Southwest ¼; thence S00°32'16" East, 707.07 feet along the east line of the Northwest ¼ of the Southwest ¼ to the point of beginning; thence continue S00°32'16" East, 618.66 feet along the east line of the Northwest ¼ of the Southwest ¼ to the southeast corner thereof; thence N89°56'01" West 270.57 feet along the southline of the Northwest ¼ of the Southwest ¼; thence N03°01'29" West, 346.59 feet; thence N86°48'28" West, 104.07 feet; thence N62°13'01" West, 104.54 feet; thence N16°08'33" East, 152.30 feet; thence N50°12'29" East, 43.42 feet; thence N74°50'50" East, 75.11 feet; thence N80°01'14" East, 88.66 feet; thence N87°58'43" East, 244.07 feet to the point of beginning. Containing 211,093 square feet or (4.85 acres) - Land to be Rezoned from A-1 Agriculture to A-1 Agriculture with A-4 Agricultural Overlay District - Commencing at the West ¼ corner of Section 33, Town 10 North, Range 9 East; thence N89°55'01" East, 179.31 feet along the east-west ¼ line to the point of beginning; thence continue N89°55'01" East, 1152.17 feet along the east-west ¼ line to the northeast corner of the Northwest ¼ of the Southwest ¼; thence S00°32'16" East, 707.07 feet along the east line of the Northwest ¼ of the Southwest ¼; thence S87°58'43" West, 244.07 feet; thence S80°01'14" West, 88.66 feet; thence S74°50'50" West, 75.11 feet; thence S50°12'29" West, 43.42 feet; thence S16°08'33" West 152.30 feet; thence S62°13'01" East, 104.54 feet; thence S86°48'28" East, 104.07 feet; thence S03°01'29" East, 346.59 feet to the south line of the Northwest ¼ of the Southwest ¼; thence N89°56'01" West 879.73 feet along the south line of the Northwest ¼ of the Southwest ¼; thence N00°37'13" West, 1322.74 feet to the point of beginning. Containing (30.15 acres) - All effective upon recording the Certified Survey Map.

- (3) "To change from A-1 Agriculture to RR-1 Rural Residence and A-1 Agriculture District to A-1 Agriculture with A-4 Agricultural Overlay District", (Mary Ann Schultz, Petitioner and Owner) parcel of land located in Section 27, T10N, R9E, Town of Arlington more particularly described as follows: Land to be Rezoned from A-1 Agriculture to RR-1 Rural Residence - Commencing at the southeast corner of Section 27, Town 10 North, Range 9 East, thence N89°37'28" West, 2066.73 feet along the south line of Section 27 to the point of beginning; thence N01°50'35" West, 516.76 feet; thence N89°12'25" West, 114.29 feet; thence N20°33'50" West, 60.76 feet; thence N06°43'18" East, 127.51 feet; thence N01°45'01" East 213.29 feet; thence S83°48'00" East, 63.96 feet; thence S68°58'17" East, 90.03 feet; thence S50°44'24" East, 74.18 feet; thence S31°01'09" East, 48.19 feet; thence S16°22'55" East, 61.27 feet; thence N75°00'00" East, 48.33 feet; thence S15°00'00" East, 112.62 feet; thence S75°00'00" West, 68.19 feet; thence S04°59'51" East, 156.29 feet; thence S89°21'26" West, 121.66 feet; thence S01°50'35" East, 458.02 feet to the south line of Section 27; thence N89°37'28" West 33.02 feet along the south line of Section 27, also being the centerline of County Trunk Highway K, to the point of beginning. Containing 122,894 square feet or (2.82 acres) - Land to be Rezoned from A-1 Agriculture to A-1 Agriculture with A-4 Agricultural Overlay District - West 23.50 acres of the Northwest ¼ of the Southeast ¼ and the West 23.50 acres of the Southwest ¼ of the Southeast ¼ of Section 27, Town 10 North, Range 9 East, Town of Arlington - Containing (44.18 acres). All effective upon recording the Certified Survey Map.

Andy Ross, Chair
COLUMBIA COUNTY
BOARD OF SUPERVISORS
Susan M. Moll
COLUMBIA COUNTY CLERK

DATE PASSED: December 19, 2012

DATE PUBLISHED: December 26, 2012

Chair Ross asked that each rezone request be taken separately.

Motion was made by Baumgartner, second by Wingers, to approve the rezone request from Howard and Dorothy Richards, Petitioners and Owners. Motion carried.

Motion was made by Teitgen, second by Baebler, to approve the rezone request from Robert F. Keichinger, Petitioner and Owner. Motion carried.

Motion was made by Baumgartner, second by Baebler, to approve the rezone request from Mary Ann Schultz, Petitioner and Owner. Motion carried.

The Ordinance was declared passed and is to be known as Ordinance Z407-12.

Chair Ross indicated that the Solid Waste Director position has been posted. He further explained the possible need to update a facility study completed in 2001 by Foth and Van Dkye.

Teitgen moved adjournment of this meeting to Wednesday, January 16, 2013 at 9:45 a.m. Second was made by Foley. The motion carried. The meeting adjourned at 10:51 a.m.

PROCEEDINGS
OF THE
BOARD OF SUPERVISORS
Columbia County, Wisconsin

Portage, Wisconsin
January 16, 2013
9:47 A.M.

The Board of Supervisors of Columbia County convened in annual session at the Carl C. Frederick Administration Building in Portage pursuant to law. The meeting was called to order by Chair Ross and was certified to be in compliance with the Wisconsin Open Meetings Law.

All Supervisors were present, except Bechen and DeYoung, absent with notice.

Members stood and recited the Pledge of Allegiance.

A motion was made by Bradley, second by Cupery to approve the Journal of December 19, 2012. Motion carried.

A motion to approve the agenda, as printed, was made by Foley, second by Boockmeier. Motion carried.

Josh Bindl, from the Wisconsin County Mutual Insurance Corporation, presented John Tramburg with a plaque in recognition of his service on the County Mutual Board of Directors from 2005-2012.

Supervisors were invited to attend a Retirement Party for Bill Casey on Tuesday, January 29, 2013, from 1-4 p.m. in Meeting Room 1 of the County Administration Building.

Amy Yamriska, Columbia Health Care Center Administrator, and Corey Bowman, Director of Environmental Services, gave an update on the renovation project at the Columbia Health Care Center. Bill Aubrey, Architect and Tim Hoffman, Project Manager from Hoffman Construction, Inc., gave a power-point presentation of the project and entertained questions of the Board. A handout of the presentation was placed on supervisor's desks.

Tom Lorfeld, Columbia County Highway Commissioner, reported on the current Highway Department operations. Shonna Neary, Accounting Supervisor, gave an update and power-point presentation on the Accounting Plan for the Highway Department.

John Tramburg introduced Claude Lois, Administrator for the Division of State and Local Finance, and Zachary McClelland, Revenue Field Auditor, who spoke regarding Manufacturing and Utility Tax.

The following appointments were announced:

- (1) Columbia County Economic Development Corporation: Andy Ross, term to end April, 2014. Motion by Westby, second by Baebler, the appointment was approved.
- (2) County Surveyor: Jim Grothman, 2 year term to January, 2015. Motion by Boockmeier, second by Gove, the appointment was approved.

RESOLUTION NO. 1-13

WHEREAS, on December 14, 2011, the Columbia County Board of Supervisors adopted a Classification and Compensation Plan for Non-Management, Non-Supervisory County Employees ("Compensation Plan") in Resolution No. 37-11; and

WHEREAS, following adoption of the Compensation Plan, several Committees of the County Board determined that the Compensation Plan should be amended to provide additional compensation to General Employees who are called into work or who provide on call services in the course of their County employment.

NOW, THEREFORE BE IT RESOLVED, that the 2012 Compensation Plan is amended as follows:

Page 2:

Courthouse and Human Services Employees

~~On-Call Pay: Maintenance Mechanics who are "on call" shall receive thirty dollars (\$30.00) per weekend, and thirty dollars (\$30.00) per holiday "on call." In addition, such employees shall be paid for time worked at the prevailing rate each time the employee reports to the workplace to respond to a call. It is understood that no employees shall be "on call" on a weekday.~~

~~On-Call Pay – Deputy Emergency Government: In the event the Deputy Emergency Government Coordinator is scheduled to be “on call” outside his/her normal working hours, she/he will be compensated at the rate of fifteen dollars (\$15.00) per day for each weekday, thirty dollars (\$30.00) per holiday, and thirty dollars (\$30.00) per weekend so scheduled. On call compensation will not be paid, and no on call responsibilities will be required, on days on which the Deputy Emergency Government Coordinator is on vacation, on sick leave, or otherwise unavailable for on call duty.~~

On-Call: Employer shall compensate and designate on-call personnel, in addition to normal salary, as follows:

<u>Monday through Friday</u>	<u>\$25.00 per day</u>
<u>Saturday and Sunday</u>	<u>\$35.00 per day</u>
<u>Holidays</u>	<u>\$40.00 per day</u>

On-call employees will respond to a problem within an hour or less.

Page 6:

Professional Employees

Call In: Any employee who is called to work away from home outside of his/her regular schedule of hours (whether or not the employee is on-call), shall be paid for time worked at the prevailing rate. Any employee who receives a call from or about work, authorized by a supervisor, (whether or not the employee is on-call) and requiring the employee to provide services for the County shall likewise be paid for time worked at the prevailing rate. A call to work away from home must be approved by an employee's immediate a department supervisor. Any employee who receives a call to work at home shall attempt to contact his/her a department supervisor for prior approval.

Page 8:

Public Health Nurses

Call-in Pay: An employee called in to work other than his/her scheduled time shall be paid for time worked at the prevailing rate. An employee must be authorized and instructed by his/her a department supervisor to provide services for the County without actually reporting to work and if so authorized and instructed shall be paid for time worked at the prevailing rate.

BE IT FURTHER RESOLVED, that all other provisions of the Compensation Plan that was adopted in Resolution No. 37-11, as amended by Resolution Nos. 5-12 and 22-12 are unchanged and remain in full force and effect; and,

BE IT FURTHER RESOLVED, that these amendments to the Compensation Plan are effective upon passage by the County Board.

Fiscal Note: Required funds are included in the 2013 County Budget.

Fiscal Impact: NONE

Robert R. Westby
Richard C. Boockmeier
Mary Cupery
Vern E. Gove
Andy Ross, Chair
EXECUTIVE COMMITTEE

Motion was made to adopt the Resolution by Martin, second by Baebler.

Joseph Ruf, Corporation Counsel/Human Resources Director, gave a brief explanation of the proposed changes.

The resolution was adopted.

RESOLUTION NO. 2-13

WHEREAS, on January 18, 2012, the Columbia County Board of Supervisors enacted Ordinance No. 128-12 which amended Columbia County Code of Ordinances Title 7 – Human Resources; and,

WHEREAS, as part of Ordinance No. 128-12, the County Board adopted new Policies and Procedures for General Employees, Field Employees of the Highway and Transportation Department, Columbia Health Care Center Employees and Non-Sworn Staff of the Sheriff's Office, and a new Operations Manual for Management; and,

WHEREAS, since the enactment of Ordinance No. 128-12, several County Board Committees determined that certain provisions of the Policies and Procedures and the Operations Manual for Management should be amended.

NOW, THEREFORE BE IT RESOLVED, that the Policies and Procedures and the Operations Manual for Management are hereby amended as follows:

Policies and Procedures for General Employees:

Title Page:

Columbia County, Wisconsin Policies and Procedures For Employees in

Accounting, Building and Grounds, Child Support, Clerk of Courts' Office, County Clerk's Office, District Attorney's Office, Emergency Management, Health and Human Services, Human Resources, Judicial Assistants, Land and Water Conservation, Land Information, Management Information Services, Planning and Zoning, Register in Probate, Register of Deeds, Solid Waste, Treasurer's Office and Veterans' Service Office

Pages 6-7:

Overtime and How You Are Paid

Upon occasion, your supervisor may find it necessary to extend your work day. Your hourly rate of pay will apply to each hour worked to a maximum of 40 hours per week. Any hours worked in excess of forty (40) hours in any given week will be compensated at one and one-half (1.5) times the employee's hourly rate of pay. However, all work performed on Saturdays, Sundays or holidays will be compensated at the overtime rate, regardless of the number of hours worked in that week. All overtime must be authorized by the employee's department head or his/her designee. Overtime will not be paid twice for the same hours worked. All overtime pay will be included in the pay check following the pay period in which the overtime was worked. Vacation, personal holidays, sick leave, and compensatory time used are not considered as time worked when overtime is computed. This compensation may come in the form of time off or in pay, as determined by department management.

Call-in Pay

Employees who are called into work to respond to an emergency or pre-approved situation will be paid at the rate of one and one-half (1.5) times the normal hourly rate with a minimum of two (2) hours. "Emergency" shall be defined as a situation that endangers public, employee or building safety/security.

Policies and Procedures for: General Employees Page 10; Columbia Health Care Center Employees, Page 12; Field Employees of the Highway and Transportation Department, Page 10; and, Operations Manual for Management, Page 22-23: Holidays

If a holiday falls on a Saturday, the County will recognize that holiday on the preceding Friday; Sunday holidays will be recognized on the following Monday. If consecutive holidays (such as Christmas Eve Day and Christmas Day) fall on a Friday and Saturday or a Sunday and Monday (as they will in 2021 and 2022 respectively) the County Board will determine and announce the applicable holiday schedule by October 1 of the year preceding the year in which the first three holidays (Christmas Eve Day, Christmas Day and New Year's Eve Day) will be recognized.

Personal Holidays must be approved by department management and scheduled in advance. ~~They must be taken in full work day increments (either 7.5 hours or 8.0 hours). Employees are eligible to take personal holidays after six (6) months of employment.~~

Because the Sheriff's Office (SO) and the Columbia Health Care Center (CHCC) are both around-the clock operations, they have different holiday schedules than the rest of the County departments.

Policies and Procedures for: General Employees Page 11; Field Employees of the Highway and Transportation Department, Pages 11-12; Columbia Health Care Center Employees, Pages 12-13; Non-Sworn Staff of the Sheriff's Office, Pages 10-11 and, Operations Manual for Management, Page 23:

Vacation

Accrual: Employees earn paid vacations based on his/her anniversary date in accordance with the following schedule:

Full Years of Continuous Employment	Weeks of Vacation
6 months	1 (5 days)
1	1 (5 days)
2-4	2 (10 days)
5-11	3 (15 days)
12-17	4 (20 days)
18+	4 weeks (20 days)
18 years and hired before 12/31/1995:	4 weeks (20 days) + one
<u>18+ (For employees hired before 12/31/2011)</u>	additional day for each additional year of service to a maximum of 30 days of vacation per year

Earned vacation ~~credits shall~~ will be used in the anniversary year following that in which ~~they have been~~ it was earned. Vacation ~~credits~~ not used within the anniversary year after which ~~they have~~ it has been earned ~~shall~~ will automatically be carried over into the next anniversary year. ~~They, but that vacation must be used within 90 days of the next anniversary year day it is carried over.~~ If it is not used within that time frame ninety (90) days, the vacation days will be lost. (Note: This paragraph does not apply to Sheriff's non-sworn staff. Separate policies established by the Sheriff apply.)

Department Heads will receive four (4) weeks of vacation upon hire in the year in which they are hired. In subsequent years, Department Heads will earn and four (4) weeks of vacation beginning on the anniversary date of his/her hire as a Department Head each year thereafter. After 18 years of employment, Department Heads will receive vacation according to the schedule shown above. Vacation benefits that were approved for specific department heads prior to January 1, 2012, as a condition of hire or continued employment shall remain in full force and effect.

Department management is responsible for scheduling vacations and personal holidays for the department's staff and for themselves to ensure the most efficient operation of the department. Length of employment shall not be used to schedule vacations or personal holidays in such a way that advantages some employees over others. Policies and Procedures for: General Employees Pages 11-12; and, Operations Manual for Management, Page 20:

Compensatory Time Off

There are two classifications of Compensatory Time:

- Banked Compensatory Time: earned and not taken prior to 12/31/2011;
- Current Compensatory Time: earned in the current and subsequent calendar years and not to exceed 40 hours at any given time.

Banked Compensatory Time has been converted to dollar amounts equal to the rate of pay in effect on December 31, 2011 multiplied by the number of hours of compensatory time earned but not taken as of December 31, 2011. When the Banked Compensatory Time is taken, the appropriate dollar amount will be withdrawn from the bank. The withdrawal will be made by multiplying the employee's current rate of pay by the number of compensatory time hours taken. Any Banked Compensatory Time that has not been taken at the time of retirement or termination will be paid to the employee.

Current Compensatory Time will not exceed 40 hours at any given time. Any accumulations over that maximum, will be paid out as overtime and have a direct impact on the budget of each department. Management is responsible for ensuring that compensatory time is controlled and that no employee exceeds the forty (40) hour limit. Each department head's control of compensatory time will be a major factor in his/her evaluation because of its impact on budgetary matters. While some elected officials have opted to not participate in the Management Performance Evaluation System (which is their right), all department heads, including elected officials, will be subject to a budgetary performance evaluation which will be done in conjunction with the annual Budget Review, conducted by each Governing Committee and reviewed by the Executive and Finance Committees.

Compensatory time may be taken in fifteen (15) minute increments up to the allowed maximum of forty (40) hours, but as with all time off, compensatory time must be approved by the department head or his/her designee. Compensatory time off may be used in conjunction with other paid time off, with the approval of department management.

Management has the right to direct employees to use accumulated compensatory time.

Policies and Procedures for: General Employees Pages 12-13; Field Employees of the Highway and Transportation Department, Pages 12-13; Columbia Health Care Center Employees, Pages 13-14; Non-Sworn Staff of the Sheriff's Office, Pages 12-13 and, Operations Manual for Management, Pages 23-24:

Leaves of Absence

Bereavement Leave

Paid time off is granted to an employee in the event of a death in his/her family. The length of time off is specified in the Bereavement Policy Chart (Exhibit A - Appendix.)

With management approval, compensatory time, if available, holiday, ~~or~~ vacation time or sick leave may be used to extend ~~the bereavement~~ leave.

Add to Appendix A:

Three (3) days bereavement leave granted on the death of the employee's brother-in-law or sister-in-law.

Sick Leave

Eligible county employees earn sick leave at the rate of one (1) working day per month, or major fraction of each month worked, up to an accumulated one hundred twenty (120) days. To be eligible for sick leave, employees must be classified as full-time or regular part-time ~~and must have been employed with the County for at least six (6) months.~~ This accumulation begins on the employee's first day of employment.

When an employee is going to be absent from work for any reason, he/she is to notify management as early on the first day of absence as possible. This is necessary so that arrangements can be made to ensure that the tasks for which the employee is responsible will be completed as required. Sick leave will be granted when an employee must be absent for work for the following reasons:

- ~~An employee's own~~ The illness or disability of the employee, employee's dependent child, or a family member for whom the employee has caregiving responsibilities, including maternity;
- Reasonable medical or dental attention of the employee, employee's dependent child, or a family member for whom the employee has caregiving responsibilities, that cannot be scheduled during non-work hours;
- In conformance with Federal and State Family Medical Leave laws.

An employee who uses three (3) or more days of consecutive sick leave is required to submit a written statement issued by a licensed medical practitioner to substantiate the medical reason for the absence. An employee who has been hospitalized for any reason or who has undergone a surgical procedure is required to submit a physician's statement that indicates the employee is able to return to work. This is required if the employee is cleared to return to work on either a full-time or part-time basis; and the statement must indicate the terms under which the employee is able to resume his or her duties. Unused sick time will accumulate from year to year in an employee's sick leave account to a maximum of one hundred twenty (120) days. Ninety percent (90%) of the sick time balance will be paid to the employee at the time of retirement or to the employee's estate in the event of death.

Donated Sick Leave

With the approval of the department head and the Human Resources Committee, an employee may donate up to five (5) unused sick leave days to a fellow employee who has exhausted all other benefits including Family and Medical Leave.

Policies and Procedures for: General Employees Page 16; Field Employees of the Highway and Transportation Department, Page 16; Columbia Health Care Center Employees, Pages 19-20; and, Operations Manual for Management, Pages 35-36:

Prescription Drug Usage

If an employee whose position affects public safety where the inability or impaired ability to perform essential functions will result in a significant risk of substantial harm to the health or safety of the individual or others is taking any legally prescribed medication, therapeutic drug, or any non-prescription drug which contains any measurable amount of alcohol or which carries a warning label that indicates the employee's mental functioning, motor skills or judgment may be adversely affected by the use of this medication ~~work-related duties~~, he or she must notify his/her supervisor ~~B~~before performing any work related duties. A written report of this notification is to be filed by the supervisor with the department head. It is the responsibility of the employee to inform his/her physician of any types of safety-sensitive functions that he/she performs in order that the physician may determine if the prescribed substance could interfere with the safe and effective performance of the employee's duties or the operation of County equipment.

However, as required by the Federal Regulations, any employee who uses or possesses medication containing alcohol while on duty or who tests positive for alcohol will be removed from his/her position and subject to the provision of this policy, even though the reason for the positive alcohol test is the fact that the employee's prescription or nonprescription medication contains alcohol.

A legally prescribed drug is one where the employee has a prescription or other written approval from a physician for the use of the drug in the course of medical treatment. The prescription must include the patient's name, the name of the substance, quantity/amount to be taken, and the period of authorization. The misuse or abuse of legal drugs while performing County business is prohibited by County policy. (Note: This section does not apply to Sheriff's Non-Sworn Staff. Separate policies established by the Sheriff apply.)

The Columbia County Grievance Procedure

A grievance is a dispute regarding an employee's discipline or termination of employment or a dispute concerning workplace safety. No grievance shall be processed under this procedure unless it is in writing and contains all of the following:

- A. The name and position of the grievant;
- B. A clear and concise statement of the grievance;
- C. The issue involved;
- D. The relief sought;
- E. The date the incident or alleged violation took place;
- F. The specific section of County policy or workplace safety rule alleged to have been violated; and
- G. The signature of the grievant and the date.

1. The term "days" means all calendar days, Sunday through Saturday, including weekends and holidays regardless of whether the employee is scheduled to work. The time within which an act is to be done under this procedure shall be computed by excluding the first day and including the last day.

2. A "grievant" is an employee as defined by Wisconsin Statutes governing this grievance procedure. A grievant shall personally present his or her case at each stage of this procedure. A grievant may select one (1) other person to assist in processing a grievance.

3. "Workplace safety" means those conditions related to physical health and safety of employees enforceable under Federal or State law, or County rule related to: Safety of the physical work environment; Safe operation of workplace equipment and tools; Provision of protective equipment, training and warning requirements; Workplace violence and accident risk.

4. "Discipline" means suspension or demotion resulting in loss of pay or benefits. Discipline does not include oral or written reprimands, performance reviews, work plans or other employment action that does not result in loss of pay or benefits.

5. "Termination" means discharge from employment. Layoffs (reduction in force) are not considered terminations and are not subject to this procedure.

Procedure

Filing a Grievance. Within ten (10) days after the facts upon which a grievance is based are known, or should have reasonably become known, an employee shall present a written grievance to the County Human Resources ("HR") Department on the required County grievance form. (Exhibit B - Appendix.) The County HR Department shall determine if the grievance is timely, if the subject matter of the grievance is within the scope of this procedure and if the grievance has been otherwise properly processed.

HR Committee Review. A grievance that the County HR Department determines to be properly and timely filed will be reviewed by the HR Committee of the Columbia County Board of Supervisors during a regularly scheduled monthly HR Committee meeting. Grievances shall be scheduled at the discretion of the HR Committee Chair. The grievant may request that the Human Resources Committee review the grievance in a closed session. The Human Resources Committee has the discretion to grant or deny that request. If the grievance is reviewed in a closed session, the Committee's decision will be made in open session. The Human Resources Committee may take one of three actions:

- Uphold the action taken by department management;
- Reverse the decision made by department management; or
- Refer the grievance to the department's governing committee for review. That committee's recommendation will be referred back to the Human Resources Committee for final action.

The HR Committee's decision concerning a grievance will be recorded in the HR Committee meeting minutes.

Review by Impartial Hearing Officer ("IHO"). Five (5) days following the final approval of the HR Committee meeting minutes containing a grievance decision, a grievant may file a written request with the County HR Department seeking IHO review of the grievance.

An IHO shall be appointed by the County Board Chair or designee. Any costs incurred by the IHO will be paid by the grievant. The IHO will convene a hearing at a date and time mutually convenient to all parties. The IHO may require the parties to submit grievance documents and witness lists in advance of the hearing to expedite the hearing. The grievant shall have the burden of proof in all cases. The IHO may apply relaxed standards for the admission of evidence, including allowing the admission of hearsay. The IHO shall provide the parties with a written decision within thirty (30) days following the hearing.

The IHO may only consider the matter presented in the initial grievance filed by the employee. The IHO shall have no power to add to, subtract from or modify the terms of any County policy, statute, or work rule. The IHO shall deny the grievance if a rational basis exists for the County's action.

Appeal to the County Board. Either party may appeal an adverse determination by an IHO to the Columbia County Board of Supervisors. A written notice appealing an IHO's decision shall be filed in the County Clerk's Office within ten (10) days following the date of the IHO's written decision. The IHO's decision shall be reviewed at a regular monthly County Board meeting, which will be scheduled at the discretion of the County Board Chair.

The County Board will consider grievance appeals in open session and will make its decision based on the written decision of the IHO. The County Board will not conduct a new hearing or examine the records, evidence and testimony that were produced at the hearing before the IHO. The County Board shall decide the appeal by a simple majority vote of the members present, either affirming or reversing the IHO's written decision. The County Board's decision concerning an appeal will be recorded in the monthly Proceedings of the County Board and shall be binding on all parties.

Timelines

A grievant's failure to process a grievance within the time limits set forth in this procedure shall constitute waiver of the grievance which will then be considered resolved. To encourage that grievances are addressed in a prompt manner, the time limits set by this procedure are intended to be strictly observed and may not be extended without the express written consent of the County Board Chair.

Exclusive Remedy

This procedure constitutes the exclusive process for the redress of any employee grievances as defined herein. However, nothing in this grievance procedure prevents County employees from addressing concerns regarding matters not subject to the grievance procedure with County managers and elected officials.

I Don't Have a Grievance (as it is defined above) but I Do Have a Problem - What Can I Do?

The Definition of a "Problem"

It must be understood that, subject to applicable law, ~~that~~ the County has the right to determine the number of employees, the duties of each employee, the nature and place of the work, and all other matters pertaining to the management and operation of the County, including the hiring, promoting, transferring, demoting, suspending or discharging for just cause an employee. This also includes the right to assign and direct employees, to schedule work and to establish and enforce policies and procedures. That notwithstanding, the County also recognizes that all employees should have access to a process to resolve any issues that he/she may have in conjunction with his/her job.

To address that, a complaint procedure has been established that provides employees with an avenue to resolve any issues which impede his/her ability to perform his/her job duties. This process does not include situations involving harassment, discrimination, retaliation or other prohibited conduct which were discussed earlier and for which another process has been established.

The Procedure to Resolve that Problem or Issue

The County has established a complaint procedure that provides employees with an avenue to resolve any issues they may have (not to include harassment, discrimination or retaliation which were discussed earlier, and for which another process has been established).

An employee who has a complaint about any aspect of his/her employment, should schedule a meeting with department management to explain the problem, and to define what measurements need to be taken to resolve the issue. The problem and the employee's recommendation for solving the concern should be put in writing before that meeting. If the complaint involves the immediate supervisor or department head, the employee's first step is to schedule a meeting with the Human Resources Director. ~~Either Department management or the Human Resources Director may find that the complaint has no merit; however, In that event,~~ the employee may request that the complaint be heard by the department's governing committee. Both the employee and the Human Resources Director or his/her designee will attend that meeting. The employee may request that this hearing be held in a Closed Session. The governing committee has the option of agreeing with the request or denying it.

If the complaint is not resolved at that level, the employee, accompanied ~~if he or she chooses,~~ by a mentor of his or her own selection, will meet with the Human Resources Committee. The employee may, once again, request that this be held in a Closed Session. The Human Resources Committee may agree with that request or deny it. If the Human Resources Committee also rejects the complaint, the employee can file for a "Peer/Supervisory" review. ~~The That review would~~ will be conducted by the Human Resources Director; Included in the panel is will be the employee, two peers of his/her choosing, two peers chosen by the Human Resources Committee, the employee's immediate supervisor, and a member of the Executive Committee of the County Board of Supervisors. This review is scheduled with the understanding that the decision of this panel will be final. The employee may, once again, request that this be held in a Closed Session. The members of this Peer/Supervisory review panel may agree with that request or deny it. A written summary of the findings and basis of the decisions of each of the committee reviews will be provided and will be made available to the Supervisory/Peer Review Panel.

All of the reviews must all be scheduled within sixty (60) days of the filing of the complaint and resolved within ninety (90) days.

Policies and Procedures for Field Employees of the Highway and Transportation Department, Pages 30-31:

Reimbursement for Purchase and Use of Safety Equipment

~~If a~~Any employee who is required by the County or by any Federal or State regulatory agency to wear any particular type of uniform, special clothing, or protective gear, the County ~~will purchase the necessary equipment and the employee will reimburse the County for fifty percent (50%) of the cost of such equipment through payroll deduction. employee will receive an annual Safety Clothing Allowance of fifty dollars (\$50) for the purchase of the required apparel or gear. Failure to purchase or wear such required apparel or gear will result in disciplinary action up to and including termination.~~

Upon the submission of an original receipt, the County will provide a reimbursement not to exceed fifty dollars (\$50.00) per calendar year for the purchase/replacement of prescription safety glasses with lenses that meet ANSI Standards as approved by an optometrist.

Employees who are required to wear safety shoes will be reimbursed \$100.00 per calendar year for the purchase of steel toed safety shoes, upon the submission of an original receipt for the purchase.

Staff Reductions

Should the County find it necessary to implement cost saving staffing measures, both short-term furloughs or employee lay-offs will be considered. However, each employee's knowledge, skills, abilities and value to the department as a whole must be the determining factors in managements' decision on which employees will be impacted by the implementation of the cost-saving measures that have been decided upon. It is imperative that each employee's knowledge, skills and abilities be addressed in the annual evaluation that is given to each employee. This will ensure that the staffing decisions are based on consistent and objective factors that are defensible and justifiable. Final staffing decisions will be made by the department head in collaboration with his/her governing committee as well as the advice and counsel of the Human Resources Director.

Operations Manual for Management Page 13:

Special Provisions for the Highway and Transportation Department

On-Call and Call-In Pay for Managerial Employees

The Operations Superintendent, Shop Superintendant and Patrol Superintendants shall receive compensation in addition to their regular salaries according to the following schedule:

Weekend on-call duty \$100 per weekend

Holiday on-call duty \$50 for a 1 to 2 day holiday
that falls on Monday – Friday

Call in pay \$25 for each event to which managerial employees are required to respond in person. Paid in addition to on-call pay listed above.

BE IT FURTHER RESOLVED, that all other provisions of the Policies and Procedures and the Operations Manual for Management that were enacted in Ordinance No. 128-12, as amended by Resolution Nos. 4-12, 21-12, 29-12 and 32-12 are unchanged and remain in full force and effect; and,

BE IT FURTHER RESOLVED, that these amendments to the Policies and Procedures and the Operations Manual for Management are effective upon passage by the County Board.

Fiscal Note: Required funds are included in the 2013 County Budget.

Fiscal Impact: NONE

Robert R. Westby
Richard C. Boockmeier
Mary Cupery
Vern E. Gove
Andy Ross
EXECUTIVE COMMITTEE

Motion was made to adopt the Resolution by Cupery, second by Baumgartner.

Motion was made by Wingers to amend the Operations Manual for Management under Vacation for Department Heads to read: Department Heads will receive four (4) weeks of vacation in the year in which they are hired. In subsequent years, Department Heads will earn four (4) weeks of vacation on the anniversary date of his/her hire as a Department Head. Second was made by Martin.

The motion to amend carried.

The resolution, as amended, was adopted.

RESOLUTION NO. 3-13

WHEREAS, Federal monies are available under the Community Development Block Grant Program, administered by the State of Wisconsin, Department of Administration, Division of Housing, for the primary purpose of providing affordable housing initiatives and housing improvements; and

WHEREAS, Columbia County serves as Lead County for the Wisconsin Southern Housing Consortium and as such, is responsible for procuring administrative services; and

WHEREAS, after due consideration, COLUMBIA COUNTY has recommended that MSA Professional Services, Inc. be hired to administer the Community Development Block Grant (CDBG) for the following types of projects:

- DOWNPAYMENT AND CLOSING COST ASSISTANCE
- HOUSING REHABILITATION
- RENTAL UNIT REHABILITATION
- CONVERSION OF SPACE (ACQUISITION/DEMOLITION)

WHEREAS, it is necessary for the County Board to approve the hiring of a program administrator for COLUMBIA COUNTY's CDBG funds; and

WHEREAS, the Columbia County Revolving Loan Fund/Housing Committee has reviewed the proposal for administration of the Housing Program.

NOW, THEREFORE, BE IT RESOLVED, that the Columbia County Board does approve and authorize the hiring of MSA Professional Services, Inc. for administration of the Southern Housing Consortium CDBG Housing Program; and

BE IT FURTHER RESOLVED, that the Columbia County Board Chairman is hereby authorized to sign all necessary documents on behalf of Columbia County; and

BE IT FURTHER RESOLVED, that authority is hereby granted to the Columbia County Revolving Loan Fund/Housing Committee to take the necessary steps to comply with all requirements and guidelines set forth by the State of Wisconsin, Department of Administration to manage the administrative responsibilities on behalf of the Southern Housing Consortium.

Fiscal Note: NONE

Fiscal Impact: NONE

Andy Ross
Mark A. Witt
JoAnn Wingers
Vern Gove
John H. Tramburg
REVOLVING LOAN FUND/HOUSING COMMITTEE

Motion was made to adopt the Resolution by Konkell, second by Teitgen.

Kari Justmann, representative from MSA Professional Services, Inc., was in attendance and entertained questions from the Board. It was asked that MSA Professional Services, Inc. provide an annual report to the Board.

The Resolution was adopted.

ORDINANCE NO. 135-13

The Columbia County Board of Supervisors do ordain as follows: That Title 7 of the County Code, is hereby amended as follows:

TITLE 7

Chapter 1 Human Resources

- Appendix A: Policies and Procedures for General Employees
- Appendix B: Policies and Procedures for Field Employees of the Highway and Transportation Department
- Appendix C: Policies and Procedures for Columbia Health Care Center Employees
- Appendix D: Policies and Procedures for the Non-Sworn Staff of the Sheriff's Office
- Appendix E: Operations Manual for Management

Human Resources

7-1-1	Human Resources Administration System
7-1-2	Classification of Positions
7-1-3	Compensation Plan
7-1-4	Recruitment; Applicant Evaluation; Appointment; Promotion
7-1-5	Performance Evaluation; Disciplinary Procedure; Grievance Procedure; Employee Orientation and Training; Exit Interviews
7-1-6	Records Management
7-1-7	Fringe Benefits
7-1-8	Conditions of Employment
7-1-9	Selection and Placement of Department Head Positions
7-1-10	Separate Policies and Procedures for General Employees, Field Employees of the Highway and Transportation Department, Columbia Health Care Center Employees, and Non-Sworn Staff of the Sheriff's Department
7-1-11	Miscellaneous Provisions

Sec. 7-1-1 Human Resources Administration System.

- (a) **Authority.** This Chapter is promulgated under the authority of Sec. 59.22(2)(c), Wis. Stats., as amended, and may be amended by the Columbia County Board of Supervisors in the same manner as adopted. The County Board possesses the sole right to operate County government and all management rights repose in it. These rights include, but are not limited to, the following:
- (1) To direct all operations of the County government.
 - (2) To establish equitable work rules and schedules of work.
 - (3) To hire, promote, transfer, schedule, and assign employees to positions within the County.
 - (4) To suspend, demote, discharge, and take appropriate disciplinary action for cause.
 - (5) To relieve employees from their duties because of lack of work, funds, or any other legitimate reasons.
 - (6) To maintain efficiency and services of County government operations.
 - (7) To apply whatever action is necessary to comply with State and/or Federal law.
 - (8) To introduce new or terminate existing methods or facilities.
 - (9) To change or modify existing methods or facilities.
 - (10) To determine the kinds and amounts of services to be performed as pertains to County government operations, and the number and variations of classifications to perform such services.
 - (11) To contract out for goods, and services.
 - (12) To determine the methods, means, and personnel by which County operations are to be conducted.
 - (13) To take whatever action is deemed necessary to carry out the operations of County government in situations of emergency.
- (b) **Purpose.** The purposes of this Chapter shall be to establish a system of Human Resources Administration that meets the needs of Columbia County government. This system shall include policies and procedures to recruit, select, develop and maintain an effective, efficient, and responsible work force for the County that meets all Federal Merit System and Affirmative Action Guidelines. This Chapter shall be based on the following objectives:
- (1) To recruit, select and advance employees on the basis of their relative knowledge, skills, and abilities.
 - (2) To provide equitable compensation for all employees.
 - (3) To require good job performance, reward exceptional performance, and correct inadequate performance in a fair and timely manner.

- (4) To assure fair treatment of all applicants and employees in all aspects of human resources administration without regard to political affiliation or beliefs, race, color, national origin, creed, sex, age, family/marital status, handicap, and with proper regard for their rights as citizens.
 - (5) To protect employees against coercive political activities and to prohibit the use of their official authority for the purpose of interfering with or affecting the results of an election or a nomination for office.
 - (6) To provide an opportunity to appeal decisions.
- (c) **Scope.** This Chapter shall govern human resources administration for all employees and departments of the County of Columbia, except the following:
- (1) Members of the Columbia County Board of Supervisors.
 - (2) Elected County officials.
 - (3) Members of boards, commissions, committees, and judges when they are acting in that capacity.
 - (4) Students engaged in field training.
 - (5) Volunteer workers.
 - (6) Persons employed to make or conduct a temporary special inquiry investigation or examination on behalf of Columbia County (those under contract).
 - ~~(7) Employees represented by unions specific policies are not addressed by the collective bargaining agreement.~~
 - (7) Sheriff's sworn staff where specific policies are addressed by the collective bargaining agreement.
- (d) **Human Resources Function.**
- (1) **Organization.** There shall be in Columbia County government a Human Resources Department under the direction of the Human Resources Committee.
 - (2) **Human Resources Committee.**
 - (a) There shall be a five (5) member Committee known as the Human Resources Committee.
 - (b) Duties of the Committee shall be:
 1. To provide advice and counsel on all aspects of public human resources administration and monitor the human resources system effectiveness.
 2. To review and adopt personnel policies for execution of the County's human resources function in accordance with this Chapter.
 3. To foster the development, implementation, and execution of an Affirmative Action Plan, American with Disabilities Act Plan, and Equal Employment Opportunities Commission Plan.
 4. To make recommendations to the County Board to bring all relevant laws, rules, and regulations into conformity with this Chapter.
 5. To serve as the final internal appeal level under this Chapter for employees complaints, when the Human Resources Committee is not the direct supervisor of the complainant. When the Human Resources Committee is the direct supervisor of the complainant, the Executive Committee will fulfill this function. (Determination of this committee is binding upon the employer in cases of discrimination.)
 6. The Human Resources Committee shall establish Policies and Procedures and an Operations Manual for Management. Changes to the Policies and Procedures and the Operations Manual for Management shall require approval of the County Board by resolution be recommended by the Human Resources Committee, but made by the Executive Committee, after approval by the Finance Committee in the event that the revision would have a financial impact on the County. Any revisions approved by the Finance Committee will be reviewed by the Executive Committee prior to approval by the County Board. All approved changes to the Policies and Procedures and the Operations Manual for Management shall be distributed to all departments by the Human Resources Director.

- (3) **Human Resources Department.**
 - a. There shall be a Human Resources Department. The head shall be the Human Resources Director who shall be hired and appointed pursuant to County Ordinance and serve in the same manner as other department heads.
 - b. The Human Resources Director shall direct the Department's activities and appoint its employees with approval of the Human Resources Committee.
- (e) **Intergovernmental Cooperation.** The Human Resources Director shall cooperate with other governmental agencies regarding personnel tests, recruiting, training.
- (f) **Department Heads.** Department heads shall cooperate with the Human Resources Director in all areas covered under this Chapter, the Policies and Procedures and the Operations Manual for Management.
- (g) **Unlawful Acts Prohibited.**
 - (1) No person shall make any false statement, certificate, mark, rating or report, or in any manner commit, or attempt to commit, any fraud preventing the impartial execution of this Chapter and policies.
 - (2) No person shall directly or indirectly give, render, pay, offer, solicit, or accept any money, service, or other valuable consideration for any appointment, proposed appointment, promotion or proposed promotion or advantage, in a position in the County service.
 - (3) No person shall deprive another of any right granted by this Chapter or furnish to any person any confidential information for the purpose of affecting the rights or prospects of any person with respect to employment in the County service.
- (h) **Sexual Harassment Policy.** It is the policy of Columbia County that sexual harassment in County employment is illegal. ~~and~~ The County's policy is further enumerated in the Policies and Procedures and the Operations Manual for Management.
- (i) **Equal Employment Opportunity.** Columbia County assures equal employment opportunity and affirmative action in the application of its human resources administration as enumerated in the Policies and Procedures and the Operations Manual for Management.

Sec. 7-1-2 Classification of Positions.

Columbia County shall maintain a Classification Plan to be governed by the Human Resources Committee. The purpose of the Classification Plan is to provide a system of standardized titles and standardized job descriptions for effective planning and budgeting, standards of job performance, fair and equitable pay, valid selection and recruitment programs.

Sec. 7-1-3 Compensation Plan.

Columbia County shall maintain a current and equitable Compensation Plan for all employees (reviewed annually). This Compensation Plan shall include the schedule of pay ranges consisting of minimum and maximum rates of pay for all classes of positions in the County service. The objective of the Compensation Plan shall be:

- (a) To provide an appropriate salary structure in order to recruit and retain an adequate number of competent employees; and
- (b) To provide appropriate pay incentive for high employee productivity.

Sec. 7-1-4 Recruitment; Applicant Evaluation; Appointment; Promotion.

It shall be the policy of the County to recruit and select the most qualified persons for positions in the County's service. Recruitment and selection shall be conducted in an affirmative manner to insure open competition, provide equal employment opportunity, affirmative action, and compliance with the Civil Rights Act and American with Disabilities Act. Whenever possible, vacancies shall be filled from within County service by qualified individuals.

Sec. 7-1-5 Performance Evaluation; Disciplinary Procedure; Grievance Procedure; Employee Orientation and Training; Exit Interviews.

It shall be the policy of Columbia County to have a performance evaluation system, a disciplinary procedure, a grievance procedure, employee orientation and training, and to conduct exit interviews when appropriate.

Sec. 7-1-6 Records Management.

It shall be the policy of Columbia County that an effective personnel records management system be developed and maintained that meets all Federal and State law and County needs.

Sec. 7-1-7 Fringe Benefits.

It shall be the policy of Columbia County to provide fringe benefits as set forth in the Policies and Procedures and the Operations Manual for Management.

Sec. 7-1-8 Conditions of Employment.

The conditions of employment applying to all employees of Columbia County are as set forth in the Policies and Procedures and the Operations Manual for Management.

Sec. 7-1-9 Selection and Placement of Department Head Positions.

Department Head positions shall be filled in conformance with the procedures in the Policies and Procedures and the Operations Manual for Management.

Sec. 7-1-10 Separate Policies and Procedures for General Employees, Field Employees of the Highway and Transportation Department, Columbia Health Care Center Employees, and Non-Sworn Staff of the Sheriff's Office.

There shall be separate Policies and Procedures for the General Employees, Field Employees of the Highway and Transportation Department, Columbia Health Care Center Employees, and Non-Sworn Staff of the Sheriff's Office.

Sec. 7-1-11 Miscellaneous Provisions.

- (a) There shall be established such miscellaneous provisions as deemed appropriate in the Policies and Procedures and the Operations Manual for Management. In the event of contradictory language on personnel matters in the manuals of other departments, the language contained in the Policies and Procedures and the Operations Manual for Management shall supersede the language contained in other department manuals.
- (b) The Policies and Procedures and the Operations Manual for Management shall, at all times, be in conformance with Federal and State laws.
- (c) Changes to the Policies and Procedures and the Operations Manual for Management shall be submitted to the County Board as Resolutions recommended by the Human Resources Committee, but made by the Executive Committee, after approval by the Finance Committee in the event that the revision would have a financial impact on the County. Any revisions approved by the Finance Committee will be reviewed by the Executive Committee prior to approval by the County Board. and shall become effective upon passage.
- (d) The effective date of this amended ordinance shall be January 1, 2012.
- (e) All Personnel Policies and Procedures and Operations Manuals for Management previously adopted by the County Board are superseded by this Chapter and by the Policies and Procedures and the Operations Manual for Management adopted in this Chapter.

Fiscal Note: None

Fiscal Impact: None

DATE PASSED: January 16, 2013
DATE PUBLISHED: January 21, 2013

Andy Ross, Chair
COLUMBIA COUNTY
BOARD OF SUPERVISORS
Susan M. Moll
COLUMBIA COUNTY CLERK

Motion was made by Pufahl, second by Rashke, to adopt.

Motion by Kessler to amend Sec. 7-1-1(c)(7) to read: Sheriff's sworn staff where specific policies are addressed by the collective bargaining agreement. Second was made by Rashke.

The motion to amend carried.

The ordinance, as amended, was passed and is to be known as Ordinance 135-13.

Gove moved adjournment of this meeting to Wednesday, March 20, 2013 at 9:45 a.m. Second was made by Field. The motion carried. The meeting adjourned at 12:02 p.m.

PROCEEDINGS
OF THE
BOARD OF SUPERVISORS
Columbia County, Wisconsin

Portage, Wisconsin
March 20, 2013
9:45 A.M.

The Board of Supervisors of Columbia County convened in annual session at the Carl C. Frederick Administration Building in Portage pursuant to law. The meeting was called to order by Chair Ross and was certified to be in compliance with the Wisconsin Open Meetings Law.

All Supervisors were present, except, DeYoung absent with notice and Wingers absent without notice; and Martin, Teitgen and Zander arrived late.

Members stood and recited the Pledge of Allegiance.

Teitgen and Zander arrived at 9:47 a.m.

A motion was made by Boockmeier, second by Cupery to approve the Journal of January 16, 2013. Motion carried.

A motion to approve the agenda, as printed, was made by Gove, second by Baebler. Motion carried.

Martin arrived at 9:48 a.m.

Fred Reckling and Roger Springman addressed the Board with concerns regarding "Money in Politics". A meeting is being held on April 15th at 6:30 p.m. (location yet to be determined) regarding this matter and supervisors are encouraged to attend.

Representative Fred Clark, on behalf of the Wisconsin State Legislature, presented Nathalie Hamele with a plaque in recognition of her husband, former supervisor Robert Hamele, for his dedication and service to the community.

Jon Hochkammer, WCA Legislative Director, gave a powerpoint presentation on "Wisconsin Counties Association Legislative Update- State Financial Overview" and entertained questions of the Board. A handout of the presentation was provided to the supervisors. The presentation will be available for viewing on the County website at www.co.columbia.wi.us.

Chair Ross indicated a handout was placed on supervisor's desks regarding the "Public Shooting Range" and that the item will be placed on the April County Board agenda.

He also stated that the item "Emergency Response Numbers" will be placed on the April County Board agenda.

The following appointments were announced:

- (1) Emergency Fire Wardens for 2013 (listing was included in board packets). Teitgen indicated that Mi Place Bait Shop was no longer in business and should be removed from list. Motion by Martin, second by Boockmeier, to approve the appointments with the removal of Mi Place Bait Shop. Motion carried.
- (2) Ethics Inquiry Board: reappointments of Attorney Vytas Salna and Neal James, as alternate, for 3 year terms to April, 2016. Motion by Field, second by Bradley, to approve the appointments. Motion carried.
- (3) Local Emergency Planning Committee: Nathan Sievers, to complete Phil Tegen's remaining term to April, 2014. Motion by Foley, second by Baumgartner, to approve the appointment. Motion carried.

REPORT OF THE PLANNING AND ZONING COMMITTEE

The Planning and Zoning committee having held a public hearing thereon pursuant to Section 59.69 Wisconsin Statutes, notice thereof have been given as provided by law and being duly advised of the wishes of the people in the areas affected hereby recommend as follows:

1. A petition by Mary Ann Moll, Rio, WI, Petitioner and Owner, to rezone from A-1 Agriculture to RR-1 Rural Residence and A-1 Agriculture to A-1 Agriculture with A-4 Agricultural Overlay, Parcel 657.02, Section 36, T11N, R10E in the Town of Lowville on the 13th day of December, 2012 to be approved as follows: To change from A-1 Agriculture to RR-1 Rural Residence and A-1 Agriculture to A-1 Agriculture with A-4 Agricultural Overlay, Parcel 657.02, Section 36, T11N, R10E, Town of Lowville.

2. A petition by Gregerson Farms LLC, Wisconsin Dells, WI, Petitioner and Owner, to rezone from A-1 Agriculture to RR-1 Rural Residence and A-1 Agriculture to A-1 Agriculture with A-4 Agricultural Overlay, Parcel 311, Section 18, T13N, R7E in the Town of Newport on the 11th day of December, 2012 to be approved as follows: To change from A-1 Agriculture to RR-1 Rural Residence and A-1 Agriculture to A-1 Agriculture with A-4 Agricultural Overlay, Parcel 311, Section 18, T13N, R7E, Town of Newport.
3. A petition by Lochner Living Trust, Lodi, WI, Petitioner and Owner, to rezone from A-1 Agriculture to RR-1 Rural Residence and A-1 Agriculture to A-1 Agriculture with A-4 Agricultural Overlay, Parcel 563, Section 25 and parcels 577 and 601, Section 26, T10N, R8E in the Town of Lodi on the 4th day of February, 2013 to be approved as follows: To change from A-1 Agriculture to RR-1 Rural Residence and A-1 Agriculture to A-1 Agriculture with A-4 Agricultural Overlay, Parcel 563, Section 25 and parcels 577 and 601, Section 26, T10N, R8E in the Town of Lodi.
4. A petition by Town of Lodi, Lodi, WI, Petitioner and Owner, to rezone from A-2 General Agriculture, Parcel 420.01, Section 16, T10N, R8E in the Town of Lodi on the 29th day of January, 2013 to be approved as follows: To change from A-2 General Agriculture to C-1 Light Commercial, Parcel 420.01, Section 16, T10N, R8E, Town of Lodi.

Fred C. Teitgen
Mike Weyh
Mary Cupery
Harlan Baumgartner
James E. Foley
PLANNING AND ZONING COMMITTEE

Upon hearing no objection, Chair Ross directed the report be accepted and placed on file.

Memorandum

Date: March 11, 2013
TO: Columbia County Board Supervisors
FROM: Kevin Kessler, District 28 Supervisor
SUBJECT: Proposed Resolutions on Open Meetings and Public Hearings

Dear Chairman Ross and Members of the County Board:

This week is Sunshine Week for open government sponsored by the American Society of News Editors and other organizations. I am hereby transmitting for your consideration two proposed County Board resolutions related to open government. My understanding of Rule 5(5) of the Standing Rules of the County Board is that these two proposed resolutions will be entered into the record of our March 20, 2013 meeting and then referred to the appropriate committee (presumably the Executive Committee in this case) by the Chair. The committee will consider the proposed resolutions and may return the resolutions to the Board for consideration. If the committee does not refer the resolutions to the Board for consideration, it must at least provide an oral report of its conclusions.

I urge the County Board and the members of the assigned committee to act favorably on these two proposed resolutions. I drafted these resolutions for your consideration based upon my first year of experience as a new County Board member.

Resolution on Open Meetings: Although I have had professional experience in the open meetings law prior to being elected to the County Board, I was surprised at how little information and training is provided to new Board members regarding requirements of the law. This short resolution simply reaffirms Columbia County's commitment to open meetings and requires that the Wisconsin Department of Justice's "Compliance Guide for Wisconsin's Open Meetings Law" publication be provided to County Board members and County Department heads. It provides an excellent training opportunity.

Resolution on Public Hearings: After joining the County Board, I was surprised to learn that we do not have a public hearing prior to adoption or revision of all County ordinances. My professional experience was in state government where all administrative rule revisions require public hearings. Wisconsin statutes require public hearings for adoption or revision of all county zoning ordinances, but the statutes are silent on that matter with respect to other county ordinances. We have the discretion to require public hearings prior to adoption or revision of any county ordinances and I believe we ought to do so. We need to encourage public participation in our decision making and encourage open government. Public hearings are one way of publicizing important ordinance issues pending before the County Board and gaining public input into our decisions.

My proposal for public hearings should not be burdensome whatsoever. The lead committee for a proposed ordinance can simply schedule the public hearing on the same day and at the same regularly-scheduled committee meeting when they are considering their recommendation on the ordinance. That's the practice that the Planning and Zoning Committee already uses. We want to give citizens ample time to become aware of pending ordinance changes and to participate, but since there are no statutory requirements (except for zoning ordinances), there's no requirement for mailing hearing notices or for publication in the newspaper. The proposed resolution simply requires that a public notice be placed on the County website at least 7 days in advance of the hearing.

These two resolutions are both straight-forward, have no fiscal impact and reflect the Columbia County Board's commitment to open government and citizen participation in decision making. I urge their adoption. Thank you for your consideration.

- Kevin

RESOLUTION NO.

SYNOPSIS: Supporting open meetings and use of Wisconsin Department of Justice guidance on open meetings issues

INTRODUCED BY: *(Kevin Kessler's recommendation to the)* Executive Committee

To the Honorable Board of Supervisors of Columbia County:

WHEREAS, Sections 19.81 – 19.98, Wisconsin Statutes, are known as Wisconsin's Open Meetings Law; and,

WHEREAS, the policy of the State of Wisconsin as stated in s. 19.81(1), Wis. Stats., is "that the public is entitled to the fullest and most complete information regarding the affairs of government as is compatible with the conduct of governmental business"; and

WHEREAS, Subsection 19.81(2), Wis. Stats, states that "all meetings of all state and local governmental bodies shall be publicly held in places reasonably accessible to members of the public and shall be open to all citizens at all times unless otherwise expressly provided by law"; and,

WHEREAS, Subsection 19.81(4), Wis. Stats, states that Wisconsin's Open Meetings Law "shall be liberally construed to achieve the purposes set forth in this section"; and

WHEREAS, the Wisconsin Department of Justice and Attorney General J.P. Van Hollen have published a Compliance Guide for Wisconsin's Open Meetings Law; and

WHEREAS, the Columbia County Board has been and will continue to be strongly committed to the principles of open government and citizen participation; and,

WHEREAS, it is vitally important that the citizens of Columbia County have confidence in their County Board's commitment to open government.

NOW, THEREFORE, BE IT RESOLVED, that the Columbia County Board will continue its commitment to open government and Wisconsin's Open Meetings Law and will liberally construe Wisconsin's Open Meetings Law in favor of that commitment; and,

BE IT FURTHER RESOLVED, that Columbia County Board members will be guided by the Wisconsin Department of Justice's Compliance Guide when making decisions regarding Wisconsin's Open Meetings Law; and,

BE IT FURTHER RESOLVED, that copies of the Wisconsin Department of Justice Compliance Guide for Wisconsin's Open Meetings Law will be distributed to all members of the Columbia County Board and to the heads of all County departments.

Fiscal Note: NONE

Fiscal Impact: NONE

Richard C. Boockmeier
Mary Cupery
Robert R. Westby
Vern E. Gove, Vice Chair
Andy Ross, Chair
Executive Committee

RESOLUTION NO.

SYNOPSIS: Supporting public hearings for all proposed County ordinances

INTRODUCED BY: *(Kevin Kessler's recommendation to the)* Executive Committee

To the Honorable Board of Supervisors of Columbia County:

WHEREAS, the policy of the State of Wisconsin as stated in s. 19.81(1), Wis. Stats., is "that the public is entitled to the fullest and most complete information regarding the affairs of government as is compatible with the conduct of governmental business"; and

WHEREAS, Subsection 59.69(5), Wis. Stats, requires that a public hearing be held prior to enactment or amendment of a county zoning ordinance; and,

WHEREAS, Chapter 59, Wis. Stats, does not expressly require a public hearing prior to adoption or amendment of a county ordinance other than a zoning ordinance; and

WHEREAS, Columbia County has the discretion to conduct public hearings in addition to those expressly required by statute; and

WHEREAS, the use of public hearings is one effective way to encourage and assure openness and citizen participation in government; and

WHEREAS, the State of Wisconsin requires a public hearing before enactment or amendment of any state administrative rule; and

WHEREAS, the Columbia County Board has been and will continue to be strongly committed to the principles of open government and citizen participation; and,

WHEREAS, it is vitally important that the citizens of Columbia County have confidence in their County Board's commitment to open government.

NOW, THEREFORE, BE IT RESOLVED, that the Columbia County Board will not consider adoption or amendment of any county ordinance until at least one public hearing has been held before the committee that has recommended adoption or amendment of the county ordinance; and,

BE IT FURTHER RESOLVED, that such public hearings may, at the discretion of the committee, be held at the regularly scheduled meeting of the responsible committee or at a different time and location chosen by the committee; and,

BE IT FURTHER RESOLVED, that, in addition to any statutory requirement, a public notice for any such public hearing shall be posted on the Columbia County website at least seven (7) days before the hearing is held and shall contain a brief synopsis of the subject matter of the proposed ordinance or amendment; and,

BE IT FURTHER RESOLVED, that the Columbia County website shall be modified to include a designated location for public hearing notices; and

BE IT FURTHER RESOLVED, that the governing committee recommending adoption or revision of any county ordinance shall provide to the County Board a brief hearing summary including the number of citizens that appeared "for" and "against" the proposal and a summary of the concerns that were expressed at the hearing; and,

BE IT FURTHER RESOLVED, that the County Corporation Counsel shall prepare a brief guidance document for County Board Supervisors on the process for conducting public hearings; and

BE IT FURTHER RESOLVED, that the Executive Committee shall propose amendments to Rule 5 of the Standing Rules of the County Board to reflect the policies and procedures for public hearings as contained in this resolution.

Fiscal Note: NONE

Fiscal Impact: NONE

Richard C. Boockmeier
Mary Cupery
Robert R. Westby
Vern E. Gove, Vice Chair
Andy Ross, Chair
EXECUTIVE COMMITTEE

Chair Ross stated that Supervisor Kessler has proposed the above two resolutions for consideration.

Kessler addressed the Board regarding Rule 5(5) of the Standing Rules and the proposed resolutions and asked that the resolutions be referred to the appropriate committee for consideration.

Chair Ross referred the proposed resolutions to the Executive Committee and asked that they be placed on the April agenda for review.

RESOLUTION NO. 4-13

WHEREAS, Columbia County has adopted compensation plans for the majority of managerial and non-managerial, non-supervisory County employees; and,

WHEREAS, under 2011 Wisconsin Act 10 (Budget Repair Bill) as amended by 2011 Wisconsin Act 32 (2011–2013 Biennial State Budget) compensation for Sheriff's Sworn represented staff continues to be determined through a collective bargaining process and compensation for Sheriff's Sworn management staff is tied to the outcome of that collective bargaining process; and,

WHEREAS, on December 19, 2012, the Columbia County Board of Supervisors ratified the 2012–2013 Sheriff's Sworn Union Contract (WPPA), which included a 1.5% ATB salary increase and a new 144 month salary step, both effective on January 1, 2012, for Sheriff's Sworn staff; and,

WHEREAS, pursuant to the relevant provisions of 2011 Wis. Acts 10 and 32 as noted above, a 1.5% ATB salary increase was also provided to Sheriff's Sworn Management staff effective on January 1, 2012.

NOW, THEREFORE, BE IT RESOLVED, that the funds required to cover the cost of 2012 salary increases provided to Sheriff's Sworn Represented and Sheriff's Sworn Management staff, effective on January 1, 2012, as described in this Resolution shall be transferred from the 2012 Contingency Fund to the 2012 Sheriff's Administration Account as detailed in the Fiscal Note below.

Fiscal Note: Required funds are included in the 2012 Contingency Fund. Transfer \$41,400.00 from the Contingency Fund Account #100.350000 to Sheriff's Administration Account #2222.

Fiscal Impact: NONE

Theresa Sumnicht
Adam Field
Bruce J. Rashke
Robert R. Westby
Susan G. Martin, Chair
HUMAN RESOURCES COMMITTEE

Motion was made to adopt the Resolution by Boockmeier, second by Rashke. The resolution was adopted.

RESOLUTION NO. 5-13

BE IT RESOLVED, that effective January 1, 2013, the following accounts be designated as continuing appropriation accounts:

Wellness Funds	1271	Sheriff 9-1-1	2911
Unemployment Control	1432	Solid Waste Container Rental	3632
Employee Retirement Payout Pool	1433	Veterans Relief Donations	4720
PC Maintenance Reserve	1455	U.W. Grant/Program Accounts	various
Printer Maintenance Reserve	1456	LWCD Duck Creek Funds	7411
Revolving Loan Fund Program	1513	LWCD Tree Sale Program	7424
Environmental Assessments	1564	Conservation Practices	7435
Land Records Trust	1721	ATC Conservation Fund	7437
County Owned Lands Inventory	1725	LWCD Nonpoint Watersheds	7445
Sheriff Donations	various	Tree Planter – Rental Program	7449
Circles of Support	2235	Clean-up Underground Tank	7450
Drug Education	2240	Capital Outlay Pool	8000
Sheriff Federal Drug Seizures Trust	2241	Accounting/HR Computer System	9910
Sheriff State Drug Seizures Trust	2242	Health & Human Services Restricted Funds	
CEASE Program	2243	Health Care Center - All Accounts	
Project Lifesaver	2246	Highway - All Accounts	
Sheriff's Inmate Trust	2252		
Comprehensive Plan/Zoning Revisions	6312		

Fiscal Note: None

Fiscal Impact: None

Vern E. Gove
Harlan Baumgartner
Robert R. Westby
Barry Pufahl
John H. Tramburg
FINANCE COMMITTEE

A copy of the revised resolution was placed on supervisor's desks.

Motion was made to adopt the Resolution by Tramburg, second by Stevenson. The resolution was adopted.

RESOLUTION NO. 6-13

WHEREAS, the 2012 Register in Probate accounts have overdrawn County appropriations; and

WHEREAS, these shortages are due to lower than budgeted Register in Probate Fees and higher costs for Guardian Ad Litem Attorney Fees.

NOW, THEREFORE, BE IT RESOLVED, that the following transfer be made from the pre-closing General Fund to:

Register in Probate	\$17,714
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Fiscal Note: Transfer \$17,714 from the 2012 pre-closing Contingency Fund #100.350000 to the Register in Probate Account No. 1216.

Fiscal Impact: Cost to County is \$17,714.

Kirk Konkel
Richard C. Boockmeier
Bruce J. Rashke
James L. Bechen
Kenneth W. Hutler
JUDICIARY & PROPERTY COMMITTEE

Motion was made to adopt the Resolution by Hutler, second by Kessler. The resolution was adopted.

RESOLUTION NO. 7-13

WHEREAS, the 2012 Solid Waste accounts have a net overdrawn balance of \$106,872; and
WHEREAS, this budgetary shortage is due primarily to increased hauling costs.

NOW, THEREFORE, BE IT RESOLVED, that the following transfer be made from the pre-closing Contingency Fund to:

Solid Waste Accounts	\$106,872
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Fiscal Note: Transfer \$106,872 from the 2012 pre-closing Contingency Fund account #100.350000 to Solid Waste Account #3632.

Fiscal Impact: 2012 cost to the County is \$106,872.

Robert C. McClyman
Kenneth W. Hutler
Susanna R. Bradley
Philip Baebler
Mark L. Sleger
SOLID WASTE COMMITTEE

Motion was made to adopt the Resolution by Baebler, second by Bradley. The resolution was adopted.

ORDINANCE NO. Z408-13

The Columbia County Board of Supervisors do ordain as follows: That Title 16 – Chapter 100, entitled "Zoning", of the County Code, as passed by the Board of Supervisors on March 21, 2012 is hereby amended and added thereto as follows:

- (1) "To change from A-1 Agriculture to RR-1 Rural Residence and A-1 Agriculture District to A-1 Agriculture with A-4 Agricultural Overlay District", (Mary Ann Moll, Petitioner and Owner) parcel of land located in Section 36, T11N, R10E, Town of Lowville more particularly described as follows: Land to be Rezoned from A-1 Agriculture to RR-1 Rural Residence - Commencing at the east quarter corner of said Section 36; thence South 01°42'10" East along the east line of the Southeast Quarter of said Section 36, 642.78 feet to the southeast corner of Lot 1, Certified Survey Map, No. 5393 and the point of beginning; thence continuing South 01°42'10" East along the east line of the Southeast Quarter of said Section 36, 166.00 feet; thence South 88°17'50" West, 628.96 feet; thence North 01°42'10" West, 128.92 feet to the southwest corner of said Lot 1; thence North 88°17'50" East along the southerly line of said Lot 1, 309.89 feet; thence North 85°41'30" East along the southerly line of said Lot 1, 188.00 feet; thence North 02°46'00" West along the southerly line of said Lot 1, 34.00 feet; thence South 89°20'00" East along the southerly line of said Lot 1, 132.00 feet to the point of beginning. Containing 87,120 square feet, (2.00 acres), more or less.

Land to be Rezoned from A-1 Agriculture to A-1 Agriculture with A-4 Agricultural Overlay District - Commencing at the east quarter corner of said Section 36; thence South 01°42'10" East along the east line of the Southeast Quarter of said Section 36, 808.78 feet to the point of beginning; thence continuing South 01°42'10" East along the east line of the Southeast Quarter of said Section 36, 521.50 feet to the southeast corner of the Northeast Quarter of the Southeast Quarter of said Section 36; thence South 89°08'57" West along the south line of the Northeast Quarter of the Southeast Quarter and the south line of the Northwest Quarter of the Southeast Quarter of said Section 36, 2,637.94 feet to the southwest corner of the Northwest Quarter of the Southeast Quarter of said Section 36; thence North 01°33'32" West along the west line of the Southeast Quarter of said Section 36, 553.98 feet; thence North 89°08'57" East, 2,007.52 feet; thence South 01°42'10" East, 41.85 feet; thence North 88°17'50" East, 628.96 feet to the point of beginning. Containing 1,437,480 square feet, (33.00 acres), more or less and being subject to County Trunk Highway C right-of-way along the easterly side thereof. All effective upon recording the Certified Survey Map.

- (2) "To change from A-1 Agriculture to RR-1 Rural Residence and A-1 Agriculture District to A-1 Agriculture with A-4 Agricultural Overlay District", (Gregerson Farms LLC, Petitioner and Owner) parcel of land located in Section 18, T13N, R7E, Town of Newport more particularly described as follows: Land to be Rezoned from A-1 Agriculture to RR-1 Rural Residence - Commencing at the west quarter corner of Section 18; thence North 00°22'31" East along the west line of the Northwest Quarter of said Section 18, 1,726.59 feet to the point of beginning; thence continuing North 00°22'31" East along the west line of the Northwest Quarter of said Section 18, 492.65 feet; thence South 89°45'20" East, 269.25 feet; thence South 02°47'01" East, 284.77 feet; thence South 88°07'46" West, 198.46 feet; thence South 02°10'36" West, 169.80 feet; thence South 44°30'00" West, 37.45 feet; thence South 72°14'16" West, 13.75 feet to a point in the east right-of-way line of County Trunk Highway O; thence West 42.17 feet to the point of beginning. Containing 96,452 square feet, (2.21 acres) - Land to be Rezoned from A-1 Agriculture to A-1 Agriculture with A-4 Agricultural Overlay District - Beginning at the northwest corner of Section 18; thence easterly along the north line of the Northwest Quarter of said Section 18 to the northeast corner of the fractional Northwest Quarter of the Northwest Quarter of said Section 18; thence southerly along the east line of the fractional Northwest Quarter of the Northwest Quarter of said Section 18, 1320 feet more or less to the southeast corner of the fractional Northwest Quarter of the Northwest Quarter of said Section 18; thence westerly along the south line of the fractional Northwest Quarter of the Northwest Quarter of said Section 18 to the southwest corner of the fractional Northwest Quarter of the Northwest Quarter of said Section 18; thence North 00°22'31" East along the west line of the Northwest Quarter of said Section 18, 411.16 feet; thence East, 42.17 feet to a point in the east right-of-way line of County Trunk Highway O; thence North 72°14'16" East, 13.75 feet; thence North 44°30'00" East, 37.45 feet; thence North 02°10'36" East, 169.80 feet; thence North 88°07'46" East, 198.46 feet; thence North 02°47'01" West, 284.77 feet; thence North 89°45'20" West, 269.25 feet to a point in the west line of the Northwest Quarter of said Section 18; thence North 00°22'31" East along the west line of the Northwest Quarter of said Section 18, 411.63 feet to the point of beginning. All effective upon recording the Certified Survey Map.
- (3) "To change from A-1 Agriculture to RR-1 Rural Residence and A-1 Agriculture District to A-1 Agriculture with A-4 Agricultural Overlay District", (Lochner Living Trust, Petitioner and Owner) parcel of land located in Section 26, T10N, R8E, Town of Lodi more particularly described as follows: Land to be Rezoned from A-1 Agriculture to RR-1 Rural Residence - Commencing at the East Quarter corner of Section 26, Town 10 North, Range 8 East; thence N00°36'31" West 1344.71 feet along the east line of Section 26 to the Northeast corner of the Southeast Quarter of the Northeast Quarter; thence S88°40'21" West 261.78 feet along the north line of the Southeast Quarter of the Northeast Quarter to the point of beginning; thence S01°23'36" East 386.35 feet; thence South 87°05'42" West 238.97 feet; thence South 04°06'10" West 351.43 feet; thence 81°50'38" West 528.02 feet;

thence North 06°26'00" West 146.72 feet; thence North 56°01'05" East 464.30 feet; thence North 54°06'51" West 35.15 feet; thence North 56°01'05" East 20.05 feet; thence North 52°55'02" West 103.20 feet; thence southwesterly along the arc of a curve, concave northwesterly, having a radius of 1248.48 feet and a central angle of 17°58'30", whose long chord bears S60°54'55" West 390.07 feet; thence S72°42'54" West 119.29 feet along the north line of Lot 1, Certified Survey Map No. 1753; thence North 14°40'39" West 42.40 feet along the east line of said Lot 1 to the southeasterly right-of-way line of State Trunk Highway 60; thence northeasterly along the arc of a curve of said right-of-way, concave northwesterly, having a radius of 1205.92 feet and a central angle of 32°43'28", whose long chord bears North 59°01'12" East 679.43 feet to the north line of the Southeast Quarter of the Northeast Quarter; thence North 88°40'21" East 385.83 feet along the north line of the Southeast Quarter of the Northeast Quarter to the point of beginning. Containing 367,242 square feet or 8.43 acres. Land to be Rezoned from A-1 Agriculture to A-1 Agriculture with A-4 Agricultural Overlay District - Beginning at the East Quarter corner of Section 26, Town 10 North, Range 8 East; thence South 00°36'31" East 291.02 feet along the east line of Section 26; thence North 87°59'56" West 2658.96 feet to the north-south Quarter line of Section 26; thence North 00°36'50" West 726.68 feet along the north-south quarter line to the southwest corner of Lot 1, Certified Survey Map No. 1753, recorded in Volume 9 of Certified Survey Maps, Page 47, Document No. 496977; (the following 4 courses being the boundary of said Lot 1) thence South 88°32'09" East 671.05 feet; thence North 72°30'36" East 324.67 feet; thence South 87°17'57" East 589.33 feet; thence North 03°54'25" West 394.10 feet (recorded as North 03°55'55" West 394.41 feet); thence northeasterly along the arc of a curve, concave northwesterly, having a radius of 1248.48 feet and a central angle of 17°58'30" whose long chord bears North 60°54'55" East 390.07 feet; thence South 52°55'02" East 103.20 feet; thence South 56°01'05" West 20.05 feet; thence South 54°06'51" East 35.15 feet; thence South 56°01'05" West 464.31 feet; thence South 06°26'00" East 146.72 feet; thence South 81°50'38" East 528.02 feet; thence North 04°06'10" East 351.43 feet; thence North 87°05'42" East 238.97 feet; thence North 01°23'36" West 386.35 feet to the north line of the Southeast quarter of the Northeast quarter; thence North 88°40'21" East 261.78 feet along the north line of the Southeast quarter of the Northeast quarter to the northeast corner thereof; thence South 00°36'31" East 1344.71 feet along the east line of Section 26 to the point of beginning. Containing 58.29 acres. All effective upon recording the Certified Survey Map.

- (4) "To change from A-2 General Agriculture to C-1 Light Commercial District", (Town of Lodi, Petitioner and Owner) parcel of land located in Section 16, T10N, R8E, Town of Lodi more particularly described as follows: Parcel 420.01 Lot 1 CSM 2521.

Andy Ross, Chair
COLUMBIA COUNTY
BOARD OF SUPERVISORS
Susan M. Moll
COLUMBIA COUNTY CLERK

DATE PASSED: March 20, 2013

DATE PUBLISHED: March 25, 2013

Motion was made by Baumgartner, second by Foley, to approve the rezone request from Mary Ann Moll, Petitioner and Owner. Motion carried.

Motion was made by Foley, second by Baumgartner, to approve the rezone request from Gregerson Farms LLC, Petitioner and Owner. Motion carried.

Motion was made by Baebler, second by Gove, to approve the rezone request from Lochner Living Trust, Petitioner and Owner. Motion carried.

Motion was made by Bechen, second by Baebler, to approve the rezone request from Town of Lodi, Petitioner and Owner. Motion carried.

The Ordinance was declared passed and is to be known as Ordinance Z408-13.

An invitation was placed in supervisor's mailboxes to attend a breakfast provided by the F.L.A.G. students prior to the next County Board meeting on Tuesday, April 16, 2013, at 8:15 a.m. in the Annex Building.

Chair Ross introduced Gregory Kaminski, the new Solid Waste Director, to the Board.

Supervisors who received packets from Mr. Sundsmo may send them to Corporation Counsel. Attorney Ruf stated that similar packets received by supervisors have already been filed with the insurance agency.

Foley moved adjournment of this meeting to Tuesday, April 16, 2013 at 9:45 a.m. Second was made by Cupery. The motion carried. The meeting adjourned at 11:30 a.m.