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**AGING & DISABILITY RESOURCE CENTER (ADRC) BOARD  
THURSDAY, March 21, 2024  
MINUTES**

**CALL TO ORDER**

The regular meeting of the Aging & Disability Resource Center Board was called to order at 9:01 A.M. by Vice Chair Steven Balsiger. The meeting was legally advertised. A quorum was present.

**ROLL**

ADRC BOARD MEMBERS PRESENT: Steven Balsiger; Kayla Wolff; Jolene Wheeler; Darlene Anderson-Prest; Vanessa Chapman (Via Phone); Connie Pease, Paul Zarnikow.

ADRC BOARD MEMBER ABSENT: Doug Richmond; Rosemary Minnema; Shelby Carter.

HHS STAFF PRESENT: Sue Lynch; Jennifer Warnke;

OTHERS: Jessica Walter, Accounting; Jordan Neller, Accounting; Heather Gove, HHS Director.

**APPROVAL OF AGENDA**

MOTION: TO APPROVE THE March 21, 2024, AGENDA OF THE AGING & DISABILITY RESOURCE CENTER BOARD.

Motion by, Connie Pease second by Paul Zarnikow. Motion carried.

**APPROVAL OF MINUTES**

MOTION: TO APPROVE THE January 18, 2023, MINUTES OF THE AGING & DISABILITY RESOURCE CENTER BOARD MEETING.

Motion by Jolene Wheeler, second by Kayla Wolf. Motion carried.

**PUBLIC COMMENTS AND CONCERNS**

No one from the public provided comments/concerns.

**FINANCIAL REPORTS & COMPENSATORY TIME**

Director Lynch presented the financial and compensatory time reports.

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**ADVOCACY/EDUCATION**

Director Lynch shared that May 14<sup>th</sup> is Aging Advocacy Day. If people are interested in attending, they should reach out to the ADRC.

**TRANSPORTATION PROGRAM**

Director Lynch reported we are expecting to have the Bariatric Van possibly by the end of June. We have not heard about the van from the 5310 grant.

**NUTRITION PROGRAM**

Director Lynch reported end of year numbers for both Congregate and Home Delivered meals.

**NUTRITION WAITLIST**

Director Lynch reported no waitlist at this time due to ARPA funds, grants, and donations.

**PREVENTION PROGRAM**

Director Lynch shared Walk with Ease starts May 6<sup>th</sup>, Mind Over Matter will start the end of March and Stepping on will start May 1<sup>st</sup> and be held at Reach Out Lodi. Director Lynch also discussed the current effort to recruit volunteer health promotion program volunteers who can facilitate classes and help expand capacity.

**CAREGIVER PROGRAM**

Director Lynch shared current availability in both the National and Alzheimer's Family Caregiver Support programs.

**ELDER AND DISABILITY BENEFIT SPECIALIST**

Director Lynch reported both the Elder Benefit Specialist and Disability Specialist spent the day at the capital for Disability Advocacy Day

**DEMENTIA CARE SPECIALIST**

Director Lynch reported Nellie our Dementia Care Specialist has had her first Memory Café which was a huge success. Nellie and one of our Information and Assistance Specialist will also be doing a memory screening in Lodi April 4<sup>th</sup>.

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**ADULT PROTECTIVE SERVICES**

Director Lynch reported we have sent out Memorandum of Understanding (MOU) to law enforcement. World Elder Abuse Awareness Day is in June. We are collaborating with local libraries to present The Grandpa and Lucy Story.

**INFORMATION & ASSISTANCE REPORT**

Director Lynch reported we have received about 100 more calls than last year at this time. Independent living Support Pilot Program (ILSP) has 97 out of the 100 spots filled.

**ADRC & DIRECTOR'S REPORT**

Director Sue Lynch shared she would like to recognize our new Marketing and Outreach employee, Katlyn. She has started updating our website, she is featuring all the staff from the ADRC on Facebook and engaging our followers. Director Lynch also shared some success stories reported by staff.

**NEXT MEETING DATE**

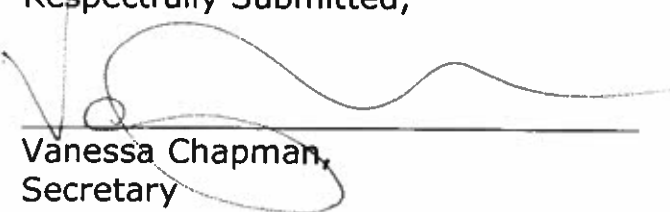
The next meeting of the Aging & Disability Resource Center Board will be on Thursday, May 16, 2024, at 9:00 a.m. in Meeting Rooms 2 & 3, ADRC Entrance, of Health and Human Services at 111 East Mullett Street, Portage, WI 53901.

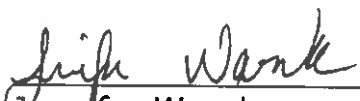
**ADJOURNMENT**

The meeting was declared adjourned by Vice Chair Balsiger at 10:06 a.m.

The Columbia County Aging & Disability Resource Center Board will reconvene on Thursday, May 16, 2024, at 9:00 a.m. in Meeting Rooms 2 & 3, ADRC Entrance of Health and Human Services, 111 East Mullett Street, Portage, WI 53901.

Respectfully Submitted,

  
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Vanessa Chapman,  
Secretary  
ADRC of Columbia County Board

  
\_\_\_\_\_  
Jennifer Warnke,  
Receptionist  
ADRC of Columbia County

cc: County Board Chair Chris Polzer  
County Board 1<sup>st</sup> Vice Chair Denise Brusveen  
County Board 2<sup>nd</sup> Vice Chair Matthew Rohrbeck