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**AGING & DISABILITY RESOURCE CENTER (ADRC) BOARD
THURSDAY, APRIL 28, 2016
MINUTES**

CALL TO ORDER

The regular meeting of the Aging & Disability Resource Center Board was called to order at 9:05 a.m. by Chair Marilyn George-Burton. The meeting was legally advertised. A quorum was present. Introductions were made by all present.

ROLL

ADRC BOARD MEMBERS PRESENT: Marilyn George-Burton; Teresa Sumnicht; Kurt Rinde; Betty Telvick; Renae DeMott-McMahon; Kevin Kessler; Jan York.

ADRC BOARD MEMBERS EXCUSED: Neil Ford; Ollie Mielke.

ADRC BOARD MEMBERS ABSENT: Penny Keifer; Sharon Peterson.

H&HS STAFF PRESENT: Becky Mulhern; Dawn Woodard; Gretchen Halvorsen.

OTHERS: County Board 1st Vice Chair Mary Cupery; Jessica Standke, Accounting.

APPROVAL OF AGENDA

MOTION: TO AMEND THE APRIL 28, 2016 AGENDA OF THE COLUMBIA COUNTY AGING & DISABILITY RESOURCE CENTER BOARD BY MOVING THE ELECTION OF OFFICERS TO THE TOP OF THE AGENDA.

Motion by Teresa Sumnicht, second by Kevin Kessler.

ELECTION OF OFFICERS

MOTION: TO NOMINATE KEVIN KESSLER CHAIR.

Motion by Teresa Sumnicht, second by Kurt Rinde.

MOTION: TO NOMINATE TERESA SUMNICHT VICE CHAIR.

Motion by Kevin Kessler, second by Renae DeMott-McMahon.

MOTION: TO NOMINATE BETTY TELVICK SECRETARY.

Motion by Marilyn George-Burton, second by Teresa Sumnicht.

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APPROVAL OF MINUTES

MOTION: TO APPROVE THE FEBRUARY 18, 2016 MINUTES OF THE AGING & DISABILITY RESOURCE CENTER BOARD MEETING.

Motion by Betty Telvick, second by Marilyn George-Burton. Motion carried.

DEPARTMENT BUDGET & COMPENSATORY TIME

ADRC Director Becky Mulhern presented the Finance Report and Comp Time Report to the Board.

MOTION: TO ACCEPT THE REPORTS AS PRESENTED.

Motion by Teresa Sumnicht, second by Betty Telvick. Motion carried.

ACTION ON WAIT LIST POLICY

Becky reviewed a Wait List policy with the Board for Home Delivered Meals. Copies of the document were made available during the meeting.

MOTION: TO ACCEPT THE WAIT LIST POLICY HANDOUT FOR REVIEW AND ACTION.

Motion by Betty Telvick, second by Teresa Sumnicht. Motion carried unanimously.

Becky advised the Board on the wait list process which includes screening the consumer through an assessment, scoring, notifying the consumer of the score and their placement number on the wait list. The policy also describes exceptions to the standard procedures to address special situations such as consumers with terminal conditions and consumers who are subject of a vulnerable adult investigation. GWAAR (Greater Wisconsin Agency on Aging Resources) has approved the wait list policy. It has also been reviewed by the Nutrition Advisory Council. Becky reported that the wait list item will now appear as a standard item on the ADRC Board agenda so that she can provide a status update at each meeting to let Board members know when and if the wait list process needs to be initiated. Becky advised the Board that a similar policy is required in all counties due to the increased demand in services coupled with the flat funding of the program.

MOTION: TO APPROVE THE DRAFT OF THE WAIT LIST POLICY FOR HOME DELIVERED MEALS AS PRESENTED.

Motion by Jan York, second by Kurt Rinde. Motion carried.

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ACTION ON VOLUNTEER RECOGNITION

Becky reported that the ADRC's Volunteer Recognition Banquet was held on April 12. The ADRC has over 100 volunteers to help with the Grapevine newsletter and Nutrition Program. Volunteers provided a total of 5,652 hours of volunteerism in 2015 which equates to \$50,868 of service value to the ADRC. The volunteer hours count toward in-kind match for the grant funding used to run the programs in the ADRC. Becky read a proclamation that she requested be approved by the Board and signed by the Chair to display at all meal sites and in the ADRC.

MOTION: TO APPROVE THE VOLUNTEER PROCLAMATION AS PRESENTED.

Motion by Marilyn George-Burton, second by Betty Telvick. Motion carried.

NUTRITION PROGRAM UPDATE

Becky reported that the collaboration with Sauk County of colocating the nutrition meal site at the newly remodeled Senior Center in Lake Delton will begin in May. The collaboration will afford more opportunities for events and activities. Sauk County will be responsible for the Congregate Meal Site attendees and Columbia County will be responsible for the Home Delivered Meal participants and will receive Sauk County's funding portion for those responsibilities. The ADRC is currently recruiting for a substitute meal site manager.

PREVENTION PROGRAM UPDATE

Becky reported a Stepping On Class is scheduled for May 3 – June 21 at Reach Out in Lodi. Divine Savior recently completed a successful Healthy Living with Diabetes class. Living Well with Chronic Conditions is a collaboration with Dodge County and will take place this summer. The ADRC is sending two volunteers to be trained this spring to Powerful Tools for Caregivers so that the volunteers can return and teach future workshops.

TRANSPORTATION PROGRAM UPDATES

Becky reported that the next AARP Smart Driver Training classes will be held today from 8-Noon and again on May 12 from 12:30-4:30. The cost for the training is \$15 for AAARP members and \$20 for nonmembers. Two additional trainings being offered by AAA will be Keeping the Keys, a free training scheduled for April 28 from 11-12 or 2-3 p.m., and Road Wise, scheduled for June 2 from 8:30-3 which will cost \$30. Becky also reported that Sarah Millard, Transportation Coordinator, is halfway through her certification training for mobility management. Sarah has also been appointed to a couple of state boards regarding transportation.

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ADULT PROTECTIVE SERVICES UPDATE

The 2016 Elder Abuse Awareness Day event is scheduled for Wednesday, June 15 at 9:00 at the Columbia County Court House. In 2014 the ADRC had 100 cases of elder abuse and in 2015 there were 137 cases. The theme for the event is "See it. Stop it. Prevent it". The ADRC is working with local media to advertise the event.

ADVOCACY UPDATE

Becky reported that the Family Care IRIS 2.0 paper has finally been released. ADRCs will continue with a prominent roll in the community and be based in each county. The State is organized into three regions and realignment has occurred with different Bureaus at the State level. Becky reported on the alzheimer's bills passed at the State including the Dementia Crisis Unit Pilot Program to assist in creating dementia crisis units for emergency protective placement, additional funding for respite care, mobile crisis grants for counties or regions to develop crisis teams with dementia training, and a visitation bill protecting adult children's rights to visit their parents with the assistance of a court.

DIRECTOR'S REPORT

Ageing & Disability Resource Center Director Becky Mulhern reported that May is ADRC month and Becky read a proclamation from the Governor which she will display in the ADRC. There are still coupons available through the ADRC for a 3-hour online dementia training from UW-Oshkosh. The ADRC is planning to host a team again this year for the Alzheimer's & Dementia Alliance Walk on September 11 in Portage. The ADRC staff has been working on the business plan for the ADRC, the compliance plan, and changes to the ADRC contract regarding items such as the ADRC logo, marketing, outreach, and documentation requirements for staff. Becky advised the Board that next month's agenda will include action on appointments and reappointments to the Board. Becky encouraged recruitment for new members.

NEXT MEETING DATE

The next meeting of the Ageing & Disability Resource Center Board will occur on Thursday, June 16, 2016 at the Columbia County Health & Human Services Department.

ADJOURNMENT

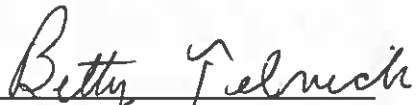
MOTION: TO ADJOURN THE MEETING AT 10:14 a.m.

Motion by Marilyn George-Burton, second by Kurt Rinde. Motion carried.

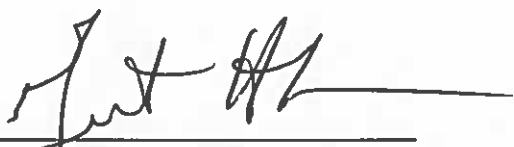
The Columbia County Ageing & Disability Resource Center Board will reconvene on Thursday, June 16, 2016 in the Brewer's Room of the Columbia County Health & Human Services Building, located at 2652 Murphy Rd, Portage, WI.

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Respectfully Submitted,



Betty Telvick, Secretary
ADRC Board



Gretchen Halvorsen, Exec. Sec.
Columbia County DH&HS

cc: County Board Chair Vern Gove
County Board 1st Vice Chair Mary Cupery
County Board 2nd Vice Chair James E. Foley

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