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**AGING & DISABILITY RESOURCE CENTER (ADRC) BOARD  
THURSDAY, MAY 17, 2018  
MINUTES**

**CALL TO ORDER**

The regular meeting of the Aging & Disability Resource Center Board was called to order at 9:00 a.m. by Chair Kevin Kessler. The meeting was legally advertised. A quorum was present.

**ROLL**

ADRC BOARD MEMBERS PRESENT: Kevin Kessler, Susanna Bradley, Teresa Sumnicht, Allan Baumgartner, Pastor Julie Krahn, Sharon Peterson, Marilyn George Burton, Sarah Lochner, John Primrose, Renae DeMott-McMahon.

H&HS STAFF PRESENT: Becky Mulhern; Jessica Kath; Kathleen Cummings.

OTHERS: County Board 1<sup>st</sup> Vice Chair Dan Drew; County Board Supervisor Nancy Long.

**ELECTION OF SECRETARY**

MOTION: TO ELECT MARILYN GEORGE BURTON AS THE SECRETARY.

Motion by Renae DeMott-McMahon second by Teresa Sumnicht. Motion carried.

**APPROVAL OF AGENDA**

**APPROVAL OF MINUTES**

MOTION: TO APPROVE THE FEBRUARY 15, 2018 MINUTES OF THE AGING & DISABILITY RESOURCE CENTER BOARD.

Motion by Pastor Julie Krahn second by John Primrose. Motion carried.

**PUBLIC COMMENTS AND CONCERNS**

None

**DEPARTMENT BUDGET & COMPENSATORY TIME**

ADRC Director Becky Mulhern presented the Finance Report and Compensatory Time Report to the Board.

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**REVIEW APPROVED ADRC BOARD MEMBERS – WHOSE TERM LIMITS EXPIRED  
AND CONTINUATION**

- Sharon Peterson- finished term for Audrey Brown, elected to first term 4/2015-3/2018. Elected to serve second term 4/2018-3/2021.
- John Primrose – finished term for Neil Ford 10/2017-2/2018. Elected to serve first term 3/2018-3/2021.
- Renae DeMott-McMahon- completed her first term 4/2015-3/2018. Elected to serve second term 4/2018-3/2021.
- Kurt Rinde- completed a second term 4/2015-3/2018. Can no longer serve as an ADRC Board Member, will need to be replaced. DD Representation.
- Julie Krahn – moved out of Columbia County and no longer lives in Columbia County, so unable to represent Columbia County. ELD Representation.
- Teresa Sumnicht – Elected to serve her first term 4/2018-3/2021.
- ELD Representative: needed.
- DD Representative: needed.

**APPROVAL OF VOLUNTEER RECOGNITION LETTER**

MOTION: TO APPROVE THE VOLUNTEER RECOGNITION LETTER

Motion by Renae DeMott-McMahon second by Marilyn George Burton. Motion carried.

**3 YEAR AGING PLAN/5 YEAR TRANSPORTATION COORDINATION  
PLAN/NUTRITION PLAN**

Director Mulhern explained the 3-year aging plan is due in September, also the 5-year Transportation plan is due. Currently the ADRC is tallying the data received from the two-page questionnaire used to gather community input. The ADRC is also planning a public hearing and presentations to groups in Columbia County to gather input to determine which direction to head in the next 3 years. The public hearing and presentations will also cover requirements for input on the 5 year transportation/nutrition plan.

**TRANSPORTATION PROGRAM UPDATE**

Director Mulhern reported the ADRC received the 5310 Transportation Grant and will be purchasing a new vehicle this summer. The ADRC is working on developing all of the policies the WisDOT requested in the audit last fall. The ADRC did receive the 85.21 Grant to support the transportation program. The transportation program is in need of drivers. AARP will be holding the Smart Driving Course on May 17<sup>th</sup> from 8:00 to 12:00 at the ADRC. The cost will be \$15 for AARP members and \$20 for non-members.

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**ADVOCACY/EDUCATION UPDATE**

Director Mulhern reported the Aging Advocacy Day at the state capital was May 16<sup>th</sup> 2018. Those who participated had an opportunity to talk to our local Legislators about aging issues in WI. Director Mulhern had handouts from the Wisconsin Aging Advocacy Network on Reliable, Accessible, and Affordable Transportation, Family Caregivers, Social Isolation and Loneliness Among Older Adults, and Healthy Aging Grants.

**NUTRITION PROGRAM UPDATE**

Director Mulhern reported the nutrition program is looking for volunteers for delivering meals and help at the meal sites. The ADRC is looking for members for the Nutrition Advisory Council which meets four times per year. The food drive was a success for home delivered meal clients of Columbia County. Every person on the route received a blizzard meal in the instance that the ADRC was unable to deliver due to weather. The ADRC had GWAAR's 2016-2018 Nutrition Assessment/Review at the end of February to review the OAA dollars used to run the nutrition program. The assessment went well with just a few needed policy changes.

**NUTRITION WAITLIST UPDATE**

Director Mulhern reported the wait list has not been activated at this time, but due to cost increases, will possibly be implemented by the third quarter of this year. Director Mulhern explained the process of how the wait list is implemented.

**PREVENTION PROGRAM UPDATE**

Director Mulhern reported the following upcoming prevention program classes.

- Healthy Living with Diabetes class at Divine Savior May 1st-June 5th from 5:00-7:30.
- Stepping on class this summer possibly in Poynette.

**CAREGIVER PROGRAM UPDATE**

Director Mulhern reported the Ex-Governor Schreiber's speaking event was a success with attendance exceeding expectations. Ex-Governor Schreiber spoke on his recent book "My Two Elaines: Learning, Coping, and Surviving as an Alzheimer's Caregiver," detailing his journey caring for his wife, Elaine, who has Alzheimer's disease. Work continues with clients through the National Family Caregiver Support Program and Alzheimer's and Family Caregiver Support Program and the ADRC's new providers.

**ADULT PROTECTIVE SERVICES UPDATE**

ADRC Director Mulhern reported World Elder Abuse Awareness Day is June 20<sup>th</sup>. The ADRC will hold an event in the parking lot of the new HHS building on the ADRC side. A speaker from DTCAP will be speaking on frauds and scams.

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**ADRC DIRECTOR'S REPORT**

ADRC Director Mulhern reported the 10 year anniversary Open House in February had good turn-out with 50 people in attendance. AARP Tax service wrapped up in April with over 530 participants from the community. The RFP (Request for Proposal) process has begun for a new meal provider. The ADRC is open to splitting the services to have multiple meal providers in different areas of the county as requested by participants. The Dementia Care Specialist grant was submitted and unfortunately Columbia County was not chosen. There were 26 applicants for just 5 positions. The ADRC continues to research any and all grant opportunities to keep programs running without making cuts. The ADRC was granted the Evangelical Lutheran Church in America World Hunger grant for \$3,000 which is being used to assist in the Home Delivered Meal Program. The ADRC also received a grant from Edward & June Lenz Charitable Trust to buy \$10,600 worth of new equipment and supplies for the Nutrition program. The ADRC also received a donation of \$1,000 from the Columbia Correctional Institution. The ADRC is working on putting together the end of year report. MIS Statistics showed an increase in the number of 'hits' the ADRC website received from 25,394 hits in 2016 to over 40,000 hits in 2017. The 2019 budget process is underway with a review of the status of the current budget and plans for next year. The 2018 GWAAR Self-Assessment was submitted. The current plan runs from 2015-2018, the new plan has been started for 2019 – 2021 relying on much of the data that has been gathered throughout the community. The National Council on Aging selected Columbia County to receive 10 Aging with Mastery Kits. The Aging with Mastery kits are a self-paced kit that discusses aging topics and how to handle them. Ashley Jahn the ADRC Assistant Director had her baby and will be returning to work part-time June 11<sup>th</sup> and full-time July 2<sup>nd</sup>. May was declared Aging & Disability Resource Center month by Governor Scott Walker and Columbia County received a declaration that will be displayed in the lobby. Moving to the new location will start June 22<sup>nd</sup> for some belongings and June 25<sup>th</sup> for everything else. The ADRC will remain open during this time.

**APPROVAL OF CHANGES TO THE ADRC MEETING DATES**

MOTION: TO CHANGE MEETING DATES TO THE THIRD THURSDAY OF THE ODD MONTHS OF THE YEAR: JANUARY, MARCH, MAY, JULY, SEPTEMBER AND NOVEMBER.

Motion by Sharon Peterson second by Marilyn George Burton. Motion carried.

**NEXT MEETING DATE**

The next meeting of the Aging & Disability Resource Center Board will be on Thursday, July 26th, 2018, 9:00 a.m. at the new Columbia County Health & Human Services at 111 E. Mullett Street, Portage.

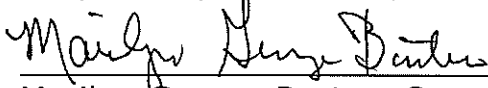
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**ADJOURNMENT**

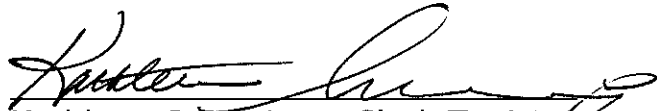
MOTION: TO ADJOURN THE MEETING AT 9:50 A.M.

Motion by Sharon Peterson, second by Marilyn George Burton. Motion carried.

Respectfully Submitted,



Marilyn George Burton, Secretary  
ADRC Board



Kathleen Cummings, Clerk Typist  
Columbia County H&HS

cc: County Board Chair Vern Gove  
County Board 1<sup>st</sup> Vice Chair Dan Drew  
County Board 2<sup>nd</sup> Vice Chair James E. Foley