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**AGING & DISABILITY RESOURCE CENTER (ADRC) BOARD
THURSDAY, JUNE 16, 2016
MINUTES**

CALL TO ORDER

The regular meeting of the Aging & Disability Resource Center Board was called to order at 9:04 a.m. by Vice Chair Teresa Sumnicht. The meeting was legally advertised. A quorum was present.

ROLL

ADRC BOARD MEMBERS PRESENT: Marilyn George-Burton; Teresa Sumnicht; Kurt Rinde; Betty Telvick; Renae DeMott-McMahon; Jan York, Sharon Peterson; Neil Ford; Ollie Mielke.

ADRC BOARD MEMBERS EXCUSED: None.

ADRC BOARD MEMBERS ABSENT: Penny Kiefer; Kevin Kessler.

H&HS STAFF PRESENT: Becky Mulhern; Dawn Woodard; Kathleen Cummings.

OTHERS: County Board 1st Vice Chair Mary Cupery, County Board Supervisor Nancy Long.

APPROVAL OF AGENDA

MOTION: TO APPROVE THE JUNE 16, 2016 AGENDA OF THE COLUMBIA COUNTY AGING & DISABILITY RESOURCE CENTER BOARD.

Motion by Neil Ford, second by Ollie Mielke.

APPROVAL OF MINUTES

MOTION: TO APPROVE THE APRIL 28, 2016 MINUTES OF THE AGING & DISABILITY RESOURCE CENTER BOARD MEETING.

Motion by Betty Telvick, second by Kurt Rinde. Motion carried.

PUBLIC COMMENTS AND CONCERNS

None

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DEPARTMENT BUDGET & COMPENSATORY TIME

ADRC Director Becky Mulhern presented the Finance Report and Comp Time Report to the Board. HHS Director Dawn Woodard explained the process by which we receive the funding from the State and that this was the most current information available.

ACTION ON BOARD APPOINTMENTS

Becky presented information on current board members' terms. Jan York (Elderly), Penny Kiefer (Elderly) and Ollie Mielke (Elderly) are all finished on the board as they have served for two consecutive terms. Kurt Rinde (DD) completed his first term as of 3/2016. Jan York has an interested potential board member but she might have a conflict of interest issue. A conflict of issue in regard to employment was discussed. Becky Mulhern suggested current board members bring names of applicants to be voted on at the next board meeting.

MOTION: TO RECOMMEND THE REAPPOINTMENT OF KURT RINDE TO A SECOND TERM STARTING IMMEDIATELY AND ENDING 3/31/2019.

Motion by Betty Telvick, second by Sharon Peterson. Motion carried.

ACTION ON ADRC BOARD REPRESENTATION ON TRIP COUNCIL

Becky explained that there has been no Board input/action on The Ride Improvement Project (TRIP) yet this year. Becky read a list of current TRIP Council members who need approval by the ADRC board:

- Mindi Miller, Committee Chair
- Sarah Millard, Committee Vice Chair
- Jeff Aerts, Committee Secretary
- Rick Barreau, Committee Member
- Dee Nash, Committee Member
- Liesa Zastrow, Committee Member
- Kim Germond, Committee Member
- Susanna Bradley, County Board Supervisor.

There is one vacancy currently on the Council.

MOTION: TO CONFIRM APPROVAL OF THE TRIP COUNCIL MEMBERS AS PRESENTED.

Motion by Marilyn George Burton, second by Sharon Peterson . Motion carried.

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ACTION ON MISSION STATEMENT

Becky advised the board on the 2016 contract goal to have all ADRC's operate with as many similarities as possible. The Department of Health Services' mission statement is: *"To provide older adults and people with physical or developmental/intellectual disabilities the resources needed to live with dignity and security, and achieve maximum independence and quality of life."* Becky read the ADRC's current mission statement which is *"The goal of the Aging and Disability Resource Center is to empower individuals to make informed choices and to streamline access to the right and appropriate services and supports."*

MOTION: TO APPROVE THE ADOPTION OF THE NEW MISSION STATEMENT FROM DHS.

Motion by Sharon Peterson, second by Marilyn George Burton. Motion carried.

ACTION ON DATE OF PUBLIC HEARING FOR 5310 GRANT

Becky advised the Board that the ADRC has received this grant before and will be applying again for it to acquire new vehicles. Becky explained that the deadline to submit the grant is August 15th, but a public hearing needs to occur before the deadline.

MOTION: TO HOLD THE NEXT ADRC BOARD MEETING ON AUGUST 11TH WITH A PUBLIC HEARING REGARDING THE 5310 GRANT APPLICATION PRIOR TO THE MEETING.

Motion by Betty Telvick, second by Neil Ford. Motion carried.

ADVOCACY UPDATE

Becky informed the Board that the Secretary for the Department of Health Services, Kitty Rhoades has requested to withdraw the concept plan approval request at this time for FamilyCare/IRIS 2.0. Becky gave current numbers for Columbia County MCO's:
Care Wisconsin Family Care – 360
ContinuUs Family Care – 35
Care Wisconsin Partnership – 61
IRIS – 116.

Becky distributed the Wisconsin Aging Advocacy Network's May Issue Brief on Adult Long-Term Care System, Specialized Transportation, Family Caregivers and Voter Photo ID along with Advocacy Resources.

NUTRITION PROGRAM UPDATE

Becky reported that the Soup, Salad & Sandwich Bar grant runs through September and that the ADRC has been asked to present at the WI Aging Network Conference in

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September regarding its success. Currently the ADRC is looking for a substitute meal site manager and welcomes creative ways to advertise the position.

NUTRITION WAITLIST UPDATE

Becky informed the Board that the waitlist has yet to be implemented. This will be a standing agenda item moving forward.

PREVENTION PROGRAM UPDATE

Becky reported that there are two new Living Well with Diabetes classes starting at Divine Savior Hospital this month. The ADRC is collaborating with Dodge County to lead a Living Well with Chronic Conditions class in the fall. The ADRC is sending two new volunteers to training to become Caring for the Caregiver Leaders this month.

TRANSPORTATION PROGRAM UPDATE

Becky reported the ADRC has had successful driving classes this year. Car Fit will be coming to Columbia County on September 13th. Becky explained the course will be held at the Columbia County Law Enforcement Center. Car Fit is a free program to assist the elderly to increase safety and mobility.

ADULT PROTECTIVE SERVICES UPDATE

Becky reported the 2016 World Elder Abuse Awareness Day event was Wednesday, June 15 at 9:00 at the Columbia County Court House. The event was well attended and was covered throughout the day by local media. In 2015, 136 Elder Abuse cases were reported. The motto for Elder Abuse is "See it. Stop it. Prevent it."

ADRC GOVERNING BOARD DUTY REVIEW

Becky reported that Act 55 requires DHS to assess which responsibilities of the ADRC's Governing Boards described under section 46.283 (6) of the statutes are duplicative of functions performed by DHS and to propose changes to the statutory requirements for the ADRC Governing Boards to remove any duplication of functions. The report is due to the Joint Finance committee on July 1st. Becky participated in a conference call asking for input on the report and handed out copies of the section '*duties*' of the 2016 ADRC Contract.

ADRC DIRECTOR'S REPORT

ADRC Director Becky Mulhern reported:

- o DeeAnn Westerhaus, the ADRC Assistant Director's last day is July 22nd. Interviews for the vacancy are scheduled for June 27 with a new candidate starting by the end of July tentatively.

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- The 2015 Aging Unit Plan Self-Assessment was approved by GWAAR. A letter was received stating that Columbia County was in compliance.
- Becky spoke at the Aging Empowerment Conference last week on collaboration with various organizations to become Dementia Friendly and how the task force has continued this effort in the City of Portage. The ADRC is hoping to expand the program throughout Columbia County in the years to come.

NEXT MEETING DATE

The next meeting of the Aging & Disability Resource Center Board will occur on Thursday, August 11, 2016 at the Columbia County Health & Human Services Department.

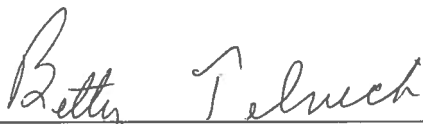
ADJOURNMENT

MOTION: TO ADJOURN THE MEETING AT 10:01 a.m.

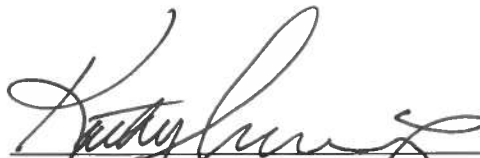
Motion by Marilyn George Burton, second by Ollie Mielke. Motion carried.

The Columbia County Aging & Disability Resource Center Board will reconvene on Thursday, August 11, 2016 in the Brewer's Room of the Columbia County Health & Human Services Building, located at 2652 Murphy Rd, Portage, WI.

Respectfully Submitted,



Betty Telvick, Secretary
ADRC Board



Kathy Cummings, DSS Clerk Typist
Columbia County DH&HS

cc: County Board Chair Vern Gove
County Board 1st Vice Chair Mary Cupery
County Board 2nd Vice Chair James E. Foley

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