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**AGING & DISABILITY RESOURCE CENTER (ADRC) BOARD
THURSDAY, JULY 15, 2021
MINUTES**

CALL TO ORDER

The regular meeting of the Aging & Disability Resource Center Board was called to order at 9:00 AM by Chair Tom Borgkvist. The meeting was legally advertised. A quorum was present.

ROLL

ADRC BOARD MEMBERS PRESENT: Darlene Anderson-Prest; Allan Baumgartner; Danny Beard; Adaora Bipse; Tom Borgkvist; Sarah Lochner; Eric Shimpach; Jolene Wheeler, Kyla Wolff.

H&HS STAFF PRESENT: Kathleen Cummings; Heather Gove; Sue Lynch.

OTHERS: Cathy Karls, Accounting.

APPROVAL OF AGENDA

MOTION: TO APPROVE THE JULY 15, 2021 AGENDA OF THE AGING & DISABILITY RESOURCE CENTER BOARD.

Motion by Eric Shimpach, second by Jolene Wheeler. Motion carried.

APPROVAL OF MINUTES

MOTION: TO APPROVE THE MAY 20, 2021 MINUTES OF THE AGING & DISABILITY RESOURCE CENTER BOARD MEETING.

Motion by Eric Shimpach, second by Danny Beard. Motion carried.

PUBLIC COMMENTS AND CONCERNS

None.

FINANCIAL REPORTS & COMPENSATORY TIME

Director Sue Lynch presented the financial and compensatory reports.

REVIEW UPDATED BYLAWS

Director Lynch explained she was asked to look at the bylaws when she started to make sure they were in alignment with contracted services from the state. Minor changes were made and the new bylaws mirror the scope of services for the board.

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MOTION: TO APPROVE THE UPDATED BYLAWS.

Motion by Eric Shimpach, second by Allan Baumgartner. Motion carried.

APPOINTMENT OF ROSEMARY MINNEMA TO THE ADRC BOARD

Director Lynch explained that Karen Schlueter resigned after the last board meeting due to an upcoming move out of state. Director Lynch recommended the appointment of Rosemary Minnema to replace Karen Schluter. Director Lynch touched on Rosemary's experiences and assets she would bring to the ADRC Board as a member.

MOTION: TO RECOMMEND THE COUNTY BOARD APPROVE ROSEMARY MINNEMA AS A ADRC BOARD MEMBER.

Motion by Eric Shimpach, second by Danny Beard. Motion carried.

ADVOCACY/EDUCATION UPDATE

Director Lynch shared that ADRC staff participated in a Supporting Lesbian, Gay, Bisexual and Transgender Older Adults training webinar in June.

TRANSPORTATION PROGRAM UPDATE

Director Lynch shared the hiring of Vanessa Chapman as the new Transportation Coordinator. The Ride Improvement Program (TRIP) meeting is Tuesday July 20th at 2:00 pm at Health and Human Services (HHS). The ADRC continues to only offer single rider trips due to the pandemic. Denied rides are now being tracked so the data gathered can be used in grant writing and needs reporting. A public meeting is required for the 5310 grant which is due at the end of August and will be held prior to the next HHS meeting on August 11th. Director Lynch reported the current condition of the fleet and the increase in repair costs in 2021 as numerous vehicles reach the end of their life. The ADRC was awarded a vehicle with the 5310 grant for 2021. That vehicle's anticipated arrival is spring of 2022.

NUTRITION PROGRAM UPDATE

Director Lynch shared the ADRC is in the process of doing annual assessments on all participants to determine the appropriateness for Home Delivered Meals (HDM) vs the pick-up/carryout option. During the pandemic all participants are eligible for HDM and it will remain so through 2021. The ADRC is working with the Greater Wisconsin Agency on Aging Resources (GWAAR) for an early fall re-opening of Congregate sites and examining data along with holding discussions on how to increase participation at those sites. The ADRC is still in need of volunteers for HDM and at meal sites with a high need in the Lodi and Columbus areas.

NUTRITION WAITLIST UPDATE

Director Lynch reported the waitlist has not been implemented at this time.

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PREVENTION PROGRAM UPDATE

Director Lynch reported the summer Stepping On class that was to be held at River's Edge in the Dells was rescheduled for August due to lack of interest. The September 13th Stepping On class in Portage is full. The ADRC continues to seek volunteers for prevention program co-leaders.

CAREGIVER PROGRAM UPDATE

Director Lynch reported the ADRC will be holding two Caregiver Retreats this fall. Locations will be in Portage and Columbus. The ADRC contracts with multiple support caregiver agencies who continue to struggle with filling staff positions.

BENEFIT SPECIALIST UPDATE

Director Lynch reported the ADRC has staff in place for both the Elder Benefit Specialist and the Disability Benefit Specialist positions. They continue to move through their required trainings and are starting to meet with clients. Both staff members work with Benefit Specialists legal staff and are expected to lean on them through their first year. The ADRC will be looking at ways to outreach both services, especially with open enrollment approaching in October.

ADULT PROTECTIVE SERVICES UPDATE

Director Lynch shared Adult Protective Services data from the first and second quarter of the year. World Elder Abuse Awareness Day was June 16th. The banners and pinwheels gathered a lot of attention with the heavy traffic on Thompson Street.

ADRC Director's Report

Director Lynch reported the ADRC received 1600 calls in the first quarter of 2021 and 1500 calls in the second quarter and further broke this data down to explain the majority of the calls were benefit related. The state of Wisconsin is requiring all agencies return to full services as of August 2nd. This will specifically impact the ADRC in Long Term Care as Functional Screens will now need to be done in person. The ADRC is working on completing the 2022-2024 Aging Plan which is due to GWAAR by July 23rd. Director Lynch will present the draft goals at the next ADRC meeting.

NEXT MEETING DATE

The next meeting of the Aging & Disability Resource Center Board will be on Thursday, September 16, 2021, at 9:00 a.m. in Meeting Rooms 2 & 3, ADRC Entrance, of Health and Human Services at 111 East Mullett Street, Portage, WI 53901.

ADJOURNMENT

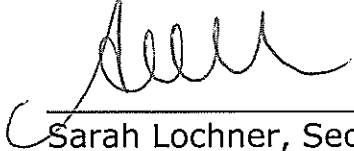
MOTION: TO ADJOURN THE MEETING AT 9:50 a.m.

Motion by Eric Shimpach, second by Adaora Bilse. Motion carried.

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The Columbia County Aging & Disability Resource Center Board will reconvene on Thursday, September 16, 2021, at 9:00 a.m. in Meeting Rooms 2 & 3, ADRC Entrance of Health and Human Services, 111 East Mullett Street, Portage, WI 53901.

Respectfully Submitted,



Sarah Lochner, Secretary
ADRC Board

cc: County Board Chair Vern Gove
County Board 1st Vice Chair James E. Foley
County Board 2nd Bob Koch



Kathleen Cummings, Clerk Typist
Columbia County H&HS