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**AGING & DISABILITY RESOURCE CENTER (ADRC) BOARD  
THURSDAY, JULY 21, 2022  
MINUTES**

**CALL TO ORDER**

The regular meeting of the Aging & Disability Resource Center Board was called to order at 9:00 A.M. by Chair Doug Richmond. The meeting was legally advertised. A quorum was present.

**ROLL**

ADRC BOARD MEMBERS PRESENT: Doug Richmond; Steven Balsiger; Adaora Bilse; Shelby Carter; Sarah Lochner; Rosemary Minnema; Jolene Wheeler; Allan Baumgartner; Kayla Wolff.

ADRC BOARD MEMBERS ABSENT: Darlene Anderson-Prest.

HHS STAFF PRESENT: Sue Lynch; Brianne Williams; Heather Gove; Gretchen Halvorsen.

OTHERS: County Board Supervisor Brad Cook; Jesica Walter, Accounting.

**APPROVAL OF AGENDA**

MOTION: TO APPROVE THE JULY 21, 2022 AGENDA OF THE AGING & DISABILITY RESOURCE CENTER BOARD.

Motion by Shelby Carter, second by Rosemary Minnema. Motion carried.

**APPROVAL OF MINUTES**

MOTION: TO APPROVE THE MAY 19, 2022 MINUTES OF THE AGING & DISABILITY RESOURCE CENTER BOARD MEETING.

Motion by Jolene Wheeler, second by Shelby Carter. Motion carried.

**PUBLIC COMMENTS AND CONCERNS**

ADRC Board Member Shelby Carter passed along a suggestion from recipients of home delivered meals in the Poynette area regarding ordering extra home delivered meals near a holiday when the agency is closed.

**FINANCIAL REPORTS & COMPENSATORY TIME**

Director Sue Lynch presented the financial and compensatory time reports.

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**ADVOCACY/EDUCATION**

ADRC Director Sue Lynch shared population statistics from 2015-2019 regarding Columbia County's population and the expected significant growth of the elderly population in the County within the next 5-15 years. Director Lynch correlated the data with the target population that the ADRC serves.

**TRANSPORTATION PROGRAM**

Director Lynch reported that the ADRC is currently recruiting for the full time and part time Transportation Coordinator positions. Assistant Director Brianne Williams has been covering these positions during the course of the vacancies. So far this year, the ADRC has provided 660 rides, with the majority of those rides requested from residents living in Portage, Pardeeville, and Wyocena. Director Lynch reported that the TRIP Counsel met this week however they did not have a quorum for their meeting so no decisions were made however the group had a good discussion about transportation within the county.

**NUTRITION PROGRAM**

Director Lynch reported that the Pardeeville, Poynette, and Columbus Congregate Meal Sites are back open and the Portage site will open on August 1. The ADRC is working to ensure that educational and social activities are incorporated with the programming at the meal sites. Director Lynch reported that the ADRC has been distributing Senior Farmers Market Vouchers recently and still has about 45 left. There is a financial eligibility for them.

**NUTRITION WAITLIST**

Director Lynch reported that the waitlist for the HDM program currently has 30 people on it. Director Lynch also reported that the suggested donations have decreased over last year's average. The ADRC's proposed 2023 budget includes a limit of 23,000 home delivered meals for next year due to funding restrictions.

**PREVENTION PROGRAM**

Director Lynch reported that the ADRC added a retired RN to its volunteer base who is trained in the Mind Over Matter program and will be offering that soon. In September, the ADRC will be offering another Stepping On workshop which will correlate with Falls Prevention Month in September. The ADRC currently has 2 individuals being trained in the Walk with Ease program which they are hoping to begin offering soon as well. The UW Extension is offering Foodwise workshops yet this year, and this fall the ADRC, along with UW Extension Foodwise, will be adding a Strong Bodies workshop for residents.

**CAREGIVER PROGRAM**

Director Lynch reported that the shortage of personal care workers continues to be a

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barrier for the ADRC in being able to provide these services to County residents. Funding also continues to be a barrier even with 3 separate funding streams for caregiver services. These barriers will only continue as the population of elderly residents increases and if funding does not keep up with demand. Director Lynch reported that the ADRC will be offering another caregiver workshop in Columbus in November.

**ELDER AND DISABILITY BENEFIT SPECIALIST**

Director Lynch updated the Board on the progress of training of the two new recruits for the Elder Benefit Specialist and the Disability Benefit Specialist. Open Enrollment for Part D Medicare begins in October and will greatly increase the workload for the Elder Benefit Specialist at that time.

**DEMENTIA CARE SPECIALIST**

Director Lynch reported that Whitney Thompson, the ADRC's former Dementia Care Specialist, resigned soon after the May meeting and took a full time position, with benefits, at a different agency. The ADRC has recruited a new hire for this position and that individual begins on August 1.

**ADULT PROTECTIVE SERVICES**

Director Lynch reported that the ADRC recognized June as Elder Abuse Awareness Month and held a number of events across the county for residents. Director Lynch reported that the APS caseload is fairly manageable at this time. The ADRC has begun partnering with other agencies collecting statistics on elder abuse that occurs in institutions so that the information can be passed onto the State to help address occurrences of abuse through new policies and procedures.

**ADRC DIRECTOR'S REPORT**

ADRC Director Sue Lynch reported on all of the ADRC's outreach events to the public, including: Night Market (tonight), National Night Out on August 2, Columbia County Fair, TRIAD half-day workshop coming soon, Caregivers & Health Literacy workshop coming soon, and public meeting across the State to discuss Dementia.

**ADRC BOARD MEMBER NOMINATION**

MOTION: TO NOMINATE CONNIE PEASE FROM PARDEEVILLE TO THE ADRC BOARD.

Motion by Sue Lynch, second by Steven Balsiger. Motion carried.

**NEXT MEETING DATE**

The next meeting of the Aging & Disability Resource Center Board will be on Thursday,

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September 15, 2022, at 9:00 a.m. in Meeting Rooms 2 & 3, ADRC Entrance, of Health and Human Services at 111 East Mullett Street, Portage, WI 53901.

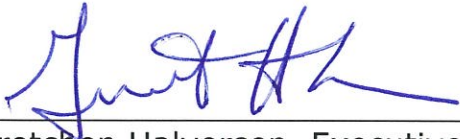
**ADJOURNMENT**

MOTION: TO ADJOURN THE MEETING AT 9:49 A.M.

Motion by Jolene Wheeler, second by Shelby Carter. Motion carried.

The Columbia County Aging & Disability Resource Center Board will reconvene on Thursday, September 15, 2022, at 9:00 a.m. in Meeting Rooms 2 & 3, ADRC Entrance of Health and Human Services, 111 East Mullett Street, Portage, WI 53901.

Respectfully Submitted,



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Gretchen Halvorsen, Executive Sec.  
Columbia County Health & Human Services

cc: County Board Chair Chris Polzer  
County Board 1<sup>st</sup> Vice Chair Denise Brusveen  
County Board 2<sup>nd</sup> Vice Chair Matthew Rohrbeck

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