



608-742-9233  
888-742-9233  
FAX: 608-742-9277  
TDD: 608-742-9229  
E-MAIL: ADRC@co.columbia.wi.us  
WEBSITE: www.co.columbia.wi.us

2652 Murphy Road  
P.O. Box 136  
Portage, WI 53901-0136

**AGING & DISABILITY RESOURCE CENTER (ADRC) BOARD  
THURSDAY, AUGUST 17, 2017  
MINUTES**

**CALL TO ORDER**

The regular meeting of the Aging & Disability Resource Center Board was called to order at 9:00 a.m. by Chair Kevin Kessler. The meeting was legally advertised. A quorum was present.

**ROLL**

ADRC BOARD MEMBERS PRESENT: Kevin Kessler, Teresa Sumnicht; Marilyn George Burton; Allan Baumgartner; Pastor Julie Krahn; Kurt Rinde; Sharon Peterson; Renae DeMott-McMahon.

ADRC BOARD MEMBERS EXCUSED: none

ADRC BOARD MEMBERS ABSENT: Jeanne Baertsch

H&HS STAFF PRESENT: Becky Mulhern; Ashley Jahn; Sarah Millard; Kathleen Cummings.

OTHERS: County Board 1<sup>ST</sup> Vice Chair Mary Cupery; County Board Supervisor Nancy Long; Lyn Jerde, Portage Daily Register; Sarah Lochner; John Primrose.

**APPROVAL OF AGENDA**

MOTION: TO APPROVE THE AUGUST 17, 2017 AGENDA OF THE COLUMBIA COUNTY AGING & DISABILITY RESOURCE CENTER BOARD.

Motion by Sharon Peterson, second by Marilyn George-Burton. Motion carried.

**PUBLIC HEARING**

The public hearing was opened at 9:05 a.m. ADRC Director Mulhern gave an explanation of the 5310 grant application and the need for it to support the purchase of additional vehicles. The public hearing ended at 9:15 A.M. No one from the public spoke.

**APPROVAL OF MINUTES**

MOTION: TO APPROVE THE JUNE 15, 2017 MINUTES OF THE AGING & DISABILITY RESOURCE CENTER BOARD.

Motion by Teresa Sumnicht, second by Pastor Julie. Motion carried.

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**PUBLIC COMMENTS AND CONCERNS**

None

**DEPARTMENT BUDGET & COMPENSATORY TIME**

ADRC Director Becky Mulhern presented the Finance Report to the Board. Director Mulhern reported no changes to the Compensatory Time balances since the last report.

**ACTION ON 5310 TRANSPORTATION GRANT**

MOTION: TO APPROVE THE 5310 TRANSPORTATION GRANT APPLICATION AS PRESENTED DURING THE PUBLIC HEARING.

Motion by Teresa Sumnicht, second by Marilyn George-Burton. Motion carried.

**SET 85.21 DEPARTMENT OF TRANSPORTATION GRANT PUBLIC HEARING**

ADRC Director Mulhern explained the ADRC will again be applying for the 85.21 Department of Transportation Grant which requires a public hearing.

MOTION: TO HOLD THE 85.21 DEPARTMENT OF TRANSPORTATION GRANT PUBLIC HEARING PRIOR TO THE OCTOBER 19, 2017 ADRC BOARD MEETING.

Motion by Pastor Julie Krahn, second by Sharon Peterson. Motion carried.

**TRANSPORTATION PROGRAM UPDATE**

ADRC Director Mulhern reported that work is being done on the 5310 and the 85.21 Grants. Sarah Millard has completed the required 4 years of training to become the first Mobility Manager in the county and has been asked to serve on a transportation board for the State. The Ride Improvement Project of Columbia County Council is seeking new members. Mobility Manager Sarah Millard reported on the upcoming AARP Safe Driver course being offered on October 26<sup>th</sup> in Columbus @ 9:00AM – 1:30PM with lunch available.

**ADVOCACY/EDUCATION**

ADRC Director Mulhern reported that the Older American Act and the SHIP funding, which is the Medicare State Health Insurance-Assistance Program, are determined by the state budget. The funding for SHIP is in jeopardy for next year. Therefore, the ADRC is waiting for the budget to pass to determine funding for next year.

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**NUTRITION PROGRAM UPDATE**

ADRC Assistant Director Ashley Jahn reported the ADRC is still looking for Meal Site Managers and Substitutes, Volunteers and Volunteer Drivers. Teresa Sumnicht suggested we put out a request for proposal (RFP) for next year's meals. The Nutrition Advisory Council met and discussed the possibility of approaching businesses for sponsorship for home delivered meals. Farmers' Market vouchers for seniors are still available.

**NUTRITION WAITLIST UPDATE**

The wait list has not been activated.

**PREVENTION PROGRAM UPDATE**

ADRC Assistant Director Jahn reported the Stepping On and Powerful Tools for Caregivers classes will be offered in September. The Healthy Living with Diabetes class will be offered in October. The Powerful Tools for Caregivers class is being offered through a collaboration with the Alzheimer's and Dementia Alliance and Divine Savior Healthcare. Respite will be available for those who need it to attend the class. Looking at having a Powerful Tools for Caregivers class next Spring in the Columbus area.

**CAREGIVER PROGRAM UPDATE**

ADRC Assistant Director Jahn reported that funds are still available for respite through the Alzheimer's Family and Caregiver Support Program (AFCSP), however there is a wait list for the National Family Caregiver Support Program (NFCSP) which provides homemaker services to ADRC consumers.

**ADULT PROTECTIVE SERVICES UPDATE**

ADRC Director Mulhern reported that APS workers will be attending an upcoming national conference in Milwaukee. The State of Wisconsin was able to offer a discounted rate so both of the ADRC APS employees will be able to attend.

**DISCUSSION ON GOVERNING BOARD MEMBERSHIP AND DUTIES**

ADRC Director Mulhern handed out booklets and a print out of board member duties. In the last 6 months Betty Telvik and Jan York have finished their terms and Neil Ford and Jeanne Baertsch resigned so the board is in need of members. John Primrose and Sarah Lochner both came to the meeting today after stating their intent to join the ADRC Board and have submitted their biographies.

**MOTION: TO RECOMMEND JOHN PRIMROSE AND SARAH LOCHNER TO THE ADRC BOARD.**

Motion by Teresa Sumnicht, second by Marilyn George Burton. Motion carried.

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**DISCUSSION ON AGING AND DISABILITY NETWORK CONFERENCE BOARD  
INTENSIVE SESSION**

ADRC Director Mulhern handed out information on the Aging and Disability Network Conference Board Intensive Session. The Intensive Session is open and free to all ADRC board members. The session will be held at the Marriott West in Madison on September 6<sup>th</sup> from 9:00 AM until 12:00 PM. ADRC Board members are to let Director Mulhern know by August 24<sup>th</sup> if they will be attending. Transportation Coordinator Millard can assist with transportation if possible.

**ADRC DIRECTOR'S REPORT**

ADRC Director Mulhern reported the ADRC will have a walking team for the Sunday September 10<sup>th</sup> annual Alzheimer's/Dementia walk. A bake sale will be held at the ADRC before and after the next ADRC board meeting with funds going to the ADRC team. The Grapevine Newsletter is now available on line. The ADRC has received positive feedback on the newsletter format, availability and the return of the recipes. The ADRC continues to attend public events and this last month participated in the Sharing Supper in Portage, the National Night out in Columbus and Lodi and the Multi-Agency Resource Fair in Cambria. At each event the ADRC staff look for unmet needs in the community. Being made aware of the unmet needs in the community helps the ADRC to complete our self-assessment, and makes it more meaningful to our community. Medicare open enrollment will begin on October 15<sup>th</sup> and run through December 7<sup>th</sup>. Last year the ADRC was able to serve almost 400 people and are expecting the same this year.

**NEXT MEETING DATE**

The next meeting of the Aging & Disability Resource Center Board with the 85.21 Transportation Grant public hearing prior, will be on Thursday, October 19<sup>th</sup>, 2017, 9:00 a.m. at Columbia County Health & Human Services.

**ADJOURNMENT**

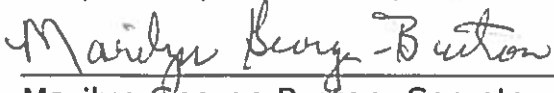
**MOTION: TO ADJOURN THE MEETING AT 10:04 A.M.**

Motion by Marilyn George-Burton, second by Kurt Rinde. Motion carried.

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The Columbia County Aging & Disability Resource Center Board will reconvene on Thursday, October 19th, 2017 at 9:00 a.m. in the Brewer's Room of the Columbia County Health & Human Services Building, located at 2652 Murphy Rd, Portage, WI.

Respectfully Submitted,



Marilyn George Burton, Secretary  
ADRC Board



Kathleen Cummings, Clerk/Typist  
Columbia County H&HS

cc: County Board Chair Vern Gove  
County Board 1<sup>st</sup> Vice Chair Mary Cupery  
County Board 2<sup>nd</sup> Vice Chair James E. Foley