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**AGING & DISABILITY RESOURCE CENTER (ADRC) BOARD
THURSDAY, SEPTEMBER 15, 2022
MINUTES**

CALL TO ORDER

The regular meeting of the Aging & Disability Resource Center Board was called to order at 9:00 A.M. by Chair Doug Richmond. The meeting was legally advertised. A quorum was present.

ROLL

ADRC BOARD MEMBERS PRESENT: Doug Richmond; Steven Balsiger; Rosemary Minnema; Darlene Anderson-Prest; Jolene Wheeler; Allan Baumgartner; Kayla Wolff; Connie Pease.

APPEARED BY PHONE: Adaora Bilse.

ADRC BOARD MEMBERS EXCUSED: Shelby Carter; Sarah Lochner.

HHS STAFF PRESENT: Sue Lynch; Brianne Williams; Heather Gove; Gretchen Halvorsen.

OTHERS: Jessica Walter, Accounting.

APPROVAL OF AGENDA

The item "ADRC Board Member Nomination" was removed from the agenda due to an error.

MOTION: TO APPROVE THE CORRECTED SEPTEMBER 15, 2022 AGENDA OF THE AGING & DISABILITY RESOURCE CENTER BOARD.

Motion by Steve Balsiger, second by Jolene Wheeler. Motion carried.

APPROVAL OF MINUTES

MOTION: TO APPROVE THE JULY 21, 2022 MINUTES OF THE AGING & DISABILITY RESOURCE CENTER BOARD MEETING.

Motion by Jolene Wheeler, second by Rosemary Minnema. Motion carried.

PUBLIC COMMENTS AND CONCERNS

No one from the public was present to provide comments/concerns.

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FINANCIAL REPORTS & COMPENSATORY TIME

Director Sue Lynch presented the financial and compensatory time reports.

ADVOCACY/EDUCATION

ADRC Director Lynch advised the Board of upcoming educational training for ADRC staff, specifically the statewide Adult Protective Services conference and the statewide I&A conference.

TRANSPORTATION PROGRAM

Director Lynch reported that the ADRC submitted the 5310 grant which includes the request for a bariatric van and a standard van. The ADRC is now working on the 85.21 transportation grant application and will present the application at the November ADRC Board meeting. The grant application is due to the State in December. The 85.21 grant funds a majority of the ADRC's transportation programs.

NUTRITION PROGRAM

Director Lynch reported that the Pardeeville, Poynette, and Columbus Congregate Meal Sites are open and served 82 meals in August. Feil's, the meal vendor, has run into some supply issues with ingredients and this has caused some last-minute meal substitutions. Director Lynch wanted Board members to be aware of this if they hear about it in the community. The ADRC is including vaccine information with its Home Delivered Meals to educate the public about COVID booster shots and Flu shots available this fall. Director Lynch shared that the Elder Nutrition Program Audit, conducted by GWAAR, is scheduled for Friday. Director Lynch advised the Board that the ADRC will be hosting a Food Drive this fall, partnering with Cascade Mountain and local canning companies to put together at least 2 meal kits for each Home Delivered Meal participant to save over the winter months in case the HDM delivery is canceled due to winter storms.

NUTRITION WAITLIST

Director Lynch reported that the waitlist for the HDM program currently has approximately 50 people on it. Director Lynch reported that no one has been removed from the wait list since it began. The program is down about 2,500 meals at this point in time over last year's numbers.

NUTRITION PROGRAM POLICIES

Director Lynch presented a draft HDM Assessment developed to be used at the review time for all participating persons. Discussion followed. Columbia County does not provide any County levy for the Nutrition Program and therefore the assessment is an important tool to make sure the most-needy citizens are being served. Director Lynch

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also distributed a draft copy of the Prioritizing Elder Nutrition Program Meal Service Policy for the ADRC. Discussion followed.

MOTION: TO ACCEPT THE PRIORITIZING ELDER NUTRITION PROGRAM MEAL SERVICE POLICY AS PRESENTED.

Motion by Rosemary Minnema, second by Darlene Anderson-Prest. Motion carried.

PREVENTION PROGRAM

Director Lynch reported that the ADRC is offering a number of prevention classes. The ADRC is partnering with the UW-Extension to offer Strong Bodies starting in October. A new Stepping On class started last week. Stepping on is a falls prevention class. The ADRC has paid for 2 new trainers to lead the Walk with Ease class for arthritis prevention. Classes for Walk with Ease will start next spring. The ADRC is also offering a Mind Over Matter class addressing bladder and bowel incontinence. The class will start in November and is being taught by a retired nurse.

CAREGIVER PROGRAM

Director Lynch reported that the ADRC's Homemaker Program is full. There are still openings for the National Caregiver Support Program, but the ADRC continues to have problems locating caregivers. In lieu of this, The ADRC is offering online educational programming for caregivers. The ADRC is also partnering with Dodge and Jefferson Counties to present a conference, November 10, on Lewy Body Dementia. The ADRC is also planning to launch the Remember Project on November 16 at Northwoods, Inc in Portage, a theatrical presentation and community discussion about memory loss in older adults. The program began in Minnesota in 2012.

ELDER AND DISABILITY BENEFIT SPECIALIST

Director Lynch updated the Board on the excellent work that the new Disability Benefit Specialist and the Elder Benefit Specialist are doing for County residents. Director Lynch reported that both staff provide compassionate care. Open Enrollment for Part D Medicare begins in October and will greatly increase the workload for the Elder Benefit Specialist at that time. Appointments can be scheduled with the Elder Benefit Specialist in Lodi, Columbus, Wisconsin Dells, or at the ADRC office in Portage.

DEMENTIA CARE SPECIALIST

Director Lynch reported that Nellie Mueller started as the new Dementia Care Specialist on August 1. Nellie is helping to bring the Remember Project to Columbia County.

ADULT PROTECTIVE SERVICES

Director Lynch reported that the APS staff is busy, and the APS social workers will be

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presenters at the October TRIAD Conference. The social workers are also visiting the ADRC's congregate meal sites and educating the participants on scams occurring in Columbia County.

ADRC DIRECTOR'S REPORT

ADRC Director Sue Lynch reported on the ADRC staff's work at improving the Grapevine Newsletter and they've begun to hear positive feedback about the changes. Director Lynch also reported that the recent Annual Review of the ADRC's 3-Year Aging Plan went well. The ADRC's I&A staff have been very busy recently with 1,817 calls since the last ADRC Board meeting in July. Most callers are looking for information and help with housing, in home services, food insecurity, and elder abuse and neglect.

NEXT MEETING DATE

The next meeting of the Aging & Disability Resource Center Board will be on Thursday, November 17, 2022, at 9:00 a.m. in Meeting Rooms 2 & 3, ADRC Entrance, of Health and Human Services at 111 East Mullett Street, Portage, WI 53901.

ADJOURNMENT

MOTION: TO ADJOURN THE MEETING AT 10:10 A.M.

Motion by Allan Baumgartner, second by Rosemary Minnema. Motion carried.

The Columbia County Aging & Disability Resource Center Board will reconvene on Thursday, November 17, 2022, at 9:00 a.m. in Meeting Rooms 2 & 3, ADRC Entrance of Health and Human Services, 111 East Mullett Street, Portage, WI 53901.

Respectfully Submitted,



Gretchen Halvorsen, Executive Sec.
Columbia County Health & Human Services

cc: County Board Chair Chris Polzer
County Board 1st Vice Chair Denise Brusveen
County Board 2nd Vice Chair Matthew Rohrbeck

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