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**AGING & DISABILITY RESOURCE CENTER (ADRC) BOARD  
THURSDAY, SEPTEMBER 17, 2020  
MINUTES**

**CALL TO ORDER**

The regular meeting of the Aging & Disability Resource Center Board was called to order at 9:00 a.m. by Chair Tom Borgkvist. The meeting was legally advertised. A quorum was present.

**ROLL**

ADRC BOARD MEMBERS PRESENT: Darlene Anderson Prest; Allan Baumgartner; Danny Beard; Tom Borgkvist; Shelby Carter; Marilyn George Burton; Sarah Lochner; Sharon Peterson; Karen Schluter; Eric Shimpach; Jolene Wheeler.

H&HS STAFF PRESENT: Kathleen Cummings; Ashley Jahn; Becky Mulhern.

OTHERS: Jesica Lattimer, Accounting.

**APPROVAL OF AGENDA**

MOTION: TO APPROVE THE SEPTEMBER 17, 2020 AGENDA OF THE AGING & DISABILITY RESOURCE CENTER BOARD.

Motion by Eric Shimpach, second by Sharon Peterson. Motion carried.

**APPROVAL OF MINUTES**

MOTION: TO APPROVE THE JULY 16, 2020 MINUTES OF THE AGING & DISABILITY RESOURCE CENTER BOARD MEETING.

Motion by Eric Shimpach, second by Danny Beard. Motion carried.

**PUBLIC COMMENTS AND CONCERNS**

None.

**FINANCIAL REPORTS & COMPENSATORY TIME**

Director Becky Mulhern presented the Finance Report and Compensatory Time Report to the Board. It was noted that due to being grant funded, the financial reports data is typically delayed by three months.

## **AGING & DISABILITY RESOURCE CENTER BOARD MEETING SEPTEMBER 17, 2020 - PAGE 2**

### **APPROVAL OF 2020 TRANSPORTATION GUIDELINES & FEES**

Director Mulhern explained the ADRC updated the Transportation Guidelines and Fees. The guideline was updated to read Aging and Disability Resource Center instead of Commission on Aging and the transportation fee has been updated to \$6.00 from \$3.00 per fare.

### **ADRC BOARD MEMBER DISCUSSION/UPDATE**

Director Mulhern reported the following appointments have been approved by the HHS Board and County Board: Karen Schluter to replace Renae DeMott-McMahon's term ending April 2021. Director Mulhern confirmed all 11 positions of the ADRC Board are filled.

### **ADVOCACY/EDUCATION UPDATE**

Director Mulhern reported that Aging Advocacy Day for 2021 is scheduled for May 11, 2021 at the state capitol. There is a push to get Census information completed as ADRC grant funding relies on this data. Concerns continue in Wisconsin regarding social isolation due to the COVID-19 pandemic. People can contact their U.S. Senators and U.S. Representatives to ask them to sign on to bipartisan legislation from both houses of Congress that will provide robust emergency funding for the Older American Act programs and support for state and local programs.

The COVID Relief package would:

- Give significant aid to state and local government so education, Medicaid transportation and other programs the disabled depend on will not be cut or eliminated.
  - Dedicate funding for home and community-based services.
  - Increase federal match to support state Medicaid programs.
  - Support for students with disabilities and public schools that need to provide virtual education.
  - Provide additional funding for the Supplemental Nutrition Assistance Program (SNAP).
- Jolene Wheeler shared November 12<sup>th</sup>, 2020 is Virtual Day of Choice.

### **TRANSPORTATION PROGRAM DISCUSSION/UPDATE**

Director Mulhern reported the ADRC is only providing medical appointment transportation at this time due to the COVID-19 pandemic. All safety measures due to the COVID-19 pandemic are still in place. The ADRC vans are on a scheduled rotation for decontamination with the Emergency Management. The ADRC submitted the 5310 grant seeking two new rear-load wheel chair accessible vehicles. The 85.21 grant is being written and will seek an additional van. The next TRIP meeting will take place at H&HS on October 20 at 2:00 pm in Meeting Room 3.

## **AGING & DISABILITY RESOURCE CENTER BOARD MEETING SEPTEMBER 17, 2020 - PAGE 3**

### **NUTRITION PROGRAM DISCUSSION/UPDATE**

Assistant Director Ashley Jahn reported all of the ADRC congregate dining sites remain closed due to the COVID-19 pandemic and will likely remain closed through the end of the year. Everyone 60 years of age or over is currently eligible for home delivered meals. All home delivered meals continue to be delivered out of the Portage, Poynette, Pardeeville and Columbus meal sites. Pick-up is also available at those sites.

All home delivered meal drivers and meal site managers continue to wear masks and gloves to help reduce the spread of COVID-19.

The ADRC is partnering with the Portage Food Pantry to deliver a bag of food once per month to those eligible. Each recipient of home delivered meals received two face masks. The ADRC offers unused medication pick-up from home delivered meal recipients twice per year. October will be the beginning of the annual ADRC food drive. The food drive provides two meals to each home delivered recipient to be used when home delivered meals are canceled because of bad weather. Senior Farmer's Market Vouchers are still available at the ADRC through the end of September and are redeemable through October. The ADRC continues to look for members for the Nutrition Advisory Committee (NAC). The next meeting of the NAC is November 10th at 1:30 PM in Meeting Room 1 of Health and Human Services.

### **NUTRITION WAITLIST UPDATE**

Assistant Director Jahn reported that due to various and generous donations, the Nutrition Waitlist has not been implemented.

### **PREVENTION PROGRAM UPDATE**

Assistant Director Jahn reported the falls prevention program Stepping On has begun here at the ADRC. Stepping On, Powerful Tools for Caregivers and Relatives Raising Relatives will now be offered in small groups until a virtual option is available. These classes are limited in size and participants and instructors wear masks and use hand sanitizer as appropriate.

### **CAREGIVER PROGRAM UPDATE**

Assistant Director Jahn reported the ADRC has many tools, resources, and products available to help caregivers. The ADRC encourages Columbia County caregivers to stop in to see if they can meet their needs. Director Mulhern explained some of the many supplies available to caregivers and explained the supplies are grant funded.

### **BENEFIT SPECIALIST UPDATE**

Director Mulhern explained the ADRC is exploring the safest way to hold open enrollment this year. The ADRC is hoping to have phone visits and have people send paperwork for review. Open Enrollment begins October 15<sup>th</sup> and goes through December 7<sup>th</sup>.

Received

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Columbia County HHS

**AGING & DISABILITY RESOURCE CENTER BOARD MEETING  
SEPTEMBER 17, 2020 - PAGE 4**

**ADULT PROTECTIVE SERVICES UPDATE**

Director Mulhern reported the ADRC is continuing to update and educate the public on different scams that are happening now including COVID-19 scams. The ADRC Adult Protective Service (APS) workers are busy with referrals that include financial exploitation, neglect and abuse. The ADRC is working closely with the Behavioral Health Division to develop an after-hours emergency crisis and dementia plan.

**ADRC DIRECTOR'S REPORT**

Director Mulhern reported that the ADRC volunteers are doing amazing work as much as possible with the safety standards in place. Volunteer drivers are needed to meet the demands of the ADRC. Health and Human Services' Health Division will be holding free drive-through COVID-19 testing at the Columbia County Highway Shop, 338 W Old Highway 16, Wycocena from 9:00 am to 4:00 pm on Friday September 18. The ADRC received CARES funding and is purchasing safety items for staff such as plexi-glass dividers, masks, laptops, cell phones etc.

Vice Chair Eric Shimpach inquired about the feasibility of working remotely to ease over-crowding of the ADRC. Director Mulhern discussed which staff members were essential to be in-house, and which staff members could work remotely.

**NEXT MEETING DATE**

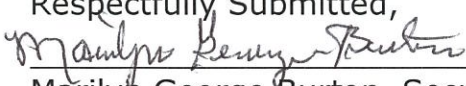
The next meeting of the Aging & Disability Resource Center Board will be on Thursday, November 19, 2020, 9:00 a.m. in Meeting Room 2 and 3 at Columbia County Health & Human Services.


**ADJOURNMENT**

MOTION: TO ADJOURN THE MEETING AT 9:55 a.m.

Motion by Eric Shimpach, second by Sharon Peterson. Motion carried.

The Columbia County Aging & Disability Resource Center Board will reconvene on Thursday, November 19, 2020 at 9:00 a.m. in Meeting Room 2 and 3 at County Health & Human Services Building, located at 111 East Mullett Street, Portage, WI.

Respectfully Submitted,  
  
Marilyn George Burton, Secretary  
ADRC Board

  
Kathleen Cummings, Clerk Typist  
Columbia County H&HS

cc: County Board Chair Vern Gove  
County Board 1<sup>st</sup> Vice Chair James E. Foley  
County Board 2<sup>nd</sup> Bob Koch