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**AGING & DISABILITY RESOURCE CENTER (ADRC) BOARD
THURSDAY, September 21, 2023
MINUTES**

CALL TO ORDER

The regular meeting of the Aging & Disability Resource Center Board was called to order at 9:00 A.M. by Chair Doug Richmond. The meeting was legally advertised. A quorum was present.

ROLL

ADRC BOARD MEMBERS PRESENT: Doug Richmond; Steven Balsiger; Rosemary Minnema; Adaora Bilse; Kayla Wolff; Jolene Wheeler; Darlene Anderson-Prest; Vanessa Chapman; Connie Pease, Paul Zarnikow.

ADRC BOARD MEMBER ABSENT: Shelby Carter.

HHS STAFF PRESENT: Sue Lynch; Kathleen Cummings; Heather Gove; Brianne Williams.

OTHERS: Jordon Neller, Accounting; Thomas Weyh.

APPROVAL OF AGENDA

MOTION: TO APPROVE THE September 21, 2023 AGENDA OF THE AGING & DISABILITY RESOURCE CENTER BOARD.

Motion by Steve Balsiger, second by Connie Pease. Motion carried.

PUBLIC HEARING: 2024-2028 COORDINATED TRANSPORTATION PLAN

Chair Richmond opened the public hearing at 9:04am. Director Sue Lynch explained the process of creating the Coordinated Transportation Plan and fielded questions. Chair Richmond closed the public hearing at 9:12am.

APPROVAL OF MINUTES

MOTION: TO APPROVE THE July 20, 2023, MINUTES OF THE AGING & DISABILITY RESOURCE CENTER BOARD MEETING.

Motion by Jolene Wheeler, second by Rosemary Minnema. Motion carried.

PUBLIC COMMENTS AND CONCERNS

No one from the public provided comments/concerns.

FINANCIAL REPORTS & COMPENSATORY TIME

Director Lynch presented the financial and compensatory time reports.

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ADVOCACY/EDUCATION

Director Lynch reported Senator Ballweg will be at the Portage Senior dining center October 5 at 11:45am for a listening session. ADRC staff engaged in Trauma Informed Care Training. Assistant Director Brienne Williams addressed the public display for July was Disability Pride Month.

TRANSPORTATION PROGRAM

Director Lynch reported we are up a couple of hundred rides from this time last year. 5310 application has been submitted for a rear load van. Bariatric van update: The ford chassis is not coming; DOT has offered additional options.

- 1) Continue to stick to bariatric van Plan for 2024 additional \$12,000 which will come out of our trust fund.
- 2) Order non-bariatric van which will be additional \$7-8000
- 3) Abandon Grant.

NOMINATION OF TRIP COUNCIL MEMBERS

Director Lynch is taking nominations for one opening for the Trip Council.

NUTRITION PROGRAM

Director Lynch reported fall training in region is happening October 3rd for site managers and nutrition staff. There is a meal site manager's position opening. This position is part time, three days in Pardeeville and two days in Portage and is low pay and should be considered public service.

NUTRITION WAITLIST

Director Lynch reported no waitlist at this time due to ARPA funds, grants and donations.

PREVENTION PROGRAM

Upcoming prevention program classes this fall include Stepping On Columbus, Walk with Ease has 10 participants in Portage, and Strong Bodies starts in October in Portage. September was fall prevention month. One of the highest rates of death is from falls.

CAREGIVER PROGRAM

Director Lynch reported there is availability in both the National Family Caregiver Support Program and Alzheimer's Family Caregiver Support Program. November is National Family Caregiver Month. The ADRC does retreats – including speakers of grief and guilt. Board Member Rosemary Minnema stated Nellie is doing an excellent job with her Family Caregiver Support groups.

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ELDER AND DISABILITY BENEFIT SPECIALIST

Assistant Director Williams reported Kathy the Elder benefits Specialist will be starting to get ready for open enrollment October 15th - December 7th and has a volunteer. She continues to do Welcome to Medicare and beyond classes. Nicki our disability benefits specialist has been very busy. Director Lynch reported Nicki has a very high success rate with getting application approved the 1st time.

DEMENTIA CARE SPECIALIST

Director Lynch reported Nellie is busy at only 18.75 hrs. a week. Summer 2024 she will be meeting with the Remember Project to discuss bringing the last play to Columbia County. Nellie is working on bringing a book presentation called Grandpa & Lucy. The ADRC is ordering Storyboards for a book walk, and either an animated version or the script to present a play with local actors.

ADULT PROTECTIVE SERVICES

Director Lynch reported one of the Social Workers has been out on medical leave since mid-August. There has been a record number of Guardianship requests. The ADRC is partnering with Triad which is facilitated by Portage Police Department. Annual fall Conference will be held October 5th at the Portage Police Department.

INFORMATION & ASSISTANCE REPORT

Assistant Director Williams reported the Information and Assistant Specialist Serena had a baby boy. Brianne is filling in as Information and Assistant Specialist. ISLP started on September 1st. Funding is from the state through ARPA funding. There are 100 spots to fill within the next year. There is an individual income limit of \$3600. Director Lynch talked about how ISLP works.

ADRC & DIRECTOR'S REPORT

Director Sue Lynch Access to Independence will have office hours two Tuesdays a month starting October 10, 2023. Director Sue recognized all staff – particularly Brianne for starting ISLP.

NEXT MEETING DATE

The next meeting of the Aging & Disability Resource Center Board will be on Thursday, November 16, 2023, at 9:00 a.m. in Meeting Rooms 2 & 3, ADRC Entrance, of Health and Human Services at 111 East Mullett Street, Portage, WI 53901.


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ADJOURNMENT

The meeting was declared adjourned by Chair Richmond at 9:56 a.m.

The Columbia County Aging & Disability Resource Center Board will reconvene on Thursday, November 16, 2023 at 9:00 a.m. in Meeting Rooms 2 & 3, ADRC Entrance of Health and Human Services, 111 East Mullett Street, Portage, WI 53901.

Respectfully Submitted,


Vanessa Chapman,
Secretary
ADRC of Columbia County Board


Kathleen Cummings,
Elder Benefit Specialist
ADRC of Columbia County

cc: County Board Chair Chris Polzer
County Board 1st Vice Chair Denise Brusveen
County Board 2nd Vice Chair Matthew Rohrbeck

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