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**AGING & DISABILITY RESOURCE CENTER (ADRC) BOARD
THURSDAY, OCTOBER 13, 2016
MINUTES**

CALL TO ORDER

The regular meeting of the Aging & Disability Resource Center Board was called to order at 9:00 a.m. by Chair Kevin Kessler. The meeting was legally advertised. A quorum was present.

ROLL

ADRC BOARD MEMBERS PRESENT: Kevin Kessler; Betty Telvick; Renae DeMott-McMahon; Sharon Peterson; Kurt Rinde; Neil Ford; Teresa Sumnicht; Marilyn George-Burton.

H&HS STAFF PRESENT: Becky Mulhern; Ashley Jahn; Gretchen Halvorsen.

OTHERS: Peggy Ford; County Board Supervisor Nancy Long.

Chair Kessler lead the group in introductions by everyone.

APPROVAL OF AGENDA

MOTION: TO APPROVE THE OCTOBER 13, 2016 AGENDA OF THE COLUMBIA COUNTY AGING & DISABILITY RESOURCE CENTER BOARD.

Motion by Sharon Peterson, second by Betty Telvick. Motion carried.

APPROVAL OF MINUTES

ADRC Director Mulhern noted that an "R" needed to be added to the word "Caregiver" on page 3.

MOTION: TO APPROVE THE AUGUST 11, 2016 MINUTES OF THE AGING & DISABILITY RESOURCE CENTER BOARD MEETING.

Motion by Marilyn George-Burton, second by Sharon Peterson. Motion carried.

PUBLIC COMMENTS AND CONCERNS

None.

**AGING & DISABILITY RESOURCE CENTER BOARD MEETING
OCTOBER 13, 2016, 2016 - PAGE 2**

DEPARTMENT BUDGET & COMPENSATORY TIME

ADRC Director Becky Mulhern presented the Finance Report to the Board.

MOTION: TO ACCEPT THE FINANCIAL REPORT AS PRESENTED.

Motion by Teresa Sumnicht, second by Neil Ford. Motion carried.

SET DATE FOR 85.21 PUBLIC HEARING

The Board agreed to set the public hearing date for the 85.21 transportation grant application on Thursday, December 1, immediately followed by the regular ADRC Board meeting. Becky advised the Board that the 85.21 grant supports the ADRC's transportation program. The grant must be applied for annually.

MOTION: TO SET THE 85.21 PUBLIC HEARING DATE ON THURSDAY, DECEMBER 1.

Motion by Kevin Kessler, second by Sharon Peterson. Motion carried.

ACTION ON NUTRITION BEHAVIOR POLICY

Becky presented a written policy regarding congregate meal site conduct by staff and diners. Becky reported that she was unable to make the policy available prior to the meeting, which is in conflict of the Standing Rules.

MOTION: TO SUSPEND THE 48-HOUR REVIEW RULE FROM THE STANDING RULES.

Motion by Sharon Peterson, second by Marilyn George-Burton. Motion carried unanimously.

MOTION: TO APPROVE THE NUTRITION BEHAVIOR POLICY AS PRESENTED.

Motion by Sharon Peterson, second by Renae DeMott-McMahon. Motion carried.

Becky advised that the meal site managers will be provided a copy of the policy, which addresses antibullying and appropriate conduct at the meal sites. All diners will receive a copy of the policy too who attend the congregate meal sites. The policy will also be posted at each site.

ADVOCACY/EDUCATION UPDATE

Becky informed the Board that the Aging Advocacy Network has met with the WI legislature to ask for more ADRC funding because funding has been stagnant since ADRCs opened in WI in 2008. The Network has also performed studies which indicate that the elderly population is increasing, as is the cost of services for that population,

**AGING & DISABILITY RESOURCE CENTER BOARD MEETING
OCTOBER 13, 2016 - PAGE 3**

however funding has not increased. The Board asked for additional educational information about the issue. Becky agreed to provide additional information including talking points for County Board Supervisors, by way of email, to the ADRC Board members, the HHS Board members, and to all members of the Columbia County Board of Supervisors.

NUTRITION PROGRAM UPDATE

Becky reported that she attended the WI Aging Network Conference last month to speak about the success of the Soup, Salad, and Sandwich bar grant that was implemented at the Portage Meal Site earlier in the year. The grant period has now ended, but demand for the Soup, Salad, and Sandwich bar has continued, so Becky is going to review the budget numbers from the grant to see if the ADRC can continue to offer the service, and possibly rotate it out to the other congregate meal sites in the County.

NUTRITION WAITLIST UPDATE

Becky informed the Board that the waitlist has yet to be implemented.

PREVENTION PROGRAM UPDATE

Becky reported that the ADRC has been approved to apply for the yoga grant for next year. If successful, the ADRC would partner with Divine Savior Hospital and offer yoga classes in 2017. A certified yoga instructor has been identified for the program.

TRANSPORTATION PROGRAM UPDATE

Becky reported that she is still waiting to hear if the ADRC has been awarded the 5310 grant. She should know by the end of October. The grant application requested two new vans to replace current vans in the fleet with high mileage. Becky reported that she will begin working on the 85.21 grant application now that the public hearing date has been set. The 85.21 grant supports the ADRC's transportation program. Becky also reported on the success of the Car Fit workshop from September. The ADRC plans to offer the workshop again next year and may move it to another community – Columbus or Poynette to expand the coverage in the County.

CAREGIVER PROGRAM UPDATE

Becky reported that the ADRC is still accepting applications for new families for the caregiver support group due to additional funding received. The funding is for respite services only. Becky asked the group to spread the word.

ADULT PROTECTIVE SERVICES UPDATE

Becky reported that the ADRC is looking to grow their interdisciplinary team and will be holding their next meeting on Wednesday, October 19 with a guest speaker from Compass Counseling who will discuss elder depression. Becky reported TRIAD will be

**AGING & DISABILITY RESOURCE CENTER BOARD MEETING
OCTOBER 13, 2016 - PAGE 4**

hosting their Holiday Trivia event on October 29 at the Portage City Hall for anyone interested. Becky reported that the ADRC is currently hosting an intern this semester who is shadowing social worker Marcie DeSomer.

ADRC DIRECTOR'S REPORT

ADRC Director Becky Mulhern introduced new Assistant ADRC Director Ashley Jahn and shared some of her background experience with the Board. Open Enrollment will begin October 15 and run through December 7. Individuals can make appointments with ADRC staff to review their medicare plans. The ADRC has received approval for the final year of the MIPPA grant which provides additional services for Medicaid improvement planning. The ADRC is still recruiting for a part time I&A worker. Becky asked Board members to spread the word so the position can be filled. Becky continues to work on the ADRC business acumen for GWAAR and the business plan for DHS which involves reviewing data from the ADRC. Becky shared some of the statistics with the Board members. Becky is also beginning to start work on several end of the year reports that will be due. Becky invited all members to attend a statewide satisfaction survey results meeting on Tuesday, October 25 at 9:00 a.m., at the ADRC, to meet with ORCD and BADR staff and review statistics for the ADRC's performance here in Columbia County.

Becky reminded the group that the ADRC Board still has several vacancies. She has been given three names for consideration on the Board; they are Alan Baumgartner from Columbus, Ann Zydowski from Pardeeville, and the Pastor from Bethlehem Lutheran Church. Becky will follow up with each one of these individuals for further information.

NEXT MEETING DATE

Chair Kessler shared information about HHS' delay of their move into their new building. The delay is expected to be approximately 9 months to 1 year so that the court staff can be housed in the new HHS building while the Court House is being remodeled. Chair Kessler reported that the HHS staff have been very cooperative with the County Board's decision even though it is obviously a disappointment to them.

Chair Kessler asked, and the Board agreed, to move the time of the Public Hearing and ADRC Board meeting on Thursday, December 1 to 2:00 p.m. so that it coordinates closer to the timeline of the HHS Board meeting that day for members who sit on both Boards.

The next meeting of the Aging & Disability Resource Center Board will occur immediately following a Public Hearing for the 85.21 Grant Application on Thursday, December 1, 2016 at 2:00 p.m. at the Columbia County Health & Human Services Department.

ADJOURNMENT

MOTION: TO ADJOURN THE MEETING AT 9:55 a.m.

**AGING & DISABILITY RESOURCE CENTER BOARD MEETING
OCTOBER 13, 2016 - PAGE 5**

Motion by Marilyn George-Burton, second by Neil Ford. Motion carried.

The Columbia County Aging & Disability Resource Center Board will reconvene on Thursday, December 1, 2016 at 2:00 p.m. in the Brewer's Room of the Columbia County Health & Human Services Building, located at 2652 Murphy Rd, Portage, WI.

Respectfully Submitted,



Betty Telvick, Secretary
ADRC Board



Gretchen Halvorsen, Executive Secretary
Columbia County DH&HS

cc: County Board Chair Vern Gove
County Board 1st Vice Chair Mary Cupery
County Board 2nd Vice Chair James E. Foley

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