



COLUMBIA COUNTY

Board of Supervisors

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Columbia County Ad Hoc Ordinance Review and Recodification Committee Minutes August 28, 2020

Members present: Denise Brusveen, Adam Field, James E. Foley, Matthew L. Rohrbeck, Eric Shimpach

Also in attendance during all or portions of the meeting: Vern E. Gove, Kurt Calkins, Katie Day, Jessica Hale, Shanna Herrick, Dean Kaderabek, Greg Kaminski, Karen Manske, Sue Moll, Joe Ruf, Brenda Yaskal

The meeting of the Ad Hoc Ordinance Review and Recodification Committee was called to order by Chair Rohrbeck at 1:03 p.m. The meeting was properly noticed as required by the Wisconsin Open Meetings Law. The meeting was held at the Administration building, Meeting Rooms #113-115, 112 E. Edgewater Street, Portage, Wisconsin.

Approval of Agenda

Motion by Shimpach to approve the agenda as published. Second by Brusveen. Motion carried.

Public Input

None.

Approval of Minutes

Motion by Shimpach to approve the minutes of the August 14, 2020 Ad Hoc Ordinance Review and Recodification Committee meeting. Second by Brusveen. Motion carried.

Review of County Ordinances – Titles 13-14, 17-18

Hale lead the discussion on the revised ordinances. Each chapter was reviewed as presented with any changes or modifications listed as follows:

Former Title 13 – Solid Waste to be moved to Chapter 11

- Sec. Recycling
 - (2) Remove the entire lines starting with: “Severability. Should any portion...”. The provision was included in Chapter 1.
 - (5) Definitions: No changes made. Keep as is.
 - (10) Preparation and Collection of Recyclable Materials.
 - (e) Remove “separate by color”.
 - (k) (iii) - (vii) Remove the date references.
 - (13) Prohibitions on Disposal of Recyclable Materials Separated for Recycling. Add “or place in a curbside container”. To read as follows: “No person may dispose of, or place in a curbside container, in a solid waste disposal facility...”

- Sec. Composting.
 - Remove any reference to composting or co-composting.
- Sec. Prohibit Hazardous Solid Waste.
 - (2) – (5) The suggested word “shall” will be replaced with “may”, allowing for discretion.
- Sec. Penalties/Forfeitures.
 - New Section Added. Specific penalties/forfeitures will be included in the appropriate sections (instead of a single chapter with all penalties listed).
 - (1) Suggested fees: not less than \$25 for the first violation; not less than \$50 for a second violation; not more than \$100 for a third and/or subsequent violation...

Contracting guidelines are specified under the Procurement Manual.

Motion by Field to approve Chapter 11 related to Solid Waste as presented with changes as indicated. Second by Shimpach. Motion carried.

Chapter 10 – Health Provisions (Former Title 14)

- Sec. 10.01 General Provisions.
 - (2) Remove the entire lines starting with “Interpretation. The provisions...”.
- Sec. 10.02 Definitions.
 - (1)(a) Remove the word “comfort”
 - (4) Remove “The Columbia County Nurse or”
- Sec. 10.07
 - (2)(c) Powers. The health officer or his/her designee, with just cause, shall have the power necessary to enforce the provisions of this ordinance, ~~without limitation by reason of enumeration and~~ including the following:
- Sec. 10.08 Compliance and Enforcement.
 - (2) Enforcement.
 - (e) Penalties. To be reviewed later.
- Sec. 10.09 Oversight (Insert this new section)
 - In the event the public health officer or his/her designee determines enforcement of a public health hazard is required as defined in Section 10.05, the public health officer or his/her designee is required to notify the Columbia County Health and Human Services Chair and County Board Chair as soon as possible.

Furthermore, the public health officer or his/her designee is required to inform the Columbia County Health and Human Services Board and Executive Committee at their next scheduled meetings. If the public health officer or his/her designee determines the enforcement of a public health hazard is an emergency, the public health officer or his/her designee may appeal to the County Board Chair for subsequent or temporary approval that still requires full approval from both the Health and Human Services Board and Executive Committee.

Upon approval from the Health and Human Services Board and Executive Committee, a public health hazard, as defined in Sec 10.05, will be reviewed by the full County Board every 30 days.

Note: Following Sections were renumbered...

- Sec. 10.10 Abrogation, Greater Restrictions, Severability and Repeal. (changed from Sec. 10.09)
 - (2) Remove the entire lines starting with “Severability. Each section...”. The provision was included in Chapter 1.

Additional wording will be included in the Standing Rules related to County Board review of public health emergency orders with countywide impact.

The position description for the Health Officer will be revised to state the position does not need to be a nurse.

Motion by Shimpach to approve Chapter 10 Health Provisions as presented with changes as indicated. Second by Brusveen. Motion carried.

Chapter 13 – Columbia County Comprehensive Plan (Former Title 17)

- The Ordinances will include a link to the Columbia County Comprehensive Plan document.

Motion by Brusveen to approve Chapter 13 Columbia County Comprehensive Plan as presented. Second by Shimpach. Motion carried.

Former Title 18 – Cut-off Reception Time for Register of Deeds to be moved to Chapter 11

Motion by Shimpach to approve Chapter 11 Cut-off Reception Time for Register of Deeds as presented. Second by Brusveen. Motion carried.

Set Next Meeting Date

The next scheduled meeting of the Ad Hoc Ordinance Review and Recodification Committee was set for Friday, September 11, 2020 at 1 p.m. in Meeting Rooms #113-115 of the Administration building. Titles 15-16 of the Ordinances will be reviewed.

Rohrbeck stated an additional meeting may need to be scheduled to review and finalize a summary of all the changes to present to the full County Board.

Motion by Brusveen to adjourn the meeting. Second by Shimpach. Motion carried. The Ad Hoc Ordinance Review and Recodification Committee meeting was adjourned at 3:24 p.m.

Respectfully Submitted,



Eric Shimpach
Ad Hoc Ordinance Review and Recodification Committee Secretary

These minutes were recorded by Sue Moll, County Clerk