



COLUMBIA COUNTY

Board of Supervisors

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Columbia County Ad Hoc Ordinance Review and Recodification Committee Minutes November 19, 2020

Members present: Denise Brusveen, James E. Foley, Matthew L. Rohrbeck, Eric Shimpach

Also in attendance during all or portions of the meeting: Vern E. Gove, Roger Brandner, Kurt Calkins, Dave Drews, Heather Gove, Jessica Hale, Dean Kaderabek, Greg Kaminski, Karen Manske, Sue Moll, Joe Ruf, Lois Schepp

The meeting of the Ad Hoc Ordinance Review and Recodification Committee was called to order by Chair Rohrbeck at 1:03 p.m. The meeting was properly noticed as required by the Wisconsin Open Meetings Law. The meeting was held at the Administration building, Meeting Rooms #113-115, 112 E. Edgewater Street, Portage, Wisconsin.

Approval of Agenda

Motion by Shimpach to approve the agenda as published. Second by Foley. Motion carried.

Public Input

None.

Approval of Minutes

Motion by Shimpach to approve the minutes of the November 17, 2020 Ad Hoc Ordinance Review and Recodification Committee meeting. Second by Brusveen. Motion carried.

Standing Rules

Hale lead the discussion on changes.

Rule 25 Relationship Between County Board Supervisors and Department Heads.

(2) Change: The recommendation for the replacement from the Interview Committee shall be approved by a majority vote of the Executive Committee. ~~The majority vote requirement applies only to~~ For the following positions of... a majority vote of the full board is required for approval.

Rule 20 Relationship Between the County Board and Committees.

Add: Any County Board Supervisor and/or citizen member appointed by the County Board who wishes to resign from a committee shall submit their resignation in writing to the County Board Chair.

Rule 26 Relationship Between County Board Supervisors and County Employees.

(9) Remove: "and/or removal for office".

Motion by Brusveen to approve the Standing Rules with changes as indicated. Second by Foley. Motion carried.

General Employee Handbook

H. Time Off

(2) Vacation

- The following vacation schedule was determined.

Full Years of Continuous Employment	Weeks of Total Vacation
At Hire – 6 months	1*
1	1
2-4	2
5-11	3
12-17	4
18-24	5
25+	6

* final wording stating vacation used by an employee who leaves before their 6-month anniversary to be added.

Motion by Foley to approve the vacation benefit schedule as indicated. Second by Shimpach. Motion carried.

(3) Sick Leave

- Change pay out from 90% to 100%. To read: One Hundred percent (100%) of the sick time balance will be paid to the employee at the time of retirement or to the employee's estate in the event of death.

Motion by Shimpach to approve the sick leave pay out as indicated. Second by Brusveen. Motion carried.

(9) Bereavement Leave

Discussion was held on the number of hours of leave for employees based on the relationship to the employee. No changes were made. It was noted the number of hours may need to be changed to reflect the number of hours an employee works (i.e. 40 hours vs an employee who works 37.5 hours per week).

Committee review concluded at "VII. Maintaining a Safe and Comfortable Workplace", to be reviewed at the next meeting.

Standing Rules

Rule 24 Standing Committee Duties.

(3) Executive Committee

- Add: (o) This committee shall have authority to declare a public emergency by a majority vote, that impacts County government operations.

Motion by Shimpach to approve the Standing Rules with changes as indicated. Second by Brusveen. Motion carried.

Set Next Meeting Date

The next scheduled meeting of the Ad Hoc Ordinance Review and Recodification Committee was set for Monday, November 30, 2020 at 8:00 a.m. in Meeting Rooms #113-115 of the Administration building. All documents will be reviewed for final changes.

Motion by Foley to adjourn the meeting. Second by Shimpach. Motion carried. The Ad Hoc Ordinance Review and Recodification Committee meeting was adjourned at 4:04 p.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Eric Shimpach". The signature is fluid and cursive, with the first name "Eric" being more prominent than the last name "Shimpach".

Eric Shimpach
Ad Hoc Ordinance Review and Recodification Committee Secretary

These minutes were recorded by Sue Moll, County Clerk.