



Columbia County Ad Hoc Ordinance Review and Recodification Committee Minutes December 11, 2020

Members present: Denise Brusveen, James E. Foley, Matthew L. Rohrbeck, Eric Shimpach

Also in attendance during all or portions of the meeting: Vern E. Gove, Dave Drews, Jessica Hale, Dean Kaderabek, Sue Moll, Joe Ruf, Lois Schepp, Cory Wiegel

The meeting of the Ad Hoc Ordinance Review and Recodification Committee was called to order by Chair Rohrbeck at 1:00 p.m. The meeting was properly noticed as required by the Wisconsin Open Meetings Law. The meeting was held at the Administration building, Meeting Rooms #113-115, 112 E. Edgewater Street, Portage, Wisconsin.

Approval of Agenda

Motion by Shimpach to approve the agenda as published. Second by Brusveen. Motion carried.

Approval of Minutes

Motion by Shimpach to approve the minutes of the November 30, 2020 Ad Hoc Ordinance Review and Recodification Committee meeting. Second by Brusveen. Motion carried.

Public Input

None.

Final Review of Revisions to be Forwarded to the Executive Committee

Hale gave an overview of some final changes that were made:

- Chapter 1
 - Fees were updated pursuant to Wis. Stats
- Employee Handbook
 - XIII. Personal Use of County Property and Resources - The following statement was added at the end of the first paragraph: "This policy also applies to county vehicles." Further discussion was held on a policy for authorization/approval and reporting requirements. No action was taken.
- Chapter 8
 - A new section was added: Sec. 8.114 County Vehicles
 - Subsection 1400: Medical Examiner - Sec. 8.1401 – The following statement was added: "The Medical Examiner works in tandem with the Sheriff's Office, but is considered its own department."
- Non-fraternization Policy was added to address romantic relationships between management and staff.

Notice:

These "Draft" minutes have not been approved. They are the notes of the recorder and are subject to revisions or additions at a subsequent meeting of the committee.

- Standing Rules
 - Rule 13 – The following statement was added: “Any board member found in violation of the Columbia County Code of Ethics shall receive disciplinary actions, as described in Chapter 3.”
 - Rule 23 (3) – The following statement was added to the last sentence: “...or vacancies that occur midterm.”

Gove left at 2:00 p.m.

- Rule 16 (1) - Changed to: “The First Vice Chair shall either be a member of or have previously served as a member of the Finance Committee.”

Final Report of Ad Hoc Committee to the Full County Board

Hale presented a document containing a summary of changes which could be presented to the full County Board.

Rohrbeck showed a PowerPoint presentation of his final report to be given to the County Board at the December meeting. The content of his presentation would depend on the timeline for presenting the revised documents to the full County Board.

Rohrbeck proposed the following timeline:

- December 16, 2020: Executive Committee meeting prior to the board meeting to review the revised documents
- December 16, 2020: Distribute revised documents to the full County Board and Rohrbeck would give his full presentation
- January 20, 2021: Consideration of the revised documents

A tentative timeline was discussed and determined as follows:

- December 16, 2020: Rohrbeck would give a brief final report to the County Board
- January 11, 2021: Executive Committee meeting to review the revised documents
- January 20, 2021: Distribute revised documents to the full County Board
- March 17, 2021: Consideration of the revised documents

Rohrbeck presented a letter on behalf of the Ad Hoc Ordinance Review and Recodification Committee members to present to the Executive Committee.

Motion by Shimpach to approve the letter as presented. Second by Brusveen. Motion carried.

Motion by Shimpach to approve the changes as discussed during the final review of revisions. Second by Brusveen. Motion carried.

Ruf stated the residency requirement for citizen members appointed to committees is being reviewed and will be added once a determination is made.

Rohrbeck temporarily left the meeting and Vice Chair Foley presided.

Motion by Shimpach to disband the Ad Hoc Ordinance Review and Recodification Committee and adjourn the meeting. Second by Brusveen. Motion carried. The Ad Hoc Ordinance Review and Recodification Committee disbanded and adjourned at 4:12 p.m.

Respectfully Submitted,

Eric Shimpach
Ad Hoc Ordinance Review and Recodification Committee Secretary

These minutes were recorded by Sue Moll, County Clerk.