

**PLANNING & ZONING COMMITTEE MINUTES
JANUARY 2, 2019**

PRESENT: Kevin Kessler, Harlan Baumgartner, John Stevenson

STAFF: Kurt Calkins – Director of Planning & Zoning, Lauren Ramirez – Office Administrator, Renee Pulver-Johnson – Principal Land Use Planner

UNEXCUSED ABSENT: Mike Weyh

ALSO PRESENT: Chairman Gove – Columbia County Board of Supervisors, Susan Fisher – Corporation Counsel

2:45 PM

1. Call to order
2. Certification of Open Meeting Law & confirmed meeting was properly noticed and published
3. Roll Call was taken and a quorum declared present
4. Approval of Agenda

**Motion by Vice Chair Baumgartner to approve Agenda of January 2, 2019
Planning & Zoning Committee Regular Meeting & Public Hearing.
Seconded by Mr. Stevenson.
Motion carried unanimously.**

5. Approval of Previous Meeting Minutes

**Motion by Vice Chair Baumgartner to approve Minutes of December 4, 2018
Planning & Zoning Committee Regular Meeting with correction.
Seconded by Mr. Stevenson.
Motion carried unanimously.**

6. Citizen Input

No citizen input at this time.

7. Operational Overview

- a. Approve Expenditure Report

Mr. Calkins presented Expenditure Report. Reviewed out of ordinary expenses.

Motion by Vice Chair Baumgartner to approve Expenditure Report.

**Seconded by Mr. Stevenson.
Motion carried unanimously.**

b. Compliance Report

Mr. Calkins reviewed Compliance Report and process of complaints, violations and citations.

Notice of Sanitary Violation- Susan Fischer explained.

c. Department Budgets, Compensatory Time, Out of County Travel

Mr. Calkins reviewed out of county travel with a training for Admin Assistant to go to Madison at the end of January, as well as POWTS training in early February for staff.

d. Director's Staff Report/Update

Mr. Calkins reviewed upcoming Open House for towns regarding the proposed text amendment changes.

8. Chairman's Update

9. Access Variance

- Recob – Town of Lowville

Ms. Pulver-Johnson reviewed Access Variance.

Motion by Mr. Stevenson to recommend approval of an Access Variance for Lot 2 to have no frontage on a public road subject to the following conditions:

A note being placed on the CSM that states, "A variance to Section 16-210-040(E) was approved by the Planning and Zoning Committee on January 2, 2019 to waive road frontage requirements for Lot 2 with access provided via other instrument." with the Easement Agreement to be recorded concurrently with the Certified Survey Map.

Seconded by Vice Chair Baumgartner.

Motion carried unanimously.

10. Zoning Ordinance Update Discussion – Chapter 100

Chair Kessler requested a note be placed on first item that it is currently under review and no formal action is being taken at this time regarding the CUP proposed revisions.

All proposals were not discussed due to lack of time and committee members present, it was decided this discussion will resume at the next Planning & Zoning Committee business meeting, February 5.

Site Visits (were not needed)

11. Public Hearing – 4:05PM

Mr. Stevenson excused himself from remainder of meeting.

Chairman Gove resumed in his spot.

Item I- Zoning Change – A-1 Agriculture to RR-1 Rural Residence and from A-1 Agriculture to A-1 Agriculture with A-4 Agricultural Overlay; Robert Recob, Petitioner – Town of Lowville

Chair Kessler opened Public Hearing.

Ms. Pulver-Johnson presented Staff Report.

Chair Kessler asked if anyone has any questions.

Representative for Petitioner, Ron Minick, was present.

Chair Kessler asked if anyone is in favor of the petition. (no comments)

Chair Kessler asked if anyone else is against the petition. (no comments)

Town Board not present, but Approval is on file.

Chair Kessler closed the Public Hearing.

**Motion by Vice Chair Baumgartner to approve rezoning of 4.62 acres, more or less, from A-1 Agriculture to RR-1 Rural Residence and 30.43 acres, more or less, from A-1 Agriculture to A-1 Agriculture with A-4 Agricultural Overlay, effective upon recording of the Certified Survey Map.
Seconded by Chairman Gove.
Motion carried unanimously.**

Item II- Zoning Change – A-1 Agriculture to RR-1 Rural Residence and from A-1 Agriculture to A-1 Agriculture with A-4 Agricultural Overlay; Donald Boehm, Petitioner – Town of Lowville

Chair Kessler opened Public Hearing.

Ms. Pulver-Johnson presented Staff Report.

Chair Kessler asked if anyone has any questions.

Iturbide and Attoe was present.

Chair Kessler asked if anyone is in favor of the petition. (no comments)

Chair Kessler asked if anyone else is against the petition. (no comments)

Town Board not present, but Approval is on file.

Chair Kessler closed the Public Hearing.

Motion by Vice Chair Baumgartner to approve rezoning of 1.5 acres, more or less, from A-1 Agriculture to RR-1 Rural Residence and 30.15 acres, more or less, from A-1 Agriculture to A-1 Agriculture with A-4 Agricultural Overlay, effective upon recording of the Certified Survey Map.

Seconded by Chairman Gove.

Motion carried unanimously.

Item III- Zoning Change – A-1 Agriculture to RR-1 Rural Residence and from A-1 Agriculture to A-1 Agriculture with A-4 Agricultural Overlay; Minick Living Trust, Petitioner – Town of Lowville

Chair Kessler opened Public Hearing.

Ms. Pulver-Johnson presented Staff Report.

Chair Kessler asked if anyone has any questions.

Petitioners were present.

Chair Kessler asked if anyone is in favor of the petition. (no comments)

Chair Kessler asked if anyone else is against the petition. (no comments)

Town Board not present, but Approval is on file.

Chair Kessler closed the Public Hearing.

Motion by Vice Chair Baumgartner to approve rezoning of 4.96 acres, more or less, from A-1 Agriculture to RR-1 Rural Residence and 35.04 acres, more or less, from A-1 Agriculture to A-1 Agriculture with A-4 Agricultural Overlay, effective upon recording of the Certified Survey Map.

Seconded by Chairman Gove.

Motion carried unanimously.

Item IV- Zoning Change – A-1 Agriculture to RR-1 Rural Residence and from A-1 Agriculture to A-1 Agriculture with A-4 Agricultural Overlay; Minick Living Trust, Petitioner – Town of Lowville

Chair Kessler opened Public Hearing.

Ms. Pulver-Johnson presented Staff Report.

Chair Kessler asked if anyone has any questions.

Petitioners were present.

Chair Kessler asked if anyone is in favor of the petition. (no comments)

Chair Kessler asked if anyone else is against the petition. (no comments)

Town Board not present, but Approval is on file.

Chair Kessler closed the Public Hearing.

Motion by Vice Chair Baumgartner to approve rezoning of 4.97 acres, more or less, from A-1 Agriculture to RR-1 Rural Residence and 35.03 acres, more or less, from A-1 Agriculture to A-1 Agriculture with A-4 Agricultural Overlay, effective upon recording of the Certified Survey Map.

Seconded by Chairman Gove.

Motion carried unanimously.

12. Adjourn

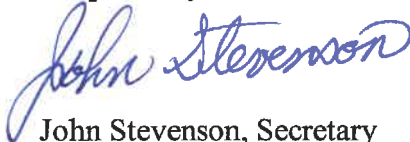
Motion by Vice Chair Baumgartner to adjourn meeting.

Seconded by Chairman Gove.

Motion carried unanimously.

Meeting adjourned at 4:28 PM

Respectfully Submitted,



John Stevenson, Secretary
Planning and Zoning Committee



Recording Secretary
Lauren Ramirez, Office Administrator

cc: Committee Members
Vern Gove, County Board Chair
Dan Drew, County Board Vice Chair
James Foley, County Board Vice Chair

