

**PLANNING & ZONING COMMITTEE MINUTES
JULY 5, 2022**

PRESENT: Denise Brusveen, Doug Richmond, Adam Hahn, Harlan Baumgartner, Andrew Kolberg

STAFF: Kurt Calkins – Director of Planning & Zoning, Renee Pulver-Johnson – Principal Land Use Planner, Lauren Ramirez – Office Administrator

ALSO PRESENT: Susan Fischer – Corporation Counsel, Chris Polzer – Chair of Columbia County Board of Supervisors

2:15 PM

1. Call to order
2. Certification of Open Meeting Law & confirmed meeting was properly noticed and published
3. Roll Call was taken and a quorum declared present
4. Approval of Agenda

Motion by Mr. Richmond to approve Agenda of July 5, 2022 Planning & Zoning Committee Regular Meeting & Public Hearing.

Seconded by Mr. Kolberg.

Motion carried unanimously.

5. Approval of Previous Meeting Minutes

Motion by Mr. Baumgartner to approve Minutes of June 7, 2022 Planning & Zoning Committee Regular Meeting.

Seconded by Mr. Hahn.

Motion carried, unanimously.

6. Citizen Input

Scott Severson was present.

Mr. Severson was present and voiced concern with cell tower setbacks.

Alicia Bodenschatz

Ms. Bodenschatz was present and voiced concern regarding permit fees.

7. Operational Overview

- a. Approval of Expenditure Report

Mr. Calkins presented Expenditure Report. Reviewed out of ordinary expenses.

**Motion by Mr. Baumgartner to approve Expenditure Report.
Seconded by Mr. Kolberg.
Motion carried unanimously.**

- b. Department Budgets, Compensatory Time, Out of County Travel
- c. Director's Staff Report/Update

8. Action on Access Variance Request

- Kruschek – Town of Lewiston

Ms. Pulver-Johnson presented Staff Report.

**Motion by Mr. Baumgartner to recommend approval of an Access Variance for Lots 1 and 2 to have no frontage on a public road subject to the following conditions: A note being placed on the CSM stating: "A variance to Section 12.210.04(5) was approved by the Planning and Zoning Committee on July 5, 2022 to waive road frontage requirements for Lot 1 with access provided via other instrument." The variance will become effective upon recording of the Certified Survey Map.
Seconded by Mr. Hahn.
Motion carried unanimously.**

9. Discussion on Chapter 7 Fees – Mobile Homes

Mr. Calkins reviews options for mobile home park permit fee options.

**Motion by Mr. Richmond to have Planning & Zoning present a draft Amending Ordinance to Chapter 7 – Fees of the Columbia County Code of Ordinances.
Seconded by Ms. Brusveen
Motion carried unanimously.**

Site Visits (were not needed)

10. Public Hearing – 3:06 PM

Item I Zoning Change – A-1 Agriculture to RR-1 Rural Residence, and from A-1 A-1 Agriculture to A-1 Agriculture with A-4 Agricultural Overlay; Petitioner: Hornung Trust dated 3/12/2012 – Town of Lewiston

Chair Brusveen opened Public Hearing.

Ms. Pulver-Johnson presented Staff Report.

Chair Brusveen asked if anyone has any questions.

Agent Scott Hewitt – Grothman & Associates was present.

Chair Brusveen asked if anyone is in favor of the petition. (no comments)

Chair Brusveen asked if anyone is against the petition. (no comments)

Town Board not present, but Approval is on file.

Chair Brusveen closed the Public Hearing.

Motion by Mr. Kolberg to recommend approval of 2.8 acres, more or less, from A-1 Agriculture to RR-1 Rural Residence, and 40 acres, more or less, from A-1 Agriculture to A-1 Agriculture with A-4 Agricultural Overlay, all effective upon recording of the Certified Survey Map.

Seconded by Mr. Hahn.

Motion carried unanimously.

Item II Zoning Change – A-1 Agriculture to RR-1 Rural Residence, and from A-1 A-1 Agriculture to A-1 Agriculture with A-4 Agricultural Overlay;
Petitioner: Bonnie A Gassen – Town of Wyocena

Chair Brusveen opened Public Hearing.

Ms. Pulver-Johnson presented Staff Report.

Chair Brusveen asked if anyone has any questions.

Petitioner was present.

Chair Brusveen asked if anyone is in favor of the petition. (no comments)

Chair Brusveen asked if anyone is against the petition. (no comments)

Town Board not present, and Approval is on file.

Chair Brusveen closed the Public Hearing.

Motion by Mr. Baumgartner to recommend approval of 5 acres, more or less, from A-1 Agriculture to RR-1 Rural Residence, and 30 acres, more or less, from A-1 Agriculture to A-1 Agriculture with A-4 Agricultural Overlay, all effective upon recording of the Certified Survey Map.

Seconded by Mr. Richmond.

Motion carried unanimously.

11. Adjourn

Motion by Mr. Kolberg to adjourn meeting.

**Seconded by Mr. Hahn.
Motion carried unanimously.**

Meeting adjourned at 3:16 PM

Respectfully Submitted,



Adam Hahn, Secretary
Planning and Zoning Committee



Recording Secretary
Lauren Ramirez, Office Administrator

cc: Committee Members
County Board Chair
County Board Vice Chair