

**PLANNING & ZONING COMMITTEE MINUTES
NOVEMBER 3, 2020**

PRESENT: Harlan Baumgartner, Denise Brusveen, Mike Weyh, Tom Borgkvist, Doug Richmond

EXCUSED ABSENT: John Stevenson

STAFF: Kurt Calkins – Director of Planning & Zoning, Renee Pulver-Johnson – Principal Land Use Planner, Lauren Ramirez – Office Administrator

ALSO PRESENT: Jim Grothman – Grothman & Associates, Susan Fisher – Corporation

1:45 PM

1. Call to order
2. Certification of Open Meeting Law & confirmed meeting was properly noticed and published
3. Roll Call was taken and a quorum declared present
4. Approval of Agenda

Motion by Mr. Borgkvist to approve Agenda of November 3, 2020 Planning & Zoning Committee Regular Meeting & Public Hearing.

Seconded by Mr. Weyh.

Motion carried unanimously.

5. Approval of Previous Meeting Minutes

Motion by Mr. Weyh to approve Minutes of October 6, 2020 Planning & Zoning Committee Regular Meeting.

Seconded by Ms. Brusveen.

Motion carried unanimously.

6. Citizen Input

No citizen input.

7. Operational Overview

- a. Approve Expenditure Report

Mr. Calkins presented Expenditure Report. Reviewed out of ordinary expenses.

**Motion by Mr. Borgkvist to approve Expenditure Report.
Seconded by Ms. Brusveen.
Motion carried unanimously.**

- b. Department Budgets, Compensatory Time, Out of County Travel
- c. Director's Staff Report/Update

Mr. Calkins reviewed budget updates.

8. Chairman's Update

9. Courtland Rezone

- Sadoski

Ms. Pulver-Johnson reviewed the Staff Report.

**Motion by Mr. Borgkvist to recommend adoption of the Resolution to rezone 2.2 acres from A-1 Agricultural and Farmland Preservation to R-1 Rural Residential.
Seconded by Mr. Richmond.
Motion carried unanimously.**

Site Visits (were not needed)

10. Public Hearing – 2:06PM

Item I Zoning Change: AO-1 Agriculture and Open Space to R-1 Single Family Residential; Petitioner: Ronald D Knuteson – Town of Lowville

Chair Baumgartner opened Public Hearing.

Ms. Pulver-Johnson presented Staff Report

Chair Baumgartner asked if anyone has any questions.

Petitioner was present.

Chair Baumgartner asked if anyone is in favor of the petition. (no comments)

Chair Baumgartner asked if anyone else is against the petition. (no comments)

Town Board not present, but Approval is on file.

Chair Baumgartner closed the Public Hearing.

Motion by Mr. Weyh to recommend approval of 5.49 acres, more or less, from AO-1 Agriculture and Open Space to R-1 Single Family Residential.

Seconded by Mr. Borgkvist.

Motion carried unanimously.

Item II- Zoning Change: A-1 Agriculture to RR-1 Rural Residence and from A-1 Agriculture to A-1 Agriculture with A-4 Agricultural Overlay; Petitioners: Gebhart Real Holdings LLC c/o Larry Gebhart – Town of Fort Winnebago

Chair Baumgartner opened Public Hearing.

Ms. Pulver-Johnson presented Staff Report.

Chair Baumgartner asked if anyone has any questions.

Petitioner was present.

Chair Baumgartner asked if anyone is in favor of the petition. (no comments)

Chair Baumgartner asked if anyone else is against the petition. (no comments)

Town Board not present, but Approval is on file.

Chair Baumgartner closed the Public Hearing.

Motion by Mr. Borgkvist to recommend approval of 5 acres, more or less, from A-1 Agriculture to RR-1 Rural Residence and 33.31 acres, more or less, from A-1 Agriculture to A-1 Agriculture with Agricultural Overlay, effective upon recording of the Certified Survey Map.

Seconded by Ms. Brusveen.

Motion carried unanimously.

Item III Zoning Change: A-1 Agriculture to RR-1 Rural Residence and from A-1 Agriculture to A-1 Agriculture with A-4 Agricultural Overlay; Petitioners: Mark E Coughlin & Cheryl L Coughlin – Town of Fountain Prairie

Chair Baumgartner opened Public Hearing.

Ms. Pulver-Johnson presented Staff Report.

Chair Baumgartner asked if anyone has any questions.

Petitioner was present.

Chair Baumgartner asked if anyone is in favor of the petition. (no comments)

Chair Baumgartner asked if anyone else is against the petition. (no comments)

Town Board not present, but Approval is on file.

Chair Baumgartner closed the Public Hearing.

Petitioner stated he made adjustment to lot size for RR-1.

Ms. Pulver-Johnson explains they cannot approve this request on the table if it is set to change.

Motion by Mr. Borgkvist to postpone request until Petitioner submits corrected final plan, preliminary CSM, and legal descriptions to Planning & Zoning office.

Seconded by Mr. Richmond.

Motion carried unanimously.

11. Adjourn


Motion by Ms. Brusveen to adjourn meeting.

Seconded by Mr. Borgkvist.

Motion carried unanimously.

Meeting adjourned at 2:23 PM

Respectfully Submitted,


Hurlan Baumgartner Chair
Planning and Zoning Committee



Recording Secretary
Lauren Ramirez, Office Administrator

cc: Committee Members
Vern Gove, County Board Chair
Bob Koch, County Board Vice Chair
James Foley, County Board Vice Chair