

**PLANNING & ZONING COMMITTEE MINUTES  
DECEMBER 21, 2016**

PRESENT: Fred Teitgen, Kevin Kessler, Susanna R. Bradley, Harlan Baumgartner, John A. Stevenson

STAFF: John Bluemke – Director of Planning & Zoning, Randy Thompson – Planning & Zoning Administrator, Lauren Ramirez – Administrative Assistant

**9:00 AM**

1. Call to order
2. Certification of Open Meeting Law
3. Roll Call was taken and a quorum declared present
4. Approval of Agenda

**Motion by Mr. Baumgartner to approve Agenda of December 21, 2016 for  
Planning & Zoning Committee Regular Meeting & Public Hearing.**

**Seconded by Vice Chair Kessler.  
Motion carried unanimously.**

5. Approval of Minutes

**Motion by Ms. Bradley to approve Minutes of November 1, 2016  
Planning & Zoning Committee Regular Meeting.**

**Seconded by Vice Chair Kessler.  
Motion carried unanimously.**

6. Rezones – Town of Courtland

- a. Jason Jung

Mr. Bluemke reads staff report.

Petitioner is not present.

Chair Teitgen asks if anyone has any questions.

**Motion by Mr. Baumgartner to recommend Resolution to Approve Town of  
Courtland Zoning Ordinance Amendment be presented to the Columbia**

**County Board of Supervisors.  
Seconded by Mr. Stevenson.  
Motion carried unanimously.**

7. County Highway Dedication

a. County Highway WD - Town of Newport

Mr. Bluemke reviews Dedication.

Petitioner is not present.

Chair Teitgen asks if anyone has any questions.

Ms. Bradley asks if Highway Dedications are a new thing.

Mr. Bluemke explains the requirement is in the new Land and Subdivision Ordinance.

**Motion by Vice Chair Kessler to approve the dedication of  
County Highway WD.  
Seconded by Ms. Bradley.  
Motion carried unanimously.**

8. Review easement associated with recommend revisions to Title 16 Chapter 200 –  
Land Division and Subdivision Ordinance

Mr. Bluemke reviews easement.

Mr. Bluemke states the “Department of Transportation” needs to be taken out of the language on it.

Vice Chair Kessler questions if there is an easement or property title dedicated, why is grantee paying sum of dollar and if they can make appeal.

Mr. Bluemke explains this can be looked at.

Vice Chair Kessler questions the language of first paragraph if there is no other language of purpose of this.

Mr. Bluemke responds that this is all standard language used and there is small discussion on specifics of language used.

Vice Chair Kessler states he is okay with this language if Joe Ruff agrees and says this is okay.

Ms. Bradley requests clarification of easement/dedication.

Mr. Bluemke clarifies and says this can be put on January agenda.

9. Department Report

a. Planning Update/Ordinance Update

b. Financial

- Out of County Travel – no out of county travel
- Expenditure Report

Mr. Bluemke explains high dollar amount is for WI Fund which is program to help those who need assistance with POWTS Maintenance.

**Motion by Mr. Baumgartner to approve Expenditure Report.**

**Seconded by Vice Chair Kessler.**

**Motion carried unanimously.**

Enforcement Report is distributed and available on local government portal.

- Campground fees

Mr. Bluemke states Zoning Ordinance update is planned for public hearing in March.

Chair Teitgen questions Campground Fees change.

Mr. Bluemke and Mr. Thompson review and explain change in permitting for campgrounds.

Vice Chair Kessler asks if there will be an increase in net sum of campground revenue.

Mr. Bluemke explains \$2500.00 is an estimated increase, however, explains these can fluctuate, as campground fees have in the past.

**Motion by Vice Chair Kessler to approve Campground Fees.**

**Seconded by Mr. Stevenson.**

**Motion carried unanimously.**

- Corrections to Z447-16 and Z453-16

10. Board of Adjustment Re-Appointments

**Motion by Ms. Bradley to approve the Board of  
Adjustment Re-Appointments**

**Seconded by Mr. Stevenson.**

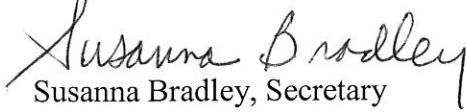
**Motion carried unanimously**


11. Adjourn

**Motion by Vice Chair Kessler to adjourn meeting.  
Seconded by Chair Teitgen.  
Motion carried unanimously.**

Meeting adjourned at 9:35AM

Respectfully submitted,

  
Susanna Bradley, Secretary  
Planning and Zoning Committee

  
Recording Secretary  
Lauren Ramirez, Administrative Assistant

cc: Committee Members  
Vern Gove, County Board Chair  
Mary Cupery, County Board Vice Chair