

**Columbia County
PUBLIC SAFETY COMMITTEE
January 14, 2019**

Present: Barry Pufahl, Dan Drew, Keith Miller, Tom Borgkvist, Gary Leatherberry, Christopher Polzer

Also Present: Vern Gove, Joe Ruf, Shonna Neary, Roger Brandner, Greg Bisch, James Stilson, Jason Kocovsky, Kathy Johnson, Angela Hinze, PDR Brad Allen, NaDeanna Giuffre

Monthly Agenda Items:

- 1) Call to Order. Meeting called to order at 9 a.m. by Pufahl.
- 2) Compliance with Open Meeting Law. Posting compliance was met per Open Meetings Law.
- 3) Approval of Agenda. ***Motion by Miller to approve the agenda after removing the Sole Source Procurements topic from the Sheriff's Office. Seconded by Polzer. Motion carried.***
- 4) Approval of Previous Committee Meeting Minutes. ***Motion made by Borgkvist to approve the previous month's minutes as presented. Seconded by Miller. Motion carried.***
- 5) Approval of Expenditure Reports. Reports will be reviewed by each office.
- 6) Public Input: None.
- 7) Chair's Comments: The discussion on possibly changing the meeting date and time of the PSC will be moved to the slot following Medical Examiner, but before Sheriff/Jail portion.

Emergency Management. (Johnson)

- 1) **Expenditure Report.** Report viewed overhead. ***After a review of the Emergency Management December expenditure reports, a motion was made by Drew to approve the report as presented. Seconded by Polzer. Motion carried.***
- 2) **General Review of Department Activities.** Monthly activity report was viewed overhead. Discussion. Johnson highlighted some monthly activities to include the recent active shooter training this past Saturday with over 75 participants. Survey 123 is a tool that assists in assessing damages more quickly after an event. The free Weather Spotter classes were announced and discussed. Both will be on Monday, 04/08/19. One will be at the Columbia County Law Enforcement Center from 1pm-3pm and the second will be at the Columbus Senior Center from 6:30pm-8:30pm.
- 3) **FEMA Acquisition/Demolition Grant Project (FEMA-4383-DR-WI-Section404-HMGP).** Documentation was viewed overhead. This grant has been reviewed by both Accounting and Corporation Counsel's Office. ***Motion by Borgkvist to approve the FEMA Acquisition/Demolition Grant Project. Seconded by Miller. Motion carried.***

Medical Examiner. (Hinze, Sopha)

- 1) **Expenditure Report.** Report viewed overhead. ***After a review of the Medical Examiner's December expenditure report, a motion was made by Miller to approve the report as presented. Seconded by Polzer. Motion carried.***
- 2) **General Review of Department Activities.** Viewed monthly report overhead. Discussion. Hinze advised that some website work is ongoing with the MIS office. An upcoming training conference at the end of January was discussed.

Possible Change in Committee meeting date and time. Pufahl suggested positioning the Public Safety Committee before the other committees such as HR and Finance. Discussion. Per Chair Gove, some committee changes are forthcoming. It was decided to keep the PSC as is until the March meeting when the topic will be revisited. If a change is made for PSC, it would take effect for the April meeting.

Sheriff's Office/Jail. (Brandner, Bisch, Stilson, Kocovsky)

- 1) **Expenditure Reports.** Monthly report was reviewed. *After a review of the Sheriff's Office's December expenditure reports, a motion was made by Miller to accept and approve the report as presented. Seconded by Polzer. Discussion. Motion carried.* Per Supervisor Borgkvist's request from last month, Sheriff Brandner presented the reasoning for the change from the county Highway fuel system, efficiency, and cost savings to the county through the KwikTrip fuel program.
- 2) **General Review of Department Activities.** The Sheriff took a few moments to show the committee Opioid videos from the Columbus Community Hospital website. Supervisor Miller suggested that these valuable videos be shared with the school districts. Monthly report viewed overhead. Discussion. Sheriff Brandner provided a brief report highlighting a few of last month's activities to include the monthly statistics and the busyness of the staff. The first swearing-in ceremony of two deputies and one jailer on 01/08 with staff and the new employees' families was a huge success. The Sheriff was asked to provide the committee with extra notice of important future events such as these.
- 3) **Inmate Count and General Review of Jail Operations.** Inmate Count: 157. Lt. Stilson provided some brief highlights of jail activity to include the nursing staff had 42 health service appointments, 77 doctor appointments, and only one transport four outside treatment.
- 4) **Revised Job Description – Chief Deputy.** Discussion. *Motion by Borgkvist to approve the revised job description for the position of Chief Deputy. Seconded by Polzer. Motion carried.*
- 5) **Position Replacement Request – Jailer (McLaughlin).** Because McLaughlin held the position of Sergeant, a promotional process will be needed in addition to hiring a replacement. *Motion by Leatherberry to approve the position replacement request for a Jailer. Seconded by Polzer. Motion carried.* Drew further discussed the possible shortening of the somewhat archaic and slow process in which staff are replaced. Polzer echoed his support of this evaluation to better streamline and expedite replacements.
- 6) **New Position Detective Sergeant (Drug Deputy to Detective Sergeant Reclassification).** This reclassification would be an increase of \$4896. *Motion by Borgkvist to approve this Drug Deputy to Detective Sergeant Reclassification. Seconded by Polzer. Motion carried.*
- 7) **New Position Request – Patrol Deputy.** Sheriff Brandner explained that the Sheriff's Office has become a reactive agency. By adding an additional patrol deputy, this will help with response times and the safety of our deputies. This topic has already gone before and approved at HR, Executive, and Finance Committees. *Motion by Polzer to approve this new patrol deputy position. Seconded by Miller. Motion carried.*
- 8) **Position Replacement Request – Deputy Sheriff.** Discussion. *Motion by Borgkvist to approve the position replacement request for a Deputy Sheriff. Seconded by Miller. Motion carried.*

**The Committee may go into closed session pursuant to WI State Statute Section 19.85(1)(c), Stats., considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. [Sheriff-Detective Lieutenant Wage Adjustment; Sheriff-Lieutenants' Wage Adjustments]. If the Committee goes into closed session, it will return to open session.*

Motion by Pufahl that in accordance with Wisconsin State Statute 19.85(1)(c), the committee entered into Closed Session at 10:16 a.m. Seconded by Borgkvist. Roll call: Pufahl, Drew, Borgkvist, Leatherberry, Miller, Polzer. Others present: Gove, Ruf, Brandner, Bisch, Kocovsky, Stilson, Giuffre.

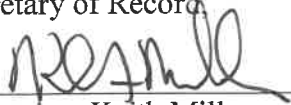
Motion by Miller to return to Open Session at 10:28 a.m. Seconded by Polzer. Roll call: Pufahl, Borgkvist, Leatherberry, Miller, Polzer, Drew.

- 9) **Detective Lieutenant Wage Adjustment.** *Motion by Borgkvist to approve the Detective Lieutenant Wage Adjustment as presented. Seconded by Polzer. Motion carried.*
- 10) **Lieutenants' Wage Adjustments.** *Motion by Miller to approve the Sheriff's Office Lieutenants' Wage Adjustments as presented. Seconded by Polzer. Motion carried.*

Motion by Miller to adjourn the meeting at 10:29 a.m. Seconded by Borgkvist. Motion carried.

Unless an immediate need is discovered, the next meeting date: Monday, March 11, 2019 at 9 a.m.

Secretary of Record



Supervisor Keith Miller
Committee Secretary

Recording Secretary,



NaDeanna Giuffre
Assistant to Sheriff Brandner

cc: Public Safety Members
Chair Gove
1st Vice Chair Drew
2nd Vice Chair Foley
Internet

APPROVED